



Milton Mount Playgroup

Milton Mount Playgroup Milton Mount Community Centre, Milton Mount Avenue, Pound Hill, Crawley RH10 3DY T: 01293 884312 www.miltonmountplaygroup.co.uk

Trustees Annual Report – September 2024 – August 2025

Trustees;

- Chairperson – Terri-Anne Busbridge
- Secretary – Hannah Cawley
- Treasurer – Sian May
- Trustee – Alina May
- Trustee – Hanna Bodkin
- Trustee – Francesca Montana
- Trustee – Kylie Leatham

The constitution

The playgroup committee is formed as a management team to support and aid the staff and management of the setting. The committee is perceived as the employer and is the registered person with Ofsted and other regulatory bodies. The committee is formed by a minimum of 5 members. Decisions are taken via a democratic process, whereby a vote is taken. The Model Constitution as issued by the Preschool Learning Alliance is used as a basis for operation and is signed and accepted by all committee members.

Financial Position

The playgroup's financial position remains stable. Fund raising hasn't been as successful this year due to the current climate but will hopefully pick up next year. Significant investments have been made throughout the year to ensure that equipment remains serviceable and suitable. Over £16,000 has been spent on toys and the playgroup garden has had a significant make over. A new shed has been purchased and a large pirate ship for the children to enjoy and act out their fantasies. A new sensory garden has also been made. New toys have

been purchased ensuring we are able to meet the individual development needs of all the children.

We have noticed a significant increase with children with SEND over the year and new sensory toys and equipment has been purchased as additional support for them.

Staff costs have also increased significantly year on year. Pensions have also influenced our financial position. This is as a result on growing numbers of children attending the playgroup and the need to ensure that staff: child ratios are maintained. Staff turnover has been stable.

We have also looked to ensure that all staff are qualified to Level 3 where possible, again reflected in the cost. Currently the playgroup is supporting an apprentice.

Objective and Aims

Ongoing plans for the coming financial year will be to focus on fundraising to further enhance the quality and range of toys available to the children.

We continue to take children from the age of two, which has implications in terms of staffing and resources, as these need to be matched carefully to meet the needs of the younger children. We are seeing a lot more children needing additional support. We continue to invest in staff training and development, including ensuring staff gain a greater understanding of the Early Years Management and Recruitment. The chairperson and playgroup manager work closely together to ensure the smooth running of the playgroup, each focusing on areas of expertise. The playgroup manager continues to manage the day-to-day functioning of the playgroup, whilst the chair and committee focus on providing support where needed. The playgroup is focused on employing committed and qualified staff. We employ a range of full and part time staff. The team is strong and work well together effectively.

Reported by

Chairperson:

Terri-Anne Busbridge

MILTON MOUNT PLAYGROUP
INCOME & EXPENDITURE ACCOUNT
September 2024-August 2025

	2024-2025
	£
INCOME	
Fees & registration	15060.40
Snack donations	355.90
Other	1893.51
Uniform Sales	4.00
Fundraising & events	435.45
Funding	158299.31
Vouchers	0.00
 TOTAL INCOME	 <u>176048.57</u>
 EXPENDITURE	
Salaries	113717.78
Pensions	5348.87
HMRC	16932.48
Rent	21523.22
Insurance	1091.43
Telephone	594.66
Admin costs	1443.39
Ofsted	50.00
Training & recruitment	285.00
Equipment	13613.16
Other	8853.19
Uniform purchases	660.95
Cash & groceries	0.00
Special events	639.50
Petty cash	1459.90
 TOTAL EXPENDITURE	 <u>186213.53</u>
 OPENING BALANCE AT 1 SEPTEMBER 2024	 62661.67
NET INCOME	<u>-10164.96</u>
CLOSING BALANCE AT 31 AUGUST 2025	<u>52496.71</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

MILTON MOUNT PLAYGROOP

On accounts for the year
ended

31st AUGUST 2025

Charity no
(if any)

1047936

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/03/2026

Name:

AMES BRISLEY

Relevant professional
qualification(s) or body



Report to the trustees	
On accounts for the year ended	21st August 2012
Set out on pages	104-113
Charity no (if any)	

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 21st August 2012.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable provisions given by the Charity Commission under section 145(2) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of listed name of accountants (if not applicable).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that any material misstatement.

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached.

Please delete the words in the brackets if they do not apply.

Independent
examiner's statement

Signed:

Name:

Relevant professional
qualification(s) or body

Date: 17/03/2012	
Anne Bailey	

(if any):

Address:

AMES BRISLEY ACCOUNTING

29 COURT LODGE ROAD, HORLEY, SURREY
RH6 8RT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

(if any):

Address:

1418 8th St
2nd Floor, Room 200, Hanoi, Vietnam

Only complete if the examiner needs to highlight material matters of concern
(see GOSB independent examination of charts, reports, drawings and
guidance for examiners)

Give here brief details of
any items that the
examiner wishes to
disclose