

# LAWRENCE WESTON COMMUNITY FARM

England & Wales · Charity number 1046563

## Details

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**Other names** LAWRENCE WESTON COMMUNITY FARM LTD

**Status** Registered

**Legal form** Charitable company

**Company number** [03040752](#)

**Registered** 1995-05-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Lawrence Weston Community Farm  
Saltmarsh Drive  
Bristol  
BS11 0NJ

**Phone** 01179381128

**Email** [paul@lwfarm.org.uk](mailto:paul@lwfarm.org.uk)

**Website** [www.lwfarm.org.uk](http://www.lwfarm.org.uk)

## Activities

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**Objects:** 1) TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION. 2) TO ADVANCE EDUCATION IN AGRICULTURE, HORTICULTURE, HOME CRAFTS, COUNTRY LIFE AND RELATED SUBJECTS. 3) TO ADVANCE THE EDUCATION IN THE CARE AND CONSIDERATION OF ALL ANIMALS. 4) TO PROVIDE EDUCATION AND TRAINING SO TO PREPARE THE BENEFICIARIES FOR ANY TRADE, OCCUPATION OR SERVICE. 5) TO RELIEVE PHYSICALLY OR MENTALLY HANDICAPPED PERSONS BY THE PROVISION OF RECREATIONAL AND THERAPUTIC ACTIVITIES. (FOR FULL OBJECTS DESCRIPTION SEE CLAUSE 3 OF THE GOVERNING INSTRUMENT)

**Activities:** Lawrence Weston Community Farm is a community-managed project that aims to improve the quality of life for local people and its service users by working with local people and others to provide a range of innovative, exciting, educational, environmental and recreational activities in Lawrence Weston.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** AVONMOUTH, KINGSWESTON, HENBURY, WESTBURY ON TRYM, SOUTHMEAD
- Bristol City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£240,091	£216,404	-	-
2024-03-31	£194,139	£198,190	-	-
2023-03-31	£146,388	£206,714	-	-
2022-03-31	£142,243	£158,318	-	-
2021-03-31	£188,017	£167,548	-	-

## Trustees

Name	Role	Appointed
Alyson Mitchard		2024-10-28
Angie Seward		2023-07-10
Gail Yuen		2025-08-13
Harriett Holly		2026-02-11
Jason Hyde		2026-04-21
Joan Cox		2019-09-12
SARAH CORDING		

**LAWRENCE WESTON COMMUNITY FARM**

England & Wales - Charity number 1046563

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# Accounts

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**LAWRENCE WESTON COMMUNITY FARM  
ACCOUNTS**

**Year ended 31<sup>st</sup> March 2024**

**Charity Number 1046563  
Company Registration Number 03040752**

## **LAWRENCE WESTON COMMUNITY FARM**

### **REFERENCE & ADMINISTRATION INFORMATION**

**YEAR ENDED 31 MARCH 2024**

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#### **Status**

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

#### **Trustees**

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Tim Fell	Chair
Joan Cox	Treasure
Sarah Cording	Member
Irina Povjakel	Member
Katharine Byrne	Member
Angie Seward	Member

#### **Registered Office**

Saltmarsh Drive, Lawrence Weston, Bristol BS11 0NJ

#### **Independent Examiner**

Joanne Trowbridge, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

#### **Bankers**

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham B1 2JB

# **LAWRENCE WESTON COMMUNITY FARM**

## **THE TRUSTEE'S REPORT**

### **YEAR ENDED 31 MARCH 2024**

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The Trustees present their report and the unaudited financial statements of the charity for the year ended 31<sup>st</sup> March 2024.

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

#### **Structure, Governance and Management**

##### **The Directors**

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 2.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

##### **Organisational Structure**

The Organisation is a charitable company limited by guarantee, incorporated on 1st April 1995 and registered as a charity on 19th May 1995. The Company was established under a Memorandum of Association which established the objectives and the powers of the charitable company and is governed under its Articles of Association.

The Charity is managed by the Trustees (Directors of the Company) who form the Management Committee. Trustees are all volunteers and are elected annually by the 'members' of the farm at the Annual General Meeting. The Management Committee are advised by specialist advisory groups and sub-committees made up of Trustees and invited experts.

The Farm employs 9 regular staff (2 full-time and 7 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Volunteer & Farming Coordinator (FT), Administrator (PT), Fundraiser (PT) Growing Wellbeing Facilitator (PT) Weekend Farm Workers x 2 (PT), Children's Engagement Workers x 2 (PT). Various sessional, freelance and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually approximately 80 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process and help to shape our service delivery and development.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

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Reports and suggestions from volunteers and the staff team are captured and passed on to the Management Committee via the Farm Manager: three of our current Trustees started as 'hands on' volunteers at the farm.

#### **Risk review**

The Trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

#### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that they the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

# **LAWRENCE WESTON COMMUNITY FARM**

## **THE TRUSTEE'S REPORT**

### **YEAR ENDED 31 MARCH 2024**

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

#### **Public Benefit statement**

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

#### **Review of activities**

##### **The farm is particularly interested in:**

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people
- Delivering services that help to address the ongoing detrimental impact of the pandemic on members of the local community.

#### **Implementation of our updated Business Plan 2023 - 2026**

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

YEAR ENDED 31 MARCH 2024

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### Lawrence Weston Community Plan

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

### Meeting Local Need

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

### Volunteer Placements

During the year 99 adults volunteered at the farm (84 in the previous year). The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 41 volunteer placements for young people aged between 12 and 17 years of age were also delivered (42 in the previous year).

### Referred Placements for Adults

We delivered 7 placements for local adults who were referred to the farm due to them being considered in most need by Social Services, GP's and other care professionals and service providers.

### Duke of Edinburgh's Award Placements

12 young people completed their DofE Award placements at the farm (11 in the previous year).

### Corporate Engagement Sessions

A total of 294 individuals from 7 companies participated in corporate engagement sessions at the farm during the year; an increase on the previous years when 223 people from 7 companies engaged with the farm.

### Work Experience and Alternative Education Placements

13 work experience placements (22 in the previous year) were delivered for local young people undertaking accredited college / university courses mostly in Animal Care, Land Management and Ecology. In addition to which 10 young people undertook Alternative Education Placements.

### Visitors

The farm attracted approximately 23,000 during the year. Our 2023 user survey indicated that 88% of visitors to the farm came from those wards with in our area of benefit where individuals experience most need.

### Membership

341 individuals (327 in 2022-23) became members of the farm during the year. Membership of the farm is free.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

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#### **Improving Access to Psychological Therapy (IAPT) Sessions & Training**

As part of a new partnership between Lawrence Weston Community Farm, Vita Minds, Windmill Hill City Farm and St Werburghs City we delivered Wellbeing sessions for a total of 29 individuals including:

- Cooking for wellbeing
- Walking for wellbeing
- Woodland for wellbeing
- Gardening for wellbeing
- Craft for wellbeing
- Animal Care for wellbeing

#### **Support for Adults experiencing mental health challenges**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 32 individuals experiencing mental health challenges.

#### **Informal training, learning and social activities**

We also delivered sessions enabling 43 local people to take part in informal training, learning activities and taster sessions including:

- Knit & Natter (40 weekly sessions)
- Orchard Sessions (40 weekly sessions)
- Tree planting (6 sessions)
- Bee Keeping (8 sessions)
- Gardening & Orchard Club (40 weekly sessions)
- Walking group (40 weekly sessions)

#### **Children & Young People**

Throughout the year we delivered a range of services aimed at helping to meet the needs of local children, young people and their parents and carers including:

- **Volunteering Placements for Young People** – 41 volunteer placements for young people aged between 12 and 17 years of age were delivered (42 in the previous year).
- **Farm Hands** – We delivered 200 x 3 hr sessions for local children aged between 8 and 11. These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need, 36 local children have benefited (48 in the previous year).
- **Farm Tots** – We delivered 42 weekly sessions for local toddlers and their parents / carers to socialize and take part in environmental and farm based activities. During the year a total of 71 (82 in 2021 – 22) toddlers and their families benefited from this service.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

- **Alternative Education Placements** - We have developed a new and exciting partnership with Compass Alternative Provision who deliver care, mentoring, support and education to young people. These term time, weekly sessions, initially for 4 young people, have proved to be very successful and we hope to build on this work in the future.
- **After School Cooking Sessions** – We ran a series of 8 pilot sessions in the farm's Community Kitchen for local families and their children focusing on cooking fresh ingredients, healthy eating and having lots of fun! The sessions were attended by 12 families and their children and proved to be very successful, so much so that we are seeking to secure funding to expand this service delivery.
- **Holiday Activities** – Following Covid 19, we are delighted to have been able to restart our delivery of holiday activities for local children and their families. Back2Basics Forest School delivered 8 holiday sessions attended by over 80 families.

The farm also worked in partnership with Community of Purpose (again a new partnership) and Back2Basics to deliver 10 sessions during the year attended by 357 children considered to be in most need.

In addition to the above 40 children attended LWCF and Back2Basick Holiday Clubs and 50 families and their children attended holiday open day sessions.

- **Forest School Sessions delivered by Back2Basics Forest School** – This is a new area of service delivery. Back2Basics deliver Forest School sessions in the farm's Community Woodland for groups and schools many of which work with children with special educational needs and disabilities. A total of 289 children have benefited.

Partner groups in clued:

- Bristol Autism Tam
- Ventures E-Act Academy
- Bristol Home School Hub
- Avon Wildlife Trust
- IMAYLA
- Children's Scrapstore

**Local Schools** -The ongoing impact of COVID19 resulted in fewer visits from local schools and nursery groups than was usual pre-pandemic. However, despite that, 225 children from 12 local schools took part in 15 tours of the farm focusing on issues such as sustainability, the environment and food production.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

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**Community Woodland & Community Orchard** - Our community orchard and woodland remained open as public green space throughout the year and attract a wide range of visitors and acted as venues for the delivery of community events, Forest School sessions and our Growing Wellbeing initiative; a project helping to meet the needs of those managing and recovering from mental illness.

**Community Events & Arts Activities** - Following COVID19 we have been able to resume our delivery of community and arts events. 431 local people attended our Easter Egg Hunt and 91 local residents came to the opening of our Sunflower Forrest.

**Room hire, engagement with residents & other local groups** – A total of 16 local groups and service providers delivered activities using our facilities on 72 occasions reaching 417 individual beneficiaries.

Groups hiring out training facility, community kitchen and community room included:

- Families in Focus (Bristol City Council, North)
- Learning Partnership West
- BCC Training (various)
- Family Centre for Deaf Children
- Forest of Avon Trust
- Bristol Quilters
- Neighbourhood Lab
- MP Training
- BAND Play Training (various)
- Housing Delivery Service
- Bristol Scrapstore
- Safer Options Children Service
- Sirona Care & Health
- North Bristol CAMHS
- Care Support Centre
- NPL Training

**Children's parties** – 28 local families hired our community room for children's parties attended by 391 youngsters.

### **Publicity & profile raising**

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk), twitter (we now have 1011 followers) & face-book (3,900 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 4,956 individuals

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

#### **The Positive Impact of Our Work:**

The feedback gained through regular support session with our beneficiaries and the monitoring and evaluation of our service provision illustrates that:

#### **Reducing isolation**

80% of our volunteers and placements said that they feel less isolated as a result of helping at the farm

#### **Increased skills and self confidence**

85% of our volunteers and placements said that they had learnt new skills whilst helping at the farm and 84% said that their confidence had improved.

#### **Gaining accredited qualifications**

13 local young people gained qualifications as a result of their college and work experience placements at the farm during grant period.

#### **Reduced levels of stress, anxiety and mental health problems**

86% of our beneficiaries said that engaging with the farm through volunteering or placements had improved their general wellbeing and had reduced their stress and anxiety.

#### **Access to local training and improved employability**

Of those who accessed work experience placements and training at the farm, 80% said they thought doing so had improved their chances of gaining employment or progressing to further learning.

#### **Improved mental wellbeing**

92% of those who described themselves as have mental health issues said that they were better able to manage their condition.

#### **Gaining Employment or progressing to further learning**

13 of our beneficiaries who had previously been unemployed for a period of at least six months gained employment and 5 went on to further learning.

#### **Feeling happier and more content**

92% of our volunteers and placements said that engaging with the farm had made them feel happier and more content.

#### **Better able to make long lasting positive changes to their life**

53% of our beneficiaries said that engaging with the farm had helped to feel more confident in the future and better able to make 'considered' life decisions.

We consider that the above clearly illustrates the success of the services we have delivered to local people during the year.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

### YEAR ENDED 31 MARCH 2024

#### Quotes from service users and beneficiaries:

'I know this sounds a bit over the top, but I was in a really, really bad place before coming here. The support has been fantastic; I can't thank the farm enough.' Adult volunteer.

'The young people we bring here benefit so, so much ... therapeutic activities, one to one support, learning, social skills and increased confidence.' Teacher, Compass Alternative Provision.

'I started volunteering at the farm when I was at a crossroads employment-wise and feeling quite socially isolated. It has quickly become the anchor of my week. I have had the opportunity to meet new people from a range of backgrounds, in a friendly and supportive environment. Working with the animals is an absolute joy and I feel trusted and valued by the staff.' Volunteer

'We do more drinking tea and chatting than anything else ... it's wonderful. The farm is such a relaxing place and everyone is very friendly.' Local older person

'I enjoy being here so much. It makes me happy and gives me something to look forward to every week.' Volunteer Gardner.

'Bringing my little girl to Farm Tots has helped me get to know others with small children who are in the same situation as me. I don't feel so alone and she really enjoys it as well.' Local Single Parent

#### Financial Review:

##### Grant Funding:

The farm secured £150,691 of grant funding during the year, £74,140 more than in the previous period, including:

Bristol City Council, Impact Fund 2	£38,460
OVO	£25,000
Henry Smith Charity	£17,500
The Nisbet Trust	£11,000
Lottery Community Fund	£10,857
Shaping Places 1 & 2	£13,005

##### Community Business Enterprise

Income from social enterprise activities, including room hire, delivery of training, corporate fees and sales of produce was £43,283 this being £8,115 less than in the previous year.

##### Donations

The farm received donations of £2,289

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

YEAR ENDED 31 MARCH 2024

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### **Total Income / Expenditure**

The total income for the year to 31<sup>st</sup> March 2024 was £194,139; £47,751 more than in the previous year and total expenditure was £198,190 which was £8,524 less the previous year. The accounts, therefore, show a deficit in the year of £4,051 after £18,293 having been charged for depreciation.

### **Plans for future periods:**

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan 2023-26** regarding the future development of the farm in line with identified local need.

**Meeting the needs of mental health service users and those who are managing mental health issues** - Developing new and exciting opportunities for individuals to benefit from the therapeutic value of community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – Developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - Generating more income through community business activities.

**Corporate Partnership Scheme** – Increasing income through developing new mutually beneficial partnerships with local businesses

**Community Education** – Increased access to accredited and informal learning opportunities for members of the local community

**Older People** – New services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – That help to individuals challenge multiple deprivation.

**Children & young people** – Delivering and acting as a venue for more services that help to meet the needs of local children and young people. For example, Forest School sessions in our community woodland and more alternative education placements.

# LAWRENCE WESTON COMMUNITY FARM

## THE TRUSTEE'S REPORT

YEAR ENDED 31 MARCH 2024

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**Engaging 'hard to reach' communities** - More partnership and out-reach work with other local service providers in order to help meet the needs of members of 'harder to reach' communities.

**Sustainability**—Increased emphasis on practicing, illustrating and promoting sustainability.

**COVID19 recovery**— Delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charity's policy on reserves**

Trustees recognize that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £772,207 in its unrestricted fund. However, the largest part of this £684,255 was tied up (and designated to) fixed assets. This, therefore, is not cash available to the farm.

The farm held £83,995 in its general fund which is in line with the Trustee's target range of between £50,000 and £90,000. However, the Trustee's expect this level of reserve to fall over the next financial year given the current risks facing the farm relating to securing grant funding and rising costs.

### **Responsibilities of the Board of Trustees**

The trustees are responsible for preparing the Annual Report and the financial statement in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the statement of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;

**LAWRENCE WESTON COMMUNITY FARM**

**THE TRUSTEE'S REPORT**

**YEAR ENDED 31 MARCH 2024**

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- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

..... Date .....

