

**MARCHES FAMILY NETWORK**  
**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**



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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	Miss L Baker (appointed 15 September 2023) Mr G A Crane (resigned 6 May 2023) Mrs J Howe (appointed 18 January 2023, resigned 6 May 2023) Mr D M Jackson (resigned 3 October 2022) Mr R Mather (appointed 19 October 2022) Ms M I M Morgan (appointed 19 April 2023) Mrs N L Morgan (resigned 6 May 2023) Mr S Outterside (appointed 15 September 2023) Mr J Swann (appointed 18 January 2023, resigned 6 May 2023) Mr S Thomas (appointed 16 June 2022, resigned 5 May 2023) Mr R Wilson (appointed 15 September 2023) Ms C Wozencroft (appointed 15 September 2023)
<b>Company registered number</b>	03036897
<b>Charity registered number</b>	1047075
<b>Registered office</b>	Mortimer House Holmer Road Hereford Herefordshire HR4 9TA
<b>Company secretary</b>	Mrs R Chambers
<b>Accountants</b>	WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG
<b>Bankers</b>	CAF Bank 25 Kings Hill West Malling Kent ME19 4TA

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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Working with and for young people with disabilities and their families

**Anything is possible when everyone is included.**



The Trustees, who are also directors of the Charity for the purposes of the Companies Act, have the pleasure of presenting their annual report together with the financial statements of the Charitable Company for the year 1 April 2022 to 31 March 2023

The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)

Since the Charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Who We Are**

Marches Family Network was established in 1982, under the auspices of Contact A Family, as a small self-help parent group. We registered as a charity when we became independent in 1995.

**Our Goal**

For every child and young person with a disability to have access to the same opportunities and experiences as their non-disabled peers.

**Our Mission**

To deliver a wide range of high quality, accessible short breaks, respite and support services, empowering children and young people with disabilities and their families.

**Our Aims**

Through our work we aim to:

- Empower children, young people and their families.
- Support children and young people with disabilities to reach their full potential
- Raise disability awareness
- Promote social inclusion

We believe that no child should be excluded because of a disability.



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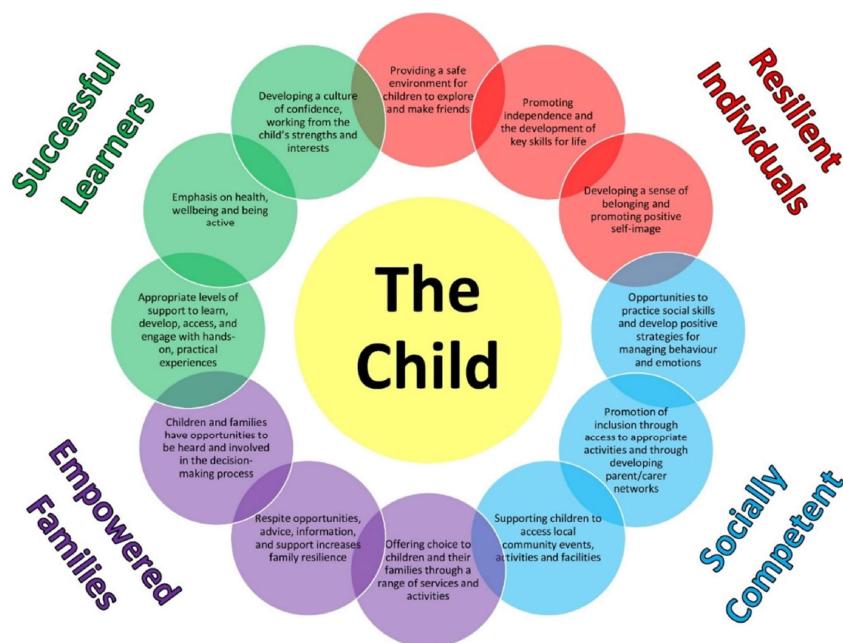
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Our Framework for Delivering Our Aims**



