

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE CASTLEGATE HOUSE CHARITABLE TRUST
REGISTERED NUMBER 1047366
YEAR ENDED 31 MARCH 2022

I report to the Trustees on my examination of the accounts of the Castlegate House Charitable Trust ("the Trust"), for the Year Ended 31 March 2022, which are set out on the pages marked 1 to 3 as attached.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (" the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: David Lacey
FCCA

Date: 25 August 2022

Address & David Lacey & Co
Chartered Certified Accountants
Castlegate House
Castlegate
York

THE CASTLEGATE HOUSE CHARITABLE TRUST
REGISTERED NUMBER 1047366
GENERAL FUND
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
INCOME		
RENTS RECEIVED		
LODGES	11,515	12,020
OCCASIONAL LETTINGS	12,513	3,368
TENANTS	25,175	18,628
CAR PARKING	2,424	2,184
CATERING LEVY	2,473	0
CORONAVIRUS SUPPORT RECEIVED	12,000	25,000
200 CLUB FUND RAISING	678	1,538
ELECTRICITY RECHARGED (METERED)	1,084	2,601
DONATION	250	0
	<hr/>	<hr/>
	68,112	65,339
 EXCESS OF EXPENDITURE OVER INCOME	 0	 2,879
	<hr/>	<hr/>
	<u>68,112</u>	<u>68,218</u>
 EXPENDITURE		
WAGES	4,608	4,608
INSURANCE	5,706	5,674
HEATING & LIGHTING	8,899	6,878
RATES & WATER	1,084	617
REFUSE COLLECTION	270	
BUILDING UPKEEP COSTS	6,905	9,444
BUILDING REPAIRS	39,637	39,438
EXAMINER'S FEE (TWO YEARS)	660	0
DEPRECIATION	0	1,559
	<hr/>	<hr/>
	67,769	68,218
 EXCESS OF INCOME OVER EXPENDITURE	 343	 0
	<hr/>	<hr/>
	<u>68,112</u>	<u>68,218</u>

THE CASTLEGATE HOUSE CHARITABLE TRUST
REGISTERED NUMBER 1047366
GENERAL FUND
BALANCE SHEET
YEAR ENDED 31 MARCH 2022

		2022	2021
FIXED ASSETS			
	EQUIPMENT	TOTAL	TOTAL
COST	£	£	£
BALANCE 1 APRIL 2021	100,887	100,887	100,887
ADDITIONS	0	0	0
DISPOSALS	0	0	0
BALANCE 31 MARCH 2022	100,887	100,887	100,887
DEPRECIATION			
BALANCE 1 APRIL 2021	95,887	95,887	94,328
CHARGE IN YEAR (Prev 25% RB)	0	0	1,559
ADJUSTMENT - DISPOSALS	0	0	0
BALANCE 31 MARCH 2022	95,887	95,887	95,887
NET BOOK VALUE	5,000	5,000	5,000
CURRENT ASSETS			
BANK ACCOUNT		57,009	56,666
NET ASSETS		62,009	61,666
GENERAL FUND			
BALANCE BROUGHT FORWARD 1 APRIL 2021		61,666	64,545
ADD: EXCESS OF INCOME OVER EXPENDITURE (GENERAL)		343	0
LESS: EXCESS OF EXPENDITURE OVER INCOME (GENERAL)		0	2,879
BALANCE CARRIED FORWARD 31 MARCH 2022		62,009	61,666

THE CASTLEGATE HOUSE CHARITABLE TRUST
REGISTERED NUMBER 1047366

NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2022

- 1 The Trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the Accounts on a receipts and payments basis.
- 2 The General Fund is an Unrestricted Fund.
- 3 All of the Fixed Assets are retained for the charity's own use.
- 4 The only liability of the fund at the year end was examiner's fees. (2022: Examiner's fees.)
- 5 The Trustees have dispensed with making provision for depreciation of equipment on an annual basis. All equipment owned by the trust is kept in good repair and all repairs and replacements are charged to the Income and Expenditure Account as they are incurred.

APPROVAL OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

The report and Accounts were approved at a meeting of the Trustees held on

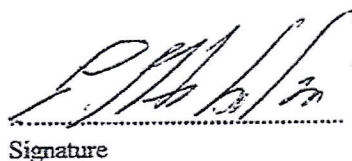
Date: 18/08/22


Signature

G. Simpson
Name

CHAIRMAN (TRUSTEES)
Position

18/08/22
Date


Signature

E.S. Huxford
Name

CHAIRMAN (COMMITTEE)
Position

18/08/22
Date

Chairman's Report (Summary of the main achievements of the charity in the Year)

Note: suggest that the Chairman of the Trust and the Management committee produce a combined report (JCS)

At the roof line at the back of the house work is still continuing. The majority of the work has been completed with new soffits and timber work but there is still work to be completed regarding the lead work. It is hoped that this will be completed before the summer and then, after rearranging the scaffolding platforms the painters will move in and repaint that exterior face of the house.

The tenants' kitchen which was redecorated and re-equipped last year is in the process of being treated for damp which has appeared on an internal wall. This will cost almost as much as the original refurbishment work and the committee is disappointed that this was not spotted before or during the refurbishment.

