



Company registration number: 03063706

BeaconLight Trust

a company limited by guarantee and not having a share capital

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENT for the year ended 30th June 2021

Registered Charity No. 1047046
Registered Company No. 03063706

Registered and Operating Address: 150 High Street Banstead Surrey SM7 2NZ



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REFERENCE AND ADMINISTRATIVE INFORMATION

Directors (Trustees)

Rev Dr Paul Adams
Mr Mark Jones
Dr Nigel Paget
Mr John Phillips
Mr Evan Winter

Secretary

Mr Evan Winter

Company registration number: 03063706

Charity registration number: 1047046

Registered Office

150 High Street
Banstead
Surrey
SM7 2NZ

Accountants

Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

Solicitors

Cowan & Wood
114 South Street
Dorking
Surrey RH4 2EZ



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REPORT OF THE DIRECTORS

The Directors present their report and the financial statements of the Company for the year ended 30th June 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts.

Structure, Governance and Management

BeaconLight Trust was incorporated as a company limited by guarantee on 1st June 1995 and is governed by the Memorandum and Articles of Association. The Company is also registered with the Charity Commission. Directors are appointed by the members of the Trust. One third of the Directors retire by rotation each year and are eligible for re-election. The business of the Trust is managed by the Board of Directors.

Financial Review for year ending 30th June 2021

Total income for the year amounted to £52,608 (£316,436 – 2020) and total expenditure was £68,654 (£72,613 – 2020). Of this, restricted income equalled £24,539 (£10,657 – 2020) and restricted expenditure £37,116 (£38,713 – 2020). Support costs amounted to £4,796 (£4,921 – 2020). Total net assets of the Charitable Company equalled £257,798 (£273,844 – 2020).

Summary of the Charity's Objects and Activities

To promote the Christian faith as determined in the Holy Bible and the expression of the Christian faith through a lifestyle consistent with the Holy Bible.

Originally, the Trust fulfilled these objectives through the provision of face-to-face training courses, but in 2007 the decision was taken to make BeaconLight resources available through various media. Since 2007 the Trust has provided Biblical training and teaching resources via its websites for use by individuals and churches. Additionally, since 2010 the Trust has published resources primarily for distribution to prisons.

The Directors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities. All resources are provided free of charge to members of the public irrespective of the presence or absence of any protected characteristic.

In particular, the Directors are committed to enabling as many people as possible, anywhere in the world, to understand Biblical Christian faith and to put that faith into practice through the provision of:

- Daily (Monday to Friday) Biblical expository teaching access via email or app.
- Training / educative materials (available via our websites).
- An email correspondence service providing answers to questions about Biblical Christian faith and responses to pastoral issues.
- Printed resources.

The Trust's resources are designed to help people who are enquiring about the Christian faith as well as Christians who desire to grow in their faith.



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Directors

The Directors during the year were:

Rev Dr Paul Adams (Chairman)
Mr Evan Winter (Secretary)
Mr Mark Jones
Dr Nigel Paget
Mr John Phillips

The Directors confirm that there is no person with significant control.

Review of Activities

1. Overview

The coronavirus had some impact upon the Trust's activities, notably hindering the distribution of printed resources in some of the countries and, also, within the prisons in the UK as chaplaincies were under-resourced and many chaplains had limited access to residents.

The main activities continued to be:

- **Word@Work (W@W)**
The publication of this Bible based expository devotional resource delivered by email and App, and the resumption of marketing (by targeted campaigns) to increase the subscriber base.
- **Books (Prison Resources)**
The distribution of books to prisons and to ministries working with 'ex-offenders' and the 'marginalised' in society.
- **Partnership with Naval and Military Bible Society**
The partnership was further strengthened with their funding of a Police edition of *Inner Struggles*.
- Ongoing translation of CrossCheck and Truth Unlocked into other languages.

2. Summary of the main achievements during the year

Word@Work

- Several targeted campaigns were run during the year, using Facebook and Google Adwords, attracting almost 3,000 new subscribers. There was also organic growth. At 30th June 2021 there were 29,188 subscribers, (21,048 at 30th June 2020).

Word@Work App

- During the year Apps have been developed for use on the Progressive Web Application, Android and iOS platforms.

Bible Outlines

- All the Bible Outlines were revised to make them more compatible with W@W.



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CrossCheck

- An updated (2021) English version was printed.
- Proof versions in Portuguese and Burmese have been printed and distributed for 'market testing'

Translations – CrossCheck and Truth Unlocked

- Several versions are in various stages of translation, production, checking and trials.

