

**MARCHES FAMILY NETWORK**  
**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**



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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

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<b>Trustees</b>	Mr S Thomas, Chair from 19/10/2022 (appointed 16 June 2022) Mr G A Crane Mr D M Jackson (resigned 3 October 2022) Mr R Mather (appointed 19 October 2022) Mrs N L Morgan Mrs J Roberts (appointed 31 May 2021, resigned 14 November 2021)
<b>Company registered number</b>	03036897
<b>Charity registered number</b>	1047075
<b>Registered office</b>	Mortimer House Holmer Road Hereford Herefordshire HR4 9TA
<b>Company secretary</b>	Mrs R Chambers
<b>Accountants</b>	WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG
<b>Bankers</b>	CAF Bank 25 Kings Hill West Malling Kent ME19 4TA

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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Marches Family Network Trustees Report 2021/2022**

Working with and for young people with disabilities and their families

Anything is possible when everyone is included.



The Trustees, who are also directors of the charity for the purposes of the Companies Act, have the pleasure of presenting their Annual Report together with the unaudited Financial Statements of the charity for the year 1 April 2021 to 31 March 2022.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (SORP) (FRS102) (effective 1 January 2019). The financial statements comply with the requirements of the Charitable Company's governing document, the Charities Act 2011 and the Companies Act 2006.

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.



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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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### Who We Are and What We Do

Marches Family Network was established in 1982, under the auspices of Contact A Family, as a small self-help parent group. We registered as a charity when we became independent in 1995.

Through our work we aim to:

- Empower children, young people and their families
- Support children and young people with disabilities to reach their full potential
- Raise disability awareness
- Promote social inclusion

We think that children and young people with disabilities have a right to the same opportunities in life as their non-disabled peers and we strive to provide these opportunities through our short break sessions and through working with people and providers in our local community.

We provide activities, services and short breaks for children and young people, aged 0-25 years, with a wide range of disabilities. All of the sessions we run are group sessions, so the young people are able to socialise with their peers and develop friendships. We also welcome siblings, when places are available. Our dedicated youth team are trained to meet the varied and complex needs of the children and young people who attend our sessions. No formal diagnosis or professional referral is necessary to access our services, and the young people do not need to live within the county. Our services are available to any children and young people with a disability, aged between 0 and 25, and their families.

Play is critical to a child's development, and, at Marches Family Network, we believe that all children, regardless of disability, have a right to access play in an environment that is suitable for their needs.

### Objectives and activities

#### a. Policies and objectives

##### Our Mission

Marches Family Network believes that no child should be excluded because of a disability. We aim to include and empower all children and young people with a disability and their families by offering care and support in order to promote sustainable, quality services, which will enhance their quality of life.



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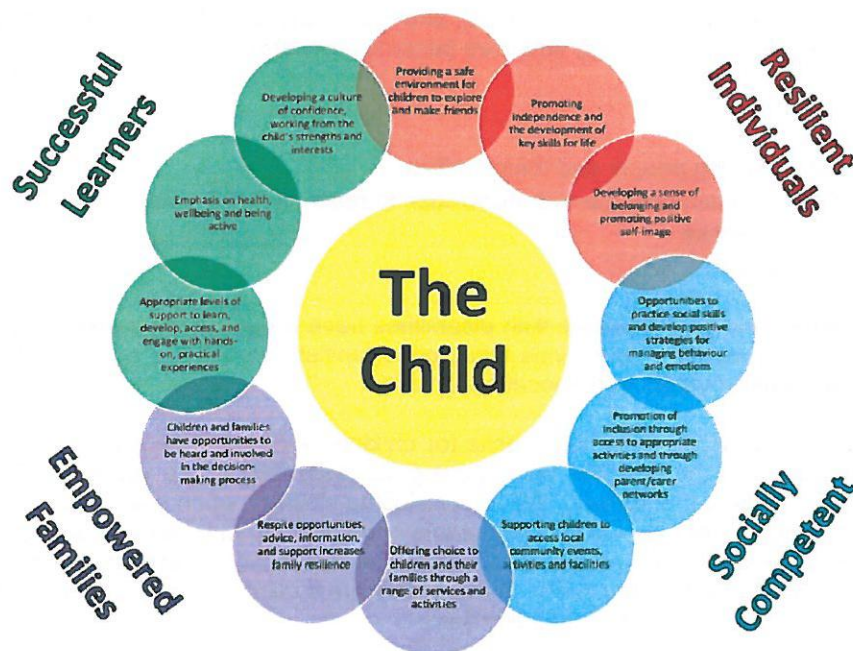
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Objectives and activities (continued)**

