

**REGISTERED COMPANY NUMBER: 02718582 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1047777**

**REPORT OF THE TRUSTEES AND  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
LONDON NARROW BOAT PROJECT**

FKCA Limited  
Statutory Auditor  
260 - 270 Butterfield  
Great Marlings  
Luton  
Bedfordshire  
LU2 8DL

# **LONDON NARROW BOAT PROJECT**

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## **LONDON NARROW BOAT PROJECT**

### **REFERENCE AND ADMINISTRATIVE DETAILS for the Year Ended 31 DECEMBER 2020**

#### **TRUSTEES**

Mr N Smith  
Mr P Page  
Mr M C Wilton  
Mr C R Woodward  
Ms C Ejiofor (resigned 31.12.20)  
Mr A B Cobbold  
Ms J Williamson  
Mrs E A Stagg (appointed 25.1.20)  
Mr P Dadford (appointed 21.1.21)

#### **REGISTERED OFFICE**

260 - 270  
Butterfield  
Great Marlings  
Luton  
Bedfordshire  
LU2 8DL

#### **REGISTERED COMPANY NUMBER**

02718582 (England and Wales)

#### **REGISTERED CHARITY NUMBER**

1047777

#### **AUDITORS**

FKCA Limited  
Statutory Auditor  
260 - 270 Butterfield  
Great Marlings  
Luton  
Bedfordshire  
LU2 8DL

**REPORT OF THE TRUSTEES  
for the Year Ended 31 DECEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The London Narrow Boat Project's Memorandum of Association states:

The exclusively charitable objects for which the Company is established are: -

(1) To promote for the benefit of the general public and in particular young persons and persons suffering from disablement, facilities in connection with canal narrow boats including instruction in bearing, navigation, the history and technology of the inland waterways, natural history and industrial development; such facilities shall be in the interests of social welfare (with the object of improving the conditions of life for the persons for whom the same is provided).

(2) The general purposes of the charitable bodies or for such other purposes as shall be exclusively charitable.

The Trustees have read and considered the general guidance on Public Benefit provided by the Charities Commission in setting the charities aims and objectives.

**Mission Statement**

**Our Mission**

- To provide inexpensive Residential and Day Canal Boating Trips to people of all abilities and means.
- To promote an accessible and welcoming environment that encourages learning, volunteerism, and community spirit.

**Our Vision**

- To provide instruction and access to recreational canal boating for all without regard to financial station with the facility designed to: Build self-esteem; Broaden horizons; Advance environmental awareness; Nurture a true sense of community in which the diversity of the environment is respected and encouraged.

Together, we can make a difference to help others realise their potential.

**Significant activities**

London Narrow Boat Project operates two 70' Narrow Boats for Residential Holidays and Day Trips for groups of up to 12 persons per boat. The income of the Project is derived primarily from Donors but also from Hire Fees to meet the overall running costs - boat maintenance, insurance, Canal and River Trust Licence Fees, mooring charges and boat running costs. Membership Fees provide income for the Bursary Fund.

The Trustees have set the hire fees at the lowest possible level to ensure that the Project is non-profit making and available to as many young and disadvantaged people as possible and through the Bursary Fund provide subsidised or free holidays for individuals or groups where need is identified.

The continued challenge that faces many voluntary groups is the recruitment of volunteer staff to manage the day to day running of the organisation. The introduction of a Job Role Organisational Chart clearly identified the roles that needed to be filled. Following the retirement of some of the long serving key personnel from active involvement several new roles have been created and this has enabled us to spread responsibilities. A number of people have stepped in to undertake these new responsibilities and this has greatly reduced the pressures placed on the holders of the key roles.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 DECEMBER 2020**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

In 2020 LNBP celebrated its 39th year. We are looking forward, despite the present state of emergency due to the Covid 19 Pandemic, to celebrating our 40th year of Activities on the Waterways of this Country.