Books

- The UK prisons were supplied with our resources, including:
 - 6,300 books.
 - Easter cards (9,400) and booklets (7,200).
- Small quantities of our books continued to be supplied to prison ministries in Kenya and Zimbabwe.
- A new Police edition of *Inner Struggles* was produced (for delivery in July 2021), in partnership with the Naval & Military Bible Society and the Christian Police Association.
- New editions of *Making Sense of Forgiveness (MSF)* and *New Life* were published.
- A study guide for *MSF* was developed and copies supplied to several prisons on a trial basis for testing.

Marketing

- Our monthly prayer newsletter continued; it now has just over 200 subscribers.

Mentoring

- Through the year Paul Adams continued to mentor a number of individuals, principally church leaders, and helped churches in an advisory capacity.

Administration and Governance

- The trustees met four times during the year.
- Our finance management was switched to an accounting package.
- Our data protection controls and practices were reviewed to ensure compliance with GDPR regulations.
- New Anti-Bribery, Anti-Fraud and Anti-Money Laundering policies were adopted.
- The Directors are very grateful to Nicola Goddard and Susan Cox for their continued support with the administration and marketing; to Ben Desmond for his support with print design and web maintenance and development; to Andrew Beattie and Jan Hollinshead for the W@W marketing campaigns.
- ChristChurch Banstead continued to make available a small amount of office space for the storage of archived materials.

3. Plans for future periods

CrossCheck

- Production of a new (updated) video.
- Distributor to be identified for the Tagalog translation.
- Ongoing work on other translations as requested.
- Development of effective ways for distributing and use of Chinese translations.
- Support our partner Project Mozambique Plus as they develop an evangelism training programme that uses CrossCheck.
- Leading pastors conferences in Sarawak, Malaysia and Myanmar (in partnership with Yangon Cathedral) in the use of CrossCheck and Truth Unlocked resources.



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Word@Work

- A new campaign using Google Adwords and a social media campaign using Facebook to increase the circulation of W@W.

Truth Unlocked

- Amharic, Malay Bahasa and Nepali translations to be finalised and printed.

Other Books

- Work will begin on a compilation of testimonies, principally for distribution to prisons, with publication expected in late 2022/early 2023.
- A gospel booklet for police custody cells, in partnership with the Christian Police Association.
- The publication of the study guide for *Making Sense of Forgiveness*.
- Most of the other titles will need to be reprinted.

Web Resources

- Outlines for each book of the Bible to be finalised.

Beneficial Relationships

At the end of the year, two of the Directors (Trustees), Nigel Paget and John Phillips, were also Trustees of ChristChurch Banstead. The Trust made a financial contribution to the Church in recognition of their use of the Church premises as its registered and postal address and for the storage of archives.

Reserves Policy

The Directors' policy is not to accumulate available reserves unless deemed necessary or prudent prior to making a commitment to new ministries, projects, staff or facilities. The surplus in 2020 was largely on account of a legacy of £282,295, which was designated to support a 5 year development plan.

Risks

The Directors have considered the more significant risks to which the Trust is exposed, including financial misfeasance, personal data security, deliverability issues relating to W@W, the handling and warehousing of stock, distribution agreements and the 'run-off' professional liability risk relating to the former lifestyle counselling work.

The Report

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities. The report complies with the Memorandum and Articles of Association.

By Order of the Board

Revd Dr Paul Adams

A handwritten signature in black ink, appearing to read "Paul Adams", written over a horizontal line.

Date: 29 September 2021

Independent examiner's report to the trustees of BeaconLight Trust

I report on the accounts of the Trust for the year ended 30 June 2021, which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Limited
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex, PO18 8NF

A handwritten signature in black ink, appearing to read "P B Robinson".

Date: 19th October 2021



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Statement of Financial Activities for the Year Ended 30th June 2021
(including income and expenditure account)

	Notes	Unrestricted Fund £	Restricted Funds Book Fund £	Other Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
INCOME AND ENDOWMENTS						
Donations		17,688	22,215	-	39,903	31,077
Gift Aid Tax Reclaimed		683	2,320		3,003	1,859
Legacies		6,897			6,897	282,295
Trading Activities		-	4	-	4	111
Investments		2,801	-	-	2,801	1,094
TOTAL INCOME		28,069	24,539	-	52,608	316,436
EXPENDITURE						
Raising Funds		-	-		-	-
Charitable Activities	1d	21,947	37,116	4,795	63,858	67,692
Other Expenditure	3	4,796	-	-	4,796	4,921
TOTAL EXPENDITURE		26,743	37,116	4,795	68,654	72,613
NET INCOME / EXPENDITURE		1,326	(12,577)	(4,795)	(16,046)	243,823
Transfers between Funds	7	(18,468)	14,000	4,468		
Total Funds Brought Forward		273,863	(346)	327	273,844	30,022
Adjustment		-	-	-	-	-
TOTAL FUNDS CARRIED FORWARD		256,721	1,077	-	257,798	273,844

There were no gains or losses other than those reported above. All of the organisation's operations are classed as continuing.

