

Registered Charity Number 1048234

Peterpan Pre School Playgroup (Runwell)

ACCOUNTS

30 September 2023

Peterpan Pre School Playgroup (Runwell)

Accounts for the year ended 30 September 2023

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Peterpan Pre School Playgroup (Runwell)

Officers, professional advisers and registered address

Trustees:	E Samuels	Chair
	G Fadden	Treasurer
	T Potten (resigned 1 st March 2023)	

Independent Examiner:	M Hogg
	Hill Allen (Wickford) Ltd
	Office 1, Riverside Court
	24 Lower Southend Road
	Wickford
	Essex
	SS11 8AW

Bankers:	HSBS Bank Plc
	109 High Street
	Billericay
	Essex
	CM12 9AN

	Cashplus Bank
	6 London Wall
	London
	EC2Y 5EB

Peterpan Pre School Playgroup (Runwell)

Registered Charity Number 1048234

Report of the trustees

The trustees submit their annual report together with the accounts for the year ended 30 September 2023.

1. Principal activity and organization of work

The principal activity of the charity is to provide pre-school facilities and services for children aged between two and five years old.

2. Status

The charity is registered with the Charity Commission (Number 1048234).

The charity's governing document is a Constitution which was adopted on 17th January 1990 and amended on 5th April 2011.

3. Objects

The charity's governing document states that it is established for the public benefit for the following objects:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community growth.

4. Review of business

The financial results for the year are set out in the receipts and payments account on page 7 and the position at the end of the year is shown in the statement of assets and liabilities on page 8. The trustees consider that the state of affairs of the charity is satisfactory.

5. Trustees

The trustees who served during the year were:

- G Fadden
- E Samuels
- T Potten

6. Recruitment and appointment of trustees

The existing Trustees are responsible for the recruitment of new members. Potential members are invited to attend meetings of the Trustees as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new members at the subsequent executive committee meeting. This process allows due consideration of the person eligibility, personal competence, specialist knowledge and skills.

7. Induction and training of trustees

Following appointment, new trustees are made aware of their responsibilities under the Charities Act by the existing trustees. They are assisted in their role by the other trustees until they are considered to be competent in their responsibilities.

8. Public benefit

The trustees have complied with the duty in section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance.

This report was approved by the trustees on and signed on its behalf.

**E Samuels
Chairperson
C/o Wickford Infants School
Market Road
Wickford
Essex
SS12 0AG**

INDEPENDENT EXAMINER'S REPORT

To the Trustees of Peterpan Pre-School Playgroup (Runwell) – Charity No: 1048234

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Signed

.....
Date

Name:
Michael Hogg

Address:
Office 1, Riverside Court
24 Lower Southend Road
Wickford
Essex
SS11 8AW

PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)

Receipts and Payments Account

For the year ended 30 September 2023

	2023	2022
Income Receipts:		
Trade in pursuit of the charity's objects		
Fees received	24,388	24,245
Fees received – local council funding	<u>151,787</u>	<u>123,058</u>
Total Income Receipts	176,177	147,303
Direct Charitable Expenditure:		
Wages and salaries	110,268	143,278
Staff Pensions	2,794	2,822
Staff Training and Courses	392	491
Teaching, Learning Materials & Equipment	2,355	4,863
Rent, Rates & Power	14,341	12,151
Cleaning	2,135	2,403
Premises, Repairs and Renewals	1,498	4,768
Printing, Postage and Stationery	195	501
Bank Charges	167	232
Telephone	541	516
Computer Costs	1,501	1,351
Book-keeping payroll	824	-
Accountancy	1,440	-
Legal and Professional Fees	21,937	3,457
Sundry expenses	<u>892</u>	<u>975</u>
Total Expenditure	<u>161,280</u>	<u>177,808</u>
 Total Net Income/(Deficit)	 <u>14,897</u>	 <u>(30,505)</u>

PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)

Statement of Financial Position as at 30 September 2023

	2023	2022
Current Assets:		
Bank balances - Current Account	15,566	699
Cash in hand	100	100
Net Assets	<u>£15,666</u>	<u>£769</u>
Reserves		
Receipts and payments account	<u>£15,666</u>	<u>£769</u>

The accounts were approved and authorised for issue by the trustees on

..... and signed on its behalf.

E Samuels
Chairperson

C/o Wickford Infants School
Market Road
Wickford
Essex SS12 0AG

PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)

Notes to the Accounts for the Year Ended 30 September 2023

1. Accounting Policies

The receipts and payments account has been drawn up as a summary of receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include other accruals and prepayments in respect of income or expenses.

The receipts and payments accounts and statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

2. Staff Costs

No remuneration was paid to members of the committee in the year.

The staff costs were:

	2023	2022
Wages and salaries (including Social Security costs)	110,268	143,278
Staff Pension	<u>2,794</u>	<u>2,822</u>
	<u>113,062</u>	<u>146,100</u>

The average weekly number of staff employed during the year (Supervisory) was 11 in 2023 and 13 in 2022.

No employee received remuneration of more than £50,000.

3. Reconciliation of Reserves

Receipts and payments account:

	2023	2022
Balance at 1 October	769	31,274
Total net receipts/payments for the year	<u>14,897</u>	<u>(30,505)</u>
Balance at 30 September	<u>15,666</u>	<u>769</u>

