

Needingworth Village Hall Trust

England & Wales · Charity number 1047395

Details

Other names	HOLYWELL-CUM-NEEDINGWORTH VILLAGE HALL TRUST, NEEDINGWORTH VILLAGE HALL
Status	Registered
Legal form	Trust
Registered	1995-06-21
Register	View on the Charity Commission register

Contact

Address	Needingworth Village Hall Overcote Lane Needingworth St Ives Cambs.
Phone	01480496636
Email	treasurer@needingworthvillagehall.com
Website	www.needingworthvillagehall.com

Activities

Objects: PROVIDE AND MAINTAIN A VILLAGE HALL FOR THE USE OF THE INHAABITANTS OF THE PARISH OF HOLYWELL CUM NEEDINGWORTH INCLUDING USE FOR MEETINGS,LECTURES,CLASSES AND OTHER FORMS OF RECRERATION,WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR SAID INHABITANTS.

Activities: To manage the use and maintenance of the village hall and to fund raise for the upkeep of the Village Hall.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** NOT DEFINED -- IN PRACTICE PARISH OF HOLYWELL-CUM-NEEDINGWORTH CAMBRIDGESHIRE
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£61,463	£81,935	-	-
2024-12-31	£34,094	£41,615	-	-
2023-12-31	£61,746	£48,483	-	-
2022-12-31	£44,898	£40,432	-	-
2021-12-31	£53,859	£27,059	-	-
2020-12-31	£24,016	£18,872	-	-

Trustees

Name	Role	Appointed
Paul Leslie Littler	Chair	2026-05-18
Andrew Jonathan Littley		2026-05-18
Lindsey Freeman		2026-05-18
Margaret Mary Fosh		2026-05-18
Marie Louise Gleed		2026-05-18
ROY JOHN FOUNTAIN		2003-11-20
Roger Alan Beaman		2026-05-18

Needingworth Village Hall Trust

England & Wales - Charity number 1047395

Accounts

NEEDINGWORTH VILLAGE HALL TRUST ANNUAL REPORT

Needingworth Village Hall Registered Charity No. 1047395

May 2025 to May 2026

Names of Trustees

Debbie Williams	Chair
Adrian Dobbyne	Vice Chair
Mark Hebert	Secretary
Ian Madden	Treasurer
Meena Biczysko	
Margaret Fountain	
Roy Fountain	
Jane Banks	Bookings Secretary
Helen Perryman	Caretaker

Governance

Needingworth Village Hall was established as a charity by a Trust Deed. The building is owned by the Needingworth Parish Council and is currently leased to the Needingworth Village Hall Trust on a 25-year lease from 2015. The lease is a full repairing lease which means that, with a nominal rent payable, the Village Hall Management Committee is responsible for keeping the building in good state of repair.

Appointment of Trustees

11 Trustees can be elected at the Annual General Meeting held in May each year. The Trustees form the Management Committee of the Village Hall.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, 13 policy statements have been adopted. There are no changes to the list from last year. Copies of these policies are available on our website.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence including an alcohol licence and is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music provided the music by performers / users have their independent license to play music.

Insurance

The Village Hall is insured with respect to property damage and rebuilding costs (buildings insurance) for up to £2.5 million. It is insured with the same company with respect to Contents (up to £10,000), Public Liability (£5 million), Employers' Liability (£10 million) and Legal Assistance. Cover for NFEST is included in our policy.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A full building condition survey was last undertaken in 2015.
- Our mains electrical installation is checked by a qualified engineer every 5 years.
- Our annual portable electrical appliances testing was completed in June 2025.
- Firefighting appliances are inspected annually under contract with the supplier. The last inspection was October 2025.
- Designated trustees have a set timetable to carry out other regular maintenance checks (e.g. first aid kits, emergency lighting).

Objectives of the Charity

- Provision of a village hall for the benefit of the inhabitants of the Parish of Holywell-cum-Needingworth.
- Use of the Village Hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and improving the social conditions of the life of the inhabitants.

The Trustees consider these objectives to be consistent with Charity Commission guidance and align with our governing document on providing for the hall for public benefit. These objectives have been pursued in the activities of the charity this year.

Principal Activities in pursuit of Objectives

- The Hall is in use most days of the week for a variety of activities including Cubs, Scouts, Guides, Chatters, Gardening Club, Yoga, Karate, Tai Chi, Indoor Bowls, Sound Bath, Theatre groups, Little Crickets, Sign Language, Move it or Loose it etc.
- The Hall is available for hire for private functions including children's parties, social functions and occasional fund-raising events.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. The hiring charges paid by users of the hall are set to achieve this. Income raised from NFEST adds to the charities funds enabling us to undertake higher cost improvements.

Volunteers

Volunteers were engaged for some maintenance tasks, running the bar and managing events.

2025/26 Achievements

The Trustees work hard to make the hall attractive to potential users and measure their success by the range of users and the hall occupancy. This last year we have had a good set of regular bookings, in addition to special events like our Quiz Night and functions hosted by clubs and societies in the village (e.g. Bowls Club Race Night, Tennis Club Quiz). Achievements to note are:

- Successfully delivering NFEST25, supported by a new committee of talented and enthusiastic volunteers.
- Delivering 2 band nights.
- Installation of the new solar system.
- Our mains electrical installation was checked by a qualified engineer alongside the solar panel installation.

Reserves Policy

Cash reserves are kept available for unforeseen expenditure. Trustees successfully maintained unrestricted reserves that were equivalent to 3 months operating costs during the 2025/26 period.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works or projects in excess of cash reserves held. The solar panel installation was funded by profits from NFEST and other fundraising activities over the last few years. Funds had been reserved for that purpose.

Independent examination of the accounts

Whilst our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission, the Trustees believe it is good practice to have such an examination each year.

