

# STOCKTON SHOPMOBILITY LIMITED



# ANNUAL REPORT 2020-2021

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# STOCKTON SHOPMOBILITY LIMITED

## MISSION STATEMENT

"Our mission is to help people of all ages with mobility problems achieve a better level of independence.

This could be shopping, participating in leisure pursuits or meeting with friends.

As part of this mission, we provide mobility scooters, wheelchairs and walking aids, daily living aids maintained to the highest standard."

**Stockton Shopmobility Ltd are core funded by**



**Stockton Shopmobility Limited**  
**Report of the Trustees**  
**for the Year Ended 31 March 2021**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**OBJECTIVES AND ACTIVITIES**

**Principle objectives, activities and achievements for the public benefit**

The principal activity of the business continues to remain the hiring of disability equipment and the selling of disability aids and equipment. We strive to supply an extensive range of items, from small items like walking sticks and shower stools to larger items, such as scooters, riser recliner chairs and profiling beds. Profits from Shopmobility retail are, as always, ploughed back into improving our services and updating our fleet of hire equipment. Shopmobility also offers driver training through our Scoot Safe Campaign, as well as servicing and repair of vehicles. Looking after customers is very important to Stockton Shopmobility Ltd and we aim to find the right product to meet the individual needs of the customer. Our aim is to provide quality services as reasonable prices. Stockton Borough Council hosts several major events in and around the High Street throughout the year and mobility hire equipment is available for these events wherever possible.

The main achievements of the charity have been the increased independence for our clients using the hired mobility equipment. It enables clients to shop, meet friends for coffee or lunch, or to simply enjoy being out the house for a while. Enabling people to get out and about brings revenue to businesses in the town centre,

We are gaining a reputation for fair prices for our retail equipment, meaning that customers have a better chance of affording their own equipment.

The Trustees have had due regard to guidance published by the Charity Commission on public benefit.

**Reserves Policy**

The Trustees believe that the Charity should hold financial reserves because it has no endowment funding and is entirely dependent upon donor funding from year to year which is inevitably subject to fluctuation and it needs to ensure that it can meet its contractual liabilities as they fall due.

In light of the above, the Trustees have established a policy whereby the unrestricted reserves should be no less than three months of unrestricted expenditure. This would equate to and has been set at £35,000 currently total unrestricted reserves stand at £128,255.

Reserve income will be held in a bank account considered to pay the most favourable interest rates and will be reviewed annually.

**Stockton Shopmobility Limited****Stockton Shopmobility Limited****Report of the Trustees  
for the Year Ended 31 March 2021**

**FUTURE PLANS** - Stockton Shopmobility Limited remains, as always, committed to its core purpose of providing, for hire, our disability equipment to people of all ages that have mobility problems, helping them achieve a better level of independence.

The last year of trading has been very challenging. We operate in a sector which has been affected by the Covid 19 world pandemic. The Company has been closed during the respective lockdown periods and the staff furloughed. Notwithstanding the pandemic the staff have responded well and the furlough scheme has worked efficiently. Operating under the banner of Stockton Shopmobility Centre has had a positive effect on our retail sales which continue to display an encouraging trend even during the Covid health crisis. The Company has benefitted from consumer saving trends during lockdown. Profits from these sales continue to be reinvested back into the Company, which has enabled us to review our entire hire-fleet, as well as being able to carry more stock, giving customers a better informed choice.

Our long-term aim remains the same, to be self-sustaining and provide a quality service in both our retail outlet and the Shopmobility scheme.

Safety of both our clients and the general public remains a priority with us. We will endeavour to take our Scoot Safe Campaign out into the community, so continuing to educate both mobility scooter users and the general public.

Our long-term future has been the subject of much debate over the last year as funding from the local Authority has only been granted on a reducing level. However, we are pleased to say that following a meeting with council officers we are endeavouring to secure further funding by constructing a structured business plan with their input and support. This collaboration has also included the development of a marketing and publicity campaign.

Other funding will continue to be sought, but at the time of writing, we still do not fall within current criteria requirements and there are limited options due to challenging economic conditions. That said, we continue to be reasonably successful with retail sales and are concentrating on this to enable us to plough profits back into the Charity. This year the Charity shows an overall net profit of £4,648 in 2021 as opposed to a negative figure of £7,701 loss in 2020.

Every effort will be made to find ways to carry our worthwhile and much needed service to our clients.

**STRUCTURE, GOVERNANCE AND MANAGEMENT Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. A board of six trustee directors governs the charity, and the Manager carries out the day to day running of the service and manages the strategic development of the organisation.

In addition, there are co-opted, non-voting members, who attend board meetings in an advisory capacity, who represent some of our partners such as Stockton Borough Council.

**Stockton Shopmobility Limited  
Report of the Trustees  
for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

All trustees receive a full induction pack, which outlines their duties and responsibilities. This includes information about the Charity Commission rules and regulations, company policies and procedures, and good practice in governance. Mr Michael Womphrey has a professional background in law and human resource management and provides training for all trustees of the company and employment law and good governance.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In deciding what constitutes a risk, the trustees considered the following headings:-

- Governance and Management
- Operational risk
- Financial risk
- Environmental/External Factors
- Compliance Risk (Law and regulation)

Within each heading the trustees identified the potential risk to the charity, the appropriate control measures needed to manage the identified risk and an assessment of the risk level when those control measures have been applied.

The trustees have given particular consideration to the financial risks to the charity and have prepared a Reserves policy to ensure that its contractual obligations can always be met.

The trustees will review the Risk Management Strategy annually.

