

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

for the year ended 31 July 2021

Charity number 1047600

Registered address

Orleans Primary School
Hartington Road
Twickenham
TW1 3EN

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

TRUSTEES' REPORT for the year ended 31 July 2021

Orleans Primary Parent and Teacher Association (OPPTA) is the PTA for Orleans Primary School.

The objectives of OPPTA are to advance the education of the pupils of Orleans Primary School by providing and assisting in the provision of facilities for education at the school not normally provided by the Local Education Authority. All parents and guardians of children currently at the school and members of staff are members of OPPTA.

With the voluntary support of the school, parents and teachers, the Committee successfully ran a number of events throughout the year to raise funds and foster a sense of community within the student, parent, guardian and staff groups. As with the previous year, COVID-19 continued to affect the charity's ability to fundraise in the normal way, so the committee sought to find alternative sources of income and do things differently. The process allowed OPPTA to continue to raise funds and many of the activities will continue into subsequent years. New activities included the sale of Christmas Trees, a Light Up St Margarets event and sales of class Christmas productions. The annual Quiz Night took place virtually and was a great success.

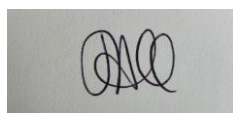
The largest fundraisers in the year were the Bounceathon (in excess of £7,000) and the various Christmas activities (in excess of £6,000). Additional regular income was raised through weekly cake sales, uniform sales, commissions from Easyfundraising & Amazon and ad hoc donations. Due to the rescheduling of the St Margarets Fair from July to September 2021, the charity did not receive a donation from the proceeds of the fair. However, this is expected in the next financial year. The total amount raised was £29,002.

In the year ending 31 July 2021, net funds raised after cost of fundraising & equipment and administrative costs were £25,341 vs £23,330 in the previous year.

In the period August 2020 – July 2021, OPPTA provided £16,666 to provide equipment and to support activities at the school. The largest spends were to provide laptops (£6,675) and books (£4,552). In the same way that COVID-19 affected OPPTA's ability to fundraise, the pandemic also had an impact on the school's capacity to define additional Grant requirements and to spend funds that had already been granted in the year. At the end of the year, OPPTA and the School agreed that some Grants were no longer required and identified others that would not be spent in the financial year. It was agreed that those that would not be spent in the year would be removed from 2020-2021 and reallocated in the next school year. A commitment of £10,000 to support the re-development of the Reception Garden was removed from the Grants for the year and reallocated to these projects in 2021-2022). In the previous year a total of £18,481 was donated.

To ensure that children and parents involved in fundraising see and experience the benefits of the money raised, OPPTA endeavours to avoid accumulating excessive funds and works with the school to identify projects that can be delivered in the academic year. This was not possible this year and the charity saw an increase in retained funds at the end of the year. In the previous year ending 31 July 2020 a surplus of ££20,061 was recorded and the funds available at the end of this financial year grew to £26,976. £2,000 is always retained as working capital by OPPTA, which made just under £25,000 available for grants in the 2021-2022 academic year, of which £10,000 was committed for the Reception Garden.

At the Financial Year End, OPPTA had a cash balance of £30,100, with £3,732 Trade Debtors and Accrued Income bringing the Net Current Assets to £3,832. There were outstanding payments and Grant payments due to the school of £6,856 to take into account to arrive at the surplus of £26,976.



25-May-2022
Jodie Chippindale
Co-Chair



25-May-2022
Hilary Taylor
Treasurer

On the accounts for the year ended 31 July 2021 set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

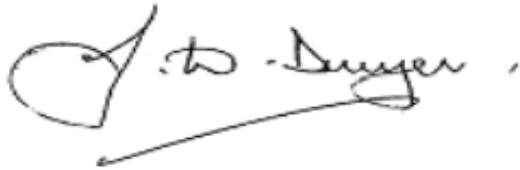
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed on 25th of May 2022

A handwritten signature in black ink, appearing to read 'J. H. Dwyer', with a long horizontal flourish extending to the right.