**Our Aims**



**Marches Family Network aims to**

- Help our young people to become resilient individuals by
  - Providing a safe environment for them to explore and make friends
  - Promoting independence and the development of key skills for life
  - Developing a sense of belonging and promoting positive self-image
- Help our young people to become socially competent by
  - Providing opportunities to practice social skills and develop positive strategies for managing behaviour and emotions
  - Promotion of inclusion through access to appropriate activities and through developing parent/carer networks
  - Supporting them to access local community events, activities and facilities
- Help our young people to become successful learners by
  - Providing appropriate levels of support to learn, develop, access, and engage with hands-on, practical experiences
  - Emphasis on health, wellbeing and being active
  - Developing a culture of confidence, working from their strengths and interests
- Empower the families of our young people by
  - Offering choice to the young people and their families through a range of services and activities
  - Provide respite opportunities, advice and information. The support will increase family resilience
  - Ensuring the young people and their families have opportunities to be heard and involved in the decision-making process.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Objectives and activities (continued)**

**b. Public benefit statement**

Trustees have reviewed and considered the Charity Commissions guidance on public benefit. Access to the services provided by Marches Family Network is available to anyone who is registered with them. In addition, Marches Family Network aims to raise awareness of issues surrounding disability amongst the general public.

**Achievements and performance**

**a. Main achievements of the charitable company**

Throughout the year, and with the COVID restrictions in place during part of the year, Marches Family Network continued to provide respite sessions for registered children, young people and their families.

During the period April 2021 to March 2022, we were able to provide 77 sessions, which was a total of 3,026 hours respite. We registered 37 young people during the year, enabling them to access our services and by 31<sup>st</sup> March 2022 we had 184 young people registered to access our services.

**Saturday and Summer Holiday Sessions**

Funding, and the availability of staff permitting, we ran three Saturday sessions per month at various venues around the county. Those sessions were one each of a PLAY+ session, a KITE (Knowledge, Inclusion, Teamwork and Equality) session, and a Young Explorers trip. During the school summer holidays, we ran 5 sessions per week for 4 weeks. These sessions were fully supported by our well-trained and dedicated workers and volunteers, enabling parents and carers to enjoy some respite time

At our **Play+** sessions preference is given to children and young people who have a support ratio of 1 to 1 or higher.

At our **KITE** sessions preference is given to all children and young people who are in group ratios.

Our **Young Explorer** sessions are open to all children and young people that are registered with us. We aim to visit venues that fall within a 2-hour travel radius that we think the young people will benefit from accessing. The trips are a longer day, which give parents an extended break whilst enabling the children and young people to venture further afield and experience new places, developing their independence and confidence.

Both our Play+ and KITE sessions took place at various accessible venues within the county. At these, we welcomed back familiar faces such as Jon the Potter, Sarah from Bugs, Bunnies and Beasties, Bym, Rachel from Everybody Dance and Lofty and Rich. We also welcomed new faces, including Ruth from 3Degreez cheerleading.

Most importantly, we had lots of fun!



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance (continued)**

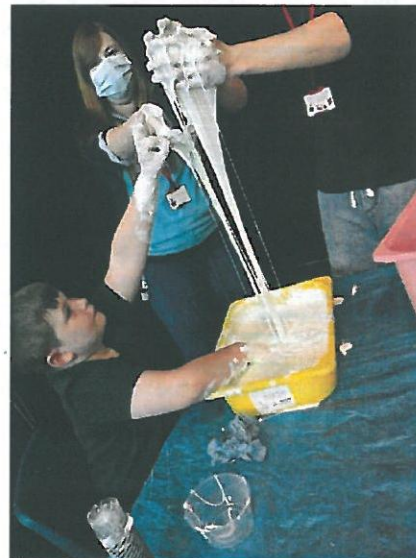
As well as our term-time Saturdays, and providing a fun-packed summer scheme, this year we also offered smaller schemes in the October and February half terms. With COVID restrictions easing throughout the year, the popularity, of our sessions once again grew with the children and young people.