Marches Family Network aims to

- **Help our young people to become resilient individuals by:**
  - \* Providing a safe environment for them to explore and make friends.
  - \* Promoting independence and the development of key skills for life.
  - \* Developing a sense of belonging and promoting positive self-image.
- **Help our young people to become socially competent by:**
  - \* Providing opportunities to practice social skills and develop positive strategies for managing behaviour and emotions.
  - \* Promotion of inclusion through access to appropriate activities and through developing parent/carer networks.
  - \* Supporting them to access local community events, activities and facilities.
- **Help our young people to become successful learners by:**
  - \* Providing appropriate levels of support to learn, develop, access, and engage with hands-on, practical experiences.
  - \* Emphasis on health, wellbeing and being active.
  - \* Developing a culture of confidence, working from their strengths and interests.
- **Empower the families of our young people by:**
  - \* Offering choice to the young people and their families through a range of services and activities.
  - \* Provide respite opportunities, advice and information. The support will increase family resilience.
  - \* Ensuring the young people and their families have opportunities to be heard and involved in the decision-making process..

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Objectives and activities**

**a. Public benefit statement**

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**Achievements and performance**

**a. Key performance indicators**

Throughout the year Marches Family Network continued to provide respite sessions for registered children, young people and their families.

During the period April 2022 to March 2023, we were able to provide 50 sessions, which was a total of 3,615 hours respite for parents, carers and their families. We registered 44 young people during the year, enabling them to access our services and, by 31st March 2023, we had 230 young people registered to access our services.

**Saturday and Summer Holiday Sessions**

Funding and the availability of staff permitting, we ran three Saturday sessions per month at various venues around the county. Those sessions were one each of a Play+ session, a KITE (Knowledge, Inclusion, Teamwork and Equality) session, and a Young Explorers trip. As well as our term-time Saturdays, and providing a fun-packed summer scheme, this year we also offered smaller schemes in the October and February half terms. All of our sessions were fully supported by our well-trained and dedicated workers and volunteers, enabling parents and carers to enjoy some respite time.

At our **Play+** sessions preference is given to children and young people who have a support ratio of 1 to 1 or higher.

At our **KITE** sessions preference is given to children and young people who are in group ratios.

Our **Young Explorer** sessions are open to all children and young people that are registered with us. We aim to visit venues that we can travel to within a 2-hour travel radius that we think the young people will benefit from accessing. The trips are a longer day, which give parents and carers an extended break whilst enabling the children and young people to venture further afield and experience new places, developing their independence and confidence.

Our **Messy M8s** sessions are open to all children and their siblings who are aged 8 and under.

Additional funding was received which enabled us to bring entertainers into some of our sessions. We would like to thank these activity providers for bringing their joy and enthusiasm to our sessions. We welcomed back familiar faces such as Jon the Potter, Sarah from Bugs, Bunnies and Beasties, Bym, Ruth from 3Degreer cheerleading, Wildplay, Shooting Stars, Sal Tonge and Alison Houlbrooke.

Most importantly, the children and young people had lots of fun and made new friends!



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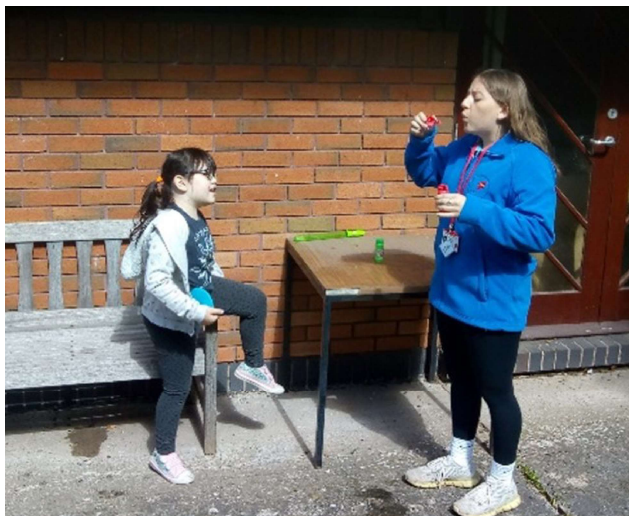
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**



Our Play+, Messy M8s and KITE sessions took place at various accessible venues within the county. We would like to thank the following venues for allowing us to use their premises and being so understanding with our requests.