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**Stockton Shopmobility Limited**  
**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
03061335 (England and Wales)

**Registered Charity number**  
1048199

**Registered office**  
81 High Street  
Castlegate Centre  
Stockton on Tees  
TS18 1AF

**Trustees**  
M Womphrey (Chair)  
L Osborne (Vice Chair)  
S Ewing (Resigned on 20/12/20)  
Councillor A McCoy  
A Osborne

**Board Members**  
Councillor M Javed (Stockton Borough Council)  
**Company Secretary**  
D P Barwick

**Independent examiner**  
Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

**Bankers**  
HSBC Bank plc  
136 High Street  
Stockton on Tees  
TS18 1LR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.



**MANUEL WHEELCHAIRS HIRE STATISTICS**

APRIL	2019-2020	TOTAL EACH MONTH	11
APRIL	2020-2021	TOTAL EACH MONTH	0
MAY	2019-2020	TOTAL EACH MONTH	13
MAY	2020-2021	TOTAL EACH MONTH	0
JUNE	2019-2020	TOTAL EACH MONTH	13
JUNE	2020-2021	TOTAL EACH MONTH	0
JULY	2019-2020	TOTAL EACH MONTH	7
JULY	2020-2021	TOTAL EACH MONTH	1
AUGUST	2019-2020	TOTAL EACH MONTH	7
AUGUST	2020-2021	TOTAL EACH MONTH	4
SEPTEMBER	2019-2020	TOTAL EACH MONTH	9
SEPTEMBER	2020-2021	TOTAL EACH MONTH	4
OCTOBER	2019-2020	TOTAL EACH MONTH	7
OCTOBER	2020-2021	TOTAL EACH MONTH	4
NOVEMBER	2019-2020	TOTAL EACH MONTH	5
NOVEMBER	2020-2021	TOTAL EACH MONTH	0
DECEMBER	2019-2020	TOTAL EACH MONTH	9
DECEMBER	2020-2021	TOTAL EACH MONTH	0
JANUARY	2019-2020	TOTAL EACH MONTH	5
JANUARY	2020-2021	TOTAL EACH MONTH	0
FEBRUARY	2019-2020	TOTAL EACH MONTH	1
FEBRUARY	2020-2021	TOTAL EACH MONTH	0
MARCH	2019-2020	TOTAL EACH MONTH	3
MARCH	2020-2021	TOTAL EACH MONTH	0

WHEELCHAIR HIRE OVERALL	2019-2020	90	
WHEELCHAIR HIRE OVERALL	2020-2021	13	COVID 19

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

**POWERCHAIRS HIRE STATISTICS**

APRIL	2019-2020	TOTAL EACH MONTH	4
APRIL	2020-2021	TOTAL EACH MONTH	0
MAY	2019-2020	TOTAL EACH MONTH	4
MAY	2020-2021	TOTAL EACH MONTH	0
JUNE	2019-2020	TOTAL EACH MONTH	6
JUNE	2020-2021	TOTAL EACH MONTH	0
JULY	2019-2020	TOTAL EACH MONTH	4
JULY	2020-2021	TOTAL EACH MONTH	0
AUGUST	2019-2020	TOTAL EACH MONTH	4
AUGUST	2020-2021	TOTAL EACH MONTH	4
SEPTEMBER	2019-2020	TOTAL EACH MONTH	4
SEPTEMBER	2020-2021	TOTAL EACH MONTH	4
OCTOBER	2019-2020	TOTAL EACH MONTH	2
OCTOBER	2020-2021	TOTAL EACH MONTH	4
NOVEMBER	2019-2020	TOTAL EACH MONTH	3
NOVEMBER	2020-2021	TOTAL EACH MONTH	0
DECEMBER	2019-2020	TOTAL EACH MONTH	4
DECEMBER	2020-2021	TOTAL EACH MONTH	0
JANUARY	2019-2020	TOTAL EACH MONTH	1
JANUARY	2020-2021	TOTAL EACH MONTH	0
FEBRUARY	2019-2020	TOTAL EACH MONTH	3
FEBRUARY	2020-2021	TOTAL EACH MONTH	0
MARCH	2019-2020	TOTAL EACH MONTH	4
MARCH	2020-2021	TOTAL EACH MONTH	0

<b><u>POWERCHAIRS HIRE OVERALL</u></b>	2019-2020	43	COVID 19
<b><u>POWERCHAIRS HIRE OVERALL</u></b>	2020-2021	12	

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

**SCOOTER HIRE STATISTICS**

APRIL	2019-2020	TOTAL EACH MONTH	145
APRIL	2020-2021	TOTAL EACH MONTH	0
MAY	2019-2020	TOTAL EACH MONTH	180
MAY	2020-2021	TOTAL EACH MONTH	0
JUNE	2019-2020	TOTAL EACH MONTH	168
JUNE	2020-2021	TOTAL EACH MONTH	19
JULY	2019-2020	TOTAL EACH MONTH	171
JULY	2020-2021	TOTAL EACH MONTH	66
AUGUST	2019-2020	TOTAL EACH MONTH	176
AUGUST	2020-2021	TOTAL EACH MONTH	84
SEPTEMBER	2019-2020	TOTAL EACH MONTH	138
SEPTEMBER	2020-2021	TOTAL EACH MONTH	85
OCTOBER	2019-2020	TOTAL EACH MONTH	148
OCTOBER	2020-2021	TOTAL EACH MONTH	81
NOVEMBER	2019-2020	TOTAL EACH MONTH	136
NOVEMBER	2020-2021	TOTAL EACH MONTH	3
DECEMBER	2019-2020	TOTAL EACH MONTH	119
DECEMBER	2020-2021	TOTAL EACH MONTH	66
JANUARY	2019-2020	TOTAL EACH MONTH	118
JANUARY	2020-2021	TOTAL EACH MONTH	0
FEBRUARY	2019-2020	TOTAL EACH MONTH	108
FEBRUARY	2020-2021	TOTAL EACH MONTH	0
MARCH	2019-2020	TOTAL EACH MONTH	77
MARCH	2020-2021	TOTAL EACH MONTH	0

