

Bedale High School - School Fund

Trustees Annual Report for the Year ended 31st March 2023

The Bedale High School Fund is registered with the Charity Commissioners (Registered No. 1047879). Its address is:

Bedale High School,
Fitalan Road
Bedale
North Yorkshire
DL8 2EQ

Bedale High School Governing Body, acting in its capacity as trustees for the fund considered and adopted the Annual Statement of Accounts for the year ended 31st March 2023 at its meeting on 24th January 2024. The accounts were audited by Mr M Fletcher.

The trustees of the account during the period and up to the date of this report are:

- Mr A Childe
- Mrs N Hunter
- Mr G Horan (resigned 21-07-23)
- Mrs C Inchley(resigned 18-01-23)
- Mr S Ingram
- Mr T Kelly
- Mrs L Legard
- Mrs K Loughlin
- Mr R McGuinness (resigned 17-10-23)
- Mr S Rayner
- Mrs J Reed
- Ms K Whitehouse

The object of the fund is to advance the education of the pupils of the school by providing or assisting the provision of education, recreational and other charitable facilities in augmentation of such facilities financed by the Local Education Authority.

During the year the main activities of the fund were:

- Various Educational Trips
- Student Provisions
- Fundraising

Income for the year was £39418 (21-22: £25790) of which 39% related to monies collected to pay for educational trips. Charity fundraising by Bedale High School pupils amounted to £735.

At the end of the year, the school fund held cash amounting to £39154, of which £29055 was committed for various ad hoc activities.

In relation to the balance of funds, £5000 is kept in a current account with the remaining funds held in a deposit account with the Nat West Bank.

The auditor's fee is paid by the fund whilst the administration of the fund is met from the general school budget.

The school fund has no restricted funds.

Signed on behalf of the trustees



Mr T Kelly
Headteacher.

24th January 2024



Mrs J Reed
Trustee

24th January 2024

	Balances b/f from 21/22	2022/23		Balances	
		Payments	Receipts	To Reserve	C/F balances to 23/24
<u>SCHOOL TRIPS</u>					
Residential Trips	0.00	0.00	0.00	0.00	0.00
Day Trips	1,152.31	12,419.82	15,459.23	14.98	4,176.74
<u>CHARITIES ACCOUNTS</u>					
Cancer Research UK		300.00	0.00	-300.00	
Ukraine	599.83	766.16	162.48	-3.85	
Poppy Sales		236.70	236.70	0.00	
Christmas Jumper 2022		338.00	335.51	-2.49	
Christmas Jumper 2021		0.00	0.00	0.00	
Hambleton Foodshare		0.00	0.00	0.00	
D of E Fundraising	108.30	0.00	0.00	108.30	
TCT		0.00	0.00	0.00	
Macmillan Cancer Support		0.00	0.00	0.00	
Busking 2022		0.00	0.00	0.00	
Char 920 b/f		0.00	0.00	0.00	
<u>CLUBS AND PERFORMANCES</u>					
School Prom 2022	-115.81	2,464.00	2,210.04	-51.77	-318
Year 11 Leavers Hoodies		0.00	0.00	0.00	
Wizard of Oz		0.00	0.00	0.00	
Duke of Edinburgh 2022		0.00	0.00	0.00	
NSEA		666.64	544.80	-121.84	
School Garden	-208.80	0.00	5,158.27		4,949.47
Wizard of Oz Expenditure		17.41		-17.41	
Colour Run 2022		1,262.59	1,213.11	-49.48	
Wizard of Oz Income		0.00	0.00	0.00	
Little Shop of Horrors		3,570.73	560.80	-3,009.93	
Lord of the Flies Expenditure	-954.20	201.82		-1,156.02	
Lord of the Flies Income		0.00	771.20	771.20	
D of E 2022	-356.54	4,501.00	3,479.95	-9.59	-1,368.00
D of E 2023 Bronze		1,116.00	5,587.07		4,471.07
Little Shop of Horrors Income		0.00	0.00	1,280.00	
<u>ENTERTAINING</u>					
Sports Day		189.50	233.06	43.56	
Open evening		0.00		0.00	
PTA Expenditure	-1,728.10	379.63			-2,107.73
PTA Income	3,133.66	0.00	562.16		3,695.82
<u>PURCHASES</u>					
Badges		593.56	81.24	-512.32	
Trophies		145.00	0.00	-145.00	
Affiliation fees		557.00	0.00	-557.00	
Xmas decorations		0.00	0.00	0.00	
Other purchases/payments		955.96	0.00	-955.96	
Auditor		200.00	0.00	-200.00	
Orchestra Music		0.00	0.00	0.00	
Rewards		91.72	0.00	-91.72	
<u>INCOME</u>					
DT Voluntary Contributions - Year 7		0.00	159.55		159.55
DT Voluntary Contributions - Year 8		0.00	228.46		228.46
DT Voluntary Contributions - Year 9		0.00	305.32		305.32
Donations		0.00	0.00	0.00	
Damage Fund		0.00	0.00	0.00	
Lockers	9,639.59	679.68	15.00		8,974.91
KILN		0.00	0.00	0.00	
Workshops	6,272.96	0.00	0.00		6,272.96
Bank Interest		0.00	138.71	138.71	
Hall Refurbishment	189.00	0.00	0.00	189.00	
Pre Loved Uniform		0.00	303.00	303.00	
<u>MISC</u>					
Presentation Evening		702.37	0.00	-702.37	
Blood Brothers		0.00	0.00	0.00	
Christmas Fayre		0.00	504.50	504.50	
Insurance for School Trips		0.00	0.00	0.00	
Photo Commission		0.00	405.19	405.19	
Other misc. contras	-100.00	25.00	0.00	-25.00	-100.00
Sports Shirts		791.05	763.15	-27.90	
Dinner Money Refunds ex Yr 11 2021	-151.00	0.00	0.00		-151.00
Dinner Money Refunds ex Yr 11 2020	-134.60	0.00	0.00		-134.60
<u>GENERAL RESERVE</u>					
	14,280.39			-4,181.21	10,099.18
	31,626.99	33,171.34	39,418.50		39,154.15