Along with other 'Group-Based' Charities, the Project has had to severely modify its Operating Strategy throughout most of 2020 in line with Government Edicts regarding social distancing and the nature of (Security) Bubbles within the wider Community.

The Coronavirus Pandemic has completely obliterated the ability of our normal clientele to benefit from time spent on our Boats. Due to the intimate spacing within the confines of our Boat layout, the concept of Social Distancing among our normal 'Group' structure is practically impossible.

Organisations such as Scouts, Guides, Schools, Churches, and other Community Groups have been prevented from Boat Hire with us by their own internal Health and Safety Strategies which have been dictated by Government Guidelines.

We were only able to operate one 'normal' boat hire at the beginning of the season before the first national Lockdown was implemented. Thereafter none of our pre-arranged bookings were able to take place.

In order to further any possible Income deriving from Boat Hire, the Trustees developed a scheme whereby holders of the CCBM (Skipper Qualification), were encouraged to hire the boats and use their family and members of their domestic 'Bubble' as crew. The income from this took the form of Project 'hiring' expenses plus a voluntary donation to Project Funds. This has been a successful strategy and has been in place until the end of our hiring season.

During the consequential releasing of (normally) continuous hiring activities, the opportunity was taken to have the Boats repainted (in house, within our 'mother' boatyard). This was well overdue and had been already planned, being a regular activity. The Boats, being 20 years old, have benefitted from this attention and should ensure their suitability for the foreseeable future.

Our usual 'main' Marketing Activity, the Crick Boat Show (normally in May), was cancelled and other publicity enterprises were confined to possible anticipated future return to normal activities when Lockdown Rules are eventually relaxed, and Group Restrictive Practises are curtailed.

Our Marketing Consultant has continued to evolve ideas in this direction but nothing definite has been able to be arranged at this time.

Relaxation of Mooring and Licence Fees for 'qualifying' Community and Charitable Organisations, plus generous donations from our benefactors and Patrons have enabled the Project to meet its financial obligations throughout this year.

We are also indebted to our Fundraiser for his tireless activities through various outlets by keeping the Project in the public 'eye' and consequently many forms of 'Assistance to Charities' have been formulated to this end.

Our Executive (which includes many Project Skippers and oversees the Project's Activities) have met via the 'Zoom' platform to discuss ideas and generally keep the Project motivated and looking forward to a return to normality in the not-too-distant future.

The Inland Waterways System provides an unequalled opportunity to learn about the important role the canals played in the early part of the industrial revolution, about geography, nature, canal history and heritage of this country.

I am confident that LNBP is well placed to continue its mission of introducing people aged 8 and above, to the enjoyment of the canal experience when we are able.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 DECEMBER 2020**

**FINANCIAL REVIEW**

**Financial Review**

2020 was indeed very challenging for the project. By the start of the year, things were looking very promising with our booking slots hugely filled up and our boats all de-winterised and ready for the season to commence. However, the national lockdown in March due to the Covid-19 pandemic meant that only one trip could go ahead before everything came to a halt. Due to the nature of the service we provide and considering our clientele base, the impact of pandemic on our operations was massive. In order to lessen the effect of government restrictions, the charity launched a new initiative that allowed members of the charity to hire our boats for private use. This offer was taken up quite well by members.

Based on our established accounting policies income exceeded expenditure by £122 (2019: £367), after allocating designated funding. This year, due to the impact of Covid-19 on the project's activities, hire income was significantly reduced by £17,495, assessment and training reduced by £1,000 and overall net income declined by £12,989.

The balance in unrestricted funds as at the year ended 31 December 2020 is £157,009 (2019: £156,887).

The principal funding sources for the charity are through voluntary donations and boat hire charges. Expenditure accounts have operated within or below budget tolerance and management support costs maintained to the minimum.

Bursary Grants were made totalling £Nil (2019: £50).

