

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales · Charity number 1047095

Details

Other names	WOODHALL FARM COMMUNITY ASSOCIATION, WOODHALL FARM NEIGHBOURHOOD ASSOCIATION, WOODHALL FARM COMMUNITY CENTRE
Status	Registered
Legal form	Other
Registered	1995-06-08
Register	View on the Charity Commission register

Contact

Address	Datchet Close Woodhall Farm Hemel Hempstead Herts HP2 7JX
Phone	01442250458
Email	ADMIN@WOODHALL-FARM-COMMUNITY-CENTRE.CO.UK
Website	www.woodhallfarmcc.co.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF WOODHALL FARM AND HUNTERS OAK AND THE NEIGHBOURHOOD AND (B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE

Activities: Provision of Community Centre for local use. The Centre is open 7 days a week and is used by various local community and voluntary sector groups. Rooms can be hired on an individual basis or the whole centre at once.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** WOODHALL FARM AND HUNTERS OAK AND THE NEIGHBOURHOOD
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£99,073	£46,789	-	-
2024-03-31	£72,814	£70,780	-	-
2023-03-31	£52,502	£71,125	-	-
2022-03-31	£68,720	£32,300	-	-
2021-03-31	£47,104	£16,007	-	-

Trustees

Name	Role	Appointed
COLETTE BERNADETTE WYATT-LOWE		

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales - Charity number 1047095

Accounts



Trustees' Annual Report for the period

From 1 April 2024
Period end date

Period start date To

31 March 2025

Charity name: Woodhall Farm Community Association

Charity registration number: 1047095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	a) to promote the benefit of the inhabitants of Woodhall Farm and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions, by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time conditions of life for the said inhabitants. b) to establish or to secure the establishment of a community centre and to maintain and manage such a centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The maintenance management and promotion of the community centre as a safe and welcoming space for education, social intercourse, recreation and leisure
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	N/A

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hire for local groups i.e., scouts, brownies, PHN and Family Centre, counselling and Home School tutoring,

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All met
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially in a good position we contain to maintain all our regular hirers plus new hirers coming on board and private parties at weekends.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in light of guidance from the Charity Commission
Amount of reserves held	Para 1.22	£100,500
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM and 2 Trustees appointed by Dacorum Borough Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodhall Farm Community Association
Other name the charity uses	Woodhall Farm Community Centre
Registered charity number	1047095
Charity's principal address	Woodhall Farm Community Centre Datchet Close Woodhall Farm Hemel Hempstead Hertfordshire HP2 7JX

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Harland</i>	
Full name(s)	Mandy Harland	
Position (eg Secretary, Chair, etc)	Centre Manager	
Date		

Woodhall Farm Community Association
Income & Expenditure account
for the year ended 31 March 2025

	Note	2025		2024	
		£	£	£	£
Income					
Hall hire			95,019		68,430
Grants			2,390		1,189
Other receipts			0		107
Donations			535		1,361
			<u>97,944</u>		<u>71,087</u>
Direct Costs					
Employment costs		<u>30,587</u>		<u>29,598</u>	
			<u>30,587</u>		<u>29,598</u>
			<u>67,357</u>		<u>41,489</u>
Expenses					
Water rates & refuse collection		1,799		2,843	
DBC Grant refund		0		0	
Insurance		1,746		0	
Light and heat		11,577		11,603	
Cleaning		2,687		1,897	
Repairs and maintenance		19,017		14,554	
Fencing cost		0		0	
Printing, postage and stationery		1,258		876	
Licences		584		1,408	
Advertising		0		0	
Telephone		1,080		1,827	
Payroll costs		1,326		2,179	
Travel		0		0	
Entertaining		0		0	
Accountancy		792		720	
Bank charges		0		0	
Charitable Donations		1,800		150	
General expenses		0		3	
Depreciation on fixtures & equipment		<u>3,122</u>		<u>3,122</u>	
			46,789		41,182
Other Income & Expenditure					
Interest Received		<u>1,129</u>		<u>1,727</u>	
			1,129		1,727
Net Surplus			<u><u>21,697</u></u>		<u><u>2,033</u></u>

Woodhall Farm Community Association
Notes to the accounts
for the Year ended 31 March 2025

1 Accounting Policies

1.1 Accounting convention

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act.