We will now present the independent examiner's report to the trustees and members of Needingworth Village Hall for the year ended 31 December 2025 by John C Lyon.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s) 

Full name (s) DEBORAH WILLIAMS

Position CHAIR

Date 18th May 2026

NEEDINGWORTH VILLAGE HALL**ACCOUNTS FOR THE YEAR:****1st January 2025 to 31st December 2025****Income and Expenditure Account**

	2025	2024
<u>Income</u>		
Letting fees	22876.70	24,034.75
Prepayments: Private events	5962.28	0.00
Fund Raising: Quiz & Band Nites	3054.35	449.30
Fund Raising: Festival	17821.52	0.00
Festival Bar takings	4208.06	0.00
Bar Takings	3176.50	5,500.60
Bank Interest received	1349.28	1,941.96
Parish Council – Electricity usage	1617.31	1,784.30
Bowls Club - water rates	591.85	256.87
Miscellaneous	0.00	126.31
Scottish Power Rebate	516.12	0.00
Boiler fit (Chatters)	288.88	0.00
	<u>61462.85</u>	<u>34,094.09</u>
<u>Expenditure</u>		
Lettings Deposits refunded	231.00	112.00
Remuneration - Staff	10630.15	9,122.92
Electricity	7277.00	9,358.41
HDC Rates	700.56	266.00
Telephon and WiFi	570.50	394.05
Cleaning materials	828.82	561.45
Bar purchases	7289.43	2,364.63
Fund Raising - festival	12149.69	450.00
Refund cheque received in error	0.00	29.00
Fund raising - other events (Soul)	725.00	0.00
Miscellaneous	401.96	411.58
Lease - Parish Council	1.00	1.00
Water rates	692.67	491.28
Annual Insurance	1344.37	911.00
Admin & Stationery	358.24	128.86
Licences and Subscriptions	252.00	245.00
PRS Music fee	288.42	424.26
Web hosting /Lap Top etc	404.99	1,131.33
Consultants fee /Trustee training	21.50	2,307.50
Solar Panels/Cage	24660.44	0.00

Maintenance/Repairs	245.25	310.46
Refuse collection	248.32	240.18
Fire Extinguisher service	439.93	311.43
Plumbing Services	460.46	324.56
Gutter repair	36.00	381.39
Gents Toilet Refurbishment	0.00	5,083.63
Curtains cleaned	1772.40	0.00
Window cleaner	150.00	125.00
Floor polish and strip	0.00	490.00
Painting & materials	276.48	413.48
Electrical maintenance	1340.34	186.91
Roof Repair	6282.00	0.00
Dishwasher	264.00	0.00
Window repair/replacement	1284.00	0.00
Fire door	44.40	4,742.64
Fire Alarm maintenance	264.00	295.18
	<u>81,935.32</u>	<u>41,615.13</u>
Surplus/Loss for year	-20,472.47	-7,521.04

NEEDINGWORTH VILLAGE HALL

ACCOUNTS FOR THE YEAR:

1st January 2025 to 31st December 2025

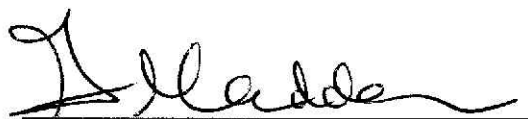
BALANCE SHEET

	As at 31.12.2025	As at 31.12.2024
<u>Assets</u>		
Cash at Bank	16,999.05	15,922.14
Current accounts		
Deposit Accounts	<u>56,937.38</u>	<u>77,838.10</u>
	73,936.43	93,760.24
Cash in hand (Bar Float)	400.00	400.00
Debtors - Parish Council	618.29	885.48
Debtors - Letting fees to come	913.00	919.50
Bar Stock	<u>3,061.62</u>	<u>2,411.35</u>
	78,929.34	98,376.57
<u>Liabilities</u>		
Electricity: YU Energy	0.00	-1,332.44
Electricity: Scottish Power	-1,327.67	0.00
Daisy Telephone and Wifi	-45.96	-45.96
Greene King	0.00	0.00
Lettings Prepayments pd in advance	-571.00	-175.00
Letting Fees pd in advance	0.00	0.00
NFEST Website renewal plus website tool	-300.11	0.00
National Insurance	<u>-333.90</u>	<u>0.00</u>
TOTAL ASSETS	76,350.70	96,823.17
<u>RETAINED FUND</u>		
Balance brought forward	96,823.17	104,344.21
Surplus (Loss) for the year	<u>-20,472.47</u>	<u>-7,521.04</u>
BALANCE CARRIED FORWARD	76,350.70	96,823.17

Accounts approved by the Needingworth Hall Trustees on:



Chairman



Treasurer

Needingworth Village Hall Trust

Independent Examiner's Report on the Accounts

I report on the accounts of Needingworth Village Hall Trust for the year ending 31st December 2025 set out on pages 1 and 2.

Respective responsibilities of the Trustees Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My Examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (~~other than disclosed over head*~~)

1. Which gives me reasonable cause to believe that any material respect the requirements
 - To keep accounting records in accordance with section 41 of the Act: and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached
 - Please delete the words in brackets if they do not apply.

Signed John C Lyon

Dated 8/5/26

Name John C Lyon

Professional qualification N/A.

Address

John C. Lyon

Accountancy Services

Norfolk House, 4 Station Road, St. Ives

Huntingdon, Cambs PE27 5AF

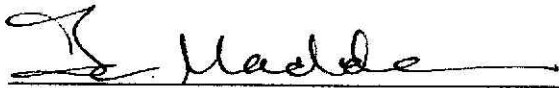
Office: 01480 309029

NEEDINGWORTH VILLAGE HALL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

I have examined the annexed income and expenditure account for the year ended 31st December 2025 and the balance sheet at that date, together with the books, accounts and vouchers of the Needingworth Village Hall Fund and certify them to be correct in accordance therewith and with the information and explanations supplied to me.



JC Lyon
1 Asplins Avenue, Needingworth, St Ives, Cambs



IL Madden
Treasurer



D Williams
Chairman

Needingworth Village Hall Trust

England & Wales - Charity number 1047395

Accounts

NEEDINGWORTH VILLAGE HALL TRUST ANNUAL REPORT

**Needingworth Village Hall Registered Charity No. 1047395
May 2024 to May 2025**

Names of Trustees

Debbie Williams	Chair
Adrian Dobbyne	Vice Chair
Mark Hebert	Secretary
Ian Madden	Treasurer
Meena Biczysko	
Margaret Fountain	
Roy Fountain	
Jane Banks	Bookings Secretary
Helen Perryman	Caretaker

Governance

Needingworth Village Hall was established as a charity by a Trust Deed. The building is owned by the Needingworth Parish Council and is currently leased to the Needingworth Village Hall Trust on a 25-year lease from 2015. The lease is a full repairing lease which means that, with a nominal rent payable, the Village Hall Management Committee is responsible for keeping the building in good state of repair.