We would like to thank the following venues for allowing us to use their premises and being so understanding with our requests, many of which were last minute.

- Westfield School, Leominster
- Headway House, Credenhill
- Kingsland Coronation Hall
- Withington Village Hall
- Holmer Parish Centre, Hereford
- Blackmarston School, Hereford

Additional funding was received which enabled us to bring entertainers into some of these sessions. We would like to thank these activity providers for bringing their joy and enthusiasm to our sessions.

Our youth team worked well together to ensure every day was filled with plenty of activities to keep the children and young people entertained. The list of fun and games our children and young people were able to participate in is endless!



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance (continued)**



At the beginning of the year, many of our Young Explorer trips remained within the county, due to COVID restrictions, but as the restrictions were lifted, we were able to travel further afield. Despite this we still managed to travel far and wide, exploring places including the MAD museum in Stratford-upon-Avon, Cattle Country in Gloucestershire, Technquest in Cardiff, Think Tank in Birmingham, Mickey Millers Play Barn in Craven Arms, and Fairytale Farm in the Cotswolds. We got to see Santa in his grotto, as well as all the animals at West Midlands Safari Park, and played with the chickens at Helens Manor. We also stayed closer to home, creating artwork inspired by the works of Sidney Nolan at The Rodd, and exploring nature at Madley Environmental Study Centre.

Each of these venues provided our children and young people with an amazing day out, making lots of memories with their friends.

The number of children and young people wishing to attend these days continues to increase as the popularity of these days grow. We wish that we had enough staff to be able to take everyone who wants to attend. One day!



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance (continued)**



**Evening Youth Clubs - CONNECT**

During term time we ran a weekly evening youth club in Hereford and Leominster. Unfortunately, we had to cease running these sessions in October when we experienced difficulties recruiting leaders.

Our **CONNECT** sessions were open to young people aged 10 and above.

Between April and October at both the Hereford and Leominster groups the young people got the chance to socialise with their friends, take part in local outings, and learn lots of new skills, including methods to help look after their mental health and vital communication skills.

The Leominster sessions were held at The Grange Court, and, in Hereford, the sessions were held at The Kindle Centre and The Hub.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance (continued)**



Families report that our services enable their children to feel less isolated, have friends, be more confident, be active, pursue personal interests, and be happier. For parents, the key outcomes are feeling supported, having time to spend with their other children, family members and friends, and feeling less isolated.

**Family Support**

Between the period April 2021 and March 2022, our Family Projects Co-ordinator registered 40 new children and young people with the Charity.

In addition, the Family Projects Co-ordinator remained active in supporting the families registered with the Charity by

- Directly supporting 39 families with Disability Living Allowance (DLA) and Personal Independence Payment (PIP) applications and appeals
- Helping new families to register with Marches Family Network
- Conducting welfare checks to ensure families registered with the Charity felt supported. The checks took place during the COVID lockdowns and have continued where it has been felt appropriate or requested by the family and/or our youth team.
- Providing advice and assisting outside agencies to refer families to Marches Family Network
- Providing advice, signposting and welfare support to registered families
- Attending, when requested, professional meetings and reviews to support the children, young people and their families.
- Attending relevant training courses to ensure that advice provided to the families is current and relevant, including welfare benefits training.



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance (continued)**

**b. The staff**

Marches Family Network has a dedicated and motivated team who always place the needs of the children and families at the front of all that they do.

During the year we recruited new youth workers and volunteers and held regular training sessions to ensure that staff were able to achieve face to face safeguarding training at least every two years. Staff competencies in other fields, such as Epilepsy Awareness and Moving & Handling were refreshed and reinforced, and we were grateful for the support of the Paediatric Nursing Team to observe and certify nominated staff as competent to deliver gastrostomy feeds.