Tim Fell - Director

**LAWRENCE WESTON COMMUNITY FARM**

**FINANCIAL STATEMENTS**

**31 MARCH 2024**

**Charity Number 1046563**

**Company Registration Number 03040752**

**LAWRENCE WESTON COMMUNITY FARM**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2024**

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# LAWRENCE WESTON COMMUNITY FARM

## REFERENCE AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2024

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### Status

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

### Trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Tim Fell	Chair
Joan Cox	Treasurer
Sarah Cording	Member
Irina Povjakel	Member
Katharina Byrne	Member
Angie, Seward	Member

### Key Management Personnel

Paul Jayson	Farm Manager
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### Registered Office

Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NF

### Independent Examiner

Joanne Trowbridge MAAT, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

### Bankers

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham, B1 2JB

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 MARCH 2024**

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Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Structure, Governance and Management**

##### **The Directors**

The Board of Directors, who are trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

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The Farm employs 9 regular staff (2 full-time and 7 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Volunteer & Farming Coordinator (FT), Administrator (PT), Fundraiser (PT) Growing Wellbeing Facilitator (PT) Weekend Farm Workers x 2 (PT), Children's Engagement Workers x 2 (PT). Various sessional, freelance and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually approximately 80 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process and help to shape our service delivery and development.

Reports and suggestions from volunteers and the staff team are captured and passed on to the Management Committee via the Farm Manager: three of our current Trustees started as 'hands on' volunteers at the farm.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### **Risk review**

The Trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

### Public Benefit statement

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

### Review of activities

#### The farm is particularly interested in:

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people
- Delivering services that help to address the ongoing detrimental impact of the pandemic on members of the local community.

### Implementation of our updated Business Plan 2023 - 2026

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

### Lawrence Weston Community Plan

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### Meeting Local Need

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

### Volunteer Placements

During the year 99 adults volunteered at the farm (84 in the previous year). The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 41 volunteer placements for young people aged between 12 and 17 years of age were also delivered (42 in the previous year).

### Referred Placements for Adults

We delivered 7 placements for local adults who were referred to the farm due to them being considered in most need by Social Services, GP's and other care professionals and service providers.

### Duke of Edinburgh's Award Placements

12 young people completed their DofE Award placements at the farm (11 in the previous year).

### Corporate Engagement Sessions

A total of 294 individuals from 7 companies participated in corporate engagement sessions at the farm during the year; an increase on the previous years when 223 people from 7 companies engaged with the farm.

### Work Experience and Alternative Education Placements

13 work experience placements (22 in the previous year) were delivered for local young people undertaking accredited college / university courses mostly in Animal Care, Land Management and Ecology. In addition to which 10 young people undertook Alternative Education Placements.

### Visitors

The farm attracted approximately 23,000 during the year. Our 2023 user survey indicated that 88% of visitors to the farm came from those wards with in our area of benefit where individuals experience most need.

### Membership

341 individuals (327 in 2022-23) became members of the farm during the year. Membership of the farm is free.

### Improving Access to Psychological Therapy (IAPT) Sessions & Training

As part of a new partnership between Lawrence Weston Community Farm, Vita Minds, Windmill Hill City Farm and St Werburghs City we delivered Wellbeing sessions for a total of 29 individuals including:

- Cooking for wellbeing
- Walking for wellbeing
- Woodland for wellbeing
- Gardening for wellbeing
- Craft for wellbeing
- Animal Care for wellbeing

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### **Support for Adults experiencing mental health challenges**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 34 individuals experiencing mental health challenges.

### **Informal training, learning and social activities**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 32 individuals experiencing mental health challenges.

### **Informal training, learning and social activities**

We also delivered sessions enabling 43 local people to take part in informal training, learning activities and taster sessions including:

- Knit & Natter (40 weekly sessions)
- Orchard Sessions (40 weekly sessions)
- Tree planting (6 sessions)
- Bee Keeping (8 sessions)
- Gardening & Orchard Club (40 weekly sessions)
- Walking group (40 weekly sessions)

### **Children & Young People**

Throughout the year we delivered a range of services aimed at helping to meet the needs of local children, young people and their parents and carers including:

- **Volunteering Placements for Young People** – 41 volunteer placements for young people aged between 12 and 17 years of age were delivered (42 in the previous year).
- **Farm Hands** – We delivered 200 x 3 hr sessions for local children aged between 8 and 11. These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need, 36 local children have benefited (48 in the previous year).
- **Farm Tots** – We delivered 42 weekly sessions for local toddlers and their parents / carers to socialize and take part in environmental and farm based activities. During the year a total of 71 (82 in 2021 – 22) toddlers and their families benefited from this service.
- **Alternative Education Placements** - We have developed a new and exciting partnership with Compass Alternative Provision who deliver care, mentoring, support and education to young people. These term time, weekly sessions, initially for 4 young people, have proved to be very successful and we hope to build on this work in the future.
- **After School Cooking Sessions** – We ran a series of 8 pilot sessions in the farm's Community Kitchen for local families and their children focusing on cooking fresh ingredients, healthy eating and having lots of fun! The sessions were attended by 12 families and their children and proved to be very successful, so much so that we are seeking to secure funding to expand this service delivery.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- **Holiday Activities** – Following Covid 19, we are delighted to have been able to restart our delivery of holiday activities for local children and their families. Back2Basics Forest School delivered 8 holiday sessions attended by over 80 families.

The farm also worked in partnership with Community of Purpose (again a new partnership) and Back2Basics to deliver 10 sessions during the year attended by 357 children considered to be in most need.

In addition to the above 40 children attended LWCF and Back2Basick Holiday Clubs and 50 families and their children attended holiday open day sessions.

- **Forest School Sessions delivered by Back2Basics Forest School** – This is a new area of service delivery. Back2Basics deliver Forest School sessions in the farm's Community Woodland for groups and schools many of which work with children with special educational needs and disabilities. A total of 289 children have benefited.

Partner groups included:

- Bristol Autism Tam
- Ventures E-Act Academy
- Bristol Home School Hub
- Avon Wildlife Trust
- IMAYLA
- Children's Scrapstore

**Local Schools** -The ongoing impact of COVID19 resulted in fewer visits from local schools and nursery groups than was usual pre-pandemic. However, despite that, 225 children from 12 local schools took part in 15 tours of the farm focusing on issues such as sustainability, the environment and food production.

**Community Woodland & Community Orchard** - Our community orchard and woodland remained open as public green space throughout the year and attract a wide range of visitors and acted as venues for the delivery of community events, Forest School sessions and our Growing Wellbeing initiative; a project helping to meet the needs of those managing and recovering from mental illness.

**Community Events & Arts Activities** - Following COVID19 we have been able to resume our delivery of community and arts events. 431 local people attended our Easter Egg Hunt and 91 local residents came to the opening of our Sunflower Forrest.

**Room hire, engagement with residents & other local groups** – A total of 16 local groups and service providers delivered activities using our facilities on 72 occasions reaching 417 individual beneficiaries.

Groups hiring out training facility, community kitchen and community room included:

- Families in Focus (Bristol City Council, North)
- Learning Partnership West
- BCC Training (various)
- Family Centre for Deaf Children
- Forest of Avon Trust

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- Bristol Quilters
- Neighbourhood Lab
- MP Training
- BAND Play Training (various)
- Housing Delivery Service
- Bristol Scrapstore
- Safer Options Children Service
- Sirona Care & Health
- North Bristol CAMHS
- Care Support Centre
- NPL Training

**Children's parties** – 28 local families hired our community room for children's parties attended by 391 youngsters.

### **Publicity & Profile Raising**

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk), twitter (we now have 1011 followers) & face-book (3,900 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 4,956 individuals

### **The Positive Impact of Our Work:**

The feedback gained through regular support session with our beneficiaries and the monitoring and evaluation of our service provision illustrates that:

#### **Reducing isolation**

80% of our volunteers and placements said that they feel less isolated as a result of helping at the farm

#### **Increased skills and self confidence**

85% of our volunteers and placements said that they had learnt new skills whilst helping at the farm and 84% said that their confidence had improved.

#### **Gaining accredited qualifications**

13 local young people gained qualifications as a result of their college and work experience placements at the farm during grant period.

#### **Reduced levels of stress, anxiety and mental health problems**

86% of our beneficiaries said that engaging with the farm through volunteering or placements had improved their general wellbeing and had reduced their stress and anxiety.

#### **Access to local training and improved employability**

Of those who accessed work experience placements and training at the farm, 80% said they thought doing so had improved their chances of gaining employment or progressing to further learning.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### Improved mental wellbeing

92% of those who described themselves as have mental health issues said that they were better able to manage their condition.

### Gaining Employment or progressing to further learning

13 of our beneficiaries who had previously been unemployed for a period of at least six months gained employment and 5 went on to further learning.

### Feeling happier and more content

92% of our volunteers and placements said that engaging with the farm had made them feel happier and more content.

### Better able to make long lasting positive changes to their life

53% of our beneficiaries said that engaging with the farm had helped to feel more confident in the future and better able to make 'considered' life decisions.

We consider that the above clearly illustrates the success of the services we have delivered to local people during the year.

### Quotes from service users and beneficiaries:

'I know this sounds a bit over the top, but I was in a really, really bad place before coming here. The support has been fantastic; I can't thank the farm enough.' Adult volunteer.

'The young people we bring here benefit so, so much ... therapeutic activities, one to one support, learning, social skills and increased confidence.' Teacher, Compass Alternative Provision.

'I started volunteering at the farm when I was at a crossroads employment-wise and feeling quite socially isolated. It has quickly become the anchor of my week. I have had the opportunity to meet new people from a range of backgrounds, in a friendly and supportive environment. Working with the animals is an absolute joy and I feel trusted and valued by the staff.' Volunteer

'We do more drinking tea and chatting than anything else ... it's wonderful. The farm is such a relaxing place and everyone is very friendly.' Local older person

'I enjoy being here so much. It makes me happy and gives me something to look forward to every week.' Volunteer Gardner.

'Bringing my little girl to Farm Tots has helped me get to know others with small children who are in the same situation as me. I don't feel so alone and she really enjoys it as well.' Local Single Parent.

### Financial Review:

#### Grant Funding:

The farm secured £150,691 of grant funding during the year, £74,140 more than in the previous period, including:

Bristol City Council, Impact Fund 2	£38,460
OVO	£25,000

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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Henry Smith Charity	£17,500
The Nisbet Trust	£11,000
Lottery Community Fund	£10,857
Shaping Places 1 & 2	£13,005

### **Community Business Enterprise**

Income from social enterprise activities, including room hire, delivery of training, corporate fees and sales of produce was £43,283 this being £8,115 less than in the previous year.

### **Donations**

The farm received donations of £2,289

### **Total Income / Expenditure**

The total income for the year to 31st March 2024 was £194,139; £47,751 more than in the previous year and total expenditure was £198,190 which was £8,524 less the previous year. The accounts, therefore, show a deficit in the year of £4,051 after £18,293 having been charged for depreciation.

### **Plans for future periods:**

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan 2023-26** regarding the future development of the farm in line with identified local need.

### **Meeting the needs of mental health service users and those who are managing mental health issues**

- Developing new and exciting opportunities for individuals to benefit from the therapeutic value of community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – Developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - Generating more income through community business activities.

**Corporate Partnership Scheme** – Increasing income through developing new mutually beneficial partnerships with local businesses

**Community Education** – Increased access to accredited and informal learning opportunities for members of the local community

**Older People** – New services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – That help to individuals challenge multiple deprivation.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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**Children & young people** – Delivering and acting as a venue for more services that help to meet the needs of local children and young people. For example, Forest School sessions in our community woodland and more alternative education placements.

**Engaging 'hard to reach' communities** - More partnership and out-reach work with other local service providers in order to help meet the needs of members of 'harder to reach' communities.

**Sustainability**—Increased emphasis on practicing, illustrating and promoting sustainability.

**COVID19 recovery**— Delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charity's policy on reserves**

Trustees recognize that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst-case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £772,207 in its unrestricted fund. However, the largest part of this £684,255 was tied up (and designated to) fixed assets. This, therefore, is not cash available to the farm.

The farm held £83,995 in its general fund which is in line with the Trustee's target range of between £50,000 and £90,000. However, the Trustee's expect this level of reserve to fall over the next financial year given the current risks facing the farm relating to securing grant funding and rising costs.

### **Responsibilities of the Board of Trustees**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to

**LAWRENCE WESTON COMMUNITY FARM**

**TRUSTEES' REPORT**


**YEAR ENDED 31 MARCH 2024**

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presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

  
..... Date 9/10/24 .....

Tim Fell - Director

# LAWRENCE WESTON COMMUNITY FARM

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2024

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I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2024.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

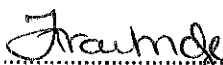
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

It should be noted that Bristol Community Accountants provide bookkeeping services to Lawrence Weston Farm. I confirm that my duties are segregated, and I am not involved in the day-to-day bookkeeping matters of the farm.

Joanne Trowbridge MAAT  
BCA CIC, The Park, Daventry Road  
Knowle, Bristol, BS4 1DQ

  
.....

Date.....14/10/24.....

# LAWRENCE WESTON COMMUNITY FARM

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2024

		General Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	Note	£	£	£	£
<b>Incoming and Endowments from:</b>					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	26,424	138,877	165,301	101,794
Charitable activities	3	8,336	-	8,336	23,364
Other trading activities	4	19,763	739	20,502	21,230
<b>Total</b>		<b>54,523</b>	<b>139,616</b>	<b>194,139</b>	<b>146,388</b>
<b>Expenditure On:</b>					
Raising funds	5	-	-	-	632
Charitable activities	6	108,819	88,231	197,050	205,079
Other	7	1,140	-	1,140	1,003
<b>Total</b>		<b>109,959</b>	<b>88,231</b>	<b>198,190</b>	<b>206,714</b>
<b>Net income/(expenditure)</b>		<b>(55,436)</b>	<b>51,385</b>	<b>(4,051)</b>	<b>(60,326)</b>
<b>Net movement in funds</b>		<b>(55,436)</b>	<b>51,385</b>	<b>(4,051)</b>	<b>(60,326)</b>
<b>Total funds brought forward</b>		<b>827,643</b>	<b>68,724</b>	<b>896,367</b>	<b>956,693</b>
<b>Total Funds Carried Forward</b>	<b>13</b>	<b>772,207</b>	<b>120,109</b>	<b>892,316</b>	<b>896,367</b>

All of the activities of the charity are classed as continuing

The notes on pages 16 to 28 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

# LAWRENCE WESTON COMMUNITY FARM

## BALANCE SHEET

YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	748,513	766,805
<b>Current assets</b>			
Cash at bank and in hand		145,184	131,672
Livestock		2,075	2,000
<i>Total current assets</i>		<u>147,259</u>	<u>133,672</u>
<b>Creditors : Amounts falling due within one year</b>	12	(3,456)	(4,110)
<i>Net current assets or liabilities</i>		<u>143,803</u>	<u>129,562</u>
<b>Total net assets or liabilities</b>		<u>892,316</u>	<u>896,367</u>
<b>The Funds of the Charity</b>	13		
Restricted funds		120,109	68,724
Unrestricted funds		772,207	827,643
		<u>892,316</u>	<u>896,367</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

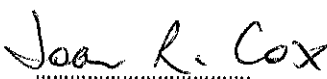
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 9/10/24 and are signed on their behalf by:

  
.....  
Tim Fell - Director

  
.....  
Joan Cox - Director

The notes on pages 16 to 28 form part of these financial statements

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### 1 Accounting Policies

#### Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity meets the definition of a public benefit entity as defined by FRS 102 and has therefore taken the advantage of the disclosure exemption available to it in relation to presentation of a cash flow statement.

#### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to the accounts for previous years.

#### Fund accounting

Unrestricted Funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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Volunteer help These are only included in income (with an equivalent amount in expenditure), where the benefit to the Charity is reasonably quantifiable, measurable and material.

### Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost less accumulated depreciation and impairment losses.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	10	% reducing balance
Equipment	10	% reducing balance
Buildings	2	% reducing balance

### Livestock

Livestock is included at the lower of cost or net realisable value.

### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### Income and Endowments From:

#### 2 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Grants	11,814	138,877	150,691	76,551
Donations	2,289	-	2,289	17,976
Corporate volunteering	12,321	-	12,321	6,940
Membership fees	-	-	-	327
	<u>26,424</u>	<u>138,877</u>	<u>165,301</u>	<u>101,794</u>

#### Donations and legacies - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants	-	76,551	76,551
Donations	17,976	-	17,976
Corporate volunteering	6,940	-	6,940
Membership fees	327	-	327
	<u>25,243</u>	<u>76,551</u>	<u>101,794</u>

#### 3 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Farm sessions / placements	8,336	-	8,336	4,799
Training	-	-	-	18,565
	<u>8,336</u>	<u>-</u>	<u>8,336</u>	<u>23,364</u>

#### Charitable Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Farm sessions / placements	4,799	-	4,799
Training	18,565	-	18,565
	<u>23,364</u>	<u>-</u>	<u>23,364</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 4 Other Trading Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Room hire	12,435	239	12,674	13,112
Sales	7,163	500	7,663	7,982
Other	165	-	165	136
	<u>19,763</u>	<u>739</u>	<u>20,502</u>	<u>21,230</u>

#### Other Trading Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Room hire	13,112	-	13,112
Sales	7,982	-	7,982
Other	136	-	136
	<u>21,230</u>	<u>-</u>	<u>21,230</u>

#### Expenditure on:

### 5 Raising Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Café stock purchases	-	-	-	632
	<u>-</u>	<u>-</u>	<u>-</u>	<u>632</u>

#### Raising Funds - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Café stock purchases	632	-	632
	<u>632</u>	<u>-</u>	<u>632</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 6 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Wages and outsourced labour	40,622	82,736	123,358	129,266
Depreciation	16,982	1,311	18,293	19,003
Activities and workshops	-	615	615	64
Site improvements & upkeep	7,327	327	7,654	22,725
Insurance	2,878	-	2,878	2,782
Farm animal costs	14,743	2,627	17,370	10,071
Utilities and rates	15,103	-	15,103	10,391
Bookkeeping & payroll fees	4,121	-	4,121	4,039
Miscellaneous	1,134	-	1,134	40
Office costs	1,551	-	1,551	1,079
Fees & memberships	590	37	627	622
Tools and equipment	190	-	190	396
Staff training	169	-	169	24
Postage and stationery	201	-	201	1,010
Materials	2,268	578	2,846	2,597
Publicity	56	-	56	60
Volunteer costs & expenses	640	-	640	-
Staff travel	8	-	8	135
Staff refreshments & subsistence	9	-	9	476
Gardening	-	-	-	93
Bank charges	227	-	227	206
	<u>108,819</u>	<u>88,231</u>	<u>197,050</u>	<u>205,079</u>

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

<i>Charitable Activities - prior year</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2023</i>
	£	£	£
<i>Wages and outsourced labour</i>	46,984	82,282	129,266
<i>Depreciation</i>	17,665	1,338	19,003
<i>Activities and workshops</i>	64	-	64
<i>Site improvements &amp; upkeep</i>	22,725	-	22,725
<i>Insurance</i>	2,782	-	2,782
<i>Farm animal costs</i>	10,071	-	10,071
<i>Utilities and rates</i>	10,391	-	10,391
<i>Bookkeeping &amp; payroll fees</i>	4,039	-	4,039
<i>Miscellaneous</i>	40	-	40
<i>Office costs</i>	1,079	-	1,079
<i>Fees &amp; memberships</i>	622	-	622
<i>Tools and equipment</i>	396	-	396
<i>Staff training</i>	24	-	24
<i>Postage and stationery</i>	1,010	-	1,010
<i>Materials</i>	2,597	-	2,597
<i>Publicity</i>	60	-	60
<i>Volunteer costs &amp; expenses</i>	-	-	-
<i>Staff travel</i>	135	-	135
<i>Staff refreshments &amp; subsistence</i>	476	-	476
<i>Gardening</i>	93	-	93
<i>Bank charges</i>	206	-	206
	<u>121,459</u>	<u>83,620</u>	<u>205,079</u>

### 7 Other

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	£	£	£	£
Independent examiner's fees	549	-	549	483
Accounts production	591	-	591	520
	<u>1,140</u>	<u>-</u>	<u>1,140</u>	<u>1,003</u>

### *Other - prior year*

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2023</i>
	£	£	£
<i>Independent examiner's fees</i>	483	-	483
<i>Accounts production</i>	520	-	520
	<u>1,003</u>	<u>-</u>	<u>1,003</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### 8 Net incoming resources for the year

This is stated after charging:

	2024	2023
	£	£
Depreciation	18,292	19,003
Independent Examination	549	483
	<u>18,841</u>	<u>19,486</u>

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2024	2023
	£	£
Wages and salaries	114,721	121,807
Social security costs	7,471	9,623
Pension costs	1,957	2,268
Employer's allowance	(5,000)	(5,000)
	<u>119,149</u>	<u>128,698</u>

No employee received emoluments of more than £60,000 (2023: £Nil)

The average monthly head count was 9 staff (2023: 9 staff)

Total employee benefits paid to key management personnel during the year were £42,016 (2023: £41,309)

#### Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

### 10 Related Party Transactions

There were no related party transactions in the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 11 Tangible fixed assets

	Buildings	Fixtures & Fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2023	861,197	47,903	43,079	952,179
At 31 March 2024	<u>861,197</u>	<u>47,903</u>	<u>43,079</u>	<u>952,179</u>
<b>Depreciation</b>				
At 1 April 2023	131,359	31,680	22,335	185,374
Charge for the year	14,596	1,622	2,074	18,292
At 31 March 2024	<u>145,955</u>	<u>33,302</u>	<u>24,409</u>	<u>203,666</u>
<b>Net book value</b>				
At 31 March 2024	<u>715,242</u>	<u>14,601</u>	<u>18,670</u>	<u>748,513</u>
At 1 April 2023	<u>729,838</u>	<u>16,223</u>	<u>20,744</u>	<u>766,805</u>

### 12 Creditors: amounts falling due within one year

	2024	2023
	£	£
PAYE/NIC	1,753	3,107
Trade Creditors	563	-
Accruals	1,140	1,003
	<u>3,456</u>	<u>4,110</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

13 Movement in funds	At 01-Apr 2023 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2024 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	-	38,460	(33,014)	-	5,446
Bristol City Council - H A & Food	-	1,193	(1,193)	-	-
BNSSG Care Board	-	1,529	(1,529)	-	-
CLA Charitable Trust	-	4,000	(2,666)	-	1,334
CAF Warburtons	-	400	(400)	-	-
Henry Smith Charity	-	17,500	(2,212)	-	15,288
John James	-	4,110	(2,955)	-	1,155
Lottery (Com Fund)	-	10,857	(3,793)	-	7,064
Quartet - BYCA	-	691	(691)	-	-
The Nisbet Trust	-	11,000	(9,000)	-	2,000
OVO	-	25,000	(18,197)	-	6,803
Prince of Wales	-	2,500	(2,500)	-	-
Shaping Places 1 OCH North Bristol	-	3,600	(928)	-	2,672
Shaping Places 2	-	9,405	-	-	9,405
Medlock Charitable Trust	2,409	-	(2,409)	-	-
Nineveh Trust	246	5,000	(3,333)	-	1,913
Denman Charitable Trust	500	-	(500)	-	-
The Iron Mongers	-	3,871	(1,600)	-	2,271
Via MES	-	500	-	-	500
Building - asset depreciation	65,569	-	(1,311)	-	64,258
<b>Total restricted funds</b>	<b>68,724</b>	<b>139,616</b>	<b>(88,231)</b>	<b>-</b>	<b>120,109</b>
<b>Unrestricted funds</b>					
General funds	126,407	40,103	(82,515)	-	83,995
Designated:					
Asset depreciation	701,236	-	(16,981)	-	684,255
Windmill Hill City Fund	-	14,420	(10,463)	-	3,957
<b>Total unrestricted funds</b>	<b>827,643</b>	<b>54,523</b>	<b>(109,959)</b>	<b>-</b>	<b>772,207</b>
<b>Total funds</b>	<b>896,367</b>	<b>194,139</b>	<b>(198,190)</b>	<b>-</b>	<b>892,316</b>

### Notes:

The General fund balance, £83,995 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

### Purpose of restricted funds

Bristol City Council – Impact Fund	Delivery of services meeting local need, running & salary costs
Bristol City Council - H A & Food	Holiday activities for local children & families
BNSSG Care Board	Social prescribing research project
CLA Charitable Trust	Adult volunteering placements

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### Purpose of restricted funds continued

CAF Warburtons	Adult volunteering placements
Henry Smith	Delivering services that meet local need, running & salary costs
John James	Tools and materials re corporate volunteering
Lottery (Com Fund)	Salary and costs re volunteering
Quartet - BYCA	Holiday activities for local children
The Nisbet Trust	Salary costs and delivering volunteering opportunities for local people
OVO	Adult volunteering including salary and costs
Prince of Wales	Costs re volunteering placements
Shaping Places 1 OCH North Bristol	Local food security initiative
Shaping Places 2	After school cooking club for local children & families
Medlock Charitable Trust	Volunteering opportunities for children and young people
Nineveh Trust	Services for children and young people
Denman Charitable Trust	Delivering weekly walking groups for local people.
The Iron Mongers	Young Volunteers
Via MES	Activity costs
Building depreciation	Depreciation of building from restricted funds

### 14 Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	684,255	64,258	748,513
Cash at Bank and in Hand	89,333	-	55,851	145,184
Other Net Current Assets/(Liabilities)	(1,381)	-	-	(1,381)
<b>Total</b>	<b>87,952</b>	<b>684,255</b>	<b>120,109</b>	<b>892,316</b>

### Analysis of net assets between funds - prior year

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	718,901	66,907	785,808
Cash at Bank and in Hand	178,387	-	8,886	187,273
Other Net Current Assets/(Liabilities)	(16,388)	-	-	(16,388)
<b>Total</b>	<b>161,999</b>	<b>718,901</b>	<b>75,793</b>	<b>956,693</b>

LAWRENCE WESTON COMMUNITY FARM

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

16 Analysis of prior year funds, as required by paragraph 4.2. of the SORP

	<i>Prior Year</i> <i>Unrestricted</i> <i>Funds</i> <i>2023</i> <i>£</i>	<i>Prior Year</i> <i>Restricted</i> <i>Funds</i> <i>2023</i> <i>£</i>	<i>Prior Year</i> <i>Total</i> <i>Funds</i> <i>2023</i> <i>£</i>
<b>Income and Endowments From:</b>			
<i>Donations and legacies</i>	25,243	76,551	101,794
<i>Charitable activities</i>	23,364	-	23,364
<i>Other trading activities</i>	21,230	-	21,230
<b>Total</b>	<u>69,837</u>	<u>76,551</u>	<u>146,388</u>
<b>Expenditure On:</b>			
<i>Raising Funds</i>	632	-	632
<i>Charitable activities</i>	121,459	83,620	205,079
<i>Other</i>	1,003	-	1,003
<b>Total</b>	<u>123,094</u>	<u>83,620</u>	<u>206,714</u>
<b>Net income/(expenditure)</b>	(53,257)	(7,069)	(60,326)
<i>Transfers between funds</i>	-	-	-
<b>Net movement in funds</b>	<u>(53,257)</u>	<u>(7,069)</u>	<u>(60,326)</u>
<b>Reconciliation of Funds:</b>			
<i>Total funds brought forward</i>	880,900	75,793	956,693
<b>Total funds carried forward</b>	<u>827,643</u>	<u>68,724</u>	<u>896,367</u>

## LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

## 17 Movement in material funds for previous period

	At 01-Apr 2022 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2023 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	-	32,051	(32,051)	-	-
Henry Smith Charity	3,886	-	(3,886)	-	-
Quartet Catalyst Fund	-	15,000	(15,000)	-	-
The Nisbet Trust	-	10,000	(10,000)	-	-
Medlock Charitable Trust	-	5,000	(2,591)	-	2,409
Nineveh Trust	5,000	-	(4,754)	-	246
Denman Charitable Trust	-	500	-	-	500
WECA Community Support Fund	-	14,000	(14,000)	-	-
Building - asset depreciation	66,907	-	(1,338)	-	65,569
<b>Total restricted funds</b>	<b>75,793</b>	<b>76,551</b>	<b>(83,620)</b>	<b>-</b>	<b>68,724</b>
<b>Unrestricted funds</b>					
General funds	161,999	69,837	(105,429)	-	126,407
Designated:					
New Volunteer's Facility	-	-	-	-	-
Asset depreciation	718,901	-	(17,665)	-	701,236
<b>Total unrestricted funds</b>	<b>880,900</b>	<b>69,837</b>	<b>(123,094)</b>	<b>-</b>	<b>827,643</b>
<b>Total funds</b>	<b>956,693</b>	<b>146,388</b>	<b>(206,714)</b>	<b>-</b>	<b>896,367</b>

**Notes:**

The General fund balance, £161,999 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

**LAWRENCE WESTON COMMUNITY FARM**

**FINANCIAL STATEMENTS**

**31 MARCH 2024**

**Charity Number 1046563**

**Company Registration Number 03040752**

**LAWRENCE WESTON COMMUNITY FARM**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2024**

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# LAWRENCE WESTON COMMUNITY FARM

## REFERENCE AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2024

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### Status

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

### Trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Tim Fell	Chair
Joan Cox	Treasurer
Sarah Cording	Member
Irina Povjakel	Member
Katharina Byrne	Member
Angie, Seward	Member

### Key Management Personnel

Paul Jayson	Farm Manager
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### Registered Office

Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NF

### Independent Examiner

Joanne Trowbridge MAAT, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

### Bankers

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham, B1 2JB

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 MARCH 2024**

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Structure, Governance and Management**

##### **The Directors**

The Board of Directors, who are trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

##### **Organisational Structure**

The Organisation is a charitable company limited by guarantee, incorporated on 1st April 1995 and registered as a charity on 19th May 1995. The Company was established under a Memorandum of Association which established the objectives and the powers of the charitable company and is governed under its Articles of Association.

The Charity is managed by the Trustees (Directors of the Company) who form the Management Committee. Trustees are all volunteers and are elected annually by the 'members' of the farm at the Annual General Meeting. The Management Committee are advised by specialist advisory groups and sub-committees made up of Trustees and invited experts.

The Farm employs 9 regular staff (2 full-time and 7 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Volunteer & Farming Coordinator (FT), Administrator (PT), Fundraiser (PT) Growing Wellbeing Facilitator (PT) Weekend Farm Workers x 2 (PT), Children's Engagement Workers x 2 (PT). Various sessional, freelance and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually approximately 80 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process and help to shape our service delivery and development.

Reports and suggestions from volunteers and the staff team are captured and passed on to the Management Committee via the Farm Manager: three of our current Trustees started as 'hands on' volunteers at the farm.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### **Risk review**

The Trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

### Public Benefit statement

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

### Review of activities

#### The farm is particularly interested in:

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people
- Delivering services that help to address the ongoing detrimental impact of the pandemic on members of the local community.

### Implementation of our updated Business Plan 2023 - 2026

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

### Lawrence Weston Community Plan

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### Meeting Local Need

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

### Volunteer Placements

During the year 99 adults volunteered at the farm (84 in the previous year). The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 41 volunteer placements for young people aged between 12 and 17 years of age were also delivered (42 in the previous year).

### Referred Placements for Adults

We delivered 7 placements for local adults who were referred to the farm due to them being considered in most need by Social Services, GP's and other care professionals and service providers.

### Duke of Edinburgh's Award Placements

12 young people completed their DofE Award placements at the farm (11 in the previous year).

### Corporate Engagement Sessions

A total of 294 individuals from 7 companies participated in corporate engagement sessions at the farm during the year; an increase on the previous years when 223 people from 7 companies engaged with the farm.

### Work Experience and Alternative Education Placements

13 work experience placements (22 in the previous year) were delivered for local young people undertaking accredited college / university courses mostly in Animal Care, Land Management and Ecology. In addition to which 10 young people undertook Alternative Education Placements.

### Visitors

The farm attracted approximately 23,000 during the year. Our 2023 user survey indicated that 88% of visitors to the farm came from those wards with in our area of benefit where individuals experience most need.

### Membership

341 individuals (327 in 2022-23) became members of the farm during the year. Membership of the farm is free.

### Improving Access to Psychological Therapy (IAPT) Sessions & Training

As part of a new partnership between Lawrence Weston Community Farm, Vita Minds, Windmill Hill City Farm and St Werburghs City we delivered Wellbeing sessions for a total of 29 individuals including:

- Cooking for wellbeing
- Walking for wellbeing
- Woodland for wellbeing
- Gardening for wellbeing
- Craft for wellbeing
- Animal Care for wellbeing

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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### **Support for Adults experiencing mental health challenges**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 34 individuals experiencing mental health challenges.

### **Informal training, learning and social activities**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 32 individuals experiencing mental health challenges.

### **Informal training, learning and social activities**

We also delivered sessions enabling 43 local people to take part in informal training, learning activities and taster sessions including:

- Knit & Natter (40 weekly sessions)
- Orchard Sessions (40 weekly sessions)
- Tree planting (6 sessions)
- Bee Keeping (8 sessions)
- Gardening & Orchard Club (40 weekly sessions)
- Walking group (40 weekly sessions)

### **Children & Young People**

Throughout the year we delivered a range of services aimed at helping to meet the needs of local children, young people and their parents and carers including:

- **Volunteering Placements for Young People** – 41 volunteer placements for young people aged between 12 and 17 years of age were delivered (42 in the previous year).
- **Farm Hands** – We delivered 200 x 3 hr sessions for local children aged between 8 and 11. These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need, 36 local children have benefited (48 in the previous year).
- **Farm Tots** – We delivered 42 weekly sessions for local toddlers and their parents / carers to socialize and take part in environmental and farm based activities. During the year a total of 71 (82 in 2021 – 22) toddlers and their families benefited from this service.
- **Alternative Education Placements** - We have developed a new and exciting partnership with Compass Alternative Provision who deliver care, mentoring, support and education to young people. These term time, weekly sessions, initially for 4 young people, have proved to be very successful and we hope to build on this work in the future.
- **After School Cooking Sessions** – We ran a series of 8 pilot sessions in the farm's Community Kitchen for local families and their children focusing on cooking fresh ingredients, healthy eating and having lots of fun! The sessions were attended by 12 families and their children and proved to be very successful, so much so that we are seeking to secure funding to expand this service delivery.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- **Holiday Activities** – Following Covid 19, we are delighted to have been able to restart our delivery of holiday activities for local children and their families. Back2Basics Forest School delivered 8 holiday sessions attended by over 80 families.