Following a formal valuation in 2018, our boats have continued to be valued at £20,000 each. Following a recent consultation with the auditors, a new policy has been adopted by the trustees to revalue the boats on a regular basis and any surplus or deficit transferred to the boat fund. No formal revaluation took place this year.

The exceptionally low interest rates available continue to be a concern for all businesses and charity organisations. In addition essential costs of running the boats for moorings, license fees are set to rise next year and the Trustees agreed that a small increase of 2% for our hire charges needed to be applied for 2021, should the current pandemic ease up to allow operations to resume.

The trustees are mindful that sufficient reserves must be made to meet any unexpected costs. Our balance brought forward is in credit and together with our Reserve Policy; it has enabled us to ensure the financial stability of the Project. At 31 December 2020 the value held in reserves was £157,009 (2019: £156,887)

We would like to express our very sincere thanks to our Donors and the many Charitable Trusts who by their generous support make possible the work of the Project in continuing its aims to enable particularly young and disadvantaged people to achieve their ambitions, enjoyment of the canals and promoting self development.

We are especially extremely grateful to The Patrick & Helena Frost Foundation for their continued support. Their generous donation in the sum of £20,000 has helped the project immensely in this most challenging and unprecedented period.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 DECEMBER 2020**

**FINANCIAL REVIEW**

**Reserves policy**

The general funds are spent at the discretion of the trustees to further the charity's purpose. The trustees believe the level of general funds held is adequate to cover operations for the foreseeable future.

The Trustees have sustained their reserves policy of preserving Project Funds. The Bursary Fund provides financial assistance for those less fortunate who may otherwise be excluded from group activities and is funded from the Membership Subscriptions, Donations and Bank Interest. With effect from 2017, it was agreed that the sum of £20 will also be transferred from each hire charge to the Bursary Fund to build up the balance. This is to ensure that any requests for Financial Assistance will be fully met. This transfer can be waived in any given year that the Bursary Fund is thought to be sufficient. The waiver was exercised in 2020.

The Boat Funds are designated monies set aside to meet exceptional major expenditure such as engine replacement. The Project Contingency Fund represents monies given to the Project to enable it to continue its work should there be a shortfall of income in any year. These funds are invested by the Trustees and the income derived credited to the Bursary Fund. No investments were made in the period due to the very poor interest rates available.

This policy ensures that the Project is based on a sound financial footing and enables it to build for the future and make available facilities for more young people and Community Boating.

**FUTURE PLANS**

As a leading community boat organisation, the Trustees continually examine ways to further develop the standing of the Project and expand public awareness of the wide range of facilities and benefits we can offer to not only to young people but other deserving members of the community. Our attendance and recognition as the nominated charity of the Crick Boat Show has greatly assisted in furthering the standing of the project within the inland waterways boating community and has worked well in increasing public awareness of our activities. We have again been asked to be the nominated Charity Partner at the 2021 Crick Boat Show and skipper the trip boats.

Stringent Risk Assessments and adherence to Boat Safety Regulations plus reliable Servicing produce a good reliable product.

We rely heavily on the professionalism of our Skippers and their interaction with clients. This role of 'Project Skipper' within the charity is central to the success of our operation as they are the public face of the LNBP. The presence on a regular basis of our Boats on the 'Cut' with clients obviously enjoying themselves is the best form of advertising of our Product.

We continue to employ a Marketing Consultant who has opened the possibilities of exploring new avenues within our potential clientele. Our aim is to extend the range of qualifying Groups, re-kindle our association with schools and other educational establishments and establish a rapport with Groups local to the Braunston area. This will also alleviate the distances travelled by Groups wanting short-term booking periods. This, together with flexibility with respect to start days and periods of hire will make our prospectus more attractive.

