



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	09	2022		31	08	2023
From				To			

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	E Bradford	Chair	From 01/10/18	Committee
2	H Priestley	Secretary	From 01/10/19	Committee
3	S Bradley	Treasurer	From 01/10/18	Committee
4	K Russell		From 01/10/19	Committee
5	K Roberts		From 01/10/18	Committee
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year

☐ **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Manager – Mrs Lucinda Tongue

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – Pre-School Learning Alliance Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Management Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities



Bottesford & District Pre School			Charity No (if any)	1047896	CC39a
Annual accounts for the period					
Period start date	01/09/2022	To	Period end date	31/08/2023	

Section A Statement of financial activities

Descriptions by natural category	Note	Restricted			Total this year	Total year ending 31/8/22
		Unrestricted funds	income funds	Endowment funds		
		£	£	£	£	£
		F01	F02	F03	F04	F05
Incoming resources (Note 3)						
fees for charitable services		102,004			102,004	106,440
Donations, legacies and Grants		120			120	30
Welfare food reimbursement		461			461	448
Fundraising events		4,521			4,521	4,703
Interest and dividends		589			589	57
Staff training supplement					-	
Total incoming resources	S01	107,695	-	-	107,695	111,677
Resources expended (Notes 4-7)						
Staff costs	4	87,132	-	-	87,132	79,077
Cost of fundraising events		1,132	-	-	1,132	481
Rent, rates and Insurance	4	4,953	-	-	4,953	5,310
Repairs and maintenance		2,870	-	-	2,870	1,299
Light and heat	4	3,741	-	-	3,741	2,343
telephone postage and stationery	4	2,665	-	-	2,665	2,717
Milk, refreshments & cooking supplies		678	-	-	678	1,172
Children's play costs	4	4,005	-	-	4,005	8,648
legal and professional fees		755	-	-	755	755
bank charges and interest		-	-	-	-	-
depreciation		-	-	-	-	-
Miscellaneous		-	-	-	-	150
Total resources expended	S02	107,931	-	-	107,931	101,952
Net incoming/(outgoing) resources before transfers	S03	(236)	-	-	(236)	9,725
Gross transfers between funds	S04	-	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)	S05	(236)	-	-	(236)	9,725
Other recognised gains/(losses)						
Gains and losses on revaluation of fixed assets for the charity's own use	S06	-	-	-	-	-
Gains and losses on investment assets	S07	-	-	-	-	-
Net movement in funds	S08	(236)	-	-	(236)	9,725
Total funds brought forward	S09			-		-
Total funds carried forward	S10	(236)	-	-	(236)	9,725

Section B Balance sheet

		Note	Total this year £ F01	Total last year £ F02
Fixed assets				
Tangible assets	(Note 8)	B01	-	-
		B02	-	-
Investments	(Note 9)	B03	-	-
<i>Total fixed assets</i>		B04	-	-
Current assets				
Stock and work in progress		B05	-	-
Debtors	(Note 10)	B06	3,681	2,084
(Short term) investments		B07	-	-
Cash at bank and in hand		B08	137,874	108,669
<i>Total current assets</i>		B09	141,554	110,753
Creditors: amounts falling due within one year	(Note 11)	B10	33,304	2,266
<i>Net current assets/(liabilities)</i>		B11	108,251	108,487
<i>Total assets less current liabilities</i>		B12	108,251	108,487
Creditors: amounts falling due after one year	(Note 11)	B13	-	-
Provisions for liabilities and charges		B14	-	-
<i>Net assets</i>		B15	108,251	108,487
Funds of the Charity				
Unrestricted funds		B16	108,251	108,487
Designated funds		B17	-	-
<i>Total unrestricted funds</i>			108,251	108,487
Restricted income funds (Note 12)		B18	-	-
Endowment funds (Note 12)		B19	-	-
<i>Total funds</i>		B20	108,251	108,487

Signed by one or two trustees on behalf of all the trustees

Signature

Date of approval

Section C**Notes to the accounts****Note 1 Basis of preparation**

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with*

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<input type="checkbox"/>

 Accounting Standards;
- or
- and with the Charities Act.

[** except for the following].

Give details in this box if a different standard has been followed.

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

** - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

Give details in this box of any material changes that have been made.

§ if no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

Give details in this box of any material changes that have been made.

§§ if no changes have been made to accounts for previous periods then delete these words.

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

INCOMING RESOURCES

Recognition of incoming resources	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
Incoming resources with related expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Gifts in kind	<p>Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.</p> <p>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.</p> <p>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.</p>
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM THOSE
ABOVE**

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

Analysis	Unrestricted £	restricted £	This year £	Last year £
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
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			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-

Section C
Notes to the accounts
(cont)
Note 4
Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

Analysis	Unrestricted £	restricted £	This year £	year ending 31/8/22 £
Staff costs			-	-
Payroll	85602.78		85,603	77,713
Pensions	1227.84		1,228	859
Training	0		-	505
Christmas meal	275		275	-
Literature	0		-	-
Travel costs for attending courses	0		-	-
Bonus	26.45		26	-
			-	-
Total	87,132	-	87,132	79,077
Rent, rates & Insurance			-	-
Rent	2602.73		2,603	2,421
Rates	614.4		614	1,101
Insurance	1549.4		1,549	1,533
Total	4,767	-	4,767	5,054
Light, heat & water			-	-
Green waste collection	0		-	-
Gas & Electric	3741.04		3,741	2,343
Water	186.8		187	255
			-	-
Total	3,928	-	3,928	2,598
Telephone, stationery & Postage			-	-
Telephone	1153.2		1,153	906
Internet	480.64		481	412
Postage, stationery & adverts	156.17		156	42
Cleaning & Toiletries	119.08		119	239
Software expenses	755.44		755	1,118
			-	-
			-	-
Total	2,665	-	2,665	2,717
Children's play costs			-	-
Toys & Equipment	1574.14		1,574	2,472
Sundown visit for leavers	237.85		238	100
Outside visits	0		-	22
Christmas party	0		-	55
Garden project	2193.31		2,193	5,999
			-	-
			-	-
Total	4,005	-	4,005	8,648