J H Dwyer B. Comm FCA

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 July 2021

		Year ended 31 July 2021	Year ended 31 July 2020
		Total	Total
		£	£
Incoming resources			
Fundraising activities	Note 3	29,003	32,415
Interest income		1	12
Total incoming resources		<u>29,004</u>	<u>32,427</u>
Resources expended			
Cost of fundraising activities & equipment	Note 3	(3,661)	(7,781)
Administrative expenses		<u>(1,761)</u>	<u>(1,315)</u>
Resources expended before amounts provided		(5,422)	(9,097)
Net amounts raised		<u>23,582</u>	<u>23,330</u>
Amounts provided to school	Note 4	(16,667)	(18,481)
Net movement in funds		<u>6,915</u>	<u>4,849</u>
Total funds brought forward		20,061	15,212
Total funds carried forward	Note 6	<u><u>26,976</u></u>	<u><u>20,061</u></u>

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

		As at 31 July 2021	As at 31 July 2020
BALANCE SHEET as at 31 July 2021		Total	Total
		£	£
Current assets			
Debtors		3,732	2,796
Cash at bank and in hand		30,100	31,995
Total current assets		33,832	34,791
	Note 5		
Creditors: amounts due within one year	Note 6	(6,856)	(14,730)
Net assets		26,976	20,061
	Note 6		
Funds of the charity		26,976	20,061

Signed on behalf of the Trustees on 25th of May 2022



Co-Chair
Jodie Chippindale



Treasurer
Hilary Taylor

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

Notes to the accounts

Note 1 - Basis of preparation

These accounts have been prepared on the basis of historic cost in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2019) and applicable UK Accounting Standards and the Charities Act 1993.

Note 2 - Accounting policies

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure the incoming resources and related expenditure are reported gross in the SoFA.

Donations

Donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Amounts provided to the school

Amounts provided to the school are recognised in the SoFA when the Trustees have made the commitment to the school; the funds have been raised; and the school has committed to the related expenditure.

Tangible fixed assets for use by charity

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Disclosure under Charities SORP 2019

MJP Accountants has performed the Independent Examination for this year on a voluntary basis. MJP is a related party as defined under SORP 2019 due to Hilary Taylor being a close family member to a Partner of MJP Accountants.

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

Notes to the accounts (continued)

Note 3 - Fundraising activities

			Year ended 31 July 2021	Year ended 31 July 2020
			Net income	Net income
	Income from	Cost of	from	from
	fundraising	fundraising	fundraising	fundraising
	activities	activities	activities	activities
	£	£	£	£
Unrestricted funds				
Christmas activities				
Bouncethon				
Cake sales	8,642	2,150	6,492	7,475
May fair	7,288	112	7,177	5,546
Quiz night	1,927	-	1,927	1,474
Comedy night	-	-	-	-
Donation from St Margarets Fair	2,205	-	2,205	2,910
Children's disco and film nights	-	-	-	1,169
Crown Road fairs	-	-	-	2,500
Other	-	-	-	1,477
	-	-	-	-
	8,940	1,400	7,541	2,116
	<u>29,003</u>	<u>3,661</u>	<u>25,341</u>	<u>24,668</u>

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

Notes to the accounts (continued)

Note 4 - Amounts provided to school

	Year ended 31 July 2021	Year ended 31 July 2020
	£	£
Computer equipment	6,675	-
Stage and sound system equipment	-	-
Sensory room	-	-
Themed weeks	-	-
Forest School for Year 1	2,530	2,600
Teacher discretionary spending	689	1,171
Third party workshops	-	-
Classroom resources	-	856
Playground	1,380	-
Music, equipment and orchestra funding	-	400
Allotment	-	-
Teacher appreciation fund	258	539
Fixtures & Fittings	-	11,023
Sports Coaching	-	-
Teacher Sports Kit	-	-
Plastic Out of Orleans Primary Campaign Expenses	-	-
Teachers' ipads	-	382
Lunchtime activities	-	-
Reception resources	-	-
Black out blinds	-	-
Creative arts week	-	-
Books	4,552	1,200
Other	583	311
Prior years' grants underspend	-	-
Total amounts provided to the school	16,667	18,481

ORLEANS PRIMARY PARENT AND TEACHER ASSOCIATION

Notes to the accounts (continued)

Note 5 - Creditors and accruals

	As at 31 July 2021 £	As at 31 July 2020 £
Amounts falling due within one year:		
Amounts due to Orleans Primary School	6,793	13,130
Other creditors	-	-
Accruals	63	1,600
	<u>6,856</u>	<u>14,730</u>

Note 6 - Funds of the charity

	Year ended 31 July 2021 £	Year ended 31 July 2020 £
Funds brought forward	20,061	15,212
Net movement in funds	6,915	4,849
Funds carried forward	<u>26,976</u>	<u>20,061</u>