The Office team during 2021/22 were

Rae Chambers – Deputy Manager

Kerry Williams – Fundraising Co-ordinator, Family Projects Co-ordinator, Designated Safeguarding Lead

Becky Hemming – Services & Marketing Co-ordinator - resigned May 2021

Nicola Cotterrell – Administrative Assistant – resigned November 2021

Meg Chambers – Projects Co-ordinator and Leader

Jenny Lillie – Accounts Manager

The staff at the sessions during 2021/22 were

Session Leaders:

Meg Chambers, Kev Holloway, Jennie Rees, and Gemma Stephens

Senior Youth Workers:

Meg Chambers, Rebecca Cutler, Annie Finch, Carol Holloway, Jack Holloway, Laura Hudson, Georgia Hunt, Jamie Powell, Sam Price, Jennie Rees, Katie Rudd, Bryony Smith, Gemma Stephens, Sophie Stockton, Abby Stone, and Kerry Williams

Youth Support Workers and Volunteers:

Jake Bufton, Lucy Burden, Menna Finch, Ffion Harper, Katie John, Emma Jones, Honor Lewis, Sarah Meadmore, Ben Morgan, Sheilan Naghshbandi, Jess Pitt, Ellie Powell, Donna-Marie Price, Alison Pritchard, Jayesh Punn, Riley Reed, Chloe Richards, Jake Robbins, Ellie Roberts, Emma Robinson, Hazel Schramm, Avleen Sidhu, Emma Striling-Brown, Abby Stone, Lauren Waygood, Natasha Weber, Sally Williams, and Elio Wilson

The Trustees would like to thank all the staff who work tirelessly, often with last minute changes or cancellations to our plans. They continue to ensure that Marches Family Network can meet the needs of their families.

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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Financial review**

**a. Funding and Support**

Marches Family Network have been successful in receiving grant funding from the following organization, who we would like to take this opportunity to thank

1st Orleton Cubs	Rachel Charitable Trust
Alex Timpson Trust	Royal Edward Lodge
Arnold Clark Community Fund	Sir Jules Thorn Charitable Trust
Awards for All	Sport England – Tackling Inequalities Fund
BBC Children in Need	The Alan Brailsford and Dorothy Brailsford Charitable Trust
Baron Davenport's Charity	The Alchemy Foundation
Barnard Kenneth Hufton Charity	The Bailey Thomas Charitable Fund
Blakemore Foundation	The Burford Trust
Bruce Wake Charity	The Childwick Trust
Dr A Butterfill	The Clothworkers' Foundation
Croft Trust	The Cornus Trust
David Solomons Charitable Trust	The Douglas Heath Eves Charitable Trust
Douglas Arter Foundation	The Desmond Foundation
Dyke Ruscoe & Hayes Ltd	The Edgar E Lawley Foundation
Eveson Charitable Trust	The Edmund Godson Charity
Fitton Trust	The Edward Gostling Foundation
Garfield Weston Foundation	The Edward & Dorothy Cadbury Trust
G & H Mark Charity	The February Foundation
Groundwork – Bags of Help Tesco	The Felicity Wilde Charitable Trust
Happy Days Children's Charity	The Howard Bulmer Charitable Trust
Heineken Community Foundation	The Kobler Trust
Hereford Municipal Charities	The Lady Ryder of Warsaw Memorial Trust
Hereford Round Table	The Lillie Johnson Charitable Trust
Herefordshire Community Foundation	The Michael and Anna Wix Charitable Trust
Herefordshire Council	The Morrisons Foundation
Joan Wilkinson Charitable Trust	The Rest-Harrow Trust
John Horniman's Children's Trust	The Sir Robert Horton Charitable Trust Fund
Keith Rae Trust	The Souter Charitable Trust
Kytes	The Sydney Black Charitable Trust Limited
Leominster Inner Wheel	The Sweetpea Charitable Trust
Lindenleaf CIO	The Wilmcote Charitruist
Marsh Charitable Trust	Wheelright's Charity
Masonic Charitable Foundation	The Westcroft Trust
Middlesex Sports Foundation	UK Youth
Monmouthshire Building Society Charitable Foundation	

And a big thank you to the many generous private and anonymous donations.

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**MARCHES FAMILY NETWORK**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**b. Financial Review**

The results for the year are set out in the financial statements commencing on page 19. The financial statements show net incoming resources of £65,382 (2021 incoming £15,396).

Marches Family Network has reserves which are accounted for under three headings

- Restricted reserves – these are funds that are ring-fenced to fund particular projects and cannot be used for anything else.
- Designated reserves – these are funds that the trustees have agreed to set aside for specific purposes and include three months wind-up costs.
- Unrestricted (free) reserves – these are funds that can be used at the discretion of the trustees.