SCOOTER HIRE OVERALL	2019-2020	1684	COVID 19
SCOOTER HIRE OVERALL	2020-2021	429	

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

**TOTAL OF ALL SERVICES STATISTICS**

APRIL	2019-2020	TOTAL EACH MONTH	160
APRIL	2020-2021	TOTAL EACH MONTH	0
MAY	2019-2020	TOTAL EACH MONTH	197
MAY	2020-2021	TOTAL EACH MONTH	0
JUNE	2019-2020	TOTAL EACH MONTH	188
JUNE	2020-2021	TOTAL EACH MONTH	19
JULY	2019-2020	TOTAL EACH MONTH	184
JULY	2020-2021	TOTAL EACH MONTH	67
AUGUST	2019-2020	TOTAL EACH MONTH	187
AUGUST	2020-2021	TOTAL EACH MONTH	92
SEPTEMBER	2019-2020	TOTAL EACH MONTH	151
SEPTEMBER	2020-2021	TOTAL EACH MONTH	93
OCTOBER	2019-2020	TOTAL EACH MONTH	157
OCTOBER	2020-2021	TOTAL EACH MONTH	89
NOVEMBER	2019-2020	TOTAL EACH MONTH	144
NOVEMBER	2020-2021	TOTAL EACH MONTH	3
DECEMBER	2019-2020	TOTAL EACH MONTH	132
DECEMBER	2020-2021	TOTAL EACH MONTH	66
JANUARY	2019-2020	TOTAL EACH MONTH	124
JANUARY	2020-2021	TOTAL EACH MONTH	0
FEBRUARY	2019-2020	TOTAL EACH MONTH	113
FEBRUARY	2020-2021	TOTAL EACH MONTH	0
MARCH	2019-2020	TOTAL EACH MONTH	84
MARCH	2020-2021	TOTAL EACH MONTH	0

<b><u>TOTAL OF ALL SERVICES</u></b>	2019-2020	1821	COVID 19
<b><u>TOTAL OF ALL SERVICES</u></b>	2020-2021	429	

### Long Term Hire April 2019 - March 2020

#### Statistics

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2019/2020	Manuel Chair	Scooter	Powerchair	Total
APRIL	4	4	0	8
MAY	3	4	0	7
JUNE	3	5	0	8
JULY	8	4	2	14
AUGUST	6	3	1	10
SEPTEMBER	4	2	0	6
OCTOBER	2	1	0	3
NOVEMBER	3	2	0	5
DECEMBER	3	3	0	6
JANUARY	1	1	0	2
FEBRUARY	1	0	0	1
MARCH	1	0	0	1
TOTALS	39	29	3	71

### Long Term Hire April 2020 - March 2021

#### COVID 19 Statistics

2020/2021	Manuel Chair	Scooter	Powerchair	Total
APRIL	0	4	0	4
MAY	0	4	0	4
JUNE	1	2	0	3
JULY	0	3	0	3
AUGUST	0	4	0	4
SEPTEMBER	1	8	0	9
OCTOBER	0	0	0	0
NOVEMBER	0	4	0	4

DECEMBER	1	0	0	1
JANUARY	0	4	0	4
FEBRUARY	0	4	0	4
MARCH	0	4	0	4
TOTALS	3	41	0	44

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

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**New Registrations April 2019 - March 2020 Statistics**

2019/2020	No of local registrations	Registrations non Stockton residents	Total
APRIL	9	8	17
MAY	8	7	15
JUNE	12	10	22
JULY	11	8	19
AUGUST	12	11	23
SEPTEMBER	11	9	20
OCTOBER	13	8	21
NOVEMBER	8	8	16
DECEMBER	6	5	11
JANUARY	8	4	12
FEBRUARY	5	5	10
MARCH	5	6	11
TOTALS	108	89	197

**New Registrations April 2020 - March 2021 Statistics COVID 19**

2020/2021	No of local registrations	Registrations non Stockton residents	Total
APRIL	0	0	0
MAY	0	0	0
JUNE	4	0	4
JULY	7	7	14
AUGUST	10	8	18
SEPTEMBER	9	4	13
OCTOBER	7	4	11
NOVEMBER	0	0	0
DECEMBER	4	2	6
JANUARY	0	0	0
FEBRUARY	0	0	0

<b>MARCH</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>41</b>	<b>25</b>	<b>66</b>

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

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**Information Requests April 2019 - March 2020 Statistics**

<b>2019/2020</b>	<b>RETAIL</b>	<b>EQUIPMENT HIRE</b>	<b>Total</b>
<b>APRIL</b>	85	160	<b>245</b>
<b>MAY</b>	90	197	<b>287</b>
<b>JUNE</b>	86	188	<b>274</b>
<b>JULY</b>	100	184	<b>284</b>
<b>AUGUST</b>	90	187	<b>277</b>
<b>SEPTEMBER</b>	95	151	<b>246</b>
<b>OCTOBER</b>	62	157	<b>219</b>
<b>NOVEMBER</b>	78	144	<b>222</b>
<b>DECEMBER</b>	65	132	<b>197</b>
<b>JANUARY</b>	84	124	<b>208</b>
<b>FEBRUARY</b>	50	113	<b>163</b>
<b>MARCH</b>	45	84	<b>129</b>
<b>TOTALS</b>	<b>930</b>	<b>1821</b>	<b>2751</b>

**Information Requests April 2020 - March 2021 Statistics** **COVID 19**

<b>2020/2021</b>	<b>RETAIL</b>	<b>EQUIPMENT HIRE</b>	<b>Total</b>
<b>APRIL</b>	0	0	<b>0</b>
<b>MAY</b>	0	0	<b>0</b>
<b>JUNE</b>	30	22	<b>52</b>
<b>JULY</b>	90	70	<b>160</b>
<b>AUGUST</b>	80	96	<b>176</b>
<b>SEPTEMBER</b>	85	102	<b>187</b>
<b>OCTOBER</b>	70	89	<b>159</b>
<b>NOVEMBER</b>	5	3	<b>8</b>
<b>DECEMBER</b>	50	66	<b>116</b>

<b>JANUARY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FEBRUARY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MARCH</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>410</b>	<b>448</b>	<b>858</b>

**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year Ended 31 March 2021**

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**Stockton Shopmobility Limited**  
**Report of the Trustees for the Year**  
**Ended 31 March 2021**

**Income Generation**

Retail income has decreased this year. £83,756 was generated over the year compared to £104,925 last year.