1.2 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

2 Accruals	<u>2025</u>	<u>2024</u>
Total gas & power	0	0
Insurance	0	0
PAYE	0	0
Accountancy	768	720
	<u>768</u>	<u>720</u>

3 Fixed Assets

	Fixture, Fittings And Equipment	Total
Cost at 1 4.2024	31,219	31,219
Additions	0	0
Cost at 31.3.2025	<u>31,219</u>	<u>31,219</u>
Depreciation at 1.4.2024 b/f	20,282	20,282
Depreciation charge for the year	3,122	3,122
Depreciation at 31.3.2025 c/f	<u>23,404</u>	<u>23,404</u>
WDV 31.03.2025	7,815	7,815
WDV 01.04.2024	<u>10,937</u>	<u>10,937</u>

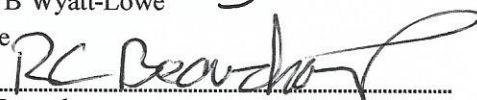
4 Related party transactions

Any related party transactions are shown in the trustee's annual report.

Woodhall Farm Community Association
Balance sheet
as at 31 March 2025

	Note	2025		2024
		£	£	
Fixed assets				
Tangible assets			7,815	10,937
Current assets				
Debtors & Prepayments			0	0
Cash at bank and in hand		129,234		104,367
		129,234		104,367
Current liabilities				
Accruals	2	768		720
		768		720
Net current assets			128,466	103,647
Net assets			136,281	114,584
Funds				
Brought forward			114,584	112,551
Net Surplus			21,697	2,033
			136,281	114,584

These financial statements were approved by the members of the committee and are signed on their behalf.

<i>Cslette Wyatt-Lowe</i> Mrs C B Wyatt-Lowe Trustee	<i>19/7/2025</i> Date
 Mr R Beauchamp Chairman	<i>19/7/2025</i> Date

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2025 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

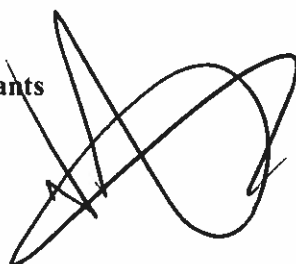
My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is give as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH



Date 28 October 2025

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales - Charity number 1047095

Accounts



Trustees' Annual Report for the period

From 1 April 2023
Period end date

Period start date To

31 March 2024

Charity name: Woodhall Farm Community Association

Charity registration number: 1047095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	a) to promote the benefit of the inhabitants of Woodhall Farm and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions, by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time conditions of life for the said inhabitants. b) to establish or to secure the establishment of a community centre and to maintain and manage such a centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The maintenance management and promotion of the community centre as a safe and welcoming space for education, social intercourse, recreation and leisure
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related	Para 1.38	N/A

investment		
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hire for local groups i.e., scouts, brownies, PHN and Family Centre, counselling and Home School tutoring

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All met
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially in a good position all groups have now returned since Covid, and members of the public are now using our space for all celebrations
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in light of guidance from the Charity Commission
Amount of reserves held	Para 1.22	£102,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed , royal charter)	Para 1.25	
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM and 2 Trustees appointed by Dacorum Borough Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodhall Farm Community Association
Other name the charity uses	Woodhall Farm Community Centre
Registered charity number	1047095
Charity's principal address	Woodhall Farm Community Centre Datchet Close Woodhall Farm Hemel Hempstead Hertfordshire HP2 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colette Wyatt-Lowe	Trustee		
2	Rosie Sutton	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Harland

Full name(s)

Mandy Harland

Position (eg Secretary,
Chair, etc)

Centre Manager

Date

Woodhall Farm Community Association

Financial Statements

for the year ended 31 March 2024

Charity number 1047095

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2024 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

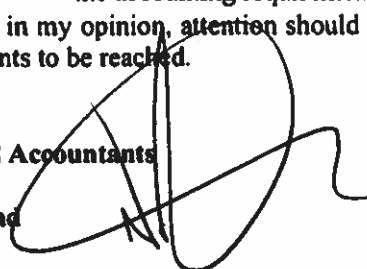
My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is give as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH



Date 5 November 2024

Woodhall Farm Community Association
Income & Expenditure account
for the year ended 31 March 2024