- Westfield School, Leominster
- Headway House, Credenhill
- Kingsland Coronation Hall
- Withington Village Hall
- Holmer Parish Centre, Hereford
- Blackmarston School, Hereford

Our youth team worked well together to ensure every day was filled with plenty of activities to keep the children and young people entertained. The list of fun and games our children and young people were able to participate in is endless!





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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**



Our Young Explorer's trips included the Bristol Aquarium, Noah's Ark Zoo Farm and Gympanzees in Bristol, Cattle Country and the Willow Trust canal boats in Gloucestershire, Think Tank and Cadbury World in Birmingham, RAF Museum Midlands in Cosford, and Enginuity and Blists Hill Victorian Town in Telford. We also got to see Santa in his grotto, as well as all of the animals, at West Midlands Safari Park.

Each of these venues provided our children and young people with an amazing day out, making lots of memories with their friends.



The number of children and young people wishing to attend these days continues to increase as the popularity of these days grow. We wish that we had enough staff to be able to take everyone who wants to attend. One day!

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**



**Family Support**

Between the period April 2022 and March 2023, our Family Projects Co-ordinator registered 44 new children and young people with the Charity.

In addition, the Family Projects Co-ordinator remained active in supporting the families registered with the Charity by:

- Directly supporting families with Disability Living Allowance (DLA) and Personal Independence Payment (PIP) applications and appeals.
- Helping new families to register with Marches Family Network.
- Conducting welfare checks to ensure families registered with the Charity felt supported.
- Providing advice, signposting and welfare support to registered families
- Attending, professional meetings and reviews to support the children, young people and their families.
- Attending relevant training courses to ensure that advice provided to the families is current and relevant, including welfare benefits training.
- Organising and delivering a family trip to Cattle Country and family music session.

We are excited to be able to start 2023/2024 by doubling the number of hours of family support we are able to offer. This has been made possible by a grant from Reaching Communities Lottery funding.

**b. The Staff**

Marches Family Network has a dedicated and motivated team who always place the needs of the children and families at the front of all that they do.

During the year we recruited new youth workers and volunteers and held regular training sessions. Staff competencies in Epilepsy Awareness, Safeguarding and Moving & Handling were refreshed and reinforced, and we were grateful for the support of the Paediatric Nursing Team to observe and certify nominated staff as competent to deliver gastrostomy feeds.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

The Office team during 2022/23 were

Rae Chambers – Manager and Deputy Designated Safeguarding Lead  
Kerry Williams – Fundraising Co-ordinator, Family Projects Co-ordinator, Designated Safeguarding Lead  
Meg Chambers – Projects Co-ordinator and Leader and Deputy Designated Safeguarding Lead  
Steve Cameron – Accounts and Payroll Assistant  
Abby Stone – Office Administrator and Accounts and Payroll Assistant – resigned January 2023

**The staff at the sessions during 2022/23 were**

**Session Leaders:**

Meg Chambers, Max Duelli and Sam Price

**Senior Youth Workers:**

Jake Bufton, Lucy Burden, Rebecca Cutler, Max Duelli, Annie Finch, Carol Holloway, Jennie Holloway, Sarah Meadmore, Ben Morgan, Amanda Palmer, Sam Price, Jake Robbins, Katie Rudd, Sophie Stockton, Abby Stone, and Kerry Williams

**Youth Support Workers and Volunteers:**

Maisie Andrews, Evie Cobb, Ella-Rose Cutler, Millie Eaton, Eva George, Ffion Harper, Becka Haskett, Emma Jones, Larissa Matthews, Rosie Morton, Sheilan Naghshbandi, Courtney Parry, Jess Pitt, Donna-Marie Price, Alison Pritchard, Jayesh Punn, Riley Reed, Ellie Roberts, Emma Robinson, Hazel Schramm, Sky Thompson, Molly Tyler, Lauren Waygood and Elio Wilson

The Trustees would like to thank all the staff who work tirelessly, often with last minute changes or cancellations to our plans. They continue to ensure that Marches Family Network can meet the needs of their families.