Hire fees have decreased this year and generated £5,930 in comparison with last year's £12,715

Donations and grants received, totalled £32,399 compared with £74 last year.

Grants - Stockton Borough Council £6,000

Other trading activities £0.00

Investment Income £69.00

Total income this year was £128,255 compared to £123,607 an increase on last year's figure.

**Expenditure**

Total expenditure this year was £123,506 compared to £137,884 in the previous year.



**Stockton Shopmobility Limited  
Report of the Trustees for the Year Ended 31 March 2021**

**Acknowledgements**

Stockton Shopmobility Ltd wishes to thank the following individuals and organisations for their support and contributions over the last year:

Acorn Stairlifts /Companion Stairlifts

Anderson Barrowcliff (Chartered Accountants)

Brian Jackson (B Supplied Ltd)

Castlegate Management (Karen Eve)

Drive Medical (Retail Supplier)

GreenPower (Retail Supplier)

Freerider (Retail Supplier)

Kozee Komforts (Retail Supplier)

Mark Bates (Scooter & Wheelchair Insurance)

One Rehab (Retail Supplier)

Roma Medical (Retail Supplier)

Stockton Borough Council (Funding)

SBC Support Team (Marc Bould, Karen Shaw & Neil Coleman, Rachel Braithwaite)

Tom Franks (Engineering & Media)

Van Os Medical (Retail Supplier)

Z - Tec Mobility (Retail Supplier)



# **Stockton Shopmobility Limited**

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2021

“Anderson Barrowcliff LLP Office Copy”

**Stockton Shopmobility Limited**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2021**

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**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

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**OBJECTIVES AND ACTIVITIES**

**Principle objectives, activities and achievements for the public benefit**

The principal activity of the business continues to remain the hiring of disability equipment and the selling of disability aids and equipment. We strive to supply an extensive range of items, from small items like walking sticks and shower stools to larger items, such as scooters, riser recliner chairs and profiling beds. Profits from Shopmobility retail are, as always, ploughed back into improving our services and updating our fleet of hire equipment. Shopmobility also offers driver training through our Scoot Safe Campaign, as well as servicing and repair of vehicles. Looking after customers is very important to Stockton Shopmobility Ltd and we aim to find the right product to meet the individual needs of the customer. Our aim is to provide quality services at reasonable prices. Stockton Borough Council hosts several major events in and around the High Street throughout the year and mobility hire equipment is available for these events wherever possible.

The main achievements of the charity have been the increased independence for our clients using the hired mobility equipment. It enables clients to shop, meet friends for coffee or lunch, or to simply enjoy being out the house for a while. Enabling people to get out and about brings revenue to businesses in the town centre.

We are gaining a reputation for fair prices for our retail equipment, meaning that customers have a better chance of affording their own equipment.

The Trustees have had due regard to guidance published by the Charity Commission on public benefit.

**FINANCIAL REVIEW**

**Reserves policy**

The Trustees believe that the Charity should hold financial reserves because it has no endowment funding and is entirely dependent upon donor funding from year to year which is inevitably subject to fluctuation and it needs to ensure that it can meet its contractual liabilities as they fall due.

In light of the above, the Trustees have established a policy whereby the unrestricted reserves should be no less than three months of unrestricted expenditure. This would equate to unrestricted reserves of approximately £35,000, currently unrestricted reserves stand at £128,255 of which £125,288 are free reserves.

Reserve income will be held in a bank account considered to pay the most favourable interest rates and will be reviewed annually.

## **Stockton Shopmobility Limited**

### **Report of the Trustees** **for the Year Ended 31 March 2021**

#### **FUTURE PLANS**

Stockton Shopmobility Limited remains, as always, committed to its core purpose of providing, for hire, our disability equipment to people of all ages that have mobility problems, helping them achieve a better level of independence.

The last year of trading has been very challenging. We operate in a sector which has been affected by the Covid 19 world pandemic. The Company has been closed during the respective lockdown periods and the staff furloughed. Notwithstanding the pandemic the staff have responded well and the furlough scheme has worked efficiently. Operating under the banner of Stockton Shopmobility Centre has had a positive effect on our retail sales which continue to display an encouraging trend even during the Covid health crisis. The Company has benefitted from consumer saving trends during lockdown. Profits from these sales continue to be reinvested back into the Company, which has enabled us to review our entire hire-fleet, as well as being able to carry more stock, giving customers a better informed choice.

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Every effort will be made to find ways to carry our worthwhile and much needed service to our clients.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

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##### **Induction and training of new trustees**

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**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

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- Governance and Management
- Operational risk
- Financial risk
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Within each heading the trustees identified the potential risk to the charity, the appropriate control measures needed to manage the identified risk and an assessment of the risk level when those control measures have been applied.

The trustees have given particular consideration to the financial risks to the charity and have prepared a Reserves policy to ensure that its contractual obligations can always be met.