	Note	2024		2023	
		£	£	£	£
Income					
Hall hire			68,430		48,689
Grants			1,189		2,650
Other receipts			107		120
Donations			1,361		1,043
			<u>71,087</u>		<u>52,502</u>
Direct Costs					
Employment costs		<u>29,598</u>		<u>24,132</u>	
			<u>29,598</u>		<u>24,132</u>
			41,489		28,370
Expenses					
Water rates & refuse collection		2,843		2,281	
DBC Grant refund		0		0	
Insurance		0		779	
Light and heat		11,603		9,991	
Cleaning		1,897		2,009	
Repairs and maintenance		14,554		24,098	
Fencing cost		0		0	
Printing, postage and stationery		876		643	
Licences		1,408		1,584	
Advertising		0		0	
Telephone		1,827		875	
Payroll costs		2,179		365	
Travel		0		0	
Entertaining		0		0	
Accountancy		720		840	
Bank charges		0		0	
Charitable Donations		150			
General expenses		3		407	
Depreciation on fixtures & equipment		<u>3,122</u>		<u>3,122</u>	
			41,182		46,994
Other Income & Expenditure					
Interest Received		<u>1,727</u>		<u>0</u>	
			1,727		0
Net Surplus			<u><u>2,033</u></u>		<u><u>-18,624</u></u>

Woodhall Farm Community Association
Balance sheet
as at 31 March 2024

	Note	2024		2023
		£	£	
Fixed assets				
Tangible assets			10,937	14,059
Current assets				
Debtors & Prepayments		0		30
Cash at bank and in hand		104,367		99,182
		104,367		99,212
Current liabilities				
Accruals	2	720		720
		720		720
Net current assets			103,647	98,492
Net assets			114,584	112,551
Funds				
Brought forward			112,551	131,174
Net Surplus			2,033	-18,623
			114,584	112,551

These financial statements were approved by the members of the committee and are signed on their behalf.

<p><u>Csletta Wyatt-Lowe</u> Mrs C B Wyatt-Lowe Trustee</p>	<p><u>07/12/24</u> Date</p>
<p><u>RC Beauchamp</u> Mr R Beauchamp Chairman</p>	<p><u>06/12/2024</u> Date</p>

Woodhall Farm Community Association
Notes to the accounts
for the Year ended 31 March 2024

1 Accounting Policies

1.1 Accounting convention

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act.

1.2 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

2 Accruals	<u>2024</u>	<u>2023</u>
Total gas & power	0	0
Insurance	0	0
PAYE	0	0
Accountancy	720	720
	<u>720</u>	<u>720</u>

3 Fixed Assets

	Fixture, Fittings And Equipment	Total
Cost at 1 4 2022	31,219	31,219
Additions	0	0
Cost at 31 3.2023	<u>31,219</u>	<u>31,219</u>
Depreciation at 1.4.2022 b/f	17,160	14,038
Depreciation charge for the year	3,122	3,122
Depreciation at 31.3.2023 c/f	<u>20,282</u>	<u>17,160</u>
WDV 31.03.2023	10,937	14,059
WDV 01.04.2022	<u>14,059</u>	<u>17,181</u>

4 Related party transactions

Any related party transactions are shown in the trustee's annual report.

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2024 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements: (a) to keep accounting records in accordance with section 130 of the Charities Act, and (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Atkman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH

Date 5 November 2024

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales - Charity number 1047095

Accounts



Trustees' Annual Report for the period

From 1 April 2022
Period end date

Period start date To

31 March 2023

Charity name: Woodhall Farm Community Association

Charity registration number: 1047095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	a) to promote the benefit of the inhabitants of Woodhall Farm and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions, by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time conditions of life for the said inhabitants. b) to establish or to secure the establishment of a community centre and to maintain and manage such a centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The maintenance management and promotion of the community centre as a safe and welcoming space for education, social intercourse, recreation and leisure
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	N/A

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hire for local groups i.e., scouts, brownies, PHN and Family Centre

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All met
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially in a good position all groups have now returned since Covid, and members of the public are now using our space for all celebrations
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in light of guidance from the Charity Commission.
Amount of reserves held	Para 1.22	£66K
Reasons for holding zero reserves	Para 1.22	Six months of salary costs plus building maintenance costs in line for the DBC leaseholders requirements
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM and 2 Trustees appointed by Dacorum Borough Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodhall Farm Community Association
Other name the charity uses	Woodhall Farm Community Centre
Registered charity number	1047095
Charity's principal address	Woodhall Farm Community Centre Datchet Close Woodhall Farm Hemel Hempstead Hertfordshire HP2 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colette Wyatt-Lowe	Trustee		
2	Rosie Sutton	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Harland</i>	
Full name(s)	Mandy Harland	
Position (eg Secretary, Chair, etc)	Centre Manager	
Date	01 January 2024	