Appointment of Trustees

11 Trustees can be elected at the Annual General Meeting held in May each year. The Trustees form the Management Committee of the Village Hall.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted. Copies of these policies are available on our website.

- Complaints Policy
- Conflicts of Interests Policy
- Environmental and Energy Efficiency Policy
- Equal Opportunities Policy
- Financial Policy and Procedures
- Health & Safety Policy
- Hiring Policy
- Lone Working Policy
- Noise Policy
- Reserves Policy
- Risk Assessment and Fire Safety Policy
- Safeguarding Policy
- Volunteering Policy

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence including an alcohol licence and is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music provided the music by performers / users have their independent license to play music.

Insurance

The Village Hall is insured with respect to property damage and rebuilding costs (buildings insurance) for up to £2.5 million. It is insured with the same company with respect to Contents (up to £10,000), Public Liability (£5,000,000), Employers' Liability (£10,000,000) and Legal Assistance.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A building condition survey was last undertaken in 2015.
- Annual portable electrical appliances testing is next booked for May 2025.
- Our mains electrical installation is checked by a qualified engineer every 5 years, it was last checked in 2022/23.
- Firefighting appliances are inspected annually under contract with the supplier.
- Landlord's Inspection from Parish Council
- Volunteers from the Committee carry out other regular maintenance checks (e.g. first aid kit).

Objectives of the Charity

- Provision of a village hall for the benefit of the inhabitants of the Parish of Holywell-cum-Needingworth without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other opinions
- Use of the Village Hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and improving the social conditions of the life of the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance and align with our governing document on providing for the hall for public benefit. These objectives have been pursued in the activities of the charity this year.

Principal Activities in pursuit of Objectives

- The Hall is in use most days of the week for a variety of activities including Cubs, Scouts, Brownies, Chatters, Gardening Club, Keep Fit, Yoga, Indoor Bowls, Theatre groups, etc.
- The Hall is available for hire for private functions including children's parties, social functions and occasional fund-raising events.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. The hiring charges paid by users of the hall are set to achieve this.

In 2024, hiring of the hall brought in receipts of circa £24,000, of which £20,000 was from regular bookings. Income totalled circa£34,000. NFEST was not held in 2024 but will be back in 2025.

Volunteers

Volunteers were engaged for some maintenance tasks, running the bar and managing events.

2024/25 Achievements

The Trustees work hard to make the hall attractive to potential users and measure their success by the range of users and the hall occupancy. This last year we have had a good set of regular bookings, in addition to special events like our Quiz Night and functions hosted by clubs and societies in the village (e.g. Bowls Club Race Night, Tennis Club Quiz). Achievements to note are:

- Elected a new Treasurer and a new Bookings Secretary and a new Trustee. This was significant after a period of resignations and unrest in 2023.
- Adopted Ticketsource and contactless payments.
- Achieved Microsoft charity status and are now using Microsoft 365 to work more collaboratively.
- Relunched NFEST, by building up a new committee of talented and enthusiastic volunteers.
- Refurbished the Gents Toilets, replaced the Main Hall Fire Doors, repaired leaks in the flat roof, redecorated the lobby and laid new corridor flooring and carried out general maintenance.
- Listened to our hirers, who do not wish the main hall to be reduced in size and offered an architect designed alternative, which provides a facility and revenue stream for the Tennis Club.

Reserves Policy

The charity had £93,760 in the bank at the year end.

- Current Account £15,922
- Deposit Account £77,838

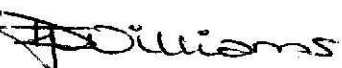
Cash was kept available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement. It was the Trustees' intention to work towards maintaining unrestricted reserves that were equivalent to 3 months operating costs and held a Reserves Account of £9,000.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the object of meeting the costs in full (i.e. without needing a loan). Such funds are restricted. At the end of the year, there were restricted reserve funds of £75,000 in hand, which were to be used for:

- Roof Repairs £15,000
- Hall Extension £30,000
- Solar Panels £30,000

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s) 

Full name (s) D. J. WILLIAMS

Position Chair

Date 16th Sept 2025

Independent examination of the accounts

Whilst our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission, the Trustees believe it is good practice to have such an examination each year.

We will now present the independent examiner's report to the trustees and members of Needingworth Village Hall for the year ended 31 December 2024 by John C Lyon.

NEEDINGWORTH VILLAGE HALL TRUST

ACCOUNTS FOR THE YEAR:

1st January 2024 to 31st December 2024

Income and Expenditure Account

	2024	2023
<u>Income</u>		
Letting fees	24,034.75	24,211.75
Fund Raising: Quiz & Band Nites	449.30	1,907.00
Fund Raising: Festival	0.00	9,297.94
Festival Bar takings	0.00	16,174.43
Bar Takings	5,500.60	6,291.00
Bank Interest received	1,941.96	507.53
Parish Council – Electricity usage	1,784.30	2,993.39
Bowls Club - water rates	256.87	159.60
Miscellaneous	126.31	204.00
	34,094.09	61,746.64
<u>Expenditure</u>		
Lettings Deposits refunded	112.00	375.00
Remuneration - Staff	9,122.92	8,865.25
Electricity	9,358.41	12,247.98
HDC Rates	266.00	274.44
Telephone and WiFi	394.05	388.08
Cleaning materials	561.45	489.34
Bar purchases	2,364.63	9,700.26
Fund Raising - festival	0.00	9,664.84
Fund raising - other events	450.00	620.00
Refund cheque received in error	29.00	0.00
Miscellaneous	411.58	425.40
Lease - Parish Council	1.00	1.00
Refuse collection	240.18	227.52
Water rates	491.28	736.31
Annual Insurance	911.00	1,039.91
Admin & Stationery	128.86	271.25
Licences and Subscriptions	245.00	240.00
PRS Music fee	424.26	349.55
Web hosting & Microsoft	1,131.33	76.79
Consultants fee / Trustee training	2,307.50	341.00
Maintenance/Repairs	310.46	291.56
Fire Extinguisher service	311.43	202.64
Plumbing services	324.56	80.00
Gutter and roof repairs	381.39	0.00
Gents toilet refurbishment	5,083.63	0.00
Hall floor strip and polish	490.00	0.00
Windows / Curtains cleaned	125.00	420.00
Painting & materials	413.48	621.44
Electrical maintenance	186.91	270.00
Fire Alarm maintenance / contract	295.18	264.00
Fire doors replacement	4,742.64	0.00
	41,615.13	48,483.56
Surplus/Loss for year	-7,521.04	13,263.08