The trustees will review the Risk Management Strategy annually.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
03061335 (England and Wales)

**Registered Charity number**  
1048199

**Registered office**  
81 High Street  
Castlegate Centre  
Stockton on Tees  
TS18 1AF

**Trustees**  
L Osborne (Vice Chair)  
M Womphrey (Chair)  
S Ewing (Resigned on 20/12/20)  
Councillor A McCoy  
A Osborne

**Board Members**

Councillor M Javed (Stockton Borough Council)

**Company Secretary**  
D P Barwick

**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**


Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

**Bankers**

HSBC Bank plc  
136 High Street  
Stockton on Tees  
TS18 1LR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 17 August 2021 and signed on its behalf by:

  
.....  
M Womphrey (Chairman) - Trustee



**Independent Examiner's Report to the Trustees of  
Stockton Shopmobility Limited**

**Independent examiner's report to the trustees of Stockton Shopmobility Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



D J Robertson  
FCA  
Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

Date: 23 August 2021

**Stockton Shopmobility Limited**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	32,399	-	32,399	74
<b>Charitable activities</b>					
Grants - Stockton Borough Council		6,000	-	6,000	12,000
Retail Income		83,756	-	83,756	104,925
Hire Income		5,930	-	5,930	12,715
Other trading activities	4	-	-	-	243
Investment income	5	69	-	69	226
<b>Total</b>		<b>128,154</b>	<b>-</b>	<b>128,154</b>	<b>130,183</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	6				
Retail and hire		123,506	-	123,506	137,884
<b>NET INCOME/(EXPENDITURE)</b>		<b>4,648</b>	<b>-</b>	<b>4,648</b>	<b>(7,701)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		123,607	-	123,607	131,308
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>128,255</b>	<b>-</b>	<b>128,255</b>	<b>123,607</b>

The notes form part of these financial statements

**Stockton Shopmobility Limited**

**Balance Sheet**  
**31 March 2021**

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	2,967	-	2,967	3,704
<b>CURRENT ASSETS</b>					
Stocks	12	6,791	-	6,791	1,605
Debtors	13	4,957	-	4,957	5,921
Cash at bank and in hand		116,883	-	116,883	117,078
		<u>128,631</u>	<u>-</u>	<u>128,631</u>	<u>124,604</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(3,343)	-	(3,343)	(4,701)
<b>NET CURRENT ASSETS</b>		<u>125,288</u>	<u>-</u>	<u>125,288</u>	<u>119,903</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>128,255</u>	<u>-</u>	<u>128,255</u>	<u>123,607</u>
<b>NET ASSETS</b>		<u>128,255</u>	<u>-</u>	<u>128,255</u>	<u>123,607</u>
<b>FUNDS</b>	16				
Unrestricted funds				128,255	123,607
<b>TOTAL FUNDS</b>				<u>128,255</u>	<u>123,607</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

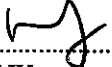
**Stockton Shopmobility Limited**

**Balance Sheet - continued**

**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 August 2021 and were signed on its behalf by:



.....  
M Womphrey (Chairman) - Trustee

## **Stockton Shopmobility Limited**

### **Notes to the Financial Statements** **for the Year Ended 31 March 2021**

#### **1. STATUTORY INFORMATION**

Stockton Shopmobility Limited is a private charitable company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found in the Trustees' Report.

The financial statements are presented in sterling which is the functional currency of the charitable company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **2. ACCOUNTING POLICIES**

##### **BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Stockton Shopmobility Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### **INCOME**

Items of income are recognised and included in the accounts when all the following criteria are met:

- The charity have entitlement to the funds.
- Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity.
- There is sufficient certainty that receipt of the income is considered probable; and
- The amount can be measured reliably.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. There is no netting off within the accounts.

##### **EXPENDITURE**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. It includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by usage.

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**2. ACCOUNTING POLICIES - continued**

**EXPENDITURE**

Governance costs include those incurred in the governance of the charity which are associated with the constitutional and statutory requirements.

**TANGIBLE FIXED ASSETS**

Fixed assets are stated at cost less accumulated depreciation.

Assets purchased from restricted funds are capitalised in the Balance Sheet and the funds then transferred to unrestricted funds as they have been expended in the year.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Scooters, Chairs etc - 20% straight line

Computer equipment - 20% straight line

Furniture and equipment - 15% reducing balance

**STOCKS**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**TAXATION**

The charity is an exempt charity within the meaning of Schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**FUND ACCOUNTING**

Unrestricted income funds are general funds which are available for use at the trustees' discretion in furtherance of the objectives of the company.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**OPERATING LEASES**

Rental payments under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

**DEBTORS**

Trade and other debtors are recognised at the settlement amount due.

**CASH AT BANK**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**CREDITORS**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**FINANCIAL INSTRUMENTS**

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**2. ACCOUNTING POLICIES - continued**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**GOVERNMENT GRANTS**

The charity received government grants in respect of the Coronavirus Job Retention Scheme and the Small Business Grant Fund. These grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the charity will comply with conditions attached to them. The grants were received using the accrual model.

**3. DONATIONS AND LEGACIES**

	2021	2020
	£	£
Sundry donations	7	74
Grants	32,392	-
	<u>32,399</u>	<u>74</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Government Grants - CJRS	32,392	-
	<u>32,392</u>	<u>-</u>

**4. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Fundraising events	-	243
	<u>-</u>	<u>243</u>

**5. INVESTMENT INCOME**

	2021	2020
	£	£
Deposit account interest	69	226
	<u>69</u>	<u>226</u>

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**6. CHARITABLE ACTIVITIES COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Direct Costs</b>		
Costs of goods sold	<b>63,245</b>	<b>77,104</b>
<b>Support Costs</b>		
Insurance	<b>1,690</b>	<b>1,529</b>
Premises costs	<b>15,292</b>	<b>15,492</b>
Bank charges	<b>2,134</b>	<b>2,435</b>
Wages & salaries	<b>20,024</b>	<b>18,372</b>
Pensions	<b>496</b>	<b>481</b>
Depreciation	<b>738</b>	<b>1,410</b>
Repairs & renewals	<b>185</b>	<b>131</b>
Telephone	<b>784</b>	<b>719</b>
Printing, postage and stationery	<b>1,972</b>	<b>2,183</b>
Advertising	<b>109</b>	<b>119</b>
Sundry expenses	<b>1,436</b>	<b>2,377</b>
<b>Governance Costs</b>		
Wages & salaries	<b>11,088</b>	<b>10,062</b>
Accountancy and professional fees	<b>4,313</b>	<b>5,470</b>
	<b><u>123,506</u></b>	<b><u>137,884</u></b>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<b><u>737</u></b>	<b><u>1,410</u></b>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.