At the year end the charity had

Restricted reserves of £5,354 (2021 £10,432)  
Designated reserves of £125,000 (2021 £45,000)  
Unrestricted reserves of £13,785 (2021 £23,325)

The trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

**c. Reserves policy**

The Trustees believe that maintaining an appropriate reserve will provide sufficient resources in the event of adverse conditions. To this effect, a general reserve of £40,000 is maintained in order to meet our policy requirements of having 3 months' running costs set aside as a designated fund. Additional reserves have been accumulated to strengthen and support the funding cycle of the charity and support the consistent provision of services as described above.

At the year end the charity had free reserves of £42,169, including the 'Winding up' designated fund and less the unrestricted fixed assets (2021 £61,483). The charity held total unrestricted reserves of £138,785 (2021 £68,325) and restricted reserves of £5,354 (2021 £10,432).

**d. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Structure, governance and management**

**a. Constitution**

The charity is a company limited by guarantee not having a share capital. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The company was incorporated on 23 March 1995 - Number 03036897 and registered in England and Wales. The company is a registered charity - number 1047075. The company was set up by a Trust deed.

**b. Methods of appointment or election of Trustees**

The management of the company is the responsibility of the Trustees, who are also directors of the charity for the purposes of the Companies Act, who are elected and co-opted under the terms of the Trust deed.

**c. Structure, Governance and Management**

Marches Family Network is a Company Limited by Guarantee not having a share capital. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1. The company was incorporated on 23 March 1995 - number 03036897. The company is a registered charity – number 1047075, whose governing document is the Memorandum and Articles of Association incorporated 8th June 1995

The Directors who served the company during the period were as follows:

Graham Crane	Chair
Nickatie Morgan	Vice Chair
David Jackson	Treasurer

The management of the company is the responsibility of the Trustees, who are also directors of the charity for the purposes of the Companies Act, who are elected and co-opted under the terms of the Memorandum and Articles of Association. The charity is managed by Charity Manager, Rae Chambers, who reports directly to the board of Trustees.

The trustees meet monthly with the exception of August to ensure effective development, implementation and review all of the charitable activities. All significant expenditure decisions are authorised by the trustees, whilst income and outgoings are overseen by the Manager, who provides regular financial reports to the trustees

The charity continues to seek new Trustees to strengthen the Board's experience and diversity. Applications from potential trustees are sought through many routes and are always welcome. All applications are reviewed, and successful applicants are then offered training and support, along with detailed information as provided by the Charity Commission, to ensure they fully understand the role of Trustees and are in a position to fulfil their role in a knowledgeable and professional manner.

**d. Financial risk management**

The trustees actively review the major, and operational, risk the charity faces on a regular basis and believe that maintaining reserves at or around target levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees confirm that they have established systems to mitigate significant risks.

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Plans for future periods**

The charity is committed to expanding and developing its range of services to meet the needs of the young people and families it supports and recognises the need to increase the youth team, in order to effect sustainable growth.

The trustees recognise that in order to expand the charity it is desirable to have larger premises to be able to operate from one site. This is to be kept under review.

**Statement of Trustees' responsibilities**

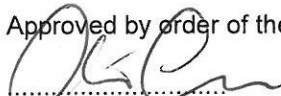
The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**Mr S Thomas**  
(Chair of Trustees)  
Date: 16.11.22

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**MARCHES FAMILY NETWORK**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Independent Examiner's Report to the Trustees of Marches Family Network ('the charitable company')**

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022.

**Responsibilities and Basis of Report**

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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**MARCHES FAMILY NETWORK**  
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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Independent Examiner's Statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

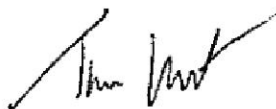
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed:



T Lunt

**WR Partners**

Chartered Accountants

Belmont House

Shrewsbury Business Park

Shrewsbury

Shropshire

SY2 6LG

Dated: 18/11/2022

BA FCCA MIRPM



**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	142,627	109,011	251,638	164,784
Charitable activities	4	17,058	-	17,058	39,033
Investments	5	10	-	10	30
<b>Total income</b>		<b>159,695</b>	<b>109,011</b>	<b>268,706</b>	<b>203,847</b>
<b>Expenditure on:</b>					
Raising funds	6	13,150	-	13,150	13,143
Charitable activities	7	76,085	114,089	190,174	175,308
<b>Total expenditure</b>		<b>89,235</b>	<b>114,089</b>	<b>203,324</b>	<b>188,451</b>
<b>Net movement in funds</b>		<b>70,460</b>	<b>(5,078)</b>	<b>65,382</b>	<b>15,396</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		68,325	10,432	78,757	63,361
Net movement in funds		70,460	(5,078)	65,382	15,396
<b>Total funds carried forward</b>		<b>138,785</b>	<b>5,354</b>	<b>144,139</b>	<b>78,757</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 19 to 33 form part of these financial statements.