**COVID-19 (Coronavirus)**

Due to social distancing measures in place at the date of signing because of the COVID-19 crisis, the boats are not currently available for hire. Whilst this will result in a fall in income, the Trustees have assessed the finances available and believe that there is enough funding in the contingency fund in order to cover the applicable costs during this time.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 DECEMBER 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charitable company is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

To further ensure that the charity meets its full obligations the Trustees meet in January to review their personal and governance responsibilities and that the management of the business of London Narrow Boat Project operates in accordance with the requirements of the Charities Commission and Companies House regulations. The Trustees will continue to review all policies and plans for the ensuing year.

The charity is governed by its Memorandum and Articles of Association dated 29 May 1992 and amended by special resolutions on 17 June 1995, 20 November 2006, 30 June 2007, 6 July 2013 and 13 October 2020.

During 2018, the Project has incorporated the General Data Protection Regulations, introduced by the government to ensure that any Data held by organisations is accurate and used for the correct purposes by that organisation. The Project requires the express consent of the owners of that information for that data to be stored by use and also outlines the methods by which the Project is allowed to contact these owners, also by consent of the owners.

**New Trustees recruitment, induction and training**

After an invitation to take a role on our Executive, the prospective Trustee undertakes a specific role as set by job description and is given guidance and training. At the end of a minimum period of six months, the member is eligible for assessment and if the required proficiency level has been attained, the member can be considered for recommendation as a Trustee. Such appointment is ratified by the Membership at the Annual General Meeting.

The charity is organised so that the board of trustees vote for decisions to be made. In 2020 Ad hoc expenditure was authorised by Chinyere Ejiofor, the charity's Financial Director. The board approves all major expenditure.

**Membership**

There were 76 members at 31 December 2020 (2019: 74); each member is liable in the event of the winding up of the company for a maximum amount of £1 each.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of London Narrow Boat Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.



**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 DECEMBER 2020**

**AUDITORS**

The auditors, FKCA Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 12 May 2021 and signed on its behalf by:



Mr A B Cobbold - Trustee



## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LONDON NARROW BOAT PROJECT**

### **Opinion**

We have audited the financial statements of London Narrow Boat Project (the 'charitable company') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF LONDON NARROW BOAT PROJECT

### Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiry of management, those charged with governance around actual and potential litigation and claims.
- Enquiry of the board of trustees to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale of significant transactions outside of the charities objectives.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

### Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

FKCA Limited

FKCA Limited

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

260 - 270 Butterfield

Great Marlings

Luton

Bedfordshire

LU2 8DL

Date: 12 May 2021

# LONDON NARROW BOAT PROJECT

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) for the Year Ended 31 DECEMBER 2020

	Notes	2020 Unrestricted funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		28,900	23,211
<b>Charitable activities</b>			
Boat hire		7,000	25,495
Investment income	2	198	381
<b>Total</b>		<u>36,098</u>	<u>49,087</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Boat hire		29,088	38,277
Advertising, events courses and meetings		5,084	5,622
Governance costs		1,750	4,804
Other		54	17
<b>Total</b>		<u>35,976</u>	<u>48,720</u>
<b>NET INCOME</b>		<u>122</u>	<u>367</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		156,887	156,520
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>157,009</u></u>	<u><u>156,887</u></u>

The notes form part of these financial statements

**LONDON NARROW BOAT PROJECT (REGISTERED NUMBER: 02718582)**

**BALANCE SHEET  
31 DECEMBER 2020**

	Notes	2020 Unrestricted funds £	2019 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	5	40,397	40,735
<b>CURRENT ASSETS</b>			
Debtors	6	15,487	3,607
Cash at bank		109,447	120,981
		<u>124,934</u>	<u>124,588</u>
<b>CREDITORS</b>			
Amounts falling due within one year	7	(8,322)	(8,436)
<b>NET CURRENT ASSETS</b>		<u>116,612</u>	<u>116,152</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>157,009</u>	<u>156,887</u>
<b>NET ASSETS</b>		<u>157,009</u>	<u>156,887</u>
<b>FUNDS</b>	8		
Unrestricted funds		157,009	156,887
<b>TOTAL FUNDS</b>		<u>157,009</u>	<u>156,887</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