**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**9. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	31,112	28,434
Other pension costs	496	481
	<u>31,608</u>	<u>28,915</u>

The average monthly number of employees during the year was as follows:

	2021	2020
	2	2
Retail and administrative	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**10. LEGAL STATUS OF THE COMPANY**

The charity is a company limited by guarantee. The members of the company are the trustees listed on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**11. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2020 and 31 March 2021	<u>18,787</u>	<u>8,718</u>	<u>10,199</u>	<u>37,704</u>
<b>DEPRECIATION</b>				
At 1 April 2020	18,787	8,629	6,584	34,000
Charge for year	<u>-</u>	<u>72</u>	<u>665</u>	<u>737</u>
At 31 March 2021	<u>18,787</u>	<u>8,701</u>	<u>7,249</u>	<u>34,737</u>
<b>NET BOOK VALUE</b>				
At 31 March 2021	<u>-</u>	<u>17</u>	<u>2,950</u>	<u>2,967</u>
At 31 March 2020	<u>-</u>	<u>89</u>	<u>3,615</u>	<u>3,704</u>

**12. STOCKS**

	2021	2020
	£	£
Stocks	<u>6,791</u>	<u>1,605</u>

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
VAT	1,770	2,965
Prepayments and accrued income	3,187	2,956
	<u>4,957</u>	<u>5,921</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	333	1,651
Other creditors	300	300
Accruals	2,710	2,750
	<u>3,343</u>	<u>4,701</u>

**15. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	10,875	14,500
Between one and five years	-	10,875
	<u>10,875</u>	<u>25,375</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	123,607	4,648	128,255
	<u>123,607</u>	<u>4,648</u>	<u>128,255</u>
<b>TOTAL FUNDS</b>	<u>123,607</u>	<u>4,648</u>	<u>128,255</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	128,154	(123,506)	4,648
	<u>128,154</u>	<u>(123,506)</u>	<u>4,648</u>
<b>TOTAL FUNDS</b>	<u>128,154</u>	<u>(123,506)</u>	<u>4,648</u>

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	131,308	(7,701)	123,607
<b>TOTAL FUNDS</b>	<u>131,308</u>	<u>(7,701)</u>	<u>123,607</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	130,183	(137,884)	(7,701)
<b>TOTAL FUNDS</b>	<u>130,183</u>	<u>(137,884)</u>	<u>(7,701)</u>

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**18. CONTROL RELATIONSHIPS**

The Charity is under the control of the Board of Trustees as noted on page 1.

## **Stockton Shopmobility Limited**

Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2021

“Anderson Barrowcliff LLP Office Copy”

**Stockton Shopmobility Limited**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2021**

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<b>Report of the Trustees</b>	<b>1 to 4</b>
<b>Independent Examiner's Report</b>	<b>5</b>
<b>Statement of Financial Activities</b>	<b>6</b>
<b>Balance Sheet</b>	<b>7 to 8</b>
<b>Notes to the Financial Statements</b>	<b>9 to 15</b>

**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Principle objectives, activities and achievements for the public benefit**

The principal activity of the business continues to remain the hiring of disability equipment and the selling of disability aids and equipment. We strive to supply an extensive range of items, from small items like walking sticks and shower stools to larger items, such as scooters, riser recliner chairs and profiling beds. Profits from Shopmobility retail are, as always, ploughed back into improving our services and updating our fleet of hire equipment. Shopmobility also offers driver training through our Scoot Safe Campaign, as well as servicing and repair of vehicles. Looking after customers is very important to Stockton Shopmobility Ltd and we aim to find the right product to meet the individual needs of the customer. Our aim is to provide quality services at reasonable prices. Stockton Borough Council hosts several major events in and around the High Street throughout the year and mobility hire equipment is available for these events wherever possible.

The main achievements of the charity have been the increased independence for our clients using the hired mobility equipment. It enables clients to shop, meet friends for coffee or lunch, or to simply enjoy being out the house for a while. Enabling people to get out and about brings revenue to businesses in the town centre.

We are gaining a reputation for fair prices for our retail equipment, meaning that customers have a better chance of affording their own equipment.

The Trustees have had due regard to guidance published by the Charity Commission on public benefit.

**FINANCIAL REVIEW**

**Reserves policy**

The Trustees believe that the Charity should hold financial reserves because it has no endowment funding and is entirely dependent upon donor funding from year to year which is inevitably subject to fluctuation and it needs to ensure that it can meet its contractual liabilities as they fall due.

In light of the above, the Trustees have established a policy whereby the unrestricted reserves should be no less than three months of unrestricted expenditure. This would equate to unrestricted reserves of approximately £35,000, currently unrestricted reserves stand at £128,255 of which £125,288 are free reserves.

Reserve income will be held in a bank account considered to pay the most favourable interest rates and will be reviewed annually.

## **Stockton Shopmobility Limited**

### **Report of the Trustees** **for the Year Ended 31 March 2021**

#### **FUTURE PLANS**

Stockton Shopmobility Limited remains, as always, committed to its core purpose of providing, for hire, our disability equipment to people of all ages that have mobility problems, helping them achieve a better level of independence.