The farm also worked in partnership with Community of Purpose (again a new partnership) and Back2Basics to deliver 10 sessions during the year attended by 357 children considered to be in most need.

In addition to the above 40 children attended LWCF and Back2Basick Holiday Clubs and 50 families and their children attended holiday open day sessions.

- **Forest School Sessions delivered by Back2Basics Forest School** – This is a new area of service delivery. Back2Basics deliver Forest School sessions in the farm's Community Woodland for groups and schools many of which work with children with special educational needs and disabilities. A total of 289 children have benefited.

Partner groups included:

- Bristol Autism Tam
- Ventures E-Act Academy
- Bristol Home School Hub
- Avon Wildlife Trust
- IMAYLA
- Children's Scrapstore

**Local Schools** -The ongoing impact of COVID19 resulted in fewer visits from local schools and nursery groups than was usual pre-pandemic. However, despite that, 225 children from 12 local schools took part in 15 tours of the farm focusing on issues such as sustainability, the environment and food production.

**Community Woodland & Community Orchard** - Our community orchard and woodland remained open as public green space throughout the year and attract a wide range of visitors and acted as venues for the delivery of community events, Forest School sessions and our Growing Wellbeing initiative; a project helping to meet the needs of those managing and recovering from mental illness.

**Community Events & Arts Activities** - Following COVID19 we have been able to resume our delivery of community and arts events. 431 local people attended our Easter Egg Hunt and 91 local residents came to the opening of our Sunflower Forrest.

**Room hire, engagement with residents & other local groups** – A total of 16 local groups and service providers delivered activities using our facilities on 72 occasions reaching 417 individual beneficiaries.

Groups hiring out training facility, community kitchen and community room included:

- Families in Focus (Bristol City Council, North)
- Learning Partnership West
- BCC Training (various)
- Family Centre for Deaf Children
- Forest of Avon Trust

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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- Bristol Quilters
- Neighbourhood Lab
- MP Training
- BAND Play Training (various)
- Housing Delivery Service
- Bristol Scrapstore
- Safer Options Children Service
- Sirona Care & Health
- North Bristol CAMHS
- Care Support Centre
- NPL Training

**Children's parties** – 28 local families hired our community room for children's parties attended by 391 youngsters.

### **Publicity & Profile Raising**

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk), twitter (we now have 1011 followers) & face-book (3,900 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 4,956 individuals

### **The Positive Impact of Our Work:**

The feedback gained through regular support session with our beneficiaries and the monitoring and evaluation of our service provision illustrates that:

#### **Reducing isolation**

80% of our volunteers and placements said that they feel less isolated as a result of helping at the farm

#### **Increased skills and self confidence**

85% of our volunteers and placements said that they had learnt new skills whilst helping at the farm and 84% said that their confidence had improved.

#### **Gaining accredited qualifications**

13 local young people gained qualifications as a result of their college and work experience placements at the farm during grant period.

#### **Reduced levels of stress, anxiety and mental health problems**

86% of our beneficiaries said that engaging with the farm through volunteering or placements had improved their general wellbeing and had reduced their stress and anxiety.

#### **Access to local training and improved employability**

Of those who accessed work experience placements and training at the farm, 80% said they thought doing so had improved their chances of gaining employment or progressing to further learning.

**LAWRENCE WESTON COMMUNITY FARM**

**TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2024**

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**Improved mental wellbeing**

92% of those who described themselves as have mental health issues said that they were better able to manage their condition.

**Gaining Employment or progressing to further learning**

13 of our beneficiaries who had previously been unemployed for a period of at least six months gained employment and 5 went on to further learning.

**Feeling happier and more content**

92% of our volunteers and placements said that engaging with the farm had made them feel happier and more content.

**Better able to make long lasting positive changes to their life**

53% of our beneficiaries said that engaging with the farm had helped to feel more confident in the future and better able to make 'considered' life decisions.

We consider that the above clearly illustrates the success of the services we have delivered to local people during the year.

**Quotes from service users and beneficiaries:**

'I know this sounds a bit over the top, but I was in a really, really bad place before coming here. The support has been fantastic; I can't thank the farm enough.' Adult volunteer.

'The young people we bring here benefit so, so much ... therapeutic activities, one to one support, learning, social skills and increased confidence.' Teacher, Compass Alternative Provision.

'I started volunteering at the farm when I was at a crossroads employment-wise and feeling quite socially isolated. It has quickly become the anchor of my week. I have had the opportunity to meet new people from a range of backgrounds, in a friendly and supportive environment. Working with the animals is an absolute joy and I feel trusted and valued by the staff.' Volunteer

'We do more drinking tea and chatting than anything else ... it's wonderful. The farm is such a relaxing place and everyone is very friendly.' Local older person

'I enjoy being here so much. It makes me happy and gives me something to look forward to every week.' Volunteer Gardner.

'Bringing my little girl to Farm Tots has helped me get to know others with small children who are in the same situation as me. I don't feel so alone and she really enjoys it as well.' Local Single Parent.

**Financial Review:**

**Grant Funding:**

The farm secured £150,691 of grant funding during the year, £74,140 more than in the previous period, including:

Bristol City Council, Impact Fund 2	£38,460
OVO	£25,000

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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Henry Smith Charity	£17,500
The Nisbet Trust	£11,000
Lottery Community Fund	£10,857
Shaping Places 1 & 2	£13,005

### **Community Business Enterprise**

Income from social enterprise activities, including room hire, delivery of training, corporate fees and sales of produce was £43,283 this being £8,115 less than in the previous year.

### **Donations**

The farm received donations of £2,289

### **Total Income / Expenditure**

The total income for the year to 31st March 2024 was £194,139; £47,751 more than in the previous year and total expenditure was £198,190 which was £8,524 less the previous year. The accounts, therefore, show a deficit in the year of £4,051 after £18,293 having been charged for depreciation.

### **Plans for future periods:**

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan 2023-26** regarding the future development of the farm in line with identified local need.

### **Meeting the needs of mental health service users and those who are managing mental health issues**

- Developing new and exciting opportunities for individuals to benefit from the therapeutic value of community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – Developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - Generating more income through community business activities.

**Corporate Partnership Scheme** – Increasing income through developing new mutually beneficial partnerships with local businesses

**Community Education** – Increased access to accredited and informal learning opportunities for members of the local community

**Older People** – New services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – That help to individuals challenge multiple deprivation.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2024

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**Children & young people** – Delivering and acting as a venue for more services that help to meet the needs of local children and young people. For example, Forest School sessions in our community woodland and more alternative education placements.

**Engaging 'hard to reach' communities** - More partnership and out-reach work with other local service providers in order to help meet the needs of members of 'harder to reach' communities.

**Sustainability**—Increased emphasis on practicing, illustrating and promoting sustainability.

**COVID19 recovery**— Delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charity's policy on reserves**

Trustees recognize that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst-case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £772,207 in its unrestricted fund. However, the largest part of this £684,255 was tied up (and designated to) fixed assets. This, therefore, is not cash available to the farm.

The farm held £83,995 in its general fund which is in line with the Trustee's target range of between £50,000 and £90,000. However, the Trustee's expect this level of reserve to fall over the next financial year given the current risks facing the farm relating to securing grant funding and rising costs.

### **Responsibilities of the Board of Trustees**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to

**LAWRENCE WESTON COMMUNITY FARM**

**TRUSTEES' REPORT**


**YEAR ENDED 31 MARCH 2024**

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presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

  
..... Date 9/10/24 .....

Tim Fell - Director

# LAWRENCE WESTON COMMUNITY FARM

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2024

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I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2024.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

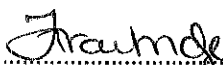
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

It should be noted that Bristol Community Accountants provide bookkeeping services to Lawrence Weston Farm. I confirm that my duties are segregated, and I am not involved in the day-to-day bookkeeping matters of the farm.

Joanne Trowbridge MAAT  
BCA CIC, The Park, Daventry Road  
Knowle, Bristol, BS4 1DQ

  
.....

Date.....14/10/24.....

# LAWRENCE WESTON COMMUNITY FARM

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2024

		General Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	Note	£	£	£	£
<b>Incoming and Endowments from:</b>					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	26,424	138,877	165,301	101,794
Charitable activities	3	8,336	-	8,336	23,364
Other trading activities	4	19,763	739	20,502	21,230
<b>Total</b>		<b>54,523</b>	<b>139,616</b>	<b>194,139</b>	<b>146,388</b>
<b>Expenditure On:</b>					
Raising funds	5	-	-	-	632
Charitable activities	6	108,819	88,231	197,050	205,079
Other	7	1,140	-	1,140	1,003
<b>Total</b>		<b>109,959</b>	<b>88,231</b>	<b>198,190</b>	<b>206,714</b>
<b>Net income/(expenditure)</b>		<b>(55,436)</b>	<b>51,385</b>	<b>(4,051)</b>	<b>(60,326)</b>
<b>Net movement in funds</b>		<b>(55,436)</b>	<b>51,385</b>	<b>(4,051)</b>	<b>(60,326)</b>
<b>Total funds brought forward</b>		<b>827,643</b>	<b>68,724</b>	<b>896,367</b>	<b>956,693</b>
<b>Total Funds Carried Forward</b>	<b>13</b>	<b>772,207</b>	<b>120,109</b>	<b>892,316</b>	<b>896,367</b>

All of the activities of the charity are classed as continuing

The notes on pages 16 to 28 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

# LAWRENCE WESTON COMMUNITY FARM

## BALANCE SHEET

YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	748,513	766,805
<b>Current assets</b>			
Cash at bank and in hand		145,184	131,672
Livestock		2,075	2,000
<i>Total current assets</i>		<u>147,259</u>	<u>133,672</u>
<b>Creditors : Amounts falling due within one year</b>	12	(3,456)	(4,110)
<i>Net current assets or liabilities</i>		<u>143,803</u>	<u>129,562</u>
<b>Total net assets or liabilities</b>		<u><u>892,316</u></u>	<u><u>896,367</u></u>
<b>The Funds of the Charity</b>	13		
Restricted funds		120,109	68,724
Unrestricted funds		772,207	827,643
		<u><u>892,316</u></u>	<u><u>896,367</u></u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

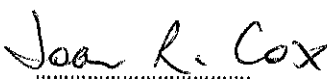
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 9/10/24 and are signed on their behalf by:

  
.....  
Tim Fell - Director

  
.....  
Joan Cox - Director

The notes on pages 16 to 28 form part of these financial statements

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### 1 Accounting Policies

#### Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity meets the definition of a public benefit entity as defined by FRS 102 and has therefore taken the advantage of the disclosure exemption available to it in relation to presentation of a cash flow statement.

#### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to the accounts for previous years.

#### Fund accounting

Unrestricted Funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.



# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### Income and Endowments From:

#### 2 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Grants	11,814	138,877	150,691	76,551
Donations	2,289	-	2,289	17,976
Corporate volunteering	12,321	-	12,321	6,940
Membership fees	-	-	-	327
	<u>26,424</u>	<u>138,877</u>	<u>165,301</u>	<u>101,794</u>

#### Donations and legacies - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants	-	76,551	76,551
Donations	17,976	-	17,976
Corporate volunteering	6,940	-	6,940
Membership fees	327	-	327
	<u>25,243</u>	<u>76,551</u>	<u>101,794</u>

#### 3 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Farm sessions / placements	8,336	-	8,336	4,799
Training	-	-	-	18,565
	<u>8,336</u>	<u>-</u>	<u>8,336</u>	<u>23,364</u>

#### Charitable Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Farm sessions / placements	4,799	-	4,799
Training	18,565	-	18,565
	<u>23,364</u>	<u>-</u>	<u>23,364</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 4 Other Trading Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Room hire	12,435	239	12,674	13,112
Sales	7,163	500	7,663	7,982
Other	165	-	165	136
	<u>19,763</u>	<u>739</u>	<u>20,502</u>	<u>21,230</u>

#### Other Trading Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Room hire	13,112	-	13,112
Sales	7,982	-	7,982
Other	136	-	136
	<u>21,230</u>	<u>-</u>	<u>21,230</u>

#### Expenditure on:

### 5 Raising Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Café stock purchases	-	-	-	632
	<u>-</u>	<u>-</u>	<u>-</u>	<u>632</u>

#### Raising Funds - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Café stock purchases	632	-	632
	<u>632</u>	<u>-</u>	<u>632</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 6 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Wages and outsourced labour	40,622	82,736	123,358	129,266
Depreciation	16,982	1,311	18,293	19,003
Activities and workshops	-	615	615	64
Site improvements & upkeep	7,327	327	7,654	22,725
Insurance	2,878	-	2,878	2,782
Farm animal costs	14,743	2,627	17,370	10,071
Utilities and rates	15,103	-	15,103	10,391
Bookkeeping & payroll fees	4,121	-	4,121	4,039
Miscellaneous	1,134	-	1,134	40
Office costs	1,551	-	1,551	1,079
Fees & memberships	590	37	627	622
Tools and equipment	190	-	190	396
Staff training	169	-	169	24
Postage and stationery	201	-	201	1,010
Materials	2,268	578	2,846	2,597
Publicity	56	-	56	60
Volunteer costs & expenses	640	-	640	-
Staff travel	8	-	8	135
Staff refreshments & subsistence	9	-	9	476
Gardening	-	-	-	93
Bank charges	227	-	227	206
	<u>108,819</u>	<u>88,231</u>	<u>197,050</u>	<u>205,079</u>

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

<i>Charitable Activities - prior year</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2023</i>
	£	£	£
<i>Wages and outsourced labour</i>	46,984	82,282	129,266
<i>Depreciation</i>	17,665	1,338	19,003
<i>Activities and workshops</i>	64	-	64
<i>Site improvements &amp; upkeep</i>	22,725	-	22,725
<i>Insurance</i>	2,782	-	2,782
<i>Farm animal costs</i>	10,071	-	10,071
<i>Utilities and rates</i>	10,391	-	10,391
<i>Bookkeeping &amp; payroll fees</i>	4,039	-	4,039
<i>Miscellaneous</i>	40	-	40
<i>Office costs</i>	1,079	-	1,079
<i>Fees &amp; memberships</i>	622	-	622
<i>Tools and equipment</i>	396	-	396
<i>Staff training</i>	24	-	24
<i>Postage and stationery</i>	1,010	-	1,010
<i>Materials</i>	2,597	-	2,597
<i>Publicity</i>	60	-	60
<i>Volunteer costs &amp; expenses</i>	-	-	-
<i>Staff travel</i>	135	-	135
<i>Staff refreshments &amp; subsistence</i>	476	-	476
<i>Gardening</i>	93	-	93
<i>Bank charges</i>	206	-	206
	<u>121,459</u>	<u>83,620</u>	<u>205,079</u>

### 7 Other

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	£	£	£	£
Independent examiner's fees	549	-	549	483
Accounts production	591	-	591	520
	<u>1,140</u>	<u>-</u>	<u>1,140</u>	<u>1,003</u>

### *Other - prior year*

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2023</i>
	£	£	£
<i>Independent examiner's fees</i>	483	-	483
<i>Accounts production</i>	520	-	520
	<u>1,003</u>	<u>-</u>	<u>1,003</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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### 8 Net incoming resources for the year

This is stated after charging:

	2024	2023
	£	£
Depreciation	18,292	19,003
Independent Examination	549	483
	<u>18,841</u>	<u>19,486</u>

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2024	2023
	£	£
Wages and salaries	114,721	121,807
Social security costs	7,471	9,623
Pension costs	1,957	2,268
Employer's allowance	(5,000)	(5,000)
	<u>119,149</u>	<u>128,698</u>

No employee received emoluments of more than £60,000 (2023: £Nil)

The average monthly head count was 9 staff (2023: 9 staff)

Total employee benefits paid to key management personnel during the year were £42,016 (2023: £41,309)

#### Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

### 10 Related Party Transactions

There were no related party transactions in the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 11 Tangible fixed assets