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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

**c. Funding and Support**

Marches Family Network have been successful in receiving grant funding from the following organisations, who we would like to take this opportunity to thank very much.

Arnold Clark Community Fund	Sir Jules Thorn Charitable Trust
Asda Foundation	Squire Patton Boggs Charitable Trust
BBC Children in Need	The A N McKechnie Foundation
Baron Davenport's Charity	The Albert Hunt Trust
Barnard Kenneth Hufton Charity	The Alex Robert-Miller Foundation
Bruce Wake Charitable Trust	The Ardwick Trust
Bunnies, Bugs and Beasties	The Belacqua Charitable Trust
Dr A Butterfill	The Burford Trust
C M Aarvold Charitable Trust	The D M F Ellis Charitable Trust
Co-Op Community Fund	The Dorothy Pamela Smith CIO
Douglas Arter Foundation	The Edmund Godson Charity
Dream Big Trust	The Edward Gostling Foundation
E F Bulmer Trust	The Edward & Dorothy Cadbury Trust
Four Acre Trust	The Eveson Trust
Garfield Weston Foundation	The February Foundation
Jessie's Fund	The Helen Hamlyn Trust
Happy Days Children's Charity	The Hereford Society for Aiding the Industrious
Hereford Round Table	The Kyte Charitable Trust
John Ackroyd Charitable Trust	The Lady Ryder of Warsaw Memorial Trust
John Rumsey – former Mayor of Leominster	The Michael and Anna Wix Charitable Trust
Keith Rae Charitable Trust	The Mumford Memorial Trust
Margaret Allen Foundation	The Rest-Harrow Trust
Marks and Spencers Grant Fund	The Sam Morley Charitable Trust
Marsh Charitable Trust	The Sir John Middlemore Charitable Trust
Master Luke Hall Taekwando	The Souter Charitable Trust
Masonic Charitable Foundation	The Stockwell Cliffe Charitable Trust
National Lottery – Awards for All	The Street Foundation
National Lottery – Reaching Communities	The Sydney Black Charitable Trust Limited
People's Postcode Lottery	The Tilehouse Trust
Rachel Charitable Trust	The Uncle Bill Trust
Rotary Helping Herefordshire	The Wilmcote Charitruist
Royal Edward Lodge	The Woodroffe Benton Foundation
St Peters Church, Withington	Waitrose Community Matters
Mr A Stone	Webb Family Charitable Trust

And a big thank you to the many generous private and anonymous donors.

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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Financial review**

**a. Going concern**

The results for the year are set out in the financial statements commencing on page 19. The financial statements show net incoming resources of £-8,977 (2022 incoming £65,382).

Marches Family Network has reserves which are accounted for under three headings

Restricted reserves – these are funds that are ring-fenced to fund particular projects and cannot be used for anything else.

Designated reserves – these are funds that the trustees have agreed to set aside for specific purposes and include three months wind-up costs.

Unrestricted (free) reserves – these are funds that can be used at the discretion of the trustees.

At the year end the charity had

Restricted reserves of £4,203 (2022 £5,354)

Designated reserves of £130,000 (2022 £125,000)

Unrestricted (free) reserves of £959 (2022 £13,785)

**b. Financial review**

After making appropriate enquiries, the Trustee have a reasonable expectation that the Charitable Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**c. Reserves policy**

The Trustees believe that maintaining an appropriate reserve will provide sufficient resources in the event of adverse conditions. To this effect, a general reserve of £45,000 is maintained in order to meet our policy requirements of having 3 months' running costs set aside as a designated fund. Additional reserves have been accumulated to strengthen and support the funding cycle of the charity and support the consistent provision of services as described above.

At the year end the charity had free reserves of £37,912, including the 'Winding up' designated fund and less the unrestricted fixed assets (2022 £42,169). The charity held total unrestricted reserves of £130,959 (2022 £138,785) and restricted reserves of £4,203 (2022 £5,354).

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management**

**a. Constitution**

The Charity is a company limited by guarantee not having a share capital. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The Company was incorporated on 23 March 1995 - Number 03036897 and registered in England and Wales. The Company is a registered charity - number 1047075. The company was set up by a Trust deed.