Section C**Notes to the accounts****(cont)****Note 5** Details of certain items of expenditure**5.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
0	0
0	0
£	£

5.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
720	720
0	0

Section C	Notes to the accounts	(cont)
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Note 6 **Paid employees**
Please complete this note if the charity has any employees.

6.1 Staff Costs

	This year £	year ending 31/8/22 £
Gross wages, salaries and benefits in kind	85,603	77,713
Employer's National Insurance costs	-	
Pension costs	1,228	859
	26	-
Total staff costs	86,857	78,572

6.2 Average number of full-time equivalent employees in the year

	This year Number	year ending 31/8/22 Number
The parts of the charity in which the employees work		
Childcare	5	5
Bursar	1	1
Cleaner	1	1
Total	7	7

6.3 Defined contribution pension scheme

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Smart Pensions Defined Contribution scheme

	This year £	Last year £
The costs of the scheme to the charity for the year	1227.84	858.8
The amount of any contributions outstanding at the year end	0	0
The amount of any contributions prepaid at the year end	0	0

Section C	Notes to the accounts	(cont)
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Note 7 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

7.1 Total value of grants

Purpose for which grants made	Grants to institutions	Grants to individuals
	Total amount £	Total amount £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

7.2 Grants made to institutions

If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions		-

Section C**Notes to the accounts****(cont)****Note8 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***8.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-		-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

8.2 Accumulated depreciation and impairment provisions

**Basis	SL or RB	SL or RB	SL or RB	SL	SL or RB
** Rate				5 years	

Balance brought forward	-	-	-		-	-
Depreciation charge for year	-	-	-		-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

8.3 Net book value

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

8.4 Revaluation*If any fixed assets have been revalued please give details of the valuer and method of valuation*

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* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C**Notes to the accounts****(cont)****Note 9 Investment assets***Please complete this note if the charity has any investment assets.***9.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:***9.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.****9.3 A breakdown of the income from investments agreeing with SOFA.****Analysis of investments****Investment properties**

Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes

Investments in subsidiary or connected undertakings and companies

Securities not listed on a recognised Stock Exchange

Cash held as part of the investment portfolio

Other investments

	9.2 Market value at year end £	9.3 Income from investments for the year £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

9.4 Material investment holdings

If any investments are material in terms of their value (for example each represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held	Market value at year end £
	-
	-
	-
	-
Total	-

Section C**Notes to the accounts****(cont)****Note 10 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments.***Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	30,507.6	416.3	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	3,714.6	2,500.5	-	-
Total	34,222.1	2,916.8	-	-

Note 11 Creditors and accruals*Please complete this note if the charity has any creditors or accruals.***11.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	420	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	2,110	406	-	-
Accruals and deferred income	720	1,440	-	-
Total	2,830	2,266	-	-

11.2 Security over assets*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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Note 12 **Endowment and restricted income funds**
Please complete this section if the charity has any endowment or restricted income funds.

12.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).
- other funds .

Fund Name	Type PE, EE , R or other	Purpose and restrictions

12.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Gains and losses £	Fund balances carried forward £
	-			-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total Funds	-	-	-	-	-	-

12.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

12.4 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowed funds £	Total £
Fixed assets	-	-	-	-
Investments	-	-	-	-
Net current assets	-	-	-	-
Creditors due in more than one year and provisions				
Total net assets	-	-	-	-

Section C	Notes to the accounts	(cont)
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Note 13 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 5) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.

13.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.

Name of trustee or related party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
		0	0

13.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

	Name of trustee or related party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties			0	0
Due from trustees and related parties			0	0

13.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £
			0	0
			0	0
			0	0

Section C	Notes to the accounts	(cont)
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Note 14	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

Income categories

Donations, legacies and Grants
Fundraising events
Welfare food reimbursement
Interest and dividends
fees for charitable services
Staff training supplement

Expenditure categories

Staff costs
Cost of fundraising events
Rent, rates and Insurance
Repairs and maintenance
Light and heat
telephone postage and stationery
Milk, refreshments & cooking supplies
legal and professional fees
Miscellaneous
depreciation
Children's play costs

To edit the lists replace existing categories on either list with the
new headings you prefer to use.

PARTNERS

Pells Eastwood Limited
S W Merriman Limited
A R R Price Limited

Our Ref: E/MAB/GD/B331

25 June 2024

Bottesford Pre-School
The Garden
Barkestone Lane
Bottesford
Nottingham
NG13 0AL

Dear Sirs

Following the independent review of the accounts for Bottesford Preschool for the year ended 31 August 2023, I can confirm that no material matters have come to my attention in connection with my examination.

I can confirm that the accounting records are kept as required by section 130 of the act.

I can confirm that the accounts correspond with the accounting records provided.

I have no concerns and have come across no matters to report on our thorough examination of the accounts.

If you do require any additional information from me, please do not hesitate to contact me and I will be more than happy to assist.

Yours faithfully



Georgina Deakin
ACCA