**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 03036897**

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

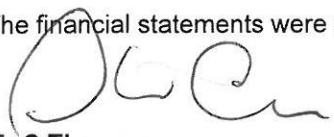
	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	12	11,516	6,842
		<u>11,516</u>	<u>6,842</u>
<b>Current assets</b>			
Stocks	13	747	-
Debtors	14	19,766	4,696
Cash at bank and in hand		149,821	110,896
		<u>170,334</u>	<u>115,592</u>
Creditors: amounts falling due within one year	15	(37,711)	(43,677)
<b>Net current assets</b>		<u>132,623</u>	<u>71,915</u>
<b>Total assets less current liabilities</b>		<u>144,139</u>	<u>78,757</u>
<b>Total net assets</b>		<u>144,139</u>	<u>78,757</u>
<b>Charity funds</b>			
Restricted funds	16	5,354	10,432
Unrestricted funds	16	138,785	68,325
<b>Total funds</b>		<u>144,139</u>	<u>78,757</u>

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

  
**Mr S Thomas**  
 (Chair of Trustees)  
 Date: 16.11.22

The notes on pages 19 to 33 form part of these financial statements.

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**1. General information**

Marches Family Network (1047075) is a charitable company incorporated within England and Wales and its registered office and principle place of business is Mortimer House, Holmer Road, Hereford, HR4 9TA.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (update effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Marches Family Network meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charitable company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

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**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**2. Accounting policies (continued)**

**2.3 Expenditure (continued)**

All expenditure is inclusive of irrecoverable VAT.

**2.4 Government grants**

Government grants received relate to the Coronavirus Job Retention Scheme and are treated as unrestricted income.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged on items purchased at £1,000 or above, so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives .

Depreciation is provided on the following bases:

Motor vehicles	- 25% reducing balance
Office equipment	- 25% straight line

**2.6 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**2. Accounting policies (continued)**

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.10 Financial instruments**

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Pensions**

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

**2.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**3. Income from donations and legacies**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	3,610	-	3,610	139,008
Grants	137,601	109,011	246,612	-
Government grants - Coronavirus Job Retention Scheme	904	-	904	25,776
Similar incoming resources	512	-	512	-
	<u>142,627</u>	<u>109,011</u>	<u>251,638</u>	<u>164,784</u>
<i>Total 2021</i>	<u>53,830</u>	<u>110,954</u>	<u>164,784</u>	

**4. Income from charitable activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Parent fees	16,785	-	16,785	10,476
Herefordshire inclusion and development	-	-	-	27,792
Short breaks	-	-	-	360
Other	273	-	273	405
	<u>17,058</u>	<u>-</u>	<u>17,058</u>	<u>39,033</u>
<i>Total 2021</i>	<u>11,241</u>	<u>27,792</u>	<u>39,033</u>	

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**5. Investment income**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income	10	10	30
	<u>10</u>	<u>10</u>	<u>30</u>
<i>Total 2021</i>	<u>30</u>	<u>30</u>	

**6. Expenditure on raising funds**

**Costs of raising voluntary income**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Stationery, postage and misc costs	476	476	-
Wages and salaries	12,154	12,154	11,173
NI	155	155	-
Pension costs	365	365	1,970
	<u>13,150</u>	<u>13,150</u>	<u>13,143</u>
<i>Total 2021</i>	<u>13,143</u>	<u>13,143</u>	



**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Charitable activities	76,085	114,089	190,174	175,308
<i>Total 2021</i>	37,509	137,799	175,308	

**8. Analysis of expenditure by activities**

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Charitable activities	75,685	114,489	190,174	175,308
<i>Total 2021</i>	85,606	89,702	175,308	

