

# Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	09	2023	To	31	08	2024

## Section A

## Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roger Smale	Chair		
2	Hayley Thomas	Secretary	From 18/10/2022	
3	Natalia Reihe	Treasurer	From 16/11/2022	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected at Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity works closely with Holy Trinity Church along with parents of children in the Pre-School who jointly make up the committee.

The charity adopts policies and procedures as advised by the Early Years Alliance and OFSTED. These may be adapted as appropriate to meet the operational needs of the charity.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aims of the charity are to advance the education of children below compulsory school age by:

- Providing safe and satisfying group play, in which parents have the right to take part.
- Encouraging other charitable activities through which parents may help the children.
- Furthering the aims of Trinity Pre-School.
- To bring children and parents into contact with and offer a welcome into the Christian fellowship of Holy Trinity Church

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have regard to the guidance issued by the Charity Commission on public benefit,

The Charity achieves its aims by:

1. Offering appropriate play education and care facilities, family learning with the right of parents to take responsibility for and to become involved in the activities of the Charity.
2. Ensuring that the Charity offers opportunities to all children whatever their race, culture, religion, means or ability.
3. Encouraging the study of the needs of such children and their families.
4. Promoting public interest in and recognition of needs in the local area.
5. Instigating and adhering to the aims and objectives of the Early Years Alliance.
6. Seeking closer ties with Holy Trinity Church Bradley Stoke and inviting members of the Church to take part in the Charity's activities.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity continues to work to ensure the provision maintains the standards required by OFSTED to be rated 'Good' whilst working towards achieving 'Outstanding' for the benefit of all users of the Charity's service.

The Charity continues to ensure that the facilities and services offered are refreshed and enhanced to provide stimulating indoor and outdoor learning environments and resources to the children and greater opportunities to explore and learn about themselves and the world around them.

The Charity continues to support all staff to maintain a high standard of professional service through continuous training and person development.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity maintains a reserve fund to meet all liabilities for staff, property and equipment and to fund enhancements to services as required by legislation or demand from the local community.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

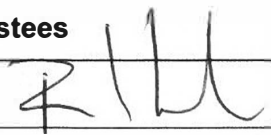
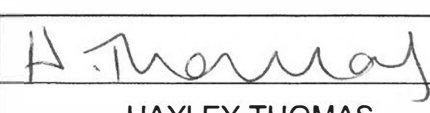
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ROGER SMALE	HAYLEY THOMAS
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY

Date

26/11/2024



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

TRINITY PRE-SCHOOL BRADLEY STOKE

On accounts for the year  
ended

31<sup>ST</sup> AUGUST 2024

Charity no  
(if any)

1046768

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*[Signature]*

Date:

*24.06.25*

Name:

*Mackenzie Winbow*

Relevant professional  
qualification(s) or body  
(if any):

*ACCA*

Address:

*Unit 4, Corum 2, Crown Way,  
Wormley, Bishopton  
BS30 8FJ.*

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



Trinity Pre-School Bradley Stoke Receipts and Payments 2023-24  
Registered Charity No: 1046768