Balance Sheet as 31st March 2023

Balance on Current Account (st 180) as at 31st March 2023	5,000.00	Mark Fletcher
Balance on Business Reserve Account (st 352) as 31st March 2023	37,646.94	76 Lumley Road
less un-presented cheques from 2022/23 as per school records	-3,516.78	Redcar
plus cheque that had previously been cashed - chq 8987	23.99	Cleveland
		TS10 2BE
Total Expected Cash Book Balance as 31st March 2023	39,154.15	20 January 2024
Residential Trips Balance	0.00	
Day Trips Balances	4,176.74	
Other Balances	34,977.41	
Net Bank Balance as of 31st March 2022	39,154.15	

2022-23 Balance Sheet

M Fletcher
25/01/2024

INCOME AND EXPENDITURE SUMMARY 2022-23

2022 / 23

	Payments	Receipts
<u>SCHOOL TRIPS</u>		
Residential Trips	0.00	0.00
Day Trips	12,419.82	15,459.23
<u>CHARITIES ACCOUNTS</u>		
Cancer Research UK	300.00	0.00
Ukraine	766.16	162.48
Poppy Sales	236.70	236.70
Christmas Jumper 2022	338.00	335.51
Christmas Jumper 2021	0.00	0.00
Hambleton Foodshare	0.00	0.00
D of E Fundraising	0.00	0.00
TCT	0.00	0.00
Macmillan Cancer Support	0.00	0.00
Busking 2022	0.00	0.00
Char 920 b/f	0.00	0.00
<u>CLUBS AND PERFORMANCES</u>		
School Prom 2022	2,464.00	2,210.04
Year 11 Leavers Hoodies	0.00	0.00
Wizard of Oz	0.00	0.00
Duke of Edinburgh 2022	0.00	0.00
NSEA	666.64	544.80
School Garden	0.00	5,158.27
Wizard of Oz Expenditure	17.41	
Colour Run 2022	1,262.59	1,213.11
Wizard of Oz Income	0.00	0.00
Little Shop of Horrors	3,570.73	560.80
Lord of the Files Expenditure	201.82	
Lord of the Files Income	0.00	771.20
D of E 2022	4,501.00	3,479.95
D of E 2023 Bronze	1,116.00	5,587.07
Little Shop of Horrors Income	0.00	0.00
<u>ENTERTAINING</u>		
Sports Day	189.50	233.06
Open evening	0.00	
PTA Expenditure	379.63	
PTA Income	0.00	562.16
<u>PURCHASES</u>		
Badges	593.56	81.24
Trophies	145.00	0.00
Affiliation fees	557.00	0.00
Xmas decorations	0.00	0.00
Other purchases/payments	955.96	0.00
Auditor	200.00	0.00
Orchestra Music	0.00	0.00
Rewards	91.72	0.00
<u>INCOME</u>		
DT Voluntary Contributions - Year 7	0.00	159.55
DT Voluntary Contributions - Year 8	0.00	228.46
DT Voluntary Contributions - Year 9	0.00	305.32
Donations	0.00	0.00
Damage Fund	0.00	0.00
Lockers	679.68	15.00
KILN	0.00	0.00
Workshops	0.00	0.00
Bank Interest	0.00	138.71
Hall Refurbishment	0.00	0.00
Pre Loved Uniform	0.00	303.00
<u>MISC</u>		
Presentation Evening	702.37	0.00
Blood Brothers	0.00	0.00
Christmas Fayre	0.00	504.50
Insurance for School Trips	0.00	0.00
Photo Commission	0.00	405.19
Other misc. contras	25.00	0.00
Sports Shirts	791.05	763.15
Dinner Money Refunds ex Yr 11 2021	0.00	0.00