	Buildings	Fixtures & Fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2023	861,197	47,903	43,079	952,179
At 31 March 2024	<u>861,197</u>	<u>47,903</u>	<u>43,079</u>	<u>952,179</u>
<b>Depreciation</b>				
At 1 April 2023	131,359	31,680	22,335	185,374
Charge for the year	14,596	1,622	2,074	18,292
At 31 March 2024	<u>145,955</u>	<u>33,302</u>	<u>24,409</u>	<u>203,666</u>
<b>Net book value</b>				
At 31 March 2024	<u>715,242</u>	<u>14,601</u>	<u>18,670</u>	<u>748,513</u>
At 1 April 2023	<u>729,838</u>	<u>16,223</u>	<u>20,744</u>	<u>766,805</u>

### 12 Creditors: amounts falling due within one year

	2024	2023
	£	£
PAYE/NIC	1,753	3,107
Trade Creditors	563	-
Accruals	1,140	1,003
	<u>3,456</u>	<u>4,110</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

13 Movement in funds	At 01-Apr 2023 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2024 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	-	38,460	(33,014)	-	5,446
Bristol City Council - H A & Food	-	1,193	(1,193)	-	-
BNSSG Care Board	-	1,529	(1,529)	-	-
CLA Charitable Trust	-	4,000	(2,666)	-	1,334
CAF Warburtons	-	400	(400)	-	-
Henry Smith Charity	-	17,500	(2,212)	-	15,288
John James	-	4,110	(2,955)	-	1,155
Lottery (Com Fund)	-	10,857	(3,793)	-	7,064
Quartet - BYCA	-	691	(691)	-	-
The Nisbet Trust	-	11,000	(9,000)	-	2,000
OVO	-	25,000	(18,197)	-	6,803
Prince of Wales	-	2,500	(2,500)	-	-
Shaping Places 1 OCH North Bristol	-	3,600	(928)	-	2,672
Shaping Places 2	-	9,405	-	-	9,405
Medlock Charitable Trust	2,409	-	(2,409)	-	-
Nineveh Trust	246	5,000	(3,333)	-	1,913
Denman Charitable Trust	500	-	(500)	-	-
The Iron Mongers	-	3,871	(1,600)	-	2,271
Via MES	-	500	-	-	500
Building - asset depreciation	65,569	-	(1,311)	-	64,258
<b>Total restricted funds</b>	<b>68,724</b>	<b>139,616</b>	<b>(88,231)</b>	<b>-</b>	<b>120,109</b>
<b>Unrestricted funds</b>					
General funds	126,407	40,103	(82,515)	-	83,995
Designated:					
Asset depreciation	701,236	-	(16,981)	-	684,255
Windmill Hill City Fund	-	14,420	(10,463)	-	3,957
<b>Total unrestricted funds</b>	<b>827,643</b>	<b>54,523</b>	<b>(109,959)</b>	<b>-</b>	<b>772,207</b>
<b>Total funds</b>	<b>896,367</b>	<b>194,139</b>	<b>(198,190)</b>	<b>-</b>	<b>892,316</b>

### Notes:

The General fund balance, £83,995 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

### Purpose of restricted funds

Bristol City Council – Impact Fund	Delivery of services meeting local need, running & salary costs
Bristol City Council - H A & Food	Holiday activities for local children & families
BNSSG Care Board	Social prescribing research project
CLA Charitable Trust	Adult volunteering placements

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### Purpose of restricted funds continued

CAF Warburtons	Adult volunteering placements
Henry Smith	Delivering services that meet local need, running & salary costs
John James	Tools and materials re corporate volunteering
Lottery (Com Fund)	Salary and costs re volunteering
Quartet - BYCA	Holiday activities for local children
The Nisbet Trust	Salary costs and delivering volunteering opportunities for local people
OVO	Adult volunteering including salary and costs
Prince of Wales	Costs re volunteering placements
Shaping Places 1 OCH North Bristol	Local food security initiative
Shaping Places 2	After school cooking club for local children & families
Medlock Charitable Trust	Volunteering opportunities for children and young people
Nineveh Trust	Services for children and young people
Denman Charitable Trust	Delivering weekly walking groups for local people.
The Iron Mongers	Young Volunteers
Via MES	Activity costs
Building depreciation	Depreciation of building from restricted funds

### 14 Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	684,255	64,258	748,513
Cash at Bank and in Hand	89,333	-	55,851	145,184
Other Net Current Assets/(Liabilities)	(1,381)	-	-	(1,381)
<b>Total</b>	<b>87,952</b>	<b>684,255</b>	<b>120,109</b>	<b>892,316</b>

### Analysis of net assets between funds - prior year

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	718,901	66,907	785,808
Cash at Bank and in Hand	178,387	-	8,886	187,273
Other Net Current Assets/(Liabilities)	(16,388)	-	-	(16,388)
<b>Total</b>	<b>161,999</b>	<b>718,901</b>	<b>75,793</b>	<b>956,693</b>

LAWRENCE WESTON COMMUNITY FARM

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

16 Analysis of prior year funds, as required by paragraph 4.2. of the SORP

	<i>Prior Year</i> <i>Unrestricted</i> <i>Funds</i> <i>2023</i> <i>£</i>	<i>Prior Year</i> <i>Restricted</i> <i>Funds</i> <i>2023</i> <i>£</i>	<i>Prior Year</i> <i>Total</i> <i>Funds</i> <i>2023</i> <i>£</i>
<b>Income and Endowments From:</b>			
<i>Donations and legacies</i>	25,243	76,551	101,794
<i>Charitable activities</i>	23,364	-	23,364
<i>Other trading activities</i>	21,230	-	21,230
<b>Total</b>	<u>69,837</u>	<u>76,551</u>	<u>146,388</u>
<b>Expenditure On:</b>			
<i>Raising Funds</i>	632	-	632
<i>Charitable activities</i>	121,459	83,620	205,079
<i>Other</i>	1,003	-	1,003
<b>Total</b>	<u>123,094</u>	<u>83,620</u>	<u>206,714</u>
<b>Net income/(expenditure)</b>	(53,257)	(7,069)	(60,326)
<i>Transfers between funds</i>	-	-	-
<b>Net movement in funds</b>	<u>(53,257)</u>	<u>(7,069)</u>	<u>(60,326)</u>
<b>Reconciliation of Funds:</b>			
<i>Total funds brought forward</i>	880,900	75,793	956,693
<b>Total funds carried forward</b>	<u>827,643</u>	<u>68,724</u>	<u>896,367</u>

## LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

## 17 Movement in material funds for previous period

	At 01-Apr 2022 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2023 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	-	32,051	(32,051)	-	-
Henry Smith Charity	3,886	-	(3,886)	-	-
Quartet Catalyst Fund	-	15,000	(15,000)	-	-
The Nisbet Trust	-	10,000	(10,000)	-	-
Medlock Charitable Trust	-	5,000	(2,591)	-	2,409
Nineveh Trust	5,000	-	(4,754)	-	246
Denman Charitable Trust	-	500	-	-	500
WECA Community Support Fund	-	14,000	(14,000)	-	-
Building - asset depreciation	66,907	-	(1,338)	-	65,569
<b>Total restricted funds</b>	<u>75,793</u>	<u>76,551</u>	<u>(83,620)</u>	<u>-</u>	<u>68,724</u>
<b>Unrestricted funds</b>					
General funds	161,999	69,837	(105,429)	-	126,407
Designated:					
New Volunteer's Facility	-	-	-	-	-
Asset depreciation	718,901	-	(17,665)	-	701,236
<b>Total unrestricted funds</b>	<u>880,900</u>	<u>69,837</u>	<u>(123,094)</u>	<u>-</u>	<u>827,643</u>
<b>Total funds</b>	<u>956,693</u>	<u>146,388</u>	<u>(206,714)</u>	<u>-</u>	<u>896,367</u>

**Notes:**

The General fund balance, £161,999 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

**LAWRENCE WESTON COMMUNITY FARM**

England & Wales - Charity number 1046563

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# Accounts

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**LAWRENCE WESTON COMMUNITY FARM**

**FINANCIAL STATEMENTS**

**31 MARCH 2023**

**Charity Number 1046563**  
**Company Registration Number 03040752**

**LAWRENCE WESTON COMMUNITY FARM**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

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## LAWRENCE WESTON COMMUNITY FARM

### REFERENCE AND ADMINISTRATIVE INFORMATION

#### YEAR ENDED 31 MARCH 2023

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##### Status

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

##### Trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Tim Fell	Chair	
Joan Cox	Treasurer	
Sarah Cording	Member	
Sarah Bradley	Member	Resigned 25 <sup>th</sup> May 2023
Irina Povjakek	Member	
Katharina Byrne	Member	
Angie, Seward	Member	Appointed 10 <sup>th</sup> July 2023

##### Key Management Personnel

Paul Jayson                      Farm Manager

##### Registered Office

Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NF

##### Independent Examiner

Joanne Trowbridge MAAT, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

##### Bankers

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham, B1 2JB

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2023**

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Structure, Governance and Management**

#### **The Directors**

The Board of Directors, who are trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

#### **Organisational Structure**

The Organisation is a charitable company limited by guarantee, incorporated on 1st April 1995 and registered as a charity on 19th May 1995. The Company was established under a Memorandum of Association which established the objectives and the powers of the charitable company and is governed under its Articles of Association.

The Charity is managed by the Trustees (Directors of the Company) who form the Management Committee. Trustees are all volunteers and are elected annually by the 'members' of the farm at the Annual General Meeting. The Management Committee are advised by specialist advisory groups and sub-committees made up of Trustees and invited experts.

The Farm employs 9 regular staff (2 full-time and 7 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Volunteer & Farming Coordinator (FT), Administrator (PT), Fundraiser (PT) Growing Wellbeing Facilitator (PT) Weekend Farm Workers x 2 (PT), Children's Engagement Workers x2. Various sessional, freelance and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually approximately 80 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process via our volunteers committee which is coordinated by a volunteer.

Reports and suggestions from the volunteers committee and the staff team are captured and passed on to the Management Committee via the Farm Manager: three of our current Trustees started as 'hands on' volunteers at the farm.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Risk review**

The Trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that they the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

### Public Benefit statement

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

### Review of activities

#### The farm is particularly interested in:

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people
- Delivering services that help to address the ongoing detrimental impact of the pandemic on members of the local community.

### Implementation of our updated Business Plan 2023 - 2026

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

### Lawrence Weston Community Plan

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Meeting Local Need**

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

### **Volunteer Placements**

During the year 84 adults volunteered at the farm (89 in the previous year). The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 42 volunteer placements for young people aged between 12 and 17 years of age were also delivered (45 in the previous year).

### **Referred Placements for Adults**

We delivered 10 placements for local adults who were referred to the farm due to them being considered in most need by Social Services, GP's and other care professionals and service providers.

### **Duke of Edinburgh's Award Placements**

11 young people completed their DofE Award placements at the farm (10 in the previous year).

### **Corporate Engagement Sessions**

A total of 223 individuals from 7 companies participated in corporate engagement sessions at the farm during the year; an increase on the previous years when 113 people from 5 companies engaged with the farm.

### **Work Experience Placements**

22 work experience placements (25 in the previous year) were delivered for local young people undertaking accredited college / university courses mostly in Animal Care, Land Management and Ecology.

### **Visitors**

The farm attracted approximately 22,000 during the year. Our 2022 user survey indicated that 87% of visitors to the farm came from those wards with in our area of benefit where individuals experience most need.

### **Membership**

327 individuals (261 in 2021-22) became members of the farm during the year.

### **Improving Access to Psychological Therapy (IAPT) Sessions & Training**

As part of a new partnership between Lawrence Weston Community Farm, Vita Minds, Windmill Hill City Farm and St Werburghs City we delivered Wellbeing sessions for a total of 32 individuals including:

- Cooking for wellbeing
- Walking for wellbeing
- Woodland for wellbeing
- Gardening for wellbeing
- Craft for wellbeing
- Animal Care for wellbeing

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Support for Adults experiencing mental health challenges**

During the year the farm delivered a range of supportive groups, activities and services that helped to meet the needs of 34 individuals experiencing mental health challenges.

### **Informal training, learning and social activities**

We also delivered sessions enabling 96 local people to take part in informal training, learning activities and taster sessions including:

- Knit & Natter (40 weekly sessions)
- Herbs for Health (4 sessions)
- Tree planting (6 sessions)
- Bee Keeping (8 sessions)
- Gardening & Orchard Club (40 weekly sessions)
- Walking group (40 weekly sessions)

### **Children & Young People**

Throughout the year we delivered a range of services aimed at helping to meet the needs of local children and young people and their parents and carers including:

- **Volunteering Placements for Young People** – 42 (45 in the previous year) local young people benefited from the placements opportunities we offer at weekends throughout the year.
- **Farm Hands** – We delivered 200 x 2 hr sessions for local children aged between 8 and 11 during the year. These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need, 48 local children have benefited (40 in the previous year).
- **Farm Tots** – We delivered 42 weekly sessions for local toddlers and their parents / carers to socialize and take part in environmental and farm based activities. During the year a total of 82 (76 in 2021 – 22) toddlers and their families benefited from this service.
- **Holiday Activities** – Due to the ongoing impact of Covid 19, we were unable to deliver any specific holiday activities. However, the farm was used by thousands of local people as a safe, open access public green space throughout the school holidays.

### **Local Schools**

The ongoing impact of COVID19 resulted in fewer visits from local schools and nursery groups than was usual pre-pandemic. However, despite that, 290 children from 10 schools took part in tours of the farm focusing on issues such as sustainability, the environment and food production.

### **Community Woodland & Community Orchard**

Our community orchard and woodland remained open as public green space throughout the year and attract a wide range of visitors and acted as venues for the delivery of community events, Forest School sessions and our Growing Wellbeing initiative; a project helping to meet the needs of those managing and recovering from mental illness.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Community Events & Arts Activities**

The ongoing impact of COVID19 resulted a reduction in the delivery of community and arts events during the year. However, as part of our progression towards full service delivery, we are planning and seeking funding for a programme of events and activities in 2023/24

### **Publicity & Profile Raising**

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk), twitter (we now have 1011 followers) & face-book (3600 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 4,756 individuals

### **The Positive Impact of Our Work:**

The feedback gained through regular support sessions with our beneficiaries and the monitoring and evaluation of our service provision illustrates that:

#### **Reducing Isolation**

82% of our volunteers and placements said that they feel less isolated as a result of helping at the farm

#### **Increased skills and self confidence**

87% of our volunteers and placements said that they had learnt new skills whilst helping at the farm and 83% said that their confidence had improved.

#### **Gaining accredited qualifications**

22 local young people gained qualifications as a result of their college and work experience placements at the farm during grant period.

#### **Reduced levels of stress, anxiety and mental health problems (improved wellbeing)**

88% of our beneficiaries said that engaging with the farm through volunteering or placements had improved their general wellbeing and had reduced their stress and anxiety.

#### **Access to local training and improved employability**

Of those who accessed work experience placements and training at the farm, 81% said they thought doing so had improved their chances of gaining employment or progressing to further learning.

#### **Improved mental wellbeing**

92% of those who described themselves as having mental health issues said that they were better able to manage their condition.

#### **Gaining Employment or progressing to further learning**

15 of our beneficiaries who had previously been unemployed for a period of at least six months gained employment and 4 went on to further learning.

#### **Feeling happier and more content**

90% of our volunteers and placements said that engaging with the farm had made them feel happier and more content.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Better able to make long lasting positive changes to their life**

57% of our beneficiaries said that engaging with the farm had helped to feel more confident in the future and better able to make 'considered' life decisions.

We consider that the above clearly illustrates the success of the services we have delivered to local people during the year.

### **Quotes from service users and beneficiaries:**

'Meeting others with small children helped me to cope at a time when everything seemed to be going wrong.' Local Parent.

'I'd forgotten what it was like to enjoy myself, this place is wonderful.' Volunteer.

'They asked me what I had been doing since I was made redundant. I told them about helping at the farm, they seemed impressed. I got the job.' Adult volunteer.

'The farm helped me finish and pass my college course. It made me feel much more confident about finding a job and I'm sure the reference from the farm helped.' College placement who progressed to employment.

'My daughter was bullied at school because of her disability. She lost confidence around other children. Being at the Farm has helped. She has less worries about other children now. We all (rest of family) feel much happier.' Parent of young volunteer.

'After my husband died, he'd been ill for years and looking after him was about all I'd been doing, I felt completely lost. Coming here every week and getting to know the others has been such a relief. I can't tell you how much it has helped.' Local older person

### **Financial Review:**

#### **Grant and Contract Funding Secured during the year included:**

The farm secured £76,551 of grant funding during the year, £15,331 less than in the previous financial year, including:

Bristol City Council, Impact Fund 2	£32,051
Quartet Community Foundation	£15,000
The Nisbet Trust	£10,000
Medlock Charitable Trust	£5,000
WECA Community Support Fund	£14,000
Denman Charitable Trust	£500

#### **Community Business Enterprise**

Income from social enterprise activities, including room hire, delivery of training, corporate fees and sales of produce was £51,398 this being £9,579 more than in the previous year.