Woodhall Farm Community Association

Financial Statements

for the year ended 31 March 2023

Charity number 1047095

Woodhall Farm Community Association
Income & Expenditure account
for the year ended 31 March 2023

	Note	2023		2022	
		£	£	£	£
Income					
Hall hire			48,689		51,187
Grants			2,650		15,699
Other receipts			120		0
Donations			1,043		1,841
			<u>52,502</u>		<u>68,726</u>
Direct Costs					
Employment costs		<u>24,132</u>		<u>20,253</u>	
			24,132		20,253
			<u>28,371</u>		<u>48,473</u>
Expenses					
Water rates & refuse collection		2,281		1,171	
DBC Grant refund		0		0	
Insurance		779		763	
Light and heat		9,991		4,886	
Cleaning		2,009		3,952	
Repairs and maintenance		24,098		11,412	
Fencing cost		0		0	
Printing, postage and stationery		643		130	
Licences		1,584		2,628	
Advertising		0		0	
Telephone		875		981	
Payroll costs		365		137	
Travel		0		420	
Entertaining		0		0	
Accountancy		840		660	
Bank charges		0		0	
General expenses		407		291	
Depreciation on fixtures & equipment		<u>3,122</u>		<u>4,868</u>	
			46,994		32,300
Other Income & Expenditure					
Interest Received		<u>0</u>		<u>31</u>	
			0		31
Net Surplus			<u><u>-18,623</u></u>		<u><u>16,204</u></u>

Woodhall Farm Community Association
Balance sheet
as at 31 March 2023

	Note	2023		2022
		£	£	
Fixed assets				
Tangible assets			14,059	17,181
Current assets				
Debtors & Prepayments		30		30
Cash at bank and in hand		99,182		115,283
		99,212		115,313
Current liabilities				
Accruals	2	720		1,320
		720		1,320
Net current assets			98,492	113,993
Net assets			112,551	131,174
Funds				
Brought forward			131,174	114,969
Net Surplus			-18,623	16,205
			112,551	131,174

These financial statements were approved by the members of the committee and are signed on their behalf.

Carey Wyatt-Lowe
 Mrs C B Wyatt-Lowe
 Trustee
Rosie Sutton
 Mrs R Sutton
 Trustee

15 July 2023
 Date
20/7/2023
 Date

Woodhall Farm Community Association
Notes to the accounts
for the Year ended 31 March 2023

1 Accounting Policies

1.1 Accounting convention

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act.

1.2 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

2 Accruals	<u>2023</u>	<u>2022</u>
Total gas & power	0	0
Insurance	0	0
PAYE	0	0
Accountancy	720	1,320
	<u>720</u>	<u>1,320</u>

3 Fixed Assets

	Fixture, Fittings And Equipment	Total
Cost at 1 4.2022	31,219	31,219
Additions	0	0
Cost at 31.3.2023	<u>31,219</u>	<u>31,219</u>
Depreciation at 1.4.2022 b/f	14,038	14,038
Depreciation charge for the year	3,122	0
Depreciation at 31.3.2023 c/f	<u>17,160</u>	<u>14,038</u>
WDV 31.03.2023	<u>14,059</u>	<u>14,059</u>
WDV 01.04.2022	<u>17,181</u>	<u>17,181</u>

4 Related party transactions

Any related party transactions are shown in the trustee's annual report.

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2023 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is give as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH

Date 7 July 2023

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2023 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is give as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH

Date 7 July 2023

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales - Charity number 1047095

Accounts



Trustees' Annual Report for the period

From 1 April 2021
31 March 2022

Period start date To
Period end date

Charity name: **Woodhall Farm Community Association**

Charity registration number: **1047095**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	a) to promote the benefit of the inhabitants of Woodhall Farm and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions, by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time conditions of life for the said inhabitants. b) to establish or to secure the establishment of a community centre and to maintain and manage such a centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The maintenance management and promotion of the community centre as a safe and welcoming space for education, social intercourse, recreation and leisure
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The trustees record their thanks to all volunteers that have supported the community centre over the last year.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hire for local groups i.e., scouts, brownies, PHN and Family Centre

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All met
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially in a good position all groups have now return since Covid, and members of the public re now using our space for all celebrations
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in light of guidance from the Charity Commission.
Amount of reserves held	Para 1.22	£55K
Reasons for holding zero reserves	Para 1.22	Six months of salary costs plus building maintenance costs in line for the DBC leaseholders requirements
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM and 2 Trustees appointed by Dacorum Borough Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodhall Farm Community Association
Other name the charity uses	Woodhall Farm Community Centre
Registered charity number	1047095