NEEDINGWORTH VILLAGE HALL TRUST

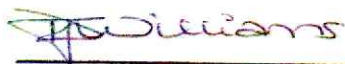
ACCOUNTS FOR THE YEAR:

1st January 2024 to 31st December 2024

BALANCE SHEET

	As at 31.12.2024	As at 31.12.2023
<u>Assets</u>		
Cash at Bank		
Current accounts	15,922.14	25,012.71
Deposit Accounts	77,838.10	75,896.14
	93,760.24	100,908.85
Cash in hand (Bar Float)	400.00	400.00
Debtors - Parish Council	885.48	631.06
Debtors - Letting fees to come	919.50	1,839.75
Bar Stock	2,411.35	2,297.18
	98,376.57	106,076.84
<u>Liabilities</u>		
Electricity: Scottish Power	-1,332.44	-1,374.64
Daisy Telephone and Wifi	-45.96	-32.99
Greene King	0.00	0.00
Lettings Prepayments pd in advance	-175.00	-325.00
Letting Fees pd in advance	0.00	0.00
TOTAL ASSETS	96,823.17	104,344.21
<u>RETAINED FUND</u>		
Balance brought forward	104,344.21	91,081.13
Surplus (Loss) for the year	-7,521.04	13,263.08
BALANCE CARRIED FORWARD	96,823.17	104,344.21

Accounts approved by the Needingworth Hall Trustees on:



Chairman



Treasurer

Needingworth Village Hall Trust

Independent Examiner's Report on the Accounts

I report on the accounts of Needingworth Village Hall Trust for the year ended 31 December 2024 set out on pages 1 and 2.

Respective responsibilities of the Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than disclosed overleaf *):

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed John C. Lyon

Date 15/5/25

Name John C Lyon

Professional qualification.....

Address..... John C. Lyon

Accountancy Services

Norfolk House, 4 Station Road, St. Ives

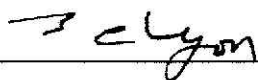
Huntingdon, Cambs PE27 5AF

Office: 01480 309029

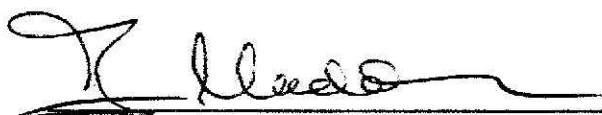
NEEDINGWORTH VILLAGE HALL TRUST

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2024

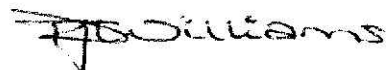
I have examined the annexed income and expenditure account for the year ended 31 December 2024 and the balance sheet at that date, together with the books, accounts and vouchers of the Needingworth Village Hall Fund and certify them to be correct in accordance therewith and with the information and explanations supplied to me.



J C Lyon
Norfolk House, 4 Station Road, St Ives, Cambs. PE27 5AF



I Madden
Treasurer



D Williams
Chair

Needingworth Village Hall Trust

England & Wales - Charity number 1047395

Accounts

NEEDINGWORTH VILLAGE HALL TRUST ANNUAL REPORT

**Needingworth Village Hall Registered Charity No. 1047395
May 2024 to May 2025**

Names of Trustees

Debbie Williams	Chair
Adrian Dobbyne	Vice Chair
Mark Hebert	Secretary
Ian Madden	Treasurer
Meena Biczysko	
Margaret Fountain	
Roy Fountain	
Jane Banks	Bookings Secretary
Helen Perryman	Caretaker

Governance

Needingworth Village Hall was established as a charity by a Trust Deed. The building is owned by the Needingworth Parish Council and is currently leased to the Needingworth Village Hall Trust on a 25-year lease from 2015. The lease is a full repairing lease which means that, with a nominal rent payable, the Village Hall Management Committee is responsible for keeping the building in good state of repair.

Appointment of Trustees

11 Trustees can be elected at the Annual General Meeting held in May each year. The Trustees form the Management Committee of the Village Hall.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted. Copies of these policies are available on our website.

- Complaints Policy
- Conflicts of Interests Policy
- Environmental and Energy Efficiency Policy
- Equal Opportunities Policy
- Financial Policy and Procedures
- Health & Safety Policy
- Hiring Policy
- Lone Working Policy
- Noise Policy
- Reserves Policy
- Risk Assessment and Fire Safety Policy
- Safeguarding Policy
- Volunteering Policy

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Premises Licence including an alcohol licence and is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music provided the music by performers / users have their independent license to play music.

Insurance

The Village Hall is insured with respect to property damage and rebuilding costs (buildings insurance) for up to £2.5 million. It is insured with the same company with respect to Contents (up to £10,000), Public Liability (£5,000,000), Employers' Liability (£10,000,000) and Legal Assistance.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- A building condition survey was last undertaken in 2015.
- Annual portable electrical appliances testing is next booked for May 2025.
- Our mains electrical installation is checked by a qualified engineer every 5 years, it was last checked in 2022/23.
- Firefighting appliances are inspected annually under contract with the supplier.
- Landlord's Inspection from Parish Council
- Volunteers from the Committee carry out other regular maintenance checks (e.g. first aid kit).

Objectives of the Charity

- Provision of a village hall for the benefit of the inhabitants of the Parish of Holywell-cum-Needingworth without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other opinions
- Use of the Village Hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and improving the social conditions of the life of the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance and align with our governing document on providing for the hall for public benefit. These objectives have been pursued in the activities of the charity this year.

Principal Activities in pursuit of Objectives

- The Hall is in use most days of the week for a variety of activities including Cubs, Scouts, Brownies, Chatters, Gardening Club, Keep Fit, Yoga, Indoor Bowls, Theatre groups, etc.
- The Hall is available for hire for private functions including children's parties, social functions and occasional fund-raising events.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. The hiring charges paid by users of the hall are set to achieve this.

In 2024, hiring of the hall brought in receipts of circa £24,000, of which £20,000 was from regular bookings. Income totalled circa£34,000. NFEST was not held in 2024 but will be back in 2025.