#### **Donations**

The farm received donations of £17,976 this being £10,170 more than in the previous period.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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### **Total Income / Expenditure**

The total income for the year to 31<sup>st</sup> March 2023 was £146,388, £4,145 more than in the previous year and total expenditure was £206,714 which was £48,396 more than the previous year. The accounts, therefore, show a deficit in the year of £60,326 after £19,003 having been charged for depreciation.

The deficit for the year reflects unexpected expenditure of £12,300 on repairing and upgrading the electricity supply to the farm site and an investment of £17,749 from our unrestricted reserves to provide a much needed new Mess Room facility for our wonderful volunteers and placements.

### **Plans for future periods:**

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan 2023-26** regarding the future development of the farm in line with identified local need.

### **Meeting the needs of mental health service users and those who are managing mental health issues**

- Developing new and exciting opportunities for individuals to benefit from the therapeutic value of community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – Developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - Generating more income through community business activities.

**Corporate Partnership Scheme** – Increasing income through developing new mutually beneficial partnerships with local businesses

**Community Education** – Increased access to accredited and informal learning opportunities for members of the local community

**Older People** – New services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – That help to individuals challenge multiple deprivation.

**Children & young people** – Delivering and acting as a venue for more services that help to meet the needs of local children and young people. For example, Forest School sessions in our community woodland.

**Engaging 'hard to reach' communities** - More partnership and out-reach work with other local service providers in order to help meet the needs of members of 'harder to reach' communities.

**Sustainability**—Increased emphasis on practicing, illustrating and promoting sustainability.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2023

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**COVID19 recovery**– Delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charly's policy on reserves**

Trustees recognise that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £827,643 in its unrestricted fund. However, the largest part of this £701,236 was tied up, and designated to, fixed assets. This, therefore, is not cash available to the farm.

The farm held £126,407 in its general fund which is above the Trustee's target range of between £50,000 and £90,000. However, the Trustee's expect this level of reserve to fall significantly over the next financial year given the current risks facing the farm relating to securing grant funding, rising costs and the continuing long-term impact of COVID19.

### **Responsibilities of the Board of Trustees**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**LAWRENCE WESTON COMMUNITY FARM  
TRUSTEES' REPORT  
YEAR ENDED 31 MARCH 2023**

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Approved by the trustees and signed on their behalf by:



..... Date 6/9/23.....

Tim Fell - Director

## LAWRENCE WESTON COMMUNITY FARM

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2023

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I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2023.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

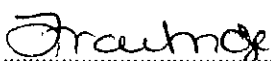
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

It should be noted that Bristol Community Accountants provide bookkeeping services to Lawrence Weston Farm. I confirm that my duties are segregated, and I am not involved in the day-to-day bookkeeping matters of the farm.

Joanne Trowbridge MAAT  
BCA CIC, The Park, Daventry Road  
Knowle, Bristol, BS4 1DQ

  
.....

Date.....2019/23

# LAWRENCE WESTON COMMUNITY FARM

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2023

		General Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	Note	£	£	£	£
<b>Incoming and Endowments from:</b>					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	25,243	76,551	101,794	102,700
Charitable activities	3	23,364	-	23,364	19,924
Other trading activities	4	21,230	-	21,230	19,619
<b>Total</b>		<b>69,837</b>	<b>76,551</b>	<b>146,388</b>	<b>142,243</b>
<b>Expenditure On:</b>					
Raising funds	5	632	-	632	341
Charitable activities	6	121,459	83,620	205,079	157,089
Other	7	1,003	-	1,003	888
<b>Total</b>		<b>123,094</b>	<b>83,620</b>	<b>206,714</b>	<b>158,318</b>
<b>Net income/(expenditure)</b>		<b>(53,257)</b>	<b>(7,069)</b>	<b>(60,326)</b>	<b>(16,075)</b>
<b>Net movement in funds</b>		<b>(53,257)</b>	<b>(7,069)</b>	<b>(60,326)</b>	<b>(16,075)</b>
<b>Total funds brought forward</b>		<b>880,900</b>	<b>75,793</b>	<b>956,693</b>	<b>972,768</b>
<b>Total Funds Carried Forward</b>	<b>13</b>	<b>827,643</b>	<b>68,724</b>	<b>896,367</b>	<b>956,693</b>

All of the activities of the charity are classed as continuing

The notes on pages 15 to 27 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

# LAWRENCE WESTON COMMUNITY FARM

## BALANCE SHEET

YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	11	766,805	785,808
<b>Current assets</b>			
Cash at bank and in hand		131,672	187,273
Livestock		2,000	1,970
<i>Total current assets</i>		<u>133,672</u>	<u>189,243</u>
<b>Creditors : Amounts falling due within one year</b>	12	(4,110)	(18,358)
<i>Net current assets or liabilities</i>		<u>129,562</u>	<u>170,885</u>
<b>Total net assets or liabilities</b>		<u>896,367</u>	<u>956,693</u>
<b>The Funds of the Charity</b>	13		
Restricted funds		68,724	75,793
Unrestricted funds		827,643	880,900
		<u>896,367</u>	<u>956,693</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.


The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 6/9/23 and are signed on their behalf by:



Tim Fell - Director



Joan Cox - Director

The notes on pages 15 to 27 form part of these financial statements

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### 1 Accounting Policies

#### Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity meets the definition of a public benefit entity as defined by FRS 102 and has therefore taken the advantage of the disclosure exemption available to it in relation to presentation of a cash flow statement.

#### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to the accounts for previous years.

#### Fund accounting

Unrestricted Funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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Volunteer help These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

### Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost less accumulated depreciation and impairment losses.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	10	% reducing balance
Equipment	10	% reducing balance
Buildings	2	% reducing balance

### Livestock

Livestock is included at the lower of cost or net realisable value.

### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### Income and Endowments From:

#### 2 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Grants	-	76,551	76,551	91,882
Donations	17,976	-	17,976	7,806
Corporate volunteering	6,940	-	6,940	2,775
Membership fees	327	-	327	237
	<u>25,243</u>	<u>76,551</u>	<u>101,794</u>	<u>102,700</u>

#### Donations and legacies - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants	30,256	61,626	91,882
Donations	7,806	-	7,806
Corporate volunteering	2,775	-	2,775
Membership fees	237	-	237
	<u>41,074</u>	<u>61,626</u>	<u>102,700</u>

#### 3 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Farm sessions / placements	4,799	-	4,799	9,072
Training	18,565	-	18,565	10,852
	<u>23,364</u>	<u>-</u>	<u>23,364</u>	<u>19,924</u>

#### Charitable Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Farm sessions / placements	9,072	-	9,072
Training	10,852	-	10,852
	<u>19,924</u>	<u>-</u>	<u>19,924</u>

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**4 Other Trading Activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Room hire	13,112	-	13,112	12,115
Sales	7,982	-	7,982	7,005
Other	136	-	136	499
	<u>21,230</u>	<u>-</u>	<u>21,230</u>	<u>19,619</u>

*Other Trading Activities - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Room hire	12,115	-	12,115
Sales	7,005	-	7,005
Other	499	-	499
	<u>19,619</u>	<u>-</u>	<u>19,619</u>

**Expenditure on:**

**5 Raising Funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Café stock purchases	632	-	632	341
	<u>632</u>	<u>-</u>	<u>632</u>	<u>341</u>

*Raising Funds - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Café stock purchases	297	44	341
	<u>297</u>	<u>44</u>	<u>341</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### 6 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Wages and outsourced labour	46,984	82,282	129,266	110,928
Depreciation	17,665	1,338	19,003	18,084
Activities and workshops	64	-	64	756
Site improvements & upkeep	22,725	-	22,725	3,376
Insurance	2,782	-	2,782	2,619
Farm animal costs	10,071	-	10,071	9,224
Utilities and rates	10,391	-	10,391	5,109
Bookkeeping & payroll fees	4,039	-	4,039	2,267
Miscellaneous	40	-	40	51
Office costs	1,079	-	1,079	1,772
Fees & memberships	622	-	622	557
Tools and equipment	396	-	396	491
Staff training	24	-	24	-
Postage and stationery	1,010	-	1,010	58
Materials	2,597	-	2,597	-
Publicity	60	-	60	-
Volunteer costs & expenses	-	-	-	494
Staff travel	135	-	135	154
Staff refreshments & subsistence	476	-	476	583
Gardening	93	-	93	353
Bank charges	206	-	206	213
	<u>121,459</u>	<u>83,620</u>	<u>205,079</u>	<u>157,089</u>

Continued...

**LAWRENCE WESTON COMMUNITY FARM**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

<i>Charitable Activities - prior year</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2022</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Wages and outsourced labour</i>	16,489	94,439	110,928
<i>Depreciation</i>	16,719	1,365	18,084
<i>Activities and workshops</i>	522	234	756
<i>Site improvements &amp; upkeep</i>	1,680	1,696	3,376
<i>Insurance</i>	2,619	-	2,619
<i>Farm animal costs</i>	5,077	4,147	9,224
<i>Utilities and rates</i>	4,937	172	5,109
<i>Bookkeeping &amp; payroll fees</i>	858	1,409	2,267
<i>Miscellaneous</i>	51	-	51
<i>Office costs</i>	1,534	238	1,772
<i>Fees &amp; memberships</i>	150	407	557
<i>Tools and equipment</i>	-	491	491
<i>Postage and stationery</i>	58	-	58
<i>Volunteer costs &amp; expenses</i>	494	-	494
<i>Staff travel</i>	114	40	154
<i>Recruitment / DBS</i>	290	293	583
<i>Gardening</i>	353	-	353
<i>Bank charges</i>	213	-	213
	<b>52,158</b>	<b>104,931</b>	<b>157,089</b>

**7 Other**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Independent examiner's fees	483	-	483	428
Accounts production	520	-	520	460
	<b>1,003</b>	<b>-</b>	<b>1,003</b>	<b>888</b>

<i>Other - prior year</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2022</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Independent examiner's fees</i>	428	-	428
<i>Accounts production</i>	460	-	460
	<b>888</b>	<b>-</b>	<b>888</b>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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### 8 Net Incoming resources for the year

This is stated after charging:

	2023	2022
	£	£
Depreciation	19,003	18,084
Independent Examination	483	428
	<u>19,486</u>	<u>18,512</u>

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2023	2022
	£	£
Wages and salaries	121,807	104,783
Social security costs	9,623	7,928
Pension costs	2,268	1,958
Employer's allowance	(5,000)	(4,000)
	<u>128,698</u>	<u>110,669</u>

No employee received emoluments of more than £60,000 (2022: £Nil)

The average monthly head count was 9 staff (2022: 8 staff)

Total employee benefits paid to key management personnel during the year were £37,341 (2022: £36,312)

#### Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

### 10 Related Party Transactions

There were no related party transactions in the year.

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**11 Tangible fixed assets**

	Buildings	Fixtures & Fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2022	861,197	47,903	43,079	952,179
At 31 March 2023	<u>861,197</u>	<u>47,903</u>	<u>43,079</u>	<u>952,179</u>
<b>Depreciation</b>				
At 1 April 2022	116,464	29,877	20,030	166,371
Charge for the year	14,895	1,803	2,305	19,003
At 31 March 2023	<u>131,359</u>	<u>31,680</u>	<u>22,335</u>	<u>185,374</u>
<b>Net book value</b>				
At 31 March 2023	<u>729,838</u>	<u>16,223</u>	<u>20,744</u>	<u>766,805</u>
At 31 March 2022	<u>744,733</u>	<u>18,026</u>	<u>23,049</u>	<u>785,808</u>

**12 Creditors: amounts falling due within one year**

	2023	2022
	£	£
PAYE/NIC	3,107	2,365
Trade Creditors	-	15,105
Accruals	1,003	888
	<u>4,110</u>	<u>18,358</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

13 Movement In funds	At 01-Apr 2022 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2023 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	-	32,051	(32,051)	-	-
Henry Smith Charity	3,886	-	(3,886)	-	-
Quartet Catalyst Fund	-	15,000	(15,000)	-	-
The Nisbet Trust	-	10,000	(10,000)	-	-
Medlock Charitable Trust	-	5,000	(2,591)	-	2,409
Nineveh Trust	5,000	-	(4,754)	-	246
Denman Charitable Trust	-	500	-	-	500
WECA Community Support Fund	-	14,000	(14,000)	-	-
Building - asset depreciation	66,907	-	(1,338)	-	65,569
<b>Total restricted funds</b>	<b>75,793</b>	<b>76,551</b>	<b>(83,620)</b>	<b>-</b>	<b>68,724</b>
<b>Unrestricted funds</b>					
General funds	161,999	69,837	(105,429)	-	126,407
Designated:					
Asset depreciation	718,901	-	(17,665)	-	701,236
<b>Total unrestricted funds</b>	<b>880,900</b>	<b>69,837</b>	<b>(123,094)</b>	<b>-</b>	<b>827,643</b>
<b>Total funds</b>	<b>956,693</b>	<b>146,388</b>	<b>(206,714)</b>	<b>-</b>	<b>896,367</b>

### Notes:

The General fund balance, £126,407 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

### Purpose of restricted funds

Bristol City Council – Impact Fund	Delivery of services meeting local need, running & salary costs
Henry Smith	Delivering services that meet local need, running & salary costs
Quartet Community Foundation Catalyst Fund	Delivering volunteering opportunities for local children and young people
The Nisbet Trust	Salary costs and delivering volunteering opportunities for local people
Medlock Charitable Trust	Volunteering opportunities for children and young people
Nineveh Trust	Services for children and young people
WECA Community Support Fund	Delivering courses, placements and activities for people experiencing mental health challenges.
Denman Charitable Trust	Delivering weekly walking groups for local people.
Building depreciation	Depreciation of building from restricted funds

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

### 14 Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	701,236	65,569	766,805
Cash at Bank and In Hand	128,517	-	3,155	131,672
Other Net Current Assets/(Liabilities)	(2,110)	-	-	(2,110)
<b>Total</b>	<b>126,407</b>	<b>701,236</b>	<b>68,724</b>	<b>896,367</b>

### Analysis of net assets between funds - prior year

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	718,901	66,907	785,808
Cash at Bank and In Hand	178,387	-	8,886	187,273
Other Net Current Assets/(Liabilities)	(16,388)	-	-	(16,388)
<b>Total</b>	<b>161,999</b>	<b>718,901</b>	<b>75,793</b>	<b>956,693</b>

### 15 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

LAWRENCE WESTON COMMUNITY FARM  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2023

16 *Analysis of prior year funds, as required by paragraph 4.2. of the SORP*

	<i>Prior Year Unrestricted Funds 2022 £</i>	<i>Prior Year Restricted Funds 2022 £</i>	<i>Prior Year Total Funds 2022 £</i>
<b><i>Income and Endowments From:</i></b>			
<i>Donations and legacies</i>	41,074	61,626	102,700
<i>Charitable activities</i>	19,924	-	19,924
<i>Other trading activities</i>	19,619	-	19,619
<b><i>Total</i></b>	<b><u>80,617</u></b>	<b><u>61,626</u></b>	<b><u>142,243</u></b>
<b><i>Expenditure On:</i></b>			
<i>Raising Funds</i>	297	44	341
<i>Charitable activities</i>	52,158	104,931	157,089
<i>Other</i>	888	-	888
<b><i>Total</i></b>	<b><u>53,343</u></b>	<b><u>104,975</u></b>	<b><u>158,318</u></b>
<b><i>Net income/(expenditure)</i></b>	<b>27,274</b>	<b>(43,349)</b>	<b>(16,075)</b>
<i>Transfers between funds</i>	-	-	-
<b><i>Net movement in funds</i></b>	<b><u>27,274</u></b>	<b><u>(43,349)</u></b>	<b><u>(16,075)</u></b>
<b><i>Reconciliation of Funds:</i></b>			
<i>Total funds brought forward</i>	853,626	119,142	972,768
<b><i>Total funds carried forward</i></b>	<b><u>880,900</u></b>	<b><u>75,793</u></b>	<b><u>956,693</u></b>

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2023**

**17 Movement in material funds for previous period**

	At 01-Apr 2021 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2022 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	24,417	16,026	(40,443)	-	-
Henry Smith Charity	19,660	25,600	(41,374)	-	3,886
BBC Children in Need	2,498	-	(2,498)	-	-
The Nisbet Trust	-	10,000	(10,000)	-	-
The Spielman Charitable Trust	-	-	-	-	-
Medlock Charitable Trust	-	5,000	(5,000)	-	-
Nlneveh Trust	-	5,000	-	-	5,000
Colours	4,295	-	(4,295)	-	-
Building - asset depreciation	68,272	-	(1,365)	-	66,907
<b>Total restricted funds</b>	<b>119,142</b>	<b>61,626</b>	<b>(104,975)</b>	<b>-</b>	<b>75,793</b>
<b>Unrestricted funds</b>					
General funds	124,336	80,617	(36,624)	(6,330)	161,999
Designated:					
New Volunteer's Facility	8,775	-	-	(8,775)	-
Asset depreciation	720,515	-	(16,719)	15,105	718,901
<b>Total unrestricted funds</b>	<b>853,626</b>	<b>80,617</b>	<b>(53,343)</b>	<b>-</b>	<b>880,900</b>
<b>Total funds</b>	<b>972,768</b>	<b>142,243</b>	<b>(158,318)</b>	<b>-</b>	<b>956,693</b>

**Notes:**

The General fund balance, £161,999 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

**LAWRENCE WESTON COMMUNITY FARM**

England & Wales - Charity number 1046563

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# Accounts

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**LAWRENCE WESTON COMMUNITY FARM**

**FINANCIAL STATEMENTS**

**31 MARCH 2022**

**Charity Number 1046563**

**Company Registration Number 03040752**

**LAWRENCE WESTON COMMUNITY FARM**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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## **LAWRENCE WESTON COMMUNITY FARM**

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2022**

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#### **Status**

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

#### **Trustees**

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Tim Fell	Chair	
Joan Cox	Treasurer	
Sarah Cording	Member	
Sarah Bradley	Member	Appointed November 2021
Irina Povjakel	Member	Appointed November 2021
Katharine Byrne	Member	Appointed November 2021

#### **Key Management Personnel**

Paul Jayson	Farm Manager
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#### **Registered Office**

Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NF

#### **Independent Examiner**

Joanne Trowbridge MAAT, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

#### **Bankers**

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham, B1 2JB

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES REPORT**

**YEAR ENDED 31 MARCH 2022**

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Structure, Governance and Management**

#### **The Directors**

The Board of Directors, who are trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

#### **Organisational Structure**

The Organisation is a charitable company limited by guarantee, incorporated on 1st April 1995 and registered as a charity on 19th May 1995. The Company was established under a Memorandum of Association which established the objectives and the powers of the charitable company and is governed under its Articles of Association.