LONDON NARROW BOAT PROJECT (REGISTERED NUMBER: 02718582)

BALANCE SHEET - continued  
31 DECEMBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 May 2021 and were signed on its behalf by:



Mr A B Cobbold - Trustee



Mr C R Woodward - Trustee

The notes form part of these financial statements

## LONDON NARROW BOAT PROJECT

### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 DECEMBER 2020

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

##### **Going concern**

The trustees consider that there are no material uncertainties about the Charitable Company's ability to continue as a going concern.

Due to social distancing measures in place at the date of signing as a result of the COVID-19 crisis, the boats are not currently available for hire. Whilst this will result in a fall in income, the Trustees have assessed the finances available and believe that there is enough funding in the contingency fund in order to cover the applicable costs during this time.

Should the lockdown restrictions ease then we would allow qualified personnel to hire the boats for use within the government restrictions regarding numbers and support bubbles. This would provide us with additional limited income.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following policies are applied to particular categories of income:

##### Donations and legacies

Income received by way of donations is included in full in the Statement of Financial Activities when receivable.

Legacies are included when the amounts can be reasonably quantified and the charity has certainty of receipt.

##### Investment income

Investment income is included when receivable.

##### Charitable activities

Incoming resources from charitable activities are accounted for when earned.

Income is stated after trade discounts, other sales taxes and net of VAT.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

## **LONDON NARROW BOAT PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 DECEMBER 2020**

#### **1. ACCOUNTING POLICIES - continued**

##### **Charitable activities**

Costs of charitable activities include costs of providing the narrow boats for the use of deprived, partially disabled and disadvantaged children and related support costs.

##### **Governance costs**

Governance costs represent the cost of the external audit, Trustees meetings and related support costs.

##### **Allocation and apportionment of costs**

Overhead and support costs have been allocated between charitable activity and costs of generating voluntary income. Overhead and support costs relating to Charitable Activities have been apportioned based on the nature of the expenditure they support. The allocation of overhead and support costs is analysed in note 7.

##### **Tangible fixed assets**

Tangible fixed assets held for the company's own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 30% on reducing balance
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##### **Narrowboats:**

The narrowboats are stated at revalued amount less accumulated depreciation and impairment losses. They are revalued on a regular basis and the surplus or deficit is transferred to the boat fund via the statement of financial activities. The narrowboats are regularly maintained to a standard where any depreciation arising from the use of the boats would be considered negligible.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

All funds are unrestricted and to be applied for charitable purposes. The capital boat fund represents the funds invested in Narrow boats. The unrestricted designated funds are held for the following purposes:

Bursary Fund:	to provide funds to meet fluctuating bursary grants
Boat Fund:	to provide funds for capital boat expenditure
Major Boat Maintenance Fund:	to provide funds for significant repair or maintenance of boats
Contingency Fund:	to provide funds for financial shortfalls in order to maintain the charity's aims and objectives

##### **Donated goods and services**

In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised in the financial statements.

##### **Legal status of the charity**

The charitable company is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.



# LONDON NARROW BOAT PROJECT

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 DECEMBER 2020

### 2. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	198	381
	<u>198</u>	<u>381</u>

### 3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	1,750	1,750
Auditors' remuneration for non audit work	2,913	3,054
Depreciation - owned assets	284	283
Deficit on disposal of fixed assets	54	17
	<u>54</u>	<u>17</u>

### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

#### Trustees' expenses

During the year, no trustees were reimbursed travel expenses in respect of Boat Skipper duties. In 2019 two trustees were reimbursed travel expenses of Boat Skipper duties for £322.

During the year, 4 (2019: 6) trustees were reimbursed office and travelling expenses totalling £870 (2019: £1,752).