Volunteers

Volunteers were engaged for some maintenance tasks, running the bar and managing events.

2024/25 Achievements

The Trustees work hard to make the hall attractive to potential users and measure their success by the range of users and the hall occupancy. This last year we have had a good set of regular bookings, in addition to special events like our Quiz Night and functions hosted by clubs and societies in the village (e.g. Bowls Club Race Night, Tennis Club Quiz). Achievements to note are:

- Elected a new Treasurer and a new Bookings Secretary and a new Trustee. This was significant after a period of resignations and unrest in 2023.
- Adopted Ticketsource and contactless payments.
- Achieved Microsoft charity status and are now using Microsoft 365 to work more collaboratively.
- Relunched NFEST, by building up a new committee of talented and enthusiastic volunteers.
- Refurbished the Gents Toilets, replaced the Main Hall Fire Doors, repaired leaks in the flat roof, redecorated the lobby and laid new corridor flooring and carried out general maintenance.
- Listened to our hirers, who do not wish the main hall to be reduced in size and offered an architect designed alternative, which provides a facility and revenue stream for the Tennis Club.

Reserves Policy

The charity had £93,760 in the bank at the year end.

- | | |
|-------------------|---------|
| • Current Account | £15,922 |
| • Deposit Account | £77,838 |

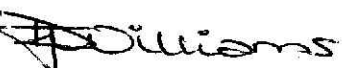
Cash was kept available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement. It was the Trustees' intention to work towards maintaining unrestricted reserves that were equivalent to 3 months operating costs and held a Reserves Account of £9,000.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the object of meeting the costs in full (i.e. without needing a loan). Such funds are restricted. At the end of the year, there were restricted reserve funds of £75,000 in hand, which were to be used for:

- | | |
|------------------|---------|
| • Roof Repairs | £15,000 |
| • Hall Extension | £30,000 |
| • Solar Panels | £30,000 |

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s) 

Full name (s) D. J. WILLIAMS

Position Chair

Date 16th Sept 2025

Independent examination of the accounts

Whilst our income is below the income threshold above which an independent examination of the accounts is required by the Charity Commission, the Trustees believe it is good practice to have such an examination each year.

We will now present the independent examiner's report to the trustees and members of Needingworth Village Hall for the year ended 31 December 2024 by John C Lyon.

NEEDINGWORTH VILLAGE HALL TRUST

ACCOUNTS FOR THE YEAR:

1st January 2024 to 31st December 2024

Income and Expenditure Account

	2024	2023
<u>Income</u>		
Letting fees	24,034.75	24,211.75
Fund Raising: Quiz & Band Nites	449.30	1,907.00
Fund Raising: Festival	0.00	9,297.94
Festival Bar takings	0.00	16,174.43
Bar Takings	5,500.60	6,291.00
Bank Interest received	1,941.96	507.53
Parish Council – Electricity usage	1,784.30	2,993.39
Bowls Club - water rates	256.87	159.60
Miscellaneous	126.31	204.00
	34,094.09	61,746.64
<u>Expenditure</u>		
Lettings Deposits refunded	112.00	375.00
Remuneration - Staff	9,122.92	8,865.25
Electricity	9,358.41	12,247.98
HDC Rates	266.00	274.44
Telephone and WiFi	394.05	388.08
Cleaning materials	561.45	489.34
Bar purchases	2,364.63	9,700.26
Fund Raising - festival	0.00	9,664.84
Fund raising - other events	450.00	620.00
Refund cheque received in error	29.00	0.00
Miscellaneous	411.58	425.40
Lease - Parish Council	1.00	1.00
Refuse collection	240.18	227.52
Water rates	491.28	736.31
Annual Insurance	911.00	1,039.91
Admin & Stationery	128.86	271.25
Licences and Subscriptions	245.00	240.00
PRS Music fee	424.26	349.55
Web hosting & Microsoft	1,131.33	76.79
Consultants fee / Trustee training	2,307.50	341.00
Maintenance/Repairs	310.46	291.56
Fire Extinguisher service	311.43	202.64
Plumbing services	324.56	80.00
Gutter and roof repairs	381.39	0.00
Gents toilet refurbishment	5,083.63	0.00
Hall floor strip and polish	490.00	0.00
Windows / Curtains cleaned	125.00	420.00
Painting & materials	413.48	621.44
Electrical maintenance	186.91	270.00
Fire Alarm maintenance / contract	295.18	264.00
Fire doors replacement	4,742.64	0.00
	41,615.13	48,483.56
Surplus/Loss for year	-7,521.04	13,263.08

NEEDINGWORTH VILLAGE HALL TRUST

ACCOUNTS FOR THE YEAR:

1st January 2024 to 31st December 2024

BALANCE SHEET

	As at 31.12.2024	As at 31.12.2023
<u>Assets</u>		
Cash at Bank		
Current accounts	15,922.14	25,012.71
Deposit Accounts	77,838.10	75,896.14
	93,760.24	100,908.85
Cash in hand (Bar Float)	400.00	400.00
Debtors - Parish Council	885.48	631.06
Debtors - Letting fees to come	919.50	1,839.75
Bar Stock	2,411.35	2,297.18
	98,376.57	106,076.84
<u>Liabilities</u>		
Electricity: Scottish Power	-1,332.44	-1,374.64
Daisy Telephone and Wifi	-45.96	-32.99
Greene King	0.00	0.00
Lettings Prepayments pd in advance	-175.00	-325.00
Letting Fees pd in advance	0.00	0.00
TOTAL ASSETS	96,823.17	104,344.21
<u>RETAINED FUND</u>		
Balance brought forward	104,344.21	91,081.13
Surplus (Loss) for the year	-7,521.04	13,263.08
BALANCE CARRIED FORWARD	96,823.17	104,344.21

Accounts approved by the Needingworth Hall Trustees on:



Chairman



Treasurer

Needingworth Village Hall Trust

Independent Examiner's Report on the Accounts

I report on the accounts of Needingworth Village Hall Trust for the year ended 31 December 2024 set out on pages 1 and 2.

Respective responsibilities of the Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than disclosed overleaf *):

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed John C. Lyon

Date 15/5/25

Name John C Lyon

Professional qualification.....