**b. Methods of appointment or election of Trustees**

The management of the Charitable Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**c. Organisational structure and decision-making policies**

The Directors who served the company during the period were as follows:

Graham Crane	Chair to 18.10.22
Steve Thomas	Chair from 19.10.22 to 05.05.23
Nickatie Morgan	Vice Chair to 06.05.23
David Jackson	Treasurer to 03.10.22
Graham Crane	Treasurer from 19.10.22 to 06.05.23

The management of the Company is the responsibility of the Trustees, who are also directors of the Charity for the purposes of the Companies Act, who are elected and co-opted under the terms of the Memorandum and Articles of Association. The Charity is managed by Charity Manager, Rae Chambers, who reports directly to the board of Trustees.

The Trustees meet monthly with the exception of August to ensure effective development, implementation and review all of the charitable activities. All significant expenditure decisions are authorised by the trustees, whilst income and outgoings are overseen by the Manager, who provides regular financial reports to the Trustees

The Charity continues to seek new Trustees to strengthen the Board's experience and diversity. Applications from potential trustees are sought through many routes and are always welcome. All applications are reviewed, and successful applicants are then offered training and support, along with detailed information as provided by the Charity Commission, to ensure they fully understand the role of Trustees and are in a position to fulfil their role in a knowledgeable and professional manner.

**d. Financial risk management**

The Trustees actively review the major, and operational, risk the Charity faces on a regular basis and believe that maintaining reserves at or around target levels, combined with an annual review of the controls over key financial systems will provide sufficient resource in the event of adverse conditions. The Trustees confirm that they have established systems to mitigate significant risks.

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Plans for future periods**

The Charity is committed to expanding and developing its range of services to meet the needs of the young people and families it supports and recognises the need to increase the youth team, in order to effect sustainable growth.

The Trustees recognise that in order to expand the Charity it is desirable to have larger premises to be able to operate from one site. This is to be kept under review.

Larger premises would enable the charity to re-open their registers to new families as it would mean that we could potentially accept more children and young people to our sessions.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the Charitable Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Date: 13.11.23



STUART OUTTERSIDE



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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Report to the Trustees of Marches Family Network ('the Charitable Company')**

I report to the charity Trustees on my examination of the accounts of the Charitable Company for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the Trustees of the Charitable Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charitable Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charitable Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Statement**

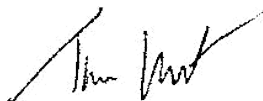
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charitable Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charitable Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charitable Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's Trustees as a body, for my work or for this report.

Signed:



T Lunt

Dated: 16/11/2023

BA FCCA MIRPM

**WR Partners**

Chartered Accountants  
Belmont House  
Shrewsbury Business Park  
Shrewsbury  
Shropshire  
SY2 6LG

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<b>Note</b>	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
<b>Income from:</b>					
Donations and legacies	3	60,486	123,650	184,136	251,638
Charitable activities	4	24,690	-	24,690	17,058
Investments	5	951	-	951	10
<b>Total income</b>		<b>86,127</b>	<b>123,650</b>	<b>209,777</b>	<b>268,706</b>
<b>Expenditure on:</b>					
Raising funds	6	13,601	-	13,601	13,150
Charitable activities	7	80,352	124,801	205,153	190,174
<b>Total expenditure</b>		<b>93,953</b>	<b>124,801</b>	<b>218,754</b>	<b>203,324</b>
<b>Net movement in funds</b>		<b>(7,826)</b>	<b>(1,151)</b>	<b>(8,977)</b>	<b>65,382</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		138,785	5,354	144,139	78,757
Net movement in funds		(7,826)	(1,151)	(8,977)	65,382
<b>Total funds carried forward</b>		<b>130,959</b>	<b>4,203</b>	<b>135,162</b>	<b>144,139</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 19 to 32 form part of these financial statements.