Dinner Money Refunds ex Yr 11 2020	0.00	0.00
In Year Surplus	6247.16	
	39418.50	39418.50

MFletcher
25/01/2024

Independent Examiners Report to the Trustees of the School Fund of Bedale High School

I report on the Financial Statements of the School Fund of Bedale High School for the year ended 31st March 2023 which are set out on the following pages.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 144(5)(b) of the 2011 Act,
- and state whether particular matters have come to my attention.


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met ; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Fletcher
76 Lumley Road
Redcar
Cleveland
TS10 2BE

30th December 2023


25/01/2024.

Mark Fletcher

76 Lumley Road

Redcar

Cleveland

TS10 2BE

Tel - 07870 121863

**INDEPENDENT EXAMINERS REPORT ON BEDALE HIGH SCHOOL FUND FOR THE
YEAR ENDING 31st MARCH 2023**

FINDINGS AND RECOMMENDATIONS	
SUBJECT AREA	FINDINGS / RECOMMENDATIONS
PAYMENT RECORDS	Very Good Expenditure records continue to exist which incorporate the ParentPay facility.
INCOME RECORDS	Very Good income records continue to exist which incorporate the ParentPay facility.
BANKING	Income promptly banked and intact.
RECONCILIATIONS	<p>These continue to be regularly performed by school.</p> <p>The following minor issues were noted on review of the expenditure but do not highlight major concerns.</p> <p>1 - It was also noted that cheque 8671 which was issued in August 2018 for £25.00 had been written off due to its age but was cashed on 20 April 2022 (as per bank statement 163). The school are aware of this and will make adjustments in the 2023-24 accounts.</p> <p>2 - On 7 February 2023 cheque number 8987 was presented for £23.99 (as per bank statement 177). However, this same cheque had been previously presented on 17 November 2021 (as per bank statement 145). The school are aware of this and following contact with the bank, who offered no explanation as to how this was able to happen, the school were reimbursed £23.99 on 27 November 2023. This adjustment is identified as part of the year end bank reconciliation and will be corrected in 2023-24.</p> <p>It is acknowledged that neither of the issues above are through the fault of the school who continue to complete high quality reconciliations.</p>
ACCOUNTING SYSTEM	RM Finance System.
ACCOUNT BALANCES	All appear very healthy.
ANNUAL ACCOUNTS	Prepared from various school documentation provided.
GENERAL CONCLUSION	Despite the vast amount of transactions the fund incorporates, the records continue to be of a very high standard.

M Fletcher 25/01/2024