Address..... John C. Lyon

Accountancy Services

Norfolk House, 4 Station Road, St. Ives

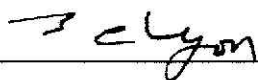
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Office: 01480 309029

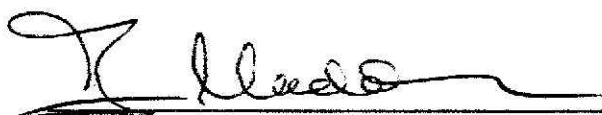
NEEDINGWORTH VILLAGE HALL TRUST

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2024

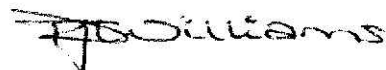
I have examined the annexed income and expenditure account for the year ended 31 December 2024 and the balance sheet at that date, together with the books, accounts and vouchers of the Needingworth Village Hall Fund and certify them to be correct in accordance therewith and with the information and explanations supplied to me.



J C Lyon
Norfolk House, 4 Station Road, St Ives, Cambs. PE27 5AF



I Madden
Treasurer



D Williams
Chair

Needingworth Village Hall Trust

England & Wales - Charity number 1047395

Accounts

Needingworth Village Hall Trust

Annual Report for the year ending 31st December 2022

Charity Reg. No: 1047395

Trustees

The Trustees who served during the year were: Roy Fountain, Margaret Fountain, Neale Roberts, Noel Glass, Mark Hebert, Rose Killock, Michael Williamson, Adrian Dobbyne, David Clarke, Deke Jackson, Deborah Williams.

Organisation

Needingworth Village Hall Trust is a Registered Charity. Reg no: 1047395.
The Management Committee meet for business every month except in August and December unless there is urgent business.

Objectives and Activities

The object of the Trust is to manage the Village Hall for the benefit of the residents of the village of Holywell-cum-Needingworth. The Trustees lease the premises from Holywell-cum-Needingworth Parish Council, and are responsible for the maintenance and upkeep of the premises.

Financial Review of the Year ended 31 December 2022

A surplus of £4465.78 is recorded for the year.

The main source of income is from letting fees, which came to £17277.25 in 2022. This was up on the previous year by £5896.25.

The annual music festival with the bar is our main fund-raising event. We were able to hold this year's Music Festival on 2 & 3 July 2022, which is the usual weekend for this event. The net income from the festival was £8593.84.

The annual quiz was held on 7 May 2022 and generated £439 towards our fundraising.

We did not receive any Government funding in 2022.

The non-regular expenditure was:

£857 for a laptop, screen and printer for the office.

£3420 for new flooring and refurbishment of the Pavilion, the smaller of the 2 rooms which we let to hirers.

£2935 for the Electrical 5 Year Test Certification and modifications.

We endeavour to employ local tradesmen and contractors for our requirements; painting, plumbing and electrical work being the major items.

Debtors

Letting fees outstanding at 31st December 2022 were £2144.50.

Creditors

Electricity

We changed our Electricity supplier to British Gas Lite in December this year. We pay by direct debit each month on the actual electricity used. The total cost this year was £5224, which is £407 less than last year's costs. We are expecting this to increase substantially in 2023. Night storage radiators are used to heat the premises.

On behalf of the Management Committee, we wish to thank Holywell-cum-Needingworth Parish Council for their continued support.

M Fountain
Honorary Treasurer
Needingworth Village Hall Trust
18th May 2022

NEEDINGWORTH VILLAGE HALL**ACCOUNTS FOR THE YEAR:****1st January 2022 to 31st December 2022****Income and Expenditure Account**

	2022	2021
<u>Income</u>		
Letting fees	16,027.25	10,296.00
Fund Raising: Quiz & donations	949.00	1,124.40
Deposits: Private events	2,200.00	1,300.00
Fund Raising: Festival	8,211.52	7,603.65
Festival Bar takings	12,617.61	7,771.33
Bar Takings	3,516.33	1,183.24
Bank Interest received	153.79	63.47
Parish Council - Office services	375.00	0.00
Bowls Club - water rates	563.90	96.14
Miscellaneous	143.45	325.96
Gov Grants re: Covid19	0.00	24,094.86
Advance tickets for Floyd	140.00	0.00
	<u>44,897.85</u>	<u>53,859.05</u>
<u>Expenditure</u>		
Lettings Deposits refunded	950.00	215.00
Remuneration - Staff	6,286.00	5,763.25
Electricity	5,224.56	5,631.81
HDC Rates	463.16	208.06
Telephone and WiFi	368.16	322.36
Cleaning materials	452.01	41.52
Bar purchases	4,281.83	2,832.28
Bookings Secretary	1,780.00	1,385.00
Fund Raising - festival	8,868.27	6,182.50
Fund raising - other events (Soul)	500.00	539.28
Miscellaneous	366.00	245.00
Lease - Parish Council	1.00	1.00
Water rates	321.97	314.47
Annual Insurance	917.25	827.42
Admin & Stationery	0.00	159.32
Licences and Subscriptions	430.72	489.46
Lap Top & exrtas / PC Architect	857.99	360.00
Website	0.00	60.00
Pavilion refurb / 2021 items	3,419.94	339.00
Maintenance/Repairs	133.73	75.96
Refuse collection	227.52	83.13
phs contract	83.45	75.96
Fire Extinguisher service	260.21	133.69
Plumbing: filters & toilet seat	677.86	0.00
Gutter repair	350.00	0.00
Pavilion outside	0.00	219.99
Windows cleaner	0.00	125.00
Electrical maintenance	2,934.44	165.04
Fire Alarm maintenance	276.00	264.00
	<u>40,432.07</u>	<u>27,059.50</u>
Surplus/Loss for year	4,465.78	26,799.55

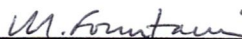
NEEDINGWORTH VILLAGE HALL TRUST**ACCOUNTS FOR THE YEAR: 1st January 2022 to 31st December 2022****BALANCE SHEET**

	As at 31.12.2022	As at 31.12.2021
<u>Assets</u>		
Cash at Bank Current accounts	27439.29	24613.33
Deposit Accounts	60388.61	60234.82
	87827.90	84848.15
Cash in hand (Bar Float)	400.00	400.00
Debtors - Parish Council	0.00	250.00
Debtors - Letting fees to come	2144.50	1525.00
Bar Stock	1997.00	1086.65
Greene King	91.70	236.04
Electricity: British Gas	0.00	0.00
	92461.10	88345.84
<u>Liabilities</u>		
Parish Council - Rent	0.00	0.00
British Gas Lite: Electricity	-904.98	-712.39
Daisy Telephone	-22.49	-28.10
Greene King	0.00	0.00
Lettings deposits pd in advance	-350.00	-640.00
Letting Fees pd in advance	-102.50	-350.00
TOTAL ASSETS	91081.13	86615.35
<u>RETAINED FUND</u>		
Balance brought forward	86615.35	59815.80
Surplus (Loss) for the year	4465.78	26799.55
BALANCE CARRIED FORWARD	91081.13	86615.35

Accounts approved by the Needingworth Hall Trustees on: 18 MAY 2023



Chairman



Treasurer

Needingworth Village Hall

Independent Examiner's Report on the Accounts

I report on the accounts of Needingworth Village Hall Trust for the year ended 31 December 2022 set out on pages 1 and 2.