**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 03036897**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	12	8,047	11,516
		<u>8,047</u>	<u>11,516</u>
<b>Current assets</b>			
Stocks	13	629	747
Debtors	14	15,416	19,766
Cash at bank and in hand		218,575	149,821
		<u>234,620</u>	<u>170,334</u>
Creditors: amounts falling due within one year	15	(107,505)	(37,711)
<b>Net current assets</b>		<u>127,115</u>	<u>132,623</u>
<b>Total assets less current liabilities</b>		<u>135,162</u>	<u>144,139</u>
<b>Net assets excluding pension asset</b>		<u>135,162</u>	<u>144,139</u>
<b>Total net assets</b>		<u><u>135,162</u></u>	<u><u>144,139</u></u>

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 03036897**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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	Note	2023 £	2022 £
<b>Charity funds</b>			
Restricted funds	16	<b>4,203</b>	<b>5,354</b>
Unrestricted funds	16	<b>130,959</b>	<b>138,785</b>
<b>Total funds</b>		<b>135,162</b>	<b>144,139</b>

The Charitable Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Date: 13.11.23

The notes on pages 19 to 32 form part of these financial statements.

  
STUART OUTTERSIDE

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

Marches Family Network (1047075) is a charitable company incorporated within England and Wales and its registered office and principle place of business is Mortimer House, Holmer road, Hereford, HR4 9TA.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Marches Family Network meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the Charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charitable Company's objectives, as well as any associated support costs.

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**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.3 Expenditure (continued)**

All expenditure is inclusive of irrecoverable VAT.

**2.4 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged on items purchased at £1,000 or above, so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Motor vehicles	-	25% reducing balance
Office equipment	-	25% straight line

**2.6 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.



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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.10 Financial instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Pensions**

The Charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charitable Company to the fund in respect of the year.

**2.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**MARCHES FAMILY NETWORK**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**3. Income from donations and legacies**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	13,493	-	<b>13,493</b>	3,610
Grants	46,500	123,650	<b>170,150</b>	246,612
Government grants	-	-	-	904
Similar incoming resources	493	-	<b>493</b>	512
	<u>60,486</u>	<u>123,650</u>	<u><b>184,136</b></u>	<u>251,638</u>
<i>Total 2022</i>	<u><u>142,627</u></u>	<u><u>109,011</u></u>	<u><u>251,638</u></u>	

**4. Income from charitable activities**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Parent fees	24,690	<b>24,690</b>	16,785
Other	-	-	273
	<u>24,690</u>	<u><b>24,690</b></u>	<u>17,058</u>
<i>Total 2022</i>	<u><u>17,058</u></u>	<u><u>17,058</u></u>	

**5. Investment income**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income	951	<b>951</b>	10
<i>Total 2022</i>	<u><u>10</u></u>	<u><u>10</u></u>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**6. Expenditure on raising funds**

**Costs of raising voluntary income**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Stationery, postage and misc costs	372	<b>372</b>	476
Wages and salaries	12,318	<b>12,318</b>	12,154
NI	336	<b>336</b>	155
Pension costs	575	<b>575</b>	365
	<u>13,601</u>	<u><b>13,601</b></u>	<u>13,150</u>
<i>Total 2022</i>	<u>13,150</u>	<u><b>13,150</b></u>	

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total 2023 £</b>	<i>Total 2022 £</i>
Charitable activities	<u>80,352</u>	<u>124,801</u>	<u><b>205,153</b></u>	<u>190,174</u>
<i>Total 2022</i>	<u>76,085</u>	<u>114,089</u>	<u><b>190,174</b></u>	

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**NOTES TO THE FINANCIAL STATEMENTS  
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**8. Analysis of expenditure by activities**

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Charitable activities	77,946	127,207	<b>205,153</b>	190,174
<i>Total 2022</i>	75,685	114,489	190,174	

**Analysis of direct costs**

	Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	55,971	<b>55,971</b>	56,787
Vehicle expenses	705	<b>705</b>	1,101
Resources, materials and equipment	-	-	2,325
Travel and subsistence	824	<b>824</b>	1,086
Entertainment and activities	14,413	<b>14,413</b>	10,385
Venue hire	6,033	<b>6,033</b>	4,001
	77,946	<b>77,946</b>	75,685
<i>Total 2022</i>	75,685	75,685	