The last year of trading has been very challenging. We operate in a sector which has been affected by the Covid 19 world pandemic. The Company has been closed during the respective lockdown periods and the staff furloughed. Notwithstanding the pandemic the staff have responded well and the furlough scheme has worked efficiently. Operating under the banner of Stockton Shopmobility Centre has had a positive effect on our retail sales which continue to display an encouraging trend even during the Covid health crisis. The Company has benefitted from consumer saving trends during lockdown. Profits from these sales continue to be reinvested back into the Company, which has enabled us to review our entire hire-fleet, as well as being able to carry more stock, giving customers a better informed choice.

Our long-term aim remains the same, to be self-sustaining and provide a quality service in both our retail outlet and the Shopmobility scheme.

Safety of both our clients and the general public remains a priority with us. We will endeavour to take our Scoot Safe Campaign out into the community, so continuing to educate both mobility scooter users and the general public.

Our long-term future has been the subject of much debate over the last year as funding from the local Authority has only been granted on a reducing level. However, we are pleased to say that following a meeting with council officers we are endeavouring to secure further funding by constructing a structured business plan with their input and support. This collaboration has also included the development of a marketing and publicity campaign.

Other funding will continue to be sought, but at the time of writing, we still do not fall within current criteria requirements and there are limited options due to challenging economic conditions. That said, we continue to be reasonably successful with retail sales and are concentrating on this to enable us to plough profits back into the Charity. This year the Charity shows an overall net surplus of £4,648 as opposed to a negative figure of £ 7,701 in 2020.

Every effort will be made to find ways to carry our worthwhile and much needed service to our clients.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

A board of six trustee directors governs the charity, and the Manager carries out the day to day running of the service and manages the strategic development of the organisation.

In addition, there are co-opted, non-voting members, who attend board meetings in an advisory capacity, who represent some of our partners such as Stockton Borough Council.

##### **Induction and training of new trustees**

All trustees receive a full induction pack, which outlines their duties and responsibilities. This includes information about the Charity Commission rules and regulations, company policies and procedures, and good practice in governance. Mr Michael Womphrey has a professional background in law and human resource management and provides training for all trustees of the company and employment law and good governance.

**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In deciding what constitutes a risk, the trustees considered the following headings:-

- Governance and Management
- Operational risk
- Financial risk
- Environmental/External Factors
- Compliance Risk (Law and regulation)

Within each heading the trustees identified the potential risk to the charity, the appropriate control measures needed to manage the identified risk and an assessment of the risk level when those control measures have been applied.

The trustees have given particular consideration to the financial risks to the charity and have prepared a Reserves policy to ensure that its contractual obligations can always be met.

The trustees will review the Risk Management Strategy annually.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
03061335 (England and Wales)

**Registered Charity number**  
1048199

**Registered office**  
81 High Street  
Castlegate Centre  
Stockton on Tees  
TS18 1AF

**Trustees**  
L Osborne (Vice Chair)  
M Womphrey (Chair)  
S Ewing (Resigned on 20/12/20)  
Councillor A McCoy  
A Osborne

**Board Members**

Councillor M Javed (Stockton Borough Council)

**Company Secretary**  
D P Barwick



**Stockton Shopmobility Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**


Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

**Bankers**

HSBC Bank plc  
136 High Street  
Stockton on Tees  
TS18 1LR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 17 August 2021 and signed on its behalf by:

  
.....  
M Womphrey (Chairman) - Trustee

**Independent Examiner's Report to the Trustees of  
Stockton Shopmobility Limited**

**Independent examiner's report to the trustees of Stockton Shopmobility Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



D J Robertson  
FCA  
Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

Date: 23 August 2021

**Stockton Shopmobility Limited**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	32,399	-	32,399	74
<b>Charitable activities</b>					
Grants - Stockton Borough Council		6,000	-	6,000	12,000
Retail Income		83,756	-	83,756	104,925
Hire Income		5,930	-	5,930	12,715
Other trading activities	4	-	-	-	243
Investment income	5	69	-	69	226
<b>Total</b>		<b>128,154</b>	<b>-</b>	<b>128,154</b>	<b>130,183</b>
<b>EXPENDITURE ON</b>					
Charitable activities	6				
Retail and hire		123,506	-	123,506	137,884
<b>NET INCOME/(EXPENDITURE)</b>		<b>4,648</b>	<b>-</b>	<b>4,648</b>	<b>(7,701)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		123,607	-	123,607	131,308
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>128,255</b>	<b>-</b>	<b>128,255</b>	<b>123,607</b>

The notes form part of these financial statements

**Stockton Shopmobility Limited**

**Balance Sheet**  
**31 March 2021**

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	2,967	-	2,967	3,704
<b>CURRENT ASSETS</b>					
Stocks	12	6,791	-	6,791	1,605
Debtors	13	4,957	-	4,957	5,921
Cash at bank and in hand		116,883	-	116,883	117,078
		<u>128,631</u>	<u>-</u>	<u>128,631</u>	<u>124,604</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(3,343)	-	(3,343)	(4,701)
<b>NET CURRENT ASSETS</b>		<u>125,288</u>	<u>-</u>	<u>125,288</u>	<u>119,903</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>128,255</u>	<u>-</u>	<u>128,255</u>	<u>123,607</u>
<b>NET ASSETS</b>		<u>128,255</u>	<u>-</u>	<u>128,255</u>	<u>123,607</u>
<b>FUNDS</b>	16				
Unrestricted funds				<u>128,255</u>	<u>123,607</u>
<b>TOTAL FUNDS</b>				<u>128,255</u>	<u>123,607</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

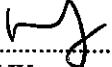
**Stockton Shopmobility Limited**

**Balance Sheet - continued**

**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 August 2021 and were signed on its behalf by:



.....  
M Womphrey (Chairman) - Trustee

## **Stockton Shopmobility Limited**

### **Notes to the Financial Statements** **for the Year Ended 31 March 2021**

#### **1. STATUTORY INFORMATION**

Stockton Shopmobility Limited is a private charitable company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found in the Trustees' Report.