Respective responsibilities of the Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (~~other than disclosed~~ ~~overleaf~~ *):

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed John C. Lyon

Date 17/5/23

Name John C Lyon

Professional qualification N/A

Address John C. Lyon

Accountancy Services

Norfolk House, 4 Station Road, St. Ives

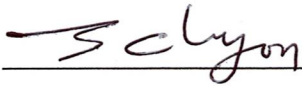
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NEEDINGWORTH VILLAGE HALL

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2022

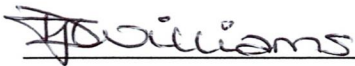
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J C Lyon
Norfolk House, 4 Station Road, St Ives, Cambs. PE27 5AF



M Fountain
Treasurer



D Williams
Chairman

Accounts

Needingworth Village Hall Trust

Annual Report for the year ending 31st December 2021

Charity Reg. No: 1047395

Trustees

The Trustees who served during the year were: Roy Fountain, Margaret Fountain, Neale Roberts, Noel Glass, Mark Hebert, Rose Killock, Patrick Quick. Michael Williamson, Adrian Dobbyne, David Clarke.

A Resolution was passed on 25th February 2021 that the Committee shall consist of 11 Members.

Patrick Quick resigned as Chairman and Trustee on 20th May 2021.

Michael Williamson was adopted as a member on 20th May 2021.

Adrian Dobbyne was adopted as a member on 26th August 2021.

David Clarke was adopted as a member on 26th August 2021.

Organisation

Needingworth Village Hall Trust is a Registered Charity. Reg no: 1047395.

The Management Committee meet for business every month except in August and December unless there is urgent business.

Objectives and Activities

The object of the Trust is to manage the Village Hall for the benefit of the residents of the village of Holywell-cum-Needingworth. The Trustees lease the premises from Holywell-cum-Needingworth Parish Council, and are responsible for the maintenance and upkeep of the premises.

Financial Review of the Year ended 31 December 2021

In 2021 our hirers started to return, as we were able to stay open. We were beginning to recover from the closures due to the Pandemic.

A surplus of £26799.55 is recorded for the year.

The main source of income is from letting fees, which were £10296 in 2021. This was up on the previous year by £4666.45.

The annual music festival with the bar is our main fund-raising event. We were able to hold a Music Festival on 20/21 August 2021. The net income from the festival was £6151.96.

The annual quiz was held on 27 November 2021 and generated £349.40 towards our fundraising.

£22708 was received from local government grants and £1386.86 in furlough grants for our staff.

The non-regular expenditure was:

£339.00 for a fridge.

£360 towards the Architects fee for drawings of the planned extension to the hall.

We endeavour to employ local tradesmen and contractors for our requirements; painting, plumbing and electrical work being the major items.

Debtors

Letting fees outstanding at 31st December 2021 were £1525.00; which were all settled by 31st March 2022.

Creditors

Electricity

We have stayed with British Gas for electricity this year. We pay by direct debit each month. The total cost this year was £5631, an increase of £1606 on last year's costs.

Night storage radiators are used to heat the premises.

On behalf of the Management Committee, we wish to thank Holywell-cum-Needlingworth Parish Council for their continued support.

M. Fountain

**M Fountain
Honorary Treasurer
Needlingworth Village Hall Trust
15th September 2022**

NEEDINGWORTH VILLAGE HALL
ACCOUNTS FOR THE YEAR:

1st January 2021 to 31st December 2021

Income and Expenditure Account

	2021	2020
<u>Income</u>		
Letting fees	10,296.00	5,629.25
Fund Raising: Quiz & donations	1,124.40	1,838.00
Deposits: Private events	1,300.00	0.00
Fund Raising: Festival	7,603.65	0.00
Festival Bar takings	7,771.33	0.00
Bar Takings	1,183.24	2,195.90
Bank Interest received	63.47	202.26
Parish Council - Office services	0.00	250.00
Bowls Club - water rates	96.14	368.53
Gov Grants re: Covid19	24,094.86	13,465.48
Miscellaneous	325.96	67.01
	<u>53,859.05</u>	<u>24,016.43</u>
<u>Expenditure</u>		
Lettings Deposits refunded	215.00	140.00
Remuneration - Staff	5,763.25	5,218.75
Electricity	5,631.81	4,025.82
HDC Rates	208.06	94.00
Telephone and WiFi	322.36	307.08
Cleaning materials	41.52	769.42
Bar purchases	2,832.28	1,063.83
Bookings Secretary	1,385.00	895.00
Fund Raising - festival	6,182.50	528.00
Fund raising - other events	539.28	635.61
Miscellaneous	245.00	255.00
Lease - Parish Council	1.00	1.00
Water rates	314.47	570.19
Annual Insurance	827.42	796.00
Admin & Stationery	159.32	239.11
Licences and Subscriptions	489.46	556.85
PC Architects fee	360.00	0.00
Website	60.00	63.59
Fridge / table tops & cupboard	339.00	378.83
Maintenance/Repairs	75.96	101.43
Refuse collection	83.13	208.00
phs contract	75.96	69.12
5 yr Electrical service	0.00	594.00
Fire Extinguisher service	133.69	132.08
Plumbing: filters & toilet seat	0.00	121.22
Oven clean	0.00	100.00
Pavilion outside	219.99	300.00
Windows cleaner	125.00	125.00
Electrical maintenance	165.04	319.12
Fire Alarm maintenance	264.00	264.00
	<u>27,059.50</u>	<u>18,872.05</u>
Surplus/Loss for year	26,799.55	5,144.38