Charity's principal address	Woodhall Farm Community Centre Datchet Close Woodhall Farm Hemel Hempstead Hertfordshire HP2 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colette Wyatt-Lowe	Trustee		
2	Rosie Sutton	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Harland

Full name(s)

Mandy Harland

**Position (eg
Secretary, Chair, etc)**

Centre Manager

Date

12 July 2023

Woodhall Farm Community Association

Financial Statements

for the year ended 31 March 2022

Charity number 1047095

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2022 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act;
and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH**

Date 22 February 2023

Woodhall Farm Community Association
Income & Expenditure account
for the year ended 31 March 2022

	Note	2022		2021	
		£	£	£	£
Income					
Hall hire			51,187		21,563
Grants			15,699		25,541
Other receipts			0		0
Donations			<u>1,841</u>		<u>0</u>
			68,726		47,104
Direct Costs					
Employment costs		<u>20,253</u>		<u>18,125</u>	
			<u>20,253</u>		<u>18,125</u>
			48,473		28,979
Expenses					
Rates		1,171		180	
DBC Grant refund		0		0	
Insurance		763		698	
Light and heat		4,886		5,295	
Cleaning		3,952		2,420	
Repairs and maintenance		11,412		3,051	
Fencing cost		0		0	
Printing, postage and stationery		2,578		2,818	
Licences		180		174	
Advertising		0		0	
Telephone		981		711	
Payroll costs		137		0	
Travel		420		0	
Entertaining		0		0	
Accountancy		660		660	
Bank charges		0		0	
General expenses		291		0	
Depreciation on fixtures & equipment		<u>4,868</u>		<u>0</u>	
			32,300		16,007
Other Income & Expenditure					
Interest Received		<u>31</u>		<u>0</u>	
			31		0
Net Surplus					
			<u><u>16,204</u></u>		<u><u>12,972</u></u>

Woodhall Farm Community Association
Balance sheet
as at 31 March 2022

	Note	2022	2021
		£	£
Fixed assets			
Tangible assets		17,181	15,172
Current assets			
Debtors & Prepayments		30	30
Cash at bank and in hand		115,283	101,786
		115,313	101,816
Current liabilities			
Accruals	2	1,320	2,018
		1,320	2,018
Net current assets		113,994	99,799
Net assets		131,175	114,971
Funds			
Brought forward		114,971	101,999
Net Surplus		16,204	12,972
		131,175	114,971

These financial statements were approved by the members of the committee and are signed on their

Corvette Wyatt-Lowe
 Mrs C B Wyatt-Lowe
 Trustee

Rose Sutton
 Mrs R Sutton
 Trustee

18/04/2023
 Date

18/4/2023
 Date

Woodhall Farm Community Association
Notes to the accounts
for the Year ended 31 March 2022

1 Accounting Policies

1.1 Accounting convention

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP)
- and with the Charities Act.

1.2 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the

2 Accruals	<u>2022</u>	<u>2021</u>
Total gas & power	0	0
Insurance	0	698
PAYE	0	0
Accountancy	1,320	660
	<u>1,320</u>	<u>1,358</u>

3 Fixed Assets

	Fixture, Fittings And Equipment	Total
Cost at 1 4.2021	24,342	24,342
Additions	6,877	6,877
Cost at 31 3.2022	<u>31,219</u>	<u>31,219</u>
Depreciation at 1.4.2021 b/f	9,170	9,170
Depreciation charge for the year	4,868.4	4,868
Depreciation at 31.3.2022 c/f	<u>14,038</u>	<u>14,038</u>
WDV 31.03.2022	<u>17,181</u>	<u>17,181</u>
WDV 01.04.2021	<u>15,172</u>	<u>15,172</u>

4 Related party transactions

Any related party transactions are shown in the trustee's annual report.