The financial statements are presented in sterling which is the functional currency of the charitable company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### **2. ACCOUNTING POLICIES**

##### **BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Stockton Shopmobility Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### **INCOME**

Items of income are recognised and included in the accounts when all the following criteria are met:

- The charity have entitlement to the funds.
- Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity.
- There is sufficient certainty that receipt of the income is considered probable; and
- The amount can be measured reliably.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. There is no netting off within the accounts.

##### **EXPENDITURE**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. It includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by usage.

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**2. ACCOUNTING POLICIES - continued**

**EXPENDITURE**

Governance costs include those incurred in the governance of the charity which are associated with the constitutional and statutory requirements.

**TANGIBLE FIXED ASSETS**

Fixed assets are stated at cost less accumulated depreciation.

Assets purchased from restricted funds are capitalised in the Balance Sheet and the funds then transferred to unrestricted funds as they have been expended in the year.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Scooters, Chairs etc - 20% straight line

Computer equipment - 20% straight line

Furniture and equipment - 15% reducing balance

**STOCKS**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**TAXATION**

The charity is an exempt charity within the meaning of Schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**FUND ACCOUNTING**

Unrestricted income funds are general funds which are available for use at the trustees' discretion in furtherance of the objectives of the company.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**OPERATING LEASES**

Rental payments under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

**DEBTORS**

Trade and other debtors are recognised at the settlement amount due.

**CASH AT BANK**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**CREDITORS**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**FINANCIAL INSTRUMENTS**

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**2. ACCOUNTING POLICIES - continued**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**GOVERNMENT GRANTS**

The charity received government grants in respect of the Coronavirus Job Retention Scheme and the Small Business Grant Fund. These grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the charity will comply with conditions attached to them. The grants were received using the accrual model.

**3. DONATIONS AND LEGACIES**

	2021	2020
	£	£
Sundry donations	7	74
Grants	32,392	-
	<u>32,399</u>	<u>74</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Government Grants - CJRS	32,392	-
	<u>32,392</u>	<u>-</u>

**4. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Fundraising events	-	243
	<u>-</u>	<u>243</u>

**5. INVESTMENT INCOME**

	2021	2020
	£	£
Deposit account interest	69	226
	<u>69</u>	<u>226</u>



**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**6. CHARITABLE ACTIVITIES COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Direct Costs</b>		
Costs of goods sold	<b>63,245</b>	<b>77,104</b>
<b>Support Costs</b>		
Insurance	<b>1,690</b>	<b>1,529</b>
Premises costs	<b>15,292</b>	<b>15,492</b>
Bank charges	<b>2,134</b>	<b>2,435</b>
Wages & salaries	<b>20,024</b>	<b>18,372</b>
Pensions	<b>496</b>	<b>481</b>
Depreciation	<b>738</b>	<b>1,410</b>
Repairs & renewals	<b>185</b>	<b>131</b>
Telephone	<b>784</b>	<b>719</b>
Printing, postage and stationery	<b>1,972</b>	<b>2,183</b>
Advertising	<b>109</b>	<b>119</b>
Sundry expenses	<b>1,436</b>	<b>2,377</b>
<b>Governance Costs</b>		
Wages & salaries	<b>11,088</b>	<b>10,062</b>
Accountancy and professional fees	<b>4,313</b>	<b>5,470</b>
	<b>123,506</b>	<b>137,884</b>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<b>737</b>	<b>1,410</b>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**9. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	31,112	28,434
Other pension costs	496	481
	<u>31,608</u>	<u>28,915</u>

The average monthly number of employees during the year was as follows:

	2021	2020
	2	2
Retail and administrative	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**10. LEGAL STATUS OF THE COMPANY**

The charity is a company limited by guarantee. The members of the company are the trustees listed on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**11. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2020 and 31 March 2021	<u>18,787</u>	<u>8,718</u>	<u>10,199</u>	<u>37,704</u>
<b>DEPRECIATION</b>				
At 1 April 2020	18,787	8,629	6,584	34,000
Charge for year	<u>-</u>	<u>72</u>	<u>665</u>	<u>737</u>
At 31 March 2021	<u>18,787</u>	<u>8,701</u>	<u>7,249</u>	<u>34,737</u>
<b>NET BOOK VALUE</b>				
At 31 March 2021	<u>-</u>	<u>17</u>	<u>2,950</u>	<u>2,967</u>
At 31 March 2020	<u>-</u>	<u>89</u>	<u>3,615</u>	<u>3,704</u>

**12. STOCKS**

	2021	2020
	£	£
Stocks	<u>6,791</u>	<u>1,605</u>

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
VAT	1,770	2,965
Prepayments and accrued income	3,187	2,956
	<u>4,957</u>	<u>5,921</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	333	1,651
Other creditors	300	300
Accruals	2,710	2,750
	<u>3,343</u>	<u>4,701</u>

**15. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	10,875	14,500
Between one and five years	-	10,875
	<u>10,875</u>	<u>25,375</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	123,607	4,648	128,255
	<u>123,607</u>	<u>4,648</u>	<u>128,255</u>
<b>TOTAL FUNDS</b>	<u>123,607</u>	<u>4,648</u>	<u>128,255</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	128,154	(123,506)	4,648
	<u>128,154</u>	<u>(123,506)</u>	<u>4,648</u>
<b>TOTAL FUNDS</b>	<u>128,154</u>	<u>(123,506)</u>	<u>4,648</u>

**Stockton Shopmobility Limited**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	131,308	(7,701)	123,607
<b>TOTAL FUNDS</b>	<u>131,308</u>	<u>(7,701)</u>	<u>123,607</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	130,183	(137,884)	(7,701)
<b>TOTAL FUNDS</b>	<u>130,183</u>	<u>(137,884)</u>	<u>(7,701)</u>

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**18. CONTROL RELATIONSHIPS**

The Charity is under the control of the Board of Trustees as noted on page 1.