

The Caverswall & Cookshill Village Hall Fund

Year ended 30.04.2021

Charity no: 1047651

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Reference and administration details

Status:

Caverswall and Cookshill Village Hall Fund is governed by a trust deed registered with the Charity Commissioners under charity no 1047651. The Caverswall & Cookshill Village Hall Association undertakes the day-to-day management of the charity's activities.

The address for all correspondence relating to the charity should be addressed to the Treasurer and Secretary at:

Hollow Cottage,
The Hollow,
Caverswall,
Staffs
ST11 9EE

Some of the trustees are founding trustees, but if a trustee resigns from their responsibilities, a suitable candidate with relevant skills can be considered after a proposal from the management committee or representatives of the user groups from the village hall. This candidate, if suitable and fully aware of their roles, duties and responsibilities as a trustee, would be proposed and properly elected by the Board of Trustees at the Trustee Annual General Meeting, or at an extraordinary meeting (should the need arise). All trustees give their time voluntarily and receive no remuneration or other benefits

Current Trustees:

W Lowndes (Chair)
M Deaville
C A Jones-Treasurer & Secretary
I Wilcox
J Berrisford

Bankers:

Lloyds Bank, Fountain Square, Hanley, Stoke-on-Trent

Report of the trustees for the year ended 30th April 2021

Objectives and activities

The charity exists to provide and maintain the village hall for the communal benefit of the residents and the villages of Caverswall and Cookshill and its surrounds without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

To achieve this object, the trustees and the management committee, known as the Caverswall and Cookshill Village Hall Association, participate and organise various fund raising activities as well as providing facilities for the local inhabitants. It has been available to many groups and organisations since its opening in December 2000.

The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community, private functions and commercial businesses

The main income for the charity derives from the hire of the hall to private individuals or groups, clubs and societies, and from fundraising activities organised by the management committee. The income generated is used entirely for the maintenance and upkeep of the hall, and the Trustee's aim to keep sufficient reserves to meet any unforeseen maintenance.

Responsibilities of the trustees

The Charities Act 1993 requires the trustees of the charity to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

In preparing the financial statements the trustees have followed best practice and

- Selected a receipts and payments method accounting policy and applied it consistently;
- Safeguarded the assets of the Charity, and ensured that the charity adheres to the objects of the charity as laid out in the governing document
- Made judgements and estimates that are reasonable and prudent;
- Followed applicable accounting standards and the charities SORP 2005 (Statement of Recommended Practice) where appropriate, disclosing and explaining any departures in the financial statements; and
- Prepared the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

Caverswall & Cookshill Village Hall Fund

The trustees are responsible for keeping accounting records, which are such as to disclose, with reasonable accuracy, the financial position of the Charity at any time, and to enable them as trustees to ensure that the financial statements comply with charity law. The trustees are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

To this end the trustees have met with all their responsibilities and obligations.

Activity in the Year

During the year under review, the financial assets of the charity have increased by £24,491.49 in cash balances.

The devastation caused by the Covid 19 pandemic, while hampering our ability to fund raise and made Hall closure mandatory, meant that we could apply for certain Government grants to assist with the running and maintenance of the building during lockdowns. We were fortunate to have received £28,870.00 in total. We have ended this financial year with a healthy balance of £46,061.70.

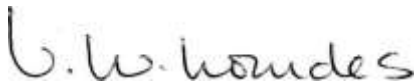
Financial Activity Report - Treasurers Report

The devastation caused by the Covid-19 pandemic has meant that, during the year under review, the hall has been mainly closed, but has been used as a testing centre for the pandemic. Government grants of £28,770 were received, but income from hire and users was only £1,317.54, of which £300 was for advance hire and £282.54 from covid testing, the remaining amount being for the use of the hall in the window when restrictions were lifted.

Expenditure was greatly reduced as savings were made on heating and utility uses, although services were maintained in accordance with our insurers instructions.

During the year under review, the trustees have not been able to have their usual face to face meetings but have been kept informed, via email, of our financial condition.

Approved by the trustees on 8th February 2022 and signed on their behalf by:



Mrs W Lowndes (Chairman of Trustees)



Mrs C.A. Jones ACMA, CGMA (Secretary & Treasurer)

Caverswall & Cookshill Village Hall Fund

Caverswall & Cookshill Village Hall Fund

Accounts for the year to 30th April 2021

Receipts and payments account

Income Receipts

Last Year

Grants and donations

Cllr Paul Roberts Donation towards CCTV		150.00	
Donation Inez Wilcox		230.00	
Support staffordshire survey fee		50.00	
Covid Support Grants	28,770.00		
	0.00		430.00

Fund raising events proceeds

Bingo & Fundraising dances		1,315.00	
Village hall bookings (Incl. deposits)	1,317.54	12,628.00	
	0.00		13,943.00

Investment income

Bank Interest		3.54	
	3.13		3.54

Other income

Snr Citizens Paty Fund		218.35	
Piano Fund		0.00	
	0.00		218.35

TOTAL RECEIPTS

30,090.67 **14,594.89**

Expenditure

Other expenditure

Village hall running costs	3,274.36	5,480.87	
CCTV		915.00	
Insurance	955.83	945.02	
Skip Hire			
Repairs		442.00	
Redecoration		1,477.00	
New water boiler for kitchen		237.94	
Broken window repair		168.00	
Heating repair	390.00		
Caretaking, cleaning and Gardens	773.99	5,168.07	
New blinds for meeting room		360.00	
Ground rent to Parish Council	25.00	25.00	
SMDC Licence	180.00	180.00	
	5,599.18		15,398.90

TOTAL PAYMENTS

5,599.18 **15,398.90**

Net income/(expenditure) for the year

24,491.49 **-804.01**

Cash and bank balances as 30.4.2020

21,570.21 **30.04.19** **22,374.22**

Cash and bank balances as 30.4.2021

46,061.70 **30.04.20** **21,570.21**

The financial statements were approved by the trustees on 8th February 2021 and signed on their behalf by:



Mrs C A Jones ACMA, CGMA (Treasurer)



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of** Caverswall and Cookshill Village Hall Association.

On accounts for the year ended 2021 **Charity no (if any)** 1047651

Set out on pages one to 8 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30.04.2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 30.10.2021

Name: DAVID JOHNSON

Relevant professional qualification(s) or body (if any): Retired company owner/ Director

Address: 3 Boundary close, Leek, Staffordshire
ST13 5SL