Still under consideration for the future is resetting the slabs at the back of the house, new carpeting for the Robing Room, repointing the front steps. This would not be considered a Chairman's Report if the car park was not mentioned - the repaired bollard has once again been broken by a Fairfax House employee, dropping the bollard instead of lowering it! Stern warnings have been issued and they will be invited to share the bollard repair or replacement bill whichever we decide to do.

There has been a lack of enthusiasm from some of our car park users to raise the bollards when they leave, thus allowing unqualified people to put their vehicles in but, since bringing this to their attention things have improved.

The bar is still operating on a non-profit basis and a weather eye is kept with a monthly report from the bar manager.

All required and regular maintenance has been carried out. The kitchen gas/fan safety interlocks have been replaced - the original set up would not operate according to safety requirements and a new control box has been fitted. This turned out to be more complicated than first thought as well as more expensive.

After not being used for a considerable time due to Covid the central heating boiler broke down. This was caused by a wiring fault a worn-out thermocouple and but took time and money to isolate. Some of our electrical fittings in that system are 70 years of age and we are currently looking at replacing the 27-year-old system although it is beyond us financially at present.

Although the per capita charge has been increased from April this year we remain concerned regarding our finances. Membership of most masonic lodges has dropped with a knock-on effect to our income. The tenants provide a good stream of income and we were fortunate to receive a legacy. Without these we would not have been able to carry out some of our larger projects.

The house was open to the public in January, as is our usual practice and we are looking forward to opening twice a year as we did before Covid stopped things like this happening

Whilst we are still operating soundly at present, we must remain watchful and spend carefully, prioritising and making the best use of our money and do our best to attract other forms of business income.

The committee continues to work diligently and to schedule. It is hoped that this will continue and I thank all members of the committee and the Trustees for the commitment and time that they spend helping to keep Castlegate House not only in good repair but as an asset to the community.



Trustees' Annual Report for the period

Period start date
From Day 1st Month April Year 2021
Period end date
To Day 31st Month March Year 2022

Section A

Reference and administration details

Charity name THE CASTLEGATE HOUSE CHARITABLE TRUST

Another names charity is known by None

Registered charity number (if any) 1047366

Charity's principal address

Castlegate House

Castlegate

York

Postcode

YO1 9RP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	G Simpson	Chairman - Agricola		
2	K Lawn	Agricola		
3	C Fenwick	Francis Drake of York		
4	B Flint	Francis Drake of York		
5	R Dewhurst	Alcuin		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust Deed
How the charity is constituted	Charitable Trust
Trustee selection methods	Elected by each of the Constitutional Lodges

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust employs a management committee to undertake the daily running of the Trust. The Committee consists of twelve brethren, four from each of the constitutional lodges.

The Chairman is: E.S. Helsdon
The Secretary is: J.I Pigott
The Treasurer is J.C. Sharpe

The duties:

- Ensure the building maintenance is in good order
- Payment of all bills in good time
- To ensure the income is as high as possible
- Bi Monthly meetings take place with the trustees

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROMOTE THE PRESERVATION AND MAINTENANCE OF CASTLEGATE HOUSE AS A BUILDING OF HISTORIC AND ARCHITECTURAL INTEREST FOR THE BENEFIT OF THE PEOPLE OF YORK AND THE NATION AT LARGE

We (the trustees) confirm that we have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the commission' (7.3.1) see below

7.3.1 Matters that all charities must report

The report should provide information to help the user understand how the charity's aims fulfil its legal purposes, the activities it undertakes and what it has achieved. All charities must provide in a brief summary:

- *a description of the purposes of the charity*
- *the main activities undertaken by the charity to further its charitable purposes for the public benefit*
- *contain a statement by the charity trustees as to whether they have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the commission*

All charities preparing accounts on an accruals basis should also refer to the applicable SORP for any additional requirements for what the SORP terms 'larger charities' (currently gross income of £500,000 or more).

The main activities we undertake to comply with the above statement are:

- To comply with a self-induced building repair and maintenance plan.
- To ensure the water integrity of the building (roof – guttering, windows and walls).
- To ensure that the building frontage is kept in a good state of repair and decoration.
- That the interior of the building especially the Lodge Room, dining room, bar and hall-ways are in a state of good repair and decoration.
 - The above may seem straightforward, but as the building is grade 1 listed, all building work has to comply with the regulations of listed buildings which in short means an expensive maintenance schedule.
- Finally, to have two open days per year for the York residents and any other interested parties from the UK and abroad.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to the normal income generated. The fund receives ad-hoc donations from the constituent lodge members.

Section E

Financial review

Brief statement of the charity's policy on reserves

Both Accounts (CHCT Trust and the Building Fund) are in a healthy state.

Details of any funds materially in deficit

No accounts in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Annual income for the Trust is made of the following sources:

- The four Tenants (33%)
- The four Constituent Lodges (33%)
- The 30+ organisations that hire rooms (25%)
- Income from the restaurant and bar (9%)
- Please note the percentages will vary from year to year

Section F

Other optional information

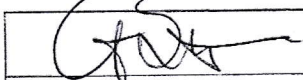
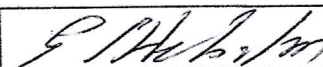
None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signature(s)

Full name(s)

George Simpson

Eric Steven Helsdon

Position (eg Secretary, Chair, etc)

Trustee Chairman

Management Committee Chairman

Date

18. Aug. 2022