The notes on pages 8 to 10 form part of these financial statements.



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Balance Sheet as at 30th June 2021

	Notes	2021 £	2020 £
Fixed Assets		-	-
Current Assets			
Debtors	5	-	2,209
Stocks of resources		300	300
Cash at bank and in hand		258,158	273,764
Total		258,458	276,272
Current Liabilities			
Creditors: amounts falling due within one year:	6	-	(1,768)
Independent Examiner's fee		(660)	(660)
Total Current Liabilities		(660)	(2,428)
Creditors: amounts falling due after more than one year			
Net Assets		257,798	273,844
Unrestricted Fund		256,721	273,863
Restricted Funds	7	1,077	(19)
Total Funds		257,798	273,844

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

For the year ending 30 June 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities:

- The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of directors on 29 September 2021 and signed on their behalf by

Dr PN Adams, Executive Director

Date: 29 September 2021

Notes to the Financial Statements for the Year Ended 30th June 2021

1. ACCOUNTING POLICIES

a) Basis of Preparation

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of Investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

b) Donations and gifts

These are reflected in the accounts in the year in which they are received. Income from Gift Aid donations is grossed up to reflect the tax recoverable, and this gross figure is included in the accounts as income.

c) Expenditure

This is shown on an accruals basis.

d) Charitable Expenditure

This comprises all expenditure directly related to the objects of the Trust.
The main items of expenditure were:

	2021 £	2020 £
Unrestricted Fund		
Word@Work App Development	-	13,680
Distribution costs of W@W by email	2,460	2,203
Marketing of W@W	11,729	-
Website/email	5,596	10,782
Other IT costs	850	710
Sundries	1,312	405
Total	21,947	28,980
Restricted Funds		
<i>Book Fund</i>		
Printing and design (books) for UK	25,506	21,571
Printing and design (books) for Overseas	1,514	-
<i>Inside Time</i> articles	6,300	6,300
Storage and Distribution	3,796	6,133
Sundries	-	358
<i>CrossCheck Fund</i>	4,795	4,351
Total	41,911	38,713

e) Governance Costs

This comprises all expenditure directly related to compliance with constitutional and statutory requirements and any other costs which cannot be treated as charitable expenditure.

Notes to the Financial Statement *(continued)*

f) Stocks of Resources

Almost all of our printed resources are distributed free of charge. A nominal figure of £300 has been included to reflect the possible income from resources sold.

g) Voluntary help

The Trust is heavily dependent on voluntary help. No value is attributed to this in the accounts.

2. NET MOVEMENT IN FUNDS

	2021	2020
	£	£
This is stated after charging the Independent Examiner's Fee	660	660
	660	660

3. CHARITABLE ACTIVITIES: SUPPORT COSTS

	2021	2020
	£	£
Independent Examiner's Fee	660	660
Subscriptions	100	285
Insurance	414	142
Administrative support	3,000	3,330
Sundry expenditure	622	503
Total	4,796	4,920

4. STAFF COSTS

The Trust did not employ any staff during the year.

Mr E Winter received a total of £1,500 for services provided to the Trust that are not related to his position as a Director. No other payments were made to any other director or any other persons connected with them during this financial period. No material transaction took place between the organisation and a director or any person connected with them (2020 – none).

5. DEBTORS - Amounts falling due within one year

	2021	2020
	£	£
Reclaim of tax on Gift Aid donations	-	2,209
	-	2,209

6. CREDITORS - Amounts falling due within one year

	2021	2020
	£	£
Independent Examiner's Fee		660
MB Desmond	-	1,768
		2,428



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Notes to the Financial Statement *(continued)*

7. RESTRICTED FUNDS

	Balance 1 st July 2020 £	Income £	Expenditure £	Transfer from Unrestricted Fund £	Balance 30 th June 2021 £
Book Fund	(346)	24,539	37,116	14,000	1,077
Other Funds	327	-	4,795	4,468	-

The restricted funds relate to:

- the publication and distribution of books,
- the printing of CrossCheck in other languages.

The restricted funds are wholly represented by cash reserves of the charity.

8. TAXATION

The Company is exempt from taxation in accordance with Part 10 of the Income Tax Act 2007 and so has no liability to corporation tax.

9. CONSTITUTION

The Company is limited by guarantee and each member is under covenant to contribute a sum not exceeding £1 in circumstances as set out in Clause 6 of the Memorandum & Articles of Association.