NEEDINGWORTH VILLAGE HALL

ACCOUNTS FOR THE YEAR:

1st January 2021 to 31st December 2021

BALANCE SHEET

	As at 31.12.2021	As at 31.12.2020
<u>Assets</u>		
Cash at Bank	24,613.33	6,950.69
Current accounts		
Deposit Accounts	60,234.82	50,171.35
	84,848.15	57,122.04
Cash in hand (Bar Float)	400.00	400.00
Debtors - Parish Council	250.00	0.00
Debtors - Letting fees to come	1,525.00	275.00
Bar Stock	1,086.65	746.58
Greene King	236.04	112.42
Electricity: British Gas / Utility	0.00	2,171.12
	88,345.84	60,827.16
<u>Liabilities</u>		
Parish Council - Rent	0.00	-1.00
British Gas Electricity	-712.39	-565.18
Daisy Telephone	-28.10	-25.18
Greene King	0.00	0.00
Lettings deposits paid in advance	-640.00	0.00
Letting Fees pd in advance	-350.00	-420.00
TOTAL ASSETS	86,615.35	59,815.80
<u>RETAINED FUND</u>		
Balance brought forward	59,815.80	54,671.42
Surplus for the year	26,799.55	5,144.38
BALANCE CARRIED FORWARD	86,615.35	59,815.80

Accounts approved by the Needingworth Hall Trustees on:

15/9/2022



Chairman



Treasurer

Needingworth Village Hall Trust

Notes on the Accounts for Year Ending 31 December 2021

These notes do not form part of the accounts

INCOME

1 Reconciliation of Bank statement as at 31st December 2021

Nat West Current account		
Balance as Cash Bk at 31st December 2021:	24613.33	
ADD from Nat West a/c:		
cheques not presented:	£0.00	
	<u>0.00</u>	£24,613.33
LESS paying in not presented:		£0.00
Balance as Bank Statement at 31st December 2021		£24,613.33

1 Bank Balances

Cash held for Bar float	400.00	
Nat West current account	24613.33	
Nat West Business Reserve	10047.87	
Virgin Charities Savings account	<u>50186.95</u>	
		£85,248.15

2 Letting fees

Income in the year	8531.00	
Add income from Deposits	445.00	
Add paid in advance last year	420.00	
Less previous year's debts paid this year	-275.00	
Less paid in advance for next year	-350.00	
Add current year's debts	<u>1525.00</u>	
		£10,296.00

3 Bank Interest

Nat West Business Reserve	0.84	
Virgin Money Charity Deposit a/c	<u>62.63</u>	
		£63.47

4 Retained Fund

Current funds available:	48848.15	
Reserve fund to cover 3 months' operating costs	9000.00	
Reserve fund to cover Roof repairs	7000.00	
Reserve fund: Hall extension internal work	20000.00	
Cash in hand (bar float)	<u>400.00</u>	
		£85,248.15

Needingworth Village Hall Trust

Notes on the Accounts for Year Ending 31 December 2021

These notes do not form part of the accounts

EXPENDITURE

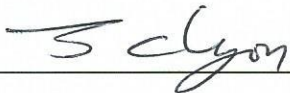
5	Electricity		
	Paid by DD	4354.24	
	Add owing British Gas at 31.12.21	712.39	
	B/forward from previous year	565.18	
			£5,631.81
6	Bar Purchases		
	Purchased in the year	3520.81	
	Less Greene King credit note	-236.04	
	Less b/forward from previous year	-112.42	
	Add stock at 31/12./20 Alcoholic	493.96	
	Add stock at 31/12/20 Non Alcoholic	252.62	
	Less stock at 31/12/21 Alcoholic	-676.87	
	Less stock at 31/12/21 Non Alcoholic	-409.78	
			£2,832.28
7	Fund Raising		
	Fund raising expenses: Bands	450.00	
	Fund raising expenses Quiz	85.00	
	Music festival	6182.50	
	Film event	4.28	
			£6,721.78
8	Miscellaneous		
	J Lyon - Audit	245.00	
	Lease - Parish Council	1.00	
	Water rates	314.47	
	Annual Insurance	827.42	
	Admin/Stationery/phone calls	159.32	
	HDC License	180.00	
	PRS Music Fee	79.46	
	HDC change of Premises Licence holder	23.00	
	Film Bank Media Deposit	150.00	
	Cambs Acre Sub.	57.00	
	Website renewal	60.00	
	PC Architect Fee	360.00	
	Fridge for kitchen	339.00	
			£2,795.67
9	Maintenance/Repairs		
	Sundries	75.96	
	Refuse collection	83.13	
	phs contract	75.96	
	Fire extinguisher Service	133.69	
	Pavilion awning	219.99	
	Windows cleaned	125.00	
	Electrical maintenance	165.04	
	Fire Alarm maintenance	264.00	
			£1,142.77
10	Telephone		
	Purchased in the year	319.44	
	less December 2020 a/c	-25.18	
	add December a/c owing 2021	28.10	

322.36

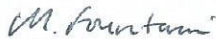
NEEDINGWORTH VILLAGE HALL

ACCOUNTS FOR THE YEAR ENDING 31 DECEMBER 2021

I have examined the annexed income and expenditure account for the year ended 31 December 2021 and the balance sheet at that date, together with the books, accounts and vouchers of the Needingworth Village Hall Fund and certify them to be correct in accordance therewith and with the information and explanations supplied to me.



J C Lyon
Norfolk House, 4 Station Road, St Ives, Cambs. PE27 5AF



M Fountain
Treasurer



P N Glass
Chairman

Needingworth Village Hall

Independent Examiner's Report on the Accounts

I report on the accounts of Needingworth Village Hall for the year ending 31 December 2021 set out on pages 1 and 2

Respective responsibilities of the Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

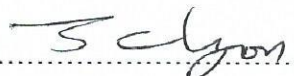
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (~~other than disclosed overleaf~~ *):

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed.....

Date.....5/9/22.....

Name John C Lyon

Professional qualification.....N/A.....

Address.....

.....
John C. Lyon
Accountancy Services
Norfolk House, 4 Station Road, St. Ives
Huntingdon, Cambs PE27 5AF
Office: 01480 309029