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities</b> <b>2023</b> <b>£</b>	<b>Total</b> <b>funds</b> <b>2023</b> <b>£</b>	<i>Total</i> <i>funds</i> <i>2022</i> <i>£</i>
Staff costs	75,012	<b>75,012</b>	65,444
Depreciation	3,469	<b>3,469</b>	3,036
Rent and rates	15,540	<b>15,540</b>	12,275
Computer costs	7,463	<b>7,463</b>	7,016
Insurance	2,002	<b>2,002</b>	2,043
Repairs and renewals	885	<b>885</b>	656
Training costs	5,952	<b>5,952</b>	5,243
Stationery, printing and postage	1,195	<b>1,195</b>	1,617
Telephone	1,453	<b>1,453</b>	1,468
Bank charges	345	<b>345</b>	234
Sundries	1,786	<b>1,786</b>	1,867
Advertising	170	<b>170</b>	64
Subscriptions	346	<b>346</b>	399
Recruitment	1,400	<b>1,400</b>	2,071
Legal and professional	7,523	<b>7,523</b>	8,653
Accountancy	2,040	<b>2,040</b>	2,256
Governance costs	626	<b>626</b>	147
	<u>127,207</u>	<u><b>127,207</b></u>	<u>114,489</u>
<i>Total 2022</i>	<u><i>114,489</i></u>	<u><i>114,489</i></u>	

**9. Independent examiner's remuneration**

	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
Fees payable to the Charitable Company's independent examiner for the independent examination of the Charitable Company's annual accounts	<u><b>2,040</b></u>	<u>1,320</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**10. Staff costs**

	<b>2023</b>	<i>2022</i>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>139,198</b>	<i>131,618</i>
Social security costs	<b>2,473</b>	<i>1,070</i>
Contribution to defined contribution pension scheme	<b>2,541</b>	<i>2,217</i>
	<b>144,212</b>	<i>134,905</i>

The average number of persons employed by the Charitable Company during the year was as follows:

	<b>2023</b>	<i>2022</i>
	<b>No.</b>	<b>No.</b>
Employees	<b>24</b>	<i>24</i>

No employee received remuneration amounting to more than £60,000 in either year.

Total benefits paid to management personnel were £35,695 (2022: £31,667) made up from salaries, Employer's NI and Employer's pension contributions

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

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FOR THE YEAR ENDED 31 MARCH 2023**

**12. Tangible fixed assets**

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
<b>Cost or valuation</b>				
At 1 April 2022	6,780	4,615	11,861	23,256
At 31 March 2023	6,780	4,615	11,861	23,256
<b>Depreciation</b>				
At 1 April 2022	3,761	1,123	6,856	11,740
Charge for the year	755	1,154	1,560	3,469
At 31 March 2023	4,516	2,277	8,416	15,209
<b>Net book value</b>				
At 31 March 2023	2,264	2,338	3,445	8,047
At 31 March 2022	3,019	3,492	5,005	11,516

**13. Stocks**

	2023 £	2022 £
Finished goods and goods for resale	629	747

**14. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	59	1,939
Prepayments and accrued income	15,357	17,827
	15,416	19,766



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**15. Creditors: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>5,135</b>	<b>2,008</b>
Other taxation and social security	<b>1,949</b>	<b>1,451</b>
Pension fund loan payable	<b>475</b>	<b>-</b>
Other creditors	<b>2,940</b>	<b>3,394</b>
Accruals and deferred income	<b>97,006</b>	<b>30,858</b>
	<b>107,505</b>	<b>37,711</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deferred income at 1 April 2022	<b>28,698</b>	<b>20,472</b>
Resources deferred during the year	<b>94,276</b>	<b>28,698</b>
Amounts released from previous periods	<b>(28,698)</b>	<b>(20,472)</b>
	<b>94,276</b>	<b>28,698</b>

