

**Registered Charity Number 1048234**

**Peterpan Pre School Playgroup (Runwell)**

**ACCOUNTS**

**30 September 2022**

**Peterpan Pre School Playgroup (Runwell)**

**Accounts for the year ended 30 September 2022**

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## **Peterpan Pre School Playgroup (Runwell)**

### **Officers, professional advisers and registered address**

<b>Trustees:</b>	E Samuels	Chair
	T Potten	Treasurer
	G Fadden	Secretary

**Independent Examiner:** M Hogg FCCA

Hill Allen (Wickford) Ltd  
Office 1, Riverside Court  
24 Lower Southend Road  
Wickford  
Essex  
SS11 8AW

**Bankers:** HSBS Bank Plc  
109 High Street  
Billericay  
Essex  
CM12 9AN

Cashplus Bank  
6 London Wall  
London  
EC2Y 5EB

## **Peterpan Pre School Playgroup (Runwell)**

### **Registered Charity Number 1048234**

#### Report of the trustees

The trustees submit their annual report together with the accounts for the year ended 30 September 2022.

#### **1. Principal activity and organization of work**

The principal activity of the charity is to provide pre-school facilities and services for children aged between two and five years old.

#### **2. Status**

The charity is registered with the Charity Commission (Number 1048234).

The charity's governing document is a Constitution which was adopted on 17<sup>th</sup> January 1990 and amended on 5<sup>th</sup> April 2011.

#### **3. Objects**

The charity's governing document states that it is established for the public benefit for the following objects:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community growth.

#### **4. Review of business**

The financial results for the year are set out in the receipts and payments account on page 7 and the position at the end of the year is shown in the statement of assets and liabilities on page 8. The trustees consider that the state of affairs of the charity is satisfactory.

#### **5. Trustees**

The trustees who served during the year were:

- T Potten
- E Samuels

**6. Recruitment and appointment of trustees**

The existing Trustees are responsible for the recruitment of new members. Potential members are invited to attend meetings of the Trustees as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new members at the subsequent executive committee meeting. This process allows due consideration of the person eligibility, personal competence, specialist knowledge and skills.

**7. Induction and training of trustees**

Following appointment, new trustees are made aware of their responsibilities under the Charities Act by the existing trustees. They are assisted in their role by the other trustees until they are considered to be competent in their responsibilities.

**8. Public benefit**

The trustees have complied with the duty in section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance.

This report was approved by the trustees on ..... and signed on its behalf.

**E Samuels  
Chairperson  
C/o Wickford Infants School  
Market Road  
Wickford  
Essex  
SS12 0AG**

## **INDEPENDENT EXAMINER'S REPORT**

### **To the Trustees of Peterpan Pre-School Playgroup (Runwell) – Charity No: 1048234**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent examiners' statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**Signed**

.....  
**Date**

**Name:**  
Michael Hogg

**Address:**  
Office 1, Riverside Court  
24 Lower Southend Road  
Wickford  
Essex  
SS11 8AW

**PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)**

## Receipts and Payments Account

**For the year ended 30 September 2022**

	2022	2021
<b>Income Receipts:</b>		
Trade in pursuit of the charity's objects		
Fees received	24,245	23,878
Fees received – local council funding	<u>123,058</u>	<u>159,963</u>
<b>Total Income Receipts</b>	<b>147,303</b>	<b>183,841</b>
<b>Direct Charitable Expenditure:</b>		
Wages and salaries	143,278	126,874
Staff Pensions	2,822	1,731
Staff Training and Courses	491	4,667
Teaching, Learning Materials & Equipment	4,863	16,748
Rent and Rates	12,151	12,215
Cleaning	2,403	2,472
Premises, Repairs and Renewals	4,768	7,740
Printing, Postage and Stationery	501	463
Bank Charges	232	162
Telephone	516	770
Computer Costs	1,351	1,337
Book-keeping payroll	-	450
Legal and Professional Fees	3,457	4,415
Sundry expenses	975	1,858
<b>Total Expenditure</b>	<b><u>177,808</u></b>	<b><u>181,902</u></b>
<b>Total Net Income/(Deficit)</b>	<b>(30,505)</b>	<b>£1,939</b>

**PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)**

**Statement of Financial Position as at 30 September 2022**

	<b>2022</b>	<b>2021</b>
<b>Current Assets:</b>		
Bank balances - Current Account	669	31,174
Cash in hand	100	100
<b>Net Assets</b>	<u><b>£769</b></u>	<u><b>£31,274</b></u>
<b>Reserves</b>		
Receipts and payments account	<u><b>£769</b></u>	<u><b>£31,274</b></u>

The accounts were approved and authorised for issue by the trustees on

..... and signed on its behalf.

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**E Samuels**  
**Chairperson**

**C/o Wickford Infants School**  
**Market Road**  
**Wickford**  
**Essex SS12 0AG**



## **PETERPAN PRE SCHOOL PLAYGROUP (RUNWELL)**

### **Notes to the Accounts for the Year Ended 30 September 2022**

#### **1. Accounting Policies**

The receipts and payments account has been drawn up as a summary of receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The accounts and statement do not include other accruals and prepayments in respect of income or expenses.

The receipts and payments accounts and statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

#### **2. Staff Costs**

No remuneration was paid to members of the committee in the year.

The staff costs were:

	<b>2022</b>	<b>2021</b>
Wages and salaries (including Social Security costs)	143,278	126,874
Staff Pension	<u>2,822</u>	<u>1,731</u>
	<u>146,100</u>	<u>128,605</u>

The average weekly number of staff employed during the year (Supervisory) was 13 in 2022 and 12 in 2021.

No employee received remuneration of more than £50,000.

#### **3. Reconciliation of Reserves**

Receipts and payments account:

	<b>2022</b>	<b>2021</b>
Balance at 1 October	31,274	29,335
Total net receipts/payments for the year	<u>(30,505)</u>	<u>1,939</u>
Balance at 30 September	<u>769</u>	<u>31,274</u>