	2023-24		2022-23	Notes		2023-24		2022-23	Notes
	£	£	£			£	£	£	
<b>RECEIPTS</b>					<b>PAYMENTS</b>				
Fees					Staff				
NEF (CSF)	127,474.19		105,597.57		Wages	102,660.17		95,313.99	
EYPP	271.90		2,366.88		Pension	3,925.50		3,549.47	
Inclusion Support Funding	1,478.01		-		NI/PAYE	7,977.32		9,075.41	
Transition Support Funding	1,103.58		969.49		Training	1,031.75		273.91	
DAF	881.00		-		Uniform	479.00		198.00	
Fees	34,722.86		34,860.53	a	Other	2,025.46		2,415.08	e
		165,931.54	143,794.47				118,099.20	110,825.86	
Staff					Premises				
Uniform	-		-		Rent	22,659.44		20,520.80	
DBS Fee	-		-		Insurance	1,077.23		979.17	
Gifts/Christmas	-		-		Equipment/Cleaning	666.38		437.52	
							24,403.05	21,937.49	
Children					Office				
Uniform	48.00		108.00		Advertising	44.39		151.34	
Trips	-		-		Postage	163.27		126.62	
		48.00	108.00		Photocopying	1,741.46		1,123.99	
Fundraising					IT	403.06		318.84	
Fundraising	522.60		131.69	b	Stationery	254.17		185.14	
Fundraising (charities)	25.00		-	c	Other	652.86		144.00	f
		547.60	131.69				3,259.21	2,049.93	
Interest	209.24		112.32		Pre-school Rooms				
		209.24	112.32		Resources	4,664.34		10,953.07	g
Other Income					Health and Safety	596.57		553.28	h
	2,084.34		2,000.00	d	Snack	1,305.79		1,157.40	
		2,084.34	2,000.00				6,566.70	12,663.75	
<b>TOTAL INCOME</b>		<b>168,820.72</b>	<b>146,146.48</b>		Children				
					Leavers Gifts	211.92		389.53	
					Gifts	109.00		121.25	
					Uniform	-		237.85	
							320.92	748.63	
					Fundraising				
					Expenses	112.50		-	
					Charities	-		55.87	
							112.50	55.87	
					Committee				
					Expenses	376.34		341.15	
							376.34	341.15	
					Other Expenditure				
						65.32		61.01	i
							65.32	61.01	
					<b>TOTAL EXPENDITURE</b>		<b>153,203.24</b>	<b>148,683.69</b>	

Total Income	168,820.72	146,146.48
Less Total Expenditure	153,203.24	148,683.69
Surplus/Deficit	15,617.48	2,537.21

Prepared By:	Susan Greener
Signed:	SUSAN GREENER
Examined By:	Mackenzie Winbow
Signed:	Mackenzie Winbow



**Trinity Pre-School Bradley Stoke Notes to Account 2023-24**  
**Registered Charity No: 1046768**

	2023-24		2022-23			2023-24		2022-23	
	£	£	£	£		£	£	£	£
RECEIPTS					PAYMENTS				
<b>a Fees</b>					<b>e Staff Other</b>				
Sessions	25,710.86		28,729.93		Payroll Charges	648.00		708.00	
Administration	970.00		720.00		DBS Fees	96.02		93.78	
Snack	-		2,321.60		Membership Fees & Publications	350.29		279.29	
Snack & resources	7,966.00		3,089.00		Gifts/Christmas	442.93		809.96	
Late collection fee	76.00				Refreshments	488.22		524.05	
		<b>34,722.86</b>		<b>34,860.53</b>			<b>2,025.46</b>		<b>2,415.08</b>
<b>b Fundraising</b>					<b>f Office Other</b>				
Donations	80.00	Donations	0.25		Equipment & resources	25.93		-	
Photos	127.00	Photos	103.00		Phone	626.93		144.00	
Christmas Goody Bags	-	Christmas Goody Bags	-				<b>652.86</b>		<b>144.00</b>
Amazon Smile	-	Amazon Smile	28.44						
Raffle	108.10				<b>g Pre-school Rooms Resources</b>				
Leavers Tea Towels	207.50				Creative	377.10		746.36	
		<b>522.60</b>		<b>131.69</b>	Children's Resources	3,873.91		10,023.37	
					Rooms Equipment	413.33		183.34	
<b>c Fundraising (charities)</b>							<b>4,664.34</b>		<b>10,953.07</b>
Children in Need	25.00	Children in Need	-		<b>h Pre-school Rooms Health &amp; Safety</b>				
Comic Relief	-	Comic Relief	-		Children's Hygiene	530.77		523.93	
		<b>25.00</b>			First Aid	65.80		29.35	
<b>d Other Income</b>							<b>596.57</b>		<b>553.28</b>
Grants	2,083.34		2,316.66		<b>i Other Expenditure</b>				
Miscellaneous	-		-		NEF Repayments	-		-	
Refunds	-		-		Bank Charges	65.32		61.01	
Bank charges fee	1.00		1.00		Miscellaneous	-		-	
		<b>2,084.34</b>		<b>2,317.66</b>	Petty Cash	-		-	
					Refunds	-		-	
							<b>65.32</b>		<b>61.01</b>