The deferred income relates to income received that has been raised for use during the following financial year.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Winding up Costs	40,000	-	-	5,000	45,000
Premises	85,000	-	-	-	85,000
	<u>125,000</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>130,000</u>
<b>General funds</b>					
General Funds	13,785	86,127	(93,953)	(5,000)	959
	<u>138,785</u>	<u>86,127</u>	<u>(93,953)</u>	<u>-</u>	<u>130,959</u>
<b>Total Unrestricted funds</b>					
	<u>138,785</u>	<u>86,127</u>	<u>(93,953)</u>	<u>-</u>	<u>130,959</u>
<b>Restricted funds</b>					
Play +	5,354	45,024	(46,175)	-	4,203
Core Cost	-	24,500	(24,500)	-	-
Young Explorer	-	19,992	(19,992)	-	-
KITE	-	29,016	(29,016)	-	-
Family Events	-	1,679	(1,679)	-	-
Kite Under 8's	-	2,689	(2,689)	-	-
Resources	-	750	(750)	-	-
	<u>5,354</u>	<u>123,650</u>	<u>(124,801)</u>	<u>-</u>	<u>4,203</u>
<b>Total of funds</b>	<u>144,139</u>	<u>209,777</u>	<u>(218,754)</u>	<u>-</u>	<u>135,162</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**16. Statement of funds (continued)**

**Material restricted funds that had over £10,000 income in the year comprise of:**

Core Costs - funds given to cover core costs involved with running the Charitable Company.

Kite - Kite sessions include holiday play activities and saturday clubs for children and young people with disabilities.

Play+ - Play+ helps children with complex disabilities to take part in activities with their friends, these sessions are accessible to those young people who require a minimum of one-to-one support.

Young Explorer - supports children and young people to access activities and events in their local communities and further afield, helping to increase confidence, independence and social skills.

**Designated funds comprise of:**

Wind up costs - 3 months operational costs.

Premises - funds set aside for new premises.

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**16. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Winding up Costs	45,000	-	-	(5,000)	40,000
Premises	-	-	-	85,000	85,000
	<u>45,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>125,000</u>
<b>General funds</b>					
General Funds - all funds	23,325	159,695	(89,235)	(80,000)	13,785
	<u>23,325</u>	<u>159,695</u>	<u>(89,235)</u>	<u>(80,000)</u>	<u>13,785</u>
<b>Total Unrestricted funds</b>	<u>68,325</u>	<u>159,695</u>	<u>(89,235)</u>	<u>-</u>	<u>138,785</u>
<b>Restricted funds</b>					
Play +	4,204	35,746	(34,596)	-	5,354
Core Cost	-	18,558	(18,558)	-	-
KITE	-	26,126	(26,126)	-	-
Family Events	-	500	(500)	-	-
Leominster Connect	4,161	5,983	(10,144)	-	-
Restricted Hereford Connect	497	10,036	(10,533)	-	-
Restricted Explorer Trips	1,570	7,768	(9,338)	-	-
Under 5's	-	511	(511)	-	-
	<u>10,432</u>	<u>105,228</u>	<u>(110,306)</u>	<u>-</u>	<u>5,354</u>
<b>Total of funds</b>	<u>78,757</u>	<u>264,923</u>	<u>(199,541)</u>	<u>-</u>	<u>144,139</u>

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**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	8,047	-	<b>8,047</b>
Current assets	230,417	4,203	<b>234,620</b>
Creditors due within one year	(107,505)	-	<b>(107,505)</b>
<b>Total</b>	<b>130,959</b>	<b>4,203</b>	<b>135,162</b>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	11,516	-	11,516
Current assets	164,980	5,354	170,334
Creditors due within one year	(37,711)	-	(37,711)
<b>Total</b>	<b>138,785</b>	<b>5,354</b>	<b>144,139</b>

**18. Pension commitments**

The Charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the entity to the fund and amounted to £2,541 (2022 - £2,217) during the year. The value of £475 (2022 £nil) were payable to the fund at the balance sheet date and are included in creditors.

**19. Related party transactions**

There were two related party transactions in the year ending 31 March 2023.

The Trustee N. Morgan (resigned 06/05/2023) has a family member that uses the services of the charity and pays for these services at standard rates. There were no outstanding balances for these services.

R Chambers, the Manager, has a family member who is employed by the charity, receiving remuneration of £22,592 (2022: £16,936).