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Staff costs	56,787	<b>56,787</b>	67,978
Vehicle expenses	1,101	<b>1,101</b>	3,869
Resources, materials and equipment	2,325	<b>2,325</b>	2,414
Travel and subsistence	1,086	<b>1,086</b>	709
Entertainment and activities	10,385	<b>10,385</b>	8,118
Venue hire	4,001	<b>4,001</b>	2,518
	<u>75,685</u>	<u><b>75,685</b></u>	<u>85,606</u>
<i>Total 2021</i>	<u>85,606</u>	<u><b>85,606</b></u>	

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Staff costs	65,444	<b>65,444</b>	55,276
Depreciation	3,036	<b>3,036</b>	1,670
Rent and rates	12,275	<b>12,275</b>	6,705
Computer costs	7,016	<b>7,016</b>	3,930
Insurance	2,043	<b>2,043</b>	1,867
Repairs and renewals	656	<b>656</b>	18
Training costs	5,243	<b>5,243</b>	5,473
Stationery, printing and postage	1,617	<b>1,617</b>	1,916
Telephone	1,468	<b>1,468</b>	1,516
Bank charges	234	<b>234</b>	140
Sundries	1,867	<b>1,867</b>	4,022
Advertising	64	<b>64</b>	3,355
Subscriptions	399	<b>399</b>	-
Recruitment	2,071	<b>2,071</b>	-
Legal and professional	8,653	<b>8,653</b>	2,614
Accountancy	2,256	<b>2,256</b>	1,200
Governance costs	147	<b>147</b>	-
	<u>114,489</u>	<u><b>114,489</b></u>	<u>89,702</u>
<i>Total 2021</i>	<u>89,702</u>	<u>89,702</u>	

**9. Independent examiner's remuneration**

	<b>2022 £</b>	<i>2021 £</i>
Fees payable to the charitable company's independent examiner for the independent examination of the charitable company's annual accounts	<u><b>1,320</b></u>	<u>1,200</u>

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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**10. Staff costs**

	<b>2022</b>	<i>2021</i>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>131,618</b>	<i>131,305</i>
Social security costs	<b>1,070</b>	<i>3,122</i>
Contribution to defined contribution pension schemes	<b>2,217</b>	<i>1,970</i>
	<b>134,905</b>	<i>136,397</i>

The average number of persons employed by the charitable company during the year was as follows:

<b>2022</b>	<i>2021</i>
<b>No.</b>	<b>No.</b>
<b>24</b>	<i>24</i>

No employee received remuneration amounting to more than £60,000 in either year.

Total benefits paid to key management personnel were £31,667 made up from salaries, Employer's NI and Employers' pension contributions.

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**12. Tangible fixed assets**

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
<b>Cost or valuation</b>				
At 1 April 2021	6,780	3,145	5,621	15,546
Additions	-	1,470	6,240	7,710
At 31 March 2022	<u>6,780</u>	<u>4,615</u>	<u>11,861</u>	<u>23,256</u>
<b>Depreciation</b>				
At 1 April 2021	2,755	328	5,621	8,704
Charge for the year	1,006	795	1,235	3,036
At 31 March 2022	<u>3,761</u>	<u>1,123</u>	<u>6,856</u>	<u>11,740</u>
<b>Net book value</b>				
At 31 March 2022	<u><u>3,019</u></u>	<u><u>3,492</u></u>	<u><u>5,005</u></u>	<u><u>11,516</u></u>
At 31 March 2021	<u><u>4,025</u></u>	<u><u>2,817</u></u>	<u><u>-</u></u>	<u><u>6,842</u></u>

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**13. Stocks**

	2022 £	2021 £
Uniform	747	-

**14. Debtors**

	2022 £	2021 £
<b>Due within one year</b>		
Trade debtors	1,939	505
Prepayments and accrued income	17,827	4,191
	<b>19,766</b>	<b>4,696</b>

**15. Creditors: Amounts falling due within one year**

	2022 £	2021 £
Trade creditors	2,008	5,371
Other taxation and social security	1,451	1,573
Pension payable	-	383
Other creditors	3,394	5,700
Accruals and deferred income	30,858	30,650
	<b>37,711</b>	<b>43,677</b>

	2022 £	2021 £
Deferred income at 1 April 2021	20,472	12,718
Resources deferred during the year	28,698	20,472
Amounts released from previous periods	(20,472)	(12,718)
	<b>28,698</b>	<b>20,472</b>

The deferred income relates to income received that has been raised for use during the following financial year.