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2022 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is give as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the charities Act,
and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nick Aikman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH**

Date 22 February 2023

WOODHALL FARM COMMUNITY ASSOCIATION

England & Wales - Charity number 1047095

Accounts



Trustees' Annual Report for the period

From 1 April 2020
31 March 2021

Period start date To
Period end date

Charity name: **Woodhall Farm Community Association**

Charity registration number: **1047095**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	a) to promote the benefit of the inhabitants of Woodhall Farm and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions, by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time conditions of life for the said inhabitants. b) to establish or to secure the establishment of a community centre and to maintain and manage such a centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The maintenance management and promotion of the community centre as a safe and welcoming space for education, social intercourse, recreation and leisure
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The trustees record their thanks to all volunteers that have supported the community centre over the last year.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hire for local groups i.e., scouts, brownies, PHN and Family Centre

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All met
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially this has been a difficult year as we remained closed for the first 3months due to COVID, but then opened the centre for the Pubic Health Nurses and Family Centre so that new mothers could bring they babies for all heath checks and immunisations. however we were pleased to received grant aid enabling the Trustees to return a modest surplus
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in light of guidance from the Charity Commission.
Amount of reserves held	Para 1.22	£55K
Reasons for holding zero reserves	Para 1.22	Six months of salary costs plus building maintenance costs in line for the DBC leaseholders requirements
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at the AGM and 2 Trustees appointed by Dacorum Borough Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodhall Farm Community Association
Other name the charity uses	Woodhall Farm Community Centre
Registered charity number	1047095

Charity's principal address	Woodhall Farm Community Centre Datchet Close Woodhall Farm Hemel Hempstead Hertfordshire HP2 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colette Wyatt-Lowe	Trustee		
2	Rosie Sutton	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Harland

Full name(s)

Mandy Harland

**Position (eg
Secretary, Chair, etc)**

Centre Manager

Date

13 January 2023

Woodhall Farm Community Association
Income & Expenditure account
for the year ended 31 March 2021

	Note	2021		2020	
		£	£	£	£
Income					
Hall hire			21,563		57,652
Grants			25,541		3,000
Other receipts			0		0
Donations			0		31
			<u>47,104</u>		<u>60,683</u>
Direct Costs					
Employment costs		<u>18,125</u>		<u>21,668</u>	
			<u>18,125</u>		<u>21,668</u>
			28,979		39,015
Expenses					
Rates		180		834	
DBC Grant refund		0		0	
Insurance		698		698	
Light and heat		5,295		4,742	
Cleaning		2,420		2,391	
Repairs and maintenance		3,051		7,859	
Fencing cost		0		0	
Printing, postage and stationery		2,818		769	
Licences		174		1,260	
Advertising		0		36	
Telephone		711		926	
Payroll costs		0			
Travel		0		42	
Entertaining		0		426	
Accountancy		660		980	
Bank charges		0		460	
General expenses		0		154	
Depreciation on fixtures & equipment		<u>0</u>		<u>0</u>	
			16,007		21,577
Other Income & Expenditure					
Interest Received		<u>0</u>		<u>74</u>	
			0		74
Net Surplus			<u><u>12,972</u></u>		<u><u>17,513</u></u>

Woodhall Farm Community Association
Balance sheet
as at 31 March 2021

	Note	2021		2020
		£	£	
Fixed assets				
Tangible assets			15,172	15172
Current assets				
Debtors & Prepayments		30		30
Cash at bank and in hand		101,786		88,154
		101,816		88,184
Current liabilities				
Accruals	2	2,018		1,358
		2,018		1,358
Net current assets			99,799	86,827
Net assets			114,971	101,999
Funds				
Brought forward			101,999	84,486
Net Surplus			12,972	17,513
			114,971	101,999

These financial statements were approved by the members of the committee and are signed on their

.....
 Mrs C B Wyatt-Lowe
 Trustee

.....
 Date

.....
 Mrs R Sutton
 Trustee

.....
 Date

Woodhall Farm Community Association
Notes to the accounts
for the Year ended 31 March 2021

1 Accounting Policies

1.1 Accounting convention

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP)
- and with the Charities Act.

1.2 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the

2 Accruals	<u>2021</u>	<u>2020</u>
Total gas & power	0	0
Insurance	698	698
PAYE	0	0
Accountancy	1,320	660
	<u>2,018</u>	<u>1,358</u>

3 Related party transactions

Any related party transactions are shown in the trustee's annual report.

Woodhall Farm Community Association

Independent Examiners Report to The Trustees of Woodhall Farm Community Association

I report on the accounts of Woodhall Farm Community Association for the period ended 31 March 2019 which comprise the income and expenditure account, balance sheet and related notes.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to this matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements: (a) to keep accounting records in accordance with section 130 of the Charities Act and (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Alkman
Hicks Chartered Accountants
83 High Street
Hemel Hempstead
Hertfordshire
HP1 3AH

Date 11 October 2019

Ernie Lyth-Love
MADITION