### 5. TANGIBLE FIXED ASSETS

	Narrowboats £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2020	255,028	2,792	257,820
Disposals	-	(788)	(788)
	<u>255,028</u>	<u>2,004</u>	<u>257,032</u>
At 31 December 2020	255,028	2,004	257,032
<b>DEPRECIATION</b>			
At 1 January 2020	215,028	2,057	217,085
Charge for year	-	284	284
Eliminated on disposal	-	(734)	(734)
	<u>215,028</u>	<u>1,607</u>	<u>216,635</u>
At 31 December 2020	215,028	1,607	216,635
<b>NET BOOK VALUE</b>			
At 31 December 2020	40,000	397	40,397
At 31 December 2019	40,000	735	40,735

# LONDON NARROW BOAT PROJECT

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 DECEMBER 2020

### 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Prepayments	15,487	3,607

### 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Deferred income	875	180
Accrued expenses	7,447	8,256
	<u>8,322</u>	<u>8,436</u>

#### Deferred income

	2020	2019
	£	£
Deferred income brought forward at 1 January 2020	180	180
Incoming resources deferred in the current year	875	-
Amounts released from previous years	(180)	-
Deferred income carried forward at 31 December 2020	<u>875</u>	<u>180</u>

The deferred income relates to income received for 'Boat Hires' which were due to take place in the 2020 financial year, however have been postponed to 2021/2022 due to Covid-19.

### 8. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
<b>Unrestricted funds</b>			
Bursary Fund	8,666	1,773	10,439
Boat Funds	40,000	-	40,000
Major Boat Maintenance Fund	11,629	-	11,629
Contingency Fund	26,058	-	26,058
Income Fund	70,534	(1,651)	68,883
	<u>156,887</u>	<u>122</u>	<u>157,009</u>
<b>TOTAL FUNDS</b>	<u>156,887</u>	<u>122</u>	<u>157,009</u>

# LONDON NARROW BOAT PROJECT

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 DECEMBER 2020

### 8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Bursary Fund	1,773	-	1,773
Income Fund	34,325	(35,976)	(1,651)
	<u>36,098</u>	<u>(35,976)</u>	<u>122</u>
<b>TOTAL FUNDS</b>	<u>36,098</u>	<u>(35,976)</u>	<u>122</u>

### Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
Bursary Fund	6,837	1,829	8,666
Boat Funds	40,000	-	40,000
Major Boat Maintenance Fund	11,629	-	11,629
Contingency Fund	26,058	-	26,058
Income Fund	71,996	(1,462)	70,534
	<u>156,520</u>	<u>367</u>	<u>156,887</u>
<b>TOTAL FUNDS</b>	<u>156,520</u>	<u>367</u>	<u>156,887</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Bursary Fund	1,879	(50)	1,829
Income Fund	47,208	(48,670)	(1,462)
	<u>49,087</u>	<u>(48,720)</u>	<u>367</u>
<b>TOTAL FUNDS</b>	<u>49,087</u>	<u>(48,720)</u>	<u>367</u>

# LONDON NARROW BOAT PROJECT

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 DECEMBER 2020

### 8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
Bursary Fund	6,837	3,602	10,439
Boat Funds	40,000	-	40,000
Major Boat Maintenance Fund	11,629	-	11,629
Contingency Fund	26,058	-	26,058
Income Fund	71,996	(3,113)	68,883
	<u>156,520</u>	<u>489</u>	<u>157,009</u>
<b>TOTAL FUNDS</b>	<u>156,520</u>	<u>489</u>	<u>157,009</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Bursary Fund	3,652	(50)	3,602
Income Fund	81,533	(84,646)	(3,113)
	<u>85,185</u>	<u>(84,696)</u>	<u>489</u>
<b>TOTAL FUNDS</b>	<u>85,185</u>	<u>(84,696)</u>	<u>489</u>

### 9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020 (2019: Nil).

### 10. ULTIMATE CONTROLLING PARTY

The charity is controlled by the members of the charity.