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Windup Costs	45,000	-	-	(5,000)	40,000
Premises	-	-	-	85,000	85,000
	<u>45,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>125,000</u>
<b>General funds</b>					
General Funds	<u>23,325</u>	<u>159,695</u>	<u>(89,235)</u>	<u>(80,000)</u>	<u>13,785</u>
<b>Total Unrestricted funds</b>	<u>68,325</u>	<u>159,695</u>	<u>(89,235)</u>	<u>-</u>	<u>138,785</u>
<b>Restricted funds</b>					
Under 5's	-	511	(511)	-	-
family events	-	500	(500)	-	-
Equipment & Resources	-	3,783	(3,783)	-	-
Core Costs	-	18,558	(18,558)	-	-
Kite	-	26,126	(26,126)	-	-
Play+	4,204	35,746	(34,596)	-	5,354
Leominster Connect	4,161	5,983	(10,144)	-	-
Hereford Connect	497	10,036	(10,533)	-	-
Explorer Trips	1,570	7,768	(9,338)	-	-
	<u>10,432</u>	<u>109,011</u>	<u>(114,089)</u>	<u>-</u>	<u>5,354</u>
<b>Total of funds</b>	<u>78,757</u>	<u>268,706</u>	<u>(203,324)</u>	<u>-</u>	<u>144,139</u>



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**MARCHES FAMILY NETWORK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**16. Statement of funds (continued)**

**Material restricted funds that had over £10,000 income in the year comprise of:**

Core Costs - funds given to cover core costs involved with running the Charitable Company.

Kite - Kite sessions include holiday play activities and Saturday clubs for children and young people with disabilities.

Play+ - Play+ helps children with complex disabilities to take part in activities with their friends, these sessions are accessible to those young people who require a minimum of one-to-one support.

Hereford Connect - Weekly evening youth club.

**Designated funds comprise of:**

Wind up costs - 3 months operational costs.

Premises - funds set aside for new premises.

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**16. Statement of funds (continued)**

**Prior year**

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2021 £</i>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Windup Costs	-	-	-	45,000	45,000
<b>General funds</b>					
General Funds	53,876	65,101	(50,652)	(45,000)	23,325
<b>Total Unrestricted funds</b>	53,876	65,101	(50,652)	-	68,325
<b>Restricted funds</b>					
Development	8,000	-	-	(8,000)	-
Herfordshire SLA Inclusion and Development Work	1,485	-	-	(1,485)	-
Core Costs	-	43,106	(43,106)	-	-
Kite	-	5,580	(5,580)	-	-
Development	-	29,792	(39,277)	9,485	-
Play+	-	28,733	(24,529)	-	4,204
Leominster Connect	-	12,176	(8,015)	-	4,161
Hereford Connect	-	4,250	(3,753)	-	497
Explorer Trips	-	9,702	(8,132)	-	1,570
Covid	-	5,407	(5,407)	-	-
	9,485	138,746	(137,799)	-	10,432
<b>Total of funds</b>	63,361	203,847	(188,451)	-	78,757

**MARCHES FAMILY NETWORK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	11,516	-	11,516
Current assets	164,980	5,354	170,334
Creditors due within one year	(37,711)	-	(37,711)
<b>Total</b>	<b>138,785</b>	<b>5,354</b>	<b>144,139</b>

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	6,842	-	6,842
Current assets	105,160	10,432	115,592
Creditors due within one year	(43,677)	-	(43,677)
<b>Total</b>	<b>68,325</b>	<b>10,432</b>	<b>78,757</b>

**18. Pension commitments**

The Charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the entity to the fund and amounted to £2,217 during the year. The value of £nil (2021 - £383) was payable to the fund at the balance sheet date.

**19. Related party transactions**

There were two related party transactions in the year ending 31 March 2022.

The Trustee N. Morgan has a family member that uses the services of the charity and pays for these services at standard rates. There were no outstanding balances for these services.

R Chambers, the Deputy Manager, has a family member who is employed by the charity, receiving remuneration of £16,936 (2021: £4,203).

