

THE TABLEY HOUSE COLLECTION TRUST

A Company Limited by Guarantee. Registered in England Number 2502359

Accounts for the year ended 31st October 2021

Registered Charity Number 1047299

THE TABLEY HOUSE COLLECTION TRUST

Legal and Administrative Details
for the Year Ended 31st October 2021

Name: The Tabley House Collection Trust

Status: Established as a company limited by guarantee (number 2502359) on 15th May 1990 and registered with the Charity Commission (Charity number 1047299) on 26th July 1995

Principal Address: Tabley House, Knutsford, Cheshire WA16 0HB

Registered Office: c/o Finance Office, The University of Manchester, Oxford Road, Manchester M13 9PL

Charity Objects: The charity is established to promote the appreciation of the arts among the general public by the display of the paintings, furniture and *objets d'art* on loan to the Trustees from the University of Manchester.

Charity Trustees: Ms K Lynskey
Ms M C Pye (Chairman)
Ms S Webb
Ms C H Cooper
Mr C B Tetlow
Dr J A Hopkins

Company secretary: Mrs L V A Bissell

Organisational Structure: The Tabley House Collection Trust is an independent charity. The trustees are responsible for the overall management and control of the Charity. Day to day administration is delegated to the administrator and an assistant.

THE TABLEY HOUSE COLLECTION TRUST

Directors' Report for the Year Ended 31st October 2021

The Directors present below their report and financial statements for the year ended 31st October 2021.

Activities and Review

The Tabley House Collection Trust is a company limited by guarantee which became a registered charity on 26th July 1995. The Trust exists to promote the appreciation of the arts among the general public by the display, in the principal rooms at Tabley House, of the Tabley House Collection of paintings, furniture, *objets d'art* etc on loan to it from the University of Manchester.

The Collection is open for the general public on four days each week annually from April until the end of October, and on Bank Holiday Mondays.

Volunteer room stewards provided information to visitors under the leadership of the Administration staff, who also organised numerous events held during the year in the rooms. The Directors wish to record their appreciation of the high standard of knowledge of the Collection among room stewards and of their willingness to attend at the rooms throughout the season, and the leadership displayed by the administration in the management of volunteers.

The tea room operator Victoriana Ltd, on the back of their successful first three years, have been offered, and accepted, a further three year lease.

The Portico Room and the Gallery remain popular venues for the performance of civil marriages.

Finance

Operating income for the year was comparable with the previous, up in some categories and down in others. The administrative team continues to direct its energies towards marketing the wedding and other corporate hire, including film location work.

The Trustees have continued to maintain a tight control on the cost base as far as possible, (overall decrease of 28% on prior year).

The Trustees will continue to monitor the cost base especially in the light of the restrictions that COVID-19 have imposed on the world. The Trustees are confident with government grants and tight controls, that the collection will weather this strange time and come out the other side in as good a condition as possible.

Those who served as Directors and Trustees during the year were as follows:

Ms K Lynskey
Ms M C Pye (Chairman)
Ms S Webb
Ms C Cooper
Mr C Tetlow
Dr J A Hopkins

No Director has any beneficial interest in the company. All Directors are members of the company and guarantee to contribute £1 in the event of a winding up. The number of guarantees at 31st October 2021 was 6 (2020 - 6).

The Trust had three (2020: 2) employees, 1 full-time, 1 part-time.

Director's Responsibilities

Company law requires the Directors, who are also the charity trustees, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis, unless it is inappropriate to assume that the company will continue on that basis.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable it to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

For the period, the company was entitled to claim exemption from full audit under Section 477 and no notice from members requiring an audit has been deposited under Section of 476 of the Companies Act 2006 for the financial year. At the request of the Directors, an Independent Examination of the accounts was carried out and the Report is shown on Page 5.

By Order of the Board

C.Pye

Director

TABLEY HOUSE COLLECTION TRUST
DRAFT INCOME AND EXPENDITURE STATEMENT
12 MONTHS TO 31 October 2021

	Actual (12 months) to 31 October 2021		Actual (12 months) to 31 October 2020		Variance	Budget 2020-2021 (12 Months)		Variance
Income	£	£	£	£	£	£	£	£
Donations	130		0		130	0		130
Entry Fees	3,226		1,708		1,518	0		3,226
Guide books and Catalogues	234		76		159	0		234
Party bookings	885		0		885	0		885
Tea Room	1,880		307		1,573	0		1,880
Shop Sales	376		27		349	0		376
Weddings	2,036		0		2,036	0		2,036
Hire of Rooms	950		375		575	0		950
TV	0		0		0	0		0
Photography	0		550		-550	0		0
Other Income	30,992		14,591		16,401	175		30,817
UoM Grant	45,000		40,000		5,000	45,000		0
Income before conservation grant		85,709		57,633	28,076		45,175	40,534
UoM Conservation Grant	5,000		10,000		-5,000	5,000		0
Total Income		90,709		67,633	23,076		50,175	40,534
Expenditure								
Advertising and Publicity	2,805		1,493		-1,312	2,000		-805
Maintenance	1,352		1,269		-82	1,000		-352
Telephones	1,848		2,027		179	1,500		-348
Staff Costs	46,553		53,605		7,052	37,120		-9,433
Consultant Curator	-294		6,000		6,294	6,000		6,294
Admin Expenses	533		483		-50	400		-133
Wedding licence	342		342		0	633		291
Stationery & postage	494		419		-75	500		6
Brochures	0				0			0
Sundry Expenses	2,163		6,685		4,522	600		-1,563
Council Tax	0		81		81	80		80
Utilities	4,500		6,000		1,500	6,000		1,500
Wedding Fair expenses	0				0	0		0
Petty cash expenses	102		146		44	250		148
Audit Fee	250		250		-104	250		0
Expenditure before conservation costs		60,646		78,799	18,152		56,333	-4,313
Operational Surplus/(Deficit)		25,063		(21,165)			(11,158)	
Conservation cost	5,395		1,256		-4,139	5,000		-395
Curator travel costs	-294		375		669			294
Conservation Surplus / Deficit		-101		8,369	8,470		0	101



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

The Tabley House Collection Trust

On accounts for the year
ended

31/10/2021

Charity no
(if any)

1047299

Set out on pages

7-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

ALAN JOHN BOND

Date:

23-07-23

Name:

ALAN JOHN BOND

Relevant professional
qualification(s) or body
(if any):

F.C.C.A

Address:

RHOS NEATH, HAYFIELD ROAD

BIRCH VALE HIGH PEAK SK22 1DT