The Charity is managed by the Trustees (Directors of the Company) who form the Management Committee. Trustees are all volunteers and are elected annually by the 'members' of the farm at the Annual General Meeting. The Management Committee are advised by specialist advisory groups and sub-committees made up of Trustees and invited experts.

The Farm employs 8 regular staff (2 full-time and 6 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Volunteer & Farming Coordinator (FT), Administrator (PT) Growing Wellbeing Facilitator (PT) Weekend Farm Workers x 2 (PT), Children's Engagement Workers x2. Various sessional, freelance, and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually 100 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process via our volunteers committee which is coordinated by a volunteer.

Reports and suggestions from the volunteers committee and the staff team are captured and passed on to the Management Committee via the Farm Manager. Five of the Trustees who served during the year started as 'hands on' volunteers at the farm.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

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### **Risk review**

The trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that they the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES REPORT**

**YEAR ENDED 31 MARCH 2022**

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- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

### **Public Benefit statement**

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

### **Review of activities**

**The farm is particularly interested in:**

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people
- Delivering services that help to address the ongoing detrimental impact of the pandemic on members of the local community

### **Implementation of our updated Business Plan 2019 - 2022**

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

### **Lawrence Weston Community Plan**

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

### **Meeting Local Need**

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

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### **Volunteer Placements**

During the year 89 adults volunteered at the farm, this is significantly more than the previous year's figure of 37 illustrating that our service delivery is recovering from the detrimental impact of Covid19. The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 45 (previous year 21) volunteer placements for young people aged between 12 and 17 years of age were delivered.

### **Duke of Edinburgh's Award Placements**

10 young people completed their DofE Award placements at the farm (6 in the previous year)

### **Corporate Engagement Sessions**

A total of 113 Individuals (42 in the previous year) from 5 companies (2 companies in the previous year) attended corporate engagement sessions at the farm during the year.

### **Work Experience Placements**

We provided places for 25 (previous year 11) young people needing work experience placements during the year as part of their college animal care courses.

### **Visitors**

The farm usually attracted approximately 22,000 per year. Our 2020 user survey illustrates that 89% of visitors to the farm come from those wards with in our area of benefit where individuals experience most need.

### **Membership**

261 individuals became members of the farm during the year.

### **Improving Access to Psychological Therapy (IAPT) Sessions & Training**

As part of a new partnership between Lawrence Weston Community Farm, Vita Minds, Windmill Hill City Farm and St Werburghs City we delivered Wellbeing sessions for a total of 39 individuals including:

- Cooking for wellbeing
- Walking for wellbeing
- Woodland for wellbeing
- Gardening for wellbeing
- Craft for wellbeing
- Animal Care for wellbeing

### **Informal training & learning**

We also delivered sessions enabling 233 local people to take part in informal training, learning activities and taster sessions including:

- Chicken Keeping (2 sessions)
- Smallholding Training (2 sessions)
- Knit & Natter (40 weekly sessions)
- Herbs for Health (4 sessions)
- Tree planting (6 sessions)
- Printing (1 sessions)

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

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- Foraging (6 sessions)
- Bee Keeping (8 sessions)
- Gardening & Orchard Club (40 weekly sessions)
- Walking group (40 weekly sessions)

### Children & Young People

Despite Covid19 restrictions, the farm was able to deliver a limited range of services aimed at helping to meet the needs of local children and young people including, although the number of sessions and of those participating were less than in the previous year:

- **Volunteering Placements for Young People** – 45 local young people benefited from the placements opportunities we offer at weekends throughout the year.
- **Farm Hands** – We delivered 200 x 2 hr sessions for local children aged between 8 and 11 during the year. These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need. 40 local children have benefited.
- **Farm Tots** – We delivered 42 weekly sessions for local toddlers and their parents / carers to socialize and take part in environmental and farm based activities. During the year a total of 76 toddlers and their families benefited from this service.
- **Holiday Activities** – Due to the ongoing impact of Covid 19, we were unable to deliver any specific holiday activities. However, the farm was used by thousands of local people as a safe, open access public green space throughout the school holidays.

### Local Schools

The ongoing impact of COVID19 resulted in fewer visits from local schools and nursery groups than was usual pre-pandemic. However, despite that, 200 children from 8 schools took part in tours of the farm focusing on issues such as sustainability, the environment and food production.

### Community Woodland & Community Orchard

Our community orchard and woodland remained open as public green space throughout the year and attract a wide range of visitors. Once our full service delivery has been resumed, both facilities will act as venues for the delivery of community events and our Growing Wellbeing initiative, a project helping to meet the needs of those managing and recovering from, mental illness.

### Community Events & Arts Activities

The ongoing impact of COVID19 resulted a reduction in the delivery of community and arts events during the year. However, as part of our progression towards full service delivery, we are planning and seeking funding for a programme of events and activities in 2022/23.

### Publicity & Profile Raising

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk) twitter (we now have 1003 followers) & face-book (3377 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 4,561 individuals

### The Impact of Our Work:

Examples of the positive differences our work makes, as reported by our beneficiaries:

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

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- 85% said that their employability had improved
- 93% said they felt more confident as a result of engaging with the farm
- 88% reported reduced feelings of isolation
- 94% said their general wellbeing had improved
- 47% said they were better able to manage their mental health issues
- 84% reported feeling less stressed and anxious
- 66% said they had made new friendships and that they had stronger support networks

Quotes from service users and beneficiaries:

*"... a great local community project. Thank you to all its dedicated volunteers"*

*"Great morning feeding the animals and exploring the farm in the sunshine. It was our first visit but we'll definitely be back!"*

*"Thank you for all you do for the community and for nature."*

*"The work you all do is amazing and you make the farm such a special place."*

*"Volunteering at the farm has given me a new sense of purpose"*

*"Being here makes me happy and helps me get through the rest of the week"*

*"I've made new friends ... I feel less lonely"*

*I feel more confident ...didn't think I could do half of the things I've ended up doing here"*

### **Financial Review:**

#### **Grant and Contract Funding Secured during the year Included:**

The farm secured £91,882 of grant funding during the year, £68,110 less than in the previous financial year, including:

Bristol City Council, Impact Fund	£16,026
Henry Smith Charity	£25,600
The Nisbet Trust	£10,000
Medlock Charitable Trust	£5,000
Nineveh Trust	£5,000

#### **Community Business Enterprise**

Income from social enterprise activities, including room hire, delivery of training and sales of produce was £42,579 this being £17,888 more than in the previous year.

#### **Donations**

The farm received donations of £8,042 this being £4,708 more than in the previous period.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

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### **Total Income / Expenditure**

The total income for the year to 31st March 2022 was £142,243, £45,774 less than in the previous year and total expenditure was £158,318 which was £9,230 less than the previous year. The accounts, therefore, show a deficit in the year of £16,075 after £18,084 having been charged for depreciation.

### **Plans for future periods:**

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan** regarding the future development of the farm in line with identified local need.

**Meeting the needs of mental health service users and those who are managing mental health issues** - developing new and exciting opportunities for individuals to benefit from the therapeutic value of community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - generating more income through community business activities.

**New Corporate Partnership Scheme** – new mutually beneficial partnerships with local businesses

**Community Education** – increased access to accredited and informal learning opportunities for members of the local community

**Older People** – developing new services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – that help to individuals challenge multiple deprivation.

**Children & young people** – developing and acting as a venue for more services that help to meet the needs of local children and young people. For example, Forest School sessions in our community woodland.

**Better facility for our wonderful volunteers** – securing the funding needed (approximately £15,000) to replace the dilapidated facility our volunteers currently work out of; £8,775 having been secured to date.

**Engaging 'hard to reach' communities** - more partnership and out-reach work with other local service providers in order to help meet the needs of members of 'harder to reach' communities.

**Sustainability** – increased emphasis on practicing, illustrating and promoting sustainability.

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES REPORT**

**YEAR ENDED 31 MARCH 2022**

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**COVID19 recovery** – delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charly's policy on reserves**

Trustees recognize that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst-case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £880,900 in its unrestricted fund. However, the largest part of this £718,901 was tied up (and designated to) fixed assets. This, therefore, is not cash available to the farm.

The farm held £161,999 in its general fund which is above the Trustee's target range of between £50,000 and £90,000. However, the Trustee's expect this level of reserve to fall significantly over the next financial year given the current risks facing the farm relating to securing grant funding and the long-term impact of COVID19.

### **Responsibilities of the Board of Trustees**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LAWRENCE WESTON COMMUNITY FARM  
TRUSTEES REPORT  
YEAR ENDED 31 MARCH 2022

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Approved by the trustees and signed on their behalf by:



.....

Date 30/09/22.....

Tim Fell - Director

# LAWRENCE WESTON COMMUNITY FARM

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2022

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I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2022.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

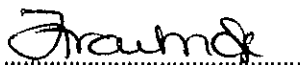
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

It should be noted that Bristol Community Accountants provide bookkeeping services to Lawrence Weston Farm. I confirm that my duties are segregated, and I am not involved in the day-to-day bookkeeping matters of the farm.

Joanne Trowbridge MAAT  
BCA CIC, The Park, Daventry Road  
Knowle, Bristol, BS4 1DQ

  
.....

Date..... 31/10/22

# LAWRENCE WESTON COMMUNITY FARM

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2022

	Note	General Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming and Endowments from:</b>					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	41,074	61,626	102,700	163,587
Charitable activities	3	19,924	-	19,924	9,167
Other trading activities	4	19,619	-	19,619	15,263
<b>Total</b>		<b>80,617</b>	<b>61,626</b>	<b>142,243</b>	<b>188,017</b>
<b>Expenditure On:</b>					
Raising funds	5	297	44	341	1,362
Charitable activities	6	52,158	104,931	157,089	165,359
Other	7	888	-	888	827
<b>Total</b>		<b>53,343</b>	<b>104,975</b>	<b>158,318</b>	<b>167,548</b>
<b>Net income/(expenditure)</b>		<b>27,274</b>	<b>(43,349)</b>	<b>(16,075)</b>	<b>20,469</b>
Transfers between funds	14	-	-	-	-
<b>Net income/(expenditure) before other gains and losses</b>		<b>27,274</b>	<b>(43,349)</b>	<b>(16,075)</b>	<b>20,469</b>
Other recognised gains/(losses)		-	-	-	-
<b>Net movement in funds</b>		<b>27,274</b>	<b>(43,349)</b>	<b>(16,075)</b>	<b>20,469</b>
<b>Total funds brought forward</b>		<b>853,626</b>	<b>119,142</b>	<b>972,768</b>	<b>952,299</b>
<b>Total Funds Carried Forward</b>	14	<b>880,900</b>	<b>75,793</b>	<b>956,693</b>	<b>972,768</b>

All of the activities of the charity are classed as continuing

The notes on pages 14 to 26 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

# LAWRENCE WESTON COMMUNITY FARM

## BALANCE SHEET

YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	11	785,808	788,787
<b>Current assets</b>			
Debtors	12	-	62
Cash at bank and In hand		187,273	188,134
Livestock		1,970	2,050
<i>Total current assets</i>		<u>189,243</u>	<u>190,246</u>
<b>Creditors : Amounts falling due within one year</b>	13	(18,358)	(6,265)
<i>Net current assets or liabilities</i>		<u>170,885</u>	<u>183,981</u>
<b>Total net assets or liabilities</b>		<u>956,693</u>	<u>972,768</u>
<b>The Funds of the Charity</b>	14		
Restricted funds		75,793	119,142
Unrestricted funds		880,900	853,626
		<u>956,693</u>	<u>972,768</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

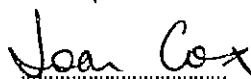
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 30/09/22 and are signed on their behalf by:



Tim Fell - Director



Joan Cox - Director

The notes on pages 14 to 26 form part of these financial statements

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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### 1 Accounting Policies

#### Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity meets the definition of a public benefit entity as defined by FRS 102 and has therefore taken the advantage of the disclosure exemption available to it in relation to presentation of a cash flow statement.

#### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to the accounts for previous years.

#### Fund accounting

Unrestricted Funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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Volunteer help These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

### Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost less accumulated depreciation and impairment losses.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	10	% reducing balance
Equipment	10	% reducing balance
Buildings	2	% reducing balance

### Livestock

Livestock is included at the lower of cost or net realisable value.

### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### Income and Endowments From:

#### 2 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Grants	30,256	61,626	91,882	159,992
Donations	7,806	-	7,806	3,334
Corporate volunteering	2,775	-	2,775	-
Membership fees	237	-	237	261
	<u>41,074</u>	<u>61,626</u>	<u>102,700</u>	<u>163,587</u>

#### Donations and legacies - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Grants	30,014	129,978	159,992
Donations	3,334	-	3,334
Corporate volunteering	-	-	-
Membership fees	261	-	261
	<u>33,609</u>	<u>129,978</u>	<u>163,587</u>

#### 3 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Farm sessions / placements	9,072	-	9,072	2,969
Training	10,852	-	10,852	6,198
Clubs	-	-	-	-
	<u>19,924</u>	<u>-</u>	<u>19,924</u>	<u>9,167</u>

#### Charitable Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Farm sessions / placements	2,700	269	2,969
Training	3,905	2,293	6,198
Clubs	-	-	-
	<u>6,605</u>	<u>2,562</u>	<u>9,167</u>

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**4 Other Trading Activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Room hire	12,115	-	12,115	9,319
Sales	7,005	-	7,005	5,536
Other	499	-	499	408
	<u>19,619</u>	<u>-</u>	<u>19,619</u>	<u>15,263</u>

*Other Trading Activities - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Room hire	9,319	-	9,319
Sales	5,536	-	5,536
Other	669	-	669
	<u>15,524</u>	<u>-</u>	<u>15,524</u>

**Expenditure on:**

**5 Raising Funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Café stock purchases	297	44	341	1,362
	<u>297</u>	<u>44</u>	<u>341</u>	<u>1,362</u>

*Raising Funds - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Café stock purchases	1,362	-	1,362
	<u>1,362</u>	<u>-</u>	<u>1,362</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### 6 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Wages and outsourced labour	16,489	94,439	110,928	120,949
Depreciation	16,719	1,365	18,084	18,715
Activities and workshops	522	234	756	1,038
Site improvements & upkeep	1,680	1,696	3,376	5,094
Insurance	2,619	-	2,619	2,592
Farm animal costs	5,077	4,147	9,224	5,454
Utilities and rates	4,937	172	5,109	4,161
Bookkeeping & payroll fees	858	1,409	2,267	2,992
Miscellaneous	51	-	51	5
Office costs	1,534	238	1,772	2,054
Fees & memberships	150	407	557	1,011
Tools and equipment	-	491	491	-
Staff training	-	-	-	-
Postage and stationery	58	-	58	198
Materials	-	-	-	222
Publicity	-	-	-	40
Volunteer costs & expenses	494	-	494	57
Staff travel	114	40	154	105
Staff Refreshments & Subsistence	290	293	583	489
Gardening	353	-	353	-
Bank charges	213	-	213	183
	<u>52,158</u>	<u>104,931</u>	<u>157,089</u>	<u>165,359</u>

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

<i>Charitable Activities - prior year</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2021 £</i>
<i>Wages and outsourced labour</i>	7,628	113,321	120,949
<i>Depreciation</i>	17,322	1,393	18,715
<i>Activities and workshops</i>	468	570	1,038
<i>Site Improvements &amp; upkeep</i>	1,103	3,991	5,094
<i>Insurance</i>	92	2,500	2,592
<i>Farm animal costs</i>	2,256	3,198	5,454
<i>Utilities and rates</i>	379	3,782	4,161
<i>Bookkeeping &amp; payroll fees</i>	1,817	1,175	2,992
<i>Miscellaneous</i>	1	4	5
<i>Office costs</i>	1,520	534	2,054
<i>Fees &amp; memberships</i>	972	39	1,011
<i>Tools and equipment</i>	-	-	-
<i>Staff training</i>	-	-	-
<i>Postage and stationery</i>	85	113	198
<i>Materials</i>	158	64	222
<i>Publicity</i>	40	-	40
<i>Volunteer costs &amp; expenses</i>	57	-	57
<i>Staff travel</i>	105	-	105
<i>Recruitment / DBS</i>	436	53	489
<i>Gardening</i>	-	-	-
<i>Bank charges</i>	133	50	183
	<u>34,572</u>	<u>130,787</u>	<u>165,359</u>

### 7 Other

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2022 £</b>	<b>Total Funds 2021 £</b>
Independent examiner's fees	428	-	428	399
Accounts Production	460	-	460	428
	<u>888</u>	<u>-</u>	<u>888</u>	<u>827</u>

### *Other - prior year*

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2021 £</i>
<i>Independent examiner's fees</i>	399	-	399
<i>Accounts Production</i>	428	-	428
	<u>827</u>	<u>-</u>	<u>827</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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### 8 Net Incoming resources for the year

This is stated after charging:

	2022	2021
	£	£
Depreciation	18,084	18,715
Independent Examination	888	827
	<u>18,972</u>	<u>19,542</u>

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2022	2021
	£	£
Wages and salaries	104,783	112,170
Social security costs	7,928	5,044
Pension costs	1,958	2,246
Employer's allowance	(4,000)	(4,000)
	<u>110,669</u>	<u>115,460</u>

No employee received emoluments of more than £60,000 (2021: £Nil)

The average monthly head count was 8 staff (2021: 7 staff)

Total employee benefits paid to key management personnel during the year were £36,312 (2021: 36,475)

#### Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021: £Nil) neither were they reimbursed expenses during the year (2021: £Nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £Nil).

### 10 Related Party Transactions

There were no related party transactions in the year.

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**11 Tangible fixed assets**

	Buildings	Fixtures & Fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2021	861,197	47,903	27,974	937,074
Additions	-	-	15,105	15,105
At 31 March 2022	<u>861,197</u>	<u>47,903</u>	<u>43,079</u>	<u>952,179</u>
<b>Depreciation</b>				
At 1 April 2021	101,266	27,874	19,147	148,287
Charge for the year	15,198	2,003	883	18,084
At 31 March 2022	<u>116,464</u>	<u>29,877</u>	<u>20,030</u>	<u>166,371</u>
<b>Net book value</b>				
At 31 March 2022	<u>744,733</u>	<u>18,026</u>	<u>23,049</u>	<u>785,808</u>
At 31 March 2021	<u>759,931</u>	<u>20,029</u>	<u>8,827</u>	<u>788,787</u>

**12 Debtors**

	2022 £	2021 £
Trade debtors	-	62
	<u>-</u>	<u>62</u>

**13 Creditors: amounts falling due within one year**

	2022 £	2021 £
PAYE/NIC	2,365	2,036
Independent Examination	888	825
Trade Creditors	15,105	290
Accruals	-	3,114
	<u>18,358</u>	<u>6,265</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### 14 Movement in funds

	At 01-Apr 2021 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2022 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	24,417	16,026	(40,443)	-	-
Henry Smith Charity	19,660	25,600	(41,374)	-	3,886
BBC Children In Need	2,498	-	(2,498)	-	-
The Nisbet Trust	-	10,000	(10,000)	-	-
Medlock Charitable Trust	-	5,000	(5,000)	-	-
Nineveh Trust	-	5,000	-	-	5,000
Cclors	4,295	-	(4,295)	-	-
Building - asset depreciation	68,272	-	(1,365)	-	66,907
Total restricted funds	<u>119,142</u>	<u>61,626</u>	<u>(104,975)</u>	<u>-</u>	<u>75,793</u>
<b>Unrestricted funds</b>					
General funds	124,336	80,617	(36,624)	(6,330)	161,999
Designated:					
New Volunteer's Facility	8,775	-	-	(8,775)	-
Asset depreciation	720,515	-	(16,719)	15,105	718,901
Total unrestricted funds	<u>853,626</u>	<u>80,617</u>	<u>(53,343)</u>	<u>-</u>	<u>880,900</u>
<b>Total funds</b>	<u>972,768</u>	<u>142,243</u>	<u>(158,318)</u>	<u>-</u>	<u>956,693</u>

#### Notes:

The General fund balance, £161,999 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

#### Purpose of restricted funds

Bristol City Council – Impact Fund	Delivery of services meeting local need, running & salary costs
Henry Smith	Delivering services that meet local need, running & salary costs
BBC Children in Need	Services for local children & salary costs
The Nisbet Trust	Salary costs and delivering volunteering opportunities for local people
Medlock Charitable Trust	Volunteering opportunities for children and young people
Nineveh Trust	Services for children and young people
Cclors	Covid19 recovery and services that meet local need, running and salary costs

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### 15 Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	718,901	66,907	785,808
Cash at Bank and In Hand	178,387	-	8,886	187,273
Other Net Current Assets/(Liabilities)	(16,388)	-	-	(16,388)
<b>Total</b>	<b>161,999</b>	<b>718,901</b>	<b>75,793</b>	<b>956,693</b>

### Analysis of net assets between funds - Prior Year

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	720,515	68,272	788,787
Cash at Bank and in Hand	128,489	8,775	50,870	188,134
Other Net Current Assets/(Liabilities)	(4,153)	-	-	(4,153)
<b>Total</b>	<b>124,336</b>	<b>729,290</b>	<b>119,142</b>	<b>972,768</b>

### 16 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

**LAWRENCE WESTON COMMUNITY FARM**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**17 Analysis of prior year funds, as required by paragraph 4.2. of the SORP**

	<i>Prior Year</i> <i>Unrestricted</i> <i>Funds</i> <i>2021</i> <i>£</i>	<i>Prior Year</i> <i>Restricted</i> <i>Funds</i> <i>2021</i> <i>£</i>	<i>Prior Year</i> <i>Total</i> <i>Funds</i> <i>2021</i> <i>£</i>
<b><i>Income and Endowments From:</i></b>			
<i>Donations and legacies</i>	33,609	129,978	163,587
<i>Charitable activities</i>	6,605	2,562	9,167
<i>Other trading activities</i>	15,263	-	15,263
<b>Total</b>	<b>55,477</b>	<b>132,540</b>	<b>188,017</b>
<b><i>Expenditure On:</i></b>			
<i>Raising Funds</i>	1,362	-	1,362
<i>Charitable activities</i>	34,572	130,787	165,359
<i>Other</i>	827	-	827
<b>Total</b>	<b>36,761</b>	<b>130,787</b>	<b>167,548</b>
<b>Net Income/(expenditure)</b>	<b>18,716</b>	<b>1,753</b>	<b>20,469</b>
<i>Transfers between funds</i>	-	-	-
<b>Other Recognised Gains/Losses</b>	-	-	-
<b>Net movement in funds</b>	<b>18,716</b>	<b>1,753</b>	<b>20,469</b>
<b><i>Reconciliation of Funds:</i></b>			
<i>Total funds brought forward</i>	834,910	117,389	952,299
<b>Total funds carried forward</b>	<b>853,626</b>	<b>119,142</b>	<b>972,768</b>

LAWRENCE WESTON COMMUNITY FARM  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2022

18 Movement in material funds for previous period

	At 01-Apr 2020 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2021 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	9,744	46,969	(32,296)	-	24,417
Henry Smith Charity	15,378	24,700	(20,418)	-	19,660
BBC Children in Need	206	11,971	(9,679)	-	2,498
The Nisbet Trust	10,758	-	(10,758)	-	-
The Spielman Charitable Trust	2,458	-	(2,458)	-	-
The Wesleyan Foundation	9,180	-	(9,180)	-	-
Ambition Lawrence Weston	-	2,000	(2,000)	-	-
Cclors	-	46,900	(42,605)	-	4,295
Building - asset depreciation	69,665	-	(1,393)	-	68,272
<b>Total restricted funds</b>	<b>117,389</b>	<b>132,540</b>	<b>(130,787)</b>	<b>-</b>	<b>119,142</b>
<b>Unrestricted funds</b>					
General funds	88,298	55,477	(19,439)	-	124,336
Designated:					
New Volunteer's Facility	8,775	-	-	-	8,775
Asset depreciation	737,837	-	(17,322)	-	720,515
<b>Total unrestricted funds</b>	<b>834,910</b>	<b>55,477</b>	<b>(36,761)</b>	<b>-</b>	<b>853,626</b>
<b>Total funds</b>	<b>952,299</b>	<b>188,017</b>	<b>(167,548)</b>	<b>-</b>	<b>972,768</b>

**Notes:**

The General fund balance, £124,336 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

**LAWRENCE WESTON COMMUNITY FARM**

England & Wales - Charity number 1046563

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# Accounts

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**LAWRENCE WESTON COMMUNITY FARM**

**FINANCIAL STATEMENTS**

**31 MARCH 2021**

**Charity Number 1046563**

**Company Registration Number 03040752**

**LAWRENCE WESTON COMMUNITY FARM**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

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# LAWRENCE WESTON COMMUNITY FARM

## REFERENCE AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2021

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### Status

Lawrence Weston Community Farm is a company limited by guarantee (registration number 03040752) and granted charitable status by the Charity Commission under number 1046563.

### Trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Sarah Cording	Chair	
Joan Cox	Member	
Tim Fell	Member	
George Oakenfold	Member	
Alison Murphy	Treasurer	Resigned 25 <sup>th</sup> June 2020
Robin Hicks	Member	Resigned 10 <sup>th</sup> May 2021
Richard Booth-Davey	Member	Resigned 1 <sup>st</sup> December 2020
Peter Llewellyn	Member	Resigned 10 <sup>th</sup> May 2021

### Key Management Personnel

Paul Jayson	Farm Manager
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### Registered Office

Saltmarsh Drive, Lawrence Weston, Bristol, BS11 0NF

### Independent Examiner

Joanne Trowbridge MAAT, Bristol Community Accountants CIC, Daventry Road, Knowle, Bristol, BS4 1DQ

### Bankers

Unity Trust Bank PLC, Nine Brindley Place, 4 Oozells Square, Birmingham, B1 2JB

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Structure, Governance and Management**

#### **The Directors**

The Board of Directors, who are trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Trustees are elected by members annually at the Annual General Meeting. A vacancy may be filled or an additional Trustee appointed by co-option, but a co-opted Trustee holds office only until the next Annual General Meeting.

#### **Organisational Structure**

The Organisation is a charitable company limited by guarantee, incorporated on 1st April 1995 and registered as a charity on 19th May 1995. The Company was established under a Memorandum of Association which established the objectives and the powers of the charitable company and is governed under its Articles of Association.

The Charity is managed by the Trustees (Directors of the Company) who form the Management Committee. Trustees are all volunteers and are elected annually by the 'members' of the farm at the Annual General Meeting. The Management Committee are advised by specialist advisory groups and sub-committees made up of Trustees and invited experts.

The Farm employs 8 regular staff (3 full-time and 5 part-time) who are responsible for coordinating the farm's day-to-day operation and the services, projects and programmes delivered by the charity. The staff team is managed by a full-time Farm Manager and comprises: Education Coordinator (FT), Volunteer & Farming Coordinator (FT), Administrator (PT) Weekend Farm Worker x 2 (PT), Children's Engagement Workers x2. Various sessional, freelance and temporary project staff are also employed as required.

In addition to the paid staff the Farm is supported by a large number of volunteers (both adults and children). Usually 100 adults regularly volunteer at the Farm per year. All volunteers are recruited and supported in line with the Farm's volunteer policy. Volunteers are actively encouraged to participate in the farm's decision making process via our volunteers committee which is coordinated by a volunteer.

Reports and suggestions from the volunteers committee and the staff team are captured and passed on to the Management Committee via the Farm Manager. Five of the Trustees who served during the year started as 'hands on' volunteers at the farm.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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### **Risk review**

The trustees have assessed the major risk to which the organisation is exposed, in particular those related to operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks.

Internal risks are minimised by the implementation of effective systems and control procedures, which ensure appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the charity.

An annual health and safety audit is undertaken with daily/weekly checks taking place in line with the organisations Health & safety Policy.

### **COVID 19**

The farm followed Gov UK guidelines regarding COVID 19 lockdowns and was, therefore, closed to the public for various periods during the year. During lockdowns, the staff team maintained contact with as many beneficiaries as possible, ensured the welfare of the livestock and the security of farm site. That, along with the continued support of our funders and the COVID recovery funding we were able to secure, means that the Trustees consider the farm to be a going concern and that it is well placed to resume its service delivery after COVID 19 restrictions are lifted.

### **Objectives and activities**

The objects of the charity are:

To promote the benefit of the inhabitants of and persons employed in, the wards of Avonmouth/Kingsweston/Henbury/Westbury-on-Trym/Southmead (hereinafter called the beneficiaries) and the neighbourhood thereof (hereinafter called "the area of benefit") without distinction of sex, or of political, religious or other opinions by associating the local authorities and/or voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objects of improving the conditions of life for the said inhabitants, particularly of those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

To advance the education of the said beneficiaries, and particularly young members of the public at large, in agriculture, horticulture, homecrafts, country life and related subjects and in the principles of good citizenship and self-discipline, through their leisure activities so that they develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society, and their conditions of life may be improved.

To promote among the inhabitants of the area of benefit humanity and morality by educating them in care and consideration for all animals, particularly animals in need of care and protection; and for these purposes to care for and exhibit animals in common agricultural and domestic use so that the public, particularly the younger members thereof, will learn a greater awareness of and appreciation of such animals.

# **LAWRENCE WESTON COMMUNITY FARM**

## **TRUSTEES REPORT**

**YEAR ENDED 31 MARCH 2021**

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To provide education and training for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances, resident in the said area of benefit, so as to prepare them for any trade, occupation or services and thereby advance them in life or enable them to earn their own livelihood.

To relieve physically or mentally handicapped or disabled or deprived inhabitants of the said area of benefit by providing as a remedial recreational or therapeutic activity facilities, subject where appropriate to the consent of the medical advisors of all such persons.

- To provide a supportive community managed asset with rich and diverse activities that is accessible to all
- To run accessible accredited and non accredited educational programs
- To maintain and establish links with schools, colleges, voluntary agencies and community organizations in the area of benefit
- To provide a wide range of accessible volunteering and placement opportunities
- To promote environmental awareness through educational activities and practice at the farm
- To provide a safe and supportive environment that enables and encourages community ownership, participation and development

### **Public Benefit statement**

The Trustees regularly monitor and evaluate the Farm's activities and are of the view that they are in line with our Aims and Objectives, and that these are justifiably cited as delivering a public benefit.

### **Review of activities**

#### **COVID19 and our service delivery**

During lockdowns and periods of COVID19 related restrictions we adapted some of our service delivery and provided support to our most vulnerable beneficiaries via the phone, online and our social media platforms. A total of 122 people were contacted on a regular basis during lockdowns.

COVID 19 restrictions and lockdowns significantly reduced the number of people who were able to visit the farm, the number of local people who directly benefited from our service delivery and the number of sessions and activities we were able to deliver during the year. However, we anticipate that, post-lockdown, demand for our service delivery will remain high and that we will be able to make a significant contribution to supporting the local community to recover from COVID 19.

However, despite COVID 19, there have been many achievements this year and the management committee of the farm remains committed to the ongoing development of the organisation as a hub of community regeneration delivering services that help to meet the changing needs of local communities in Lawrence Weston and the surrounding areas.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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The farm is particularly interested in:

- Combating those factors that create and perpetuate exclusion, disadvantage and multiple deprivation
- Delivering services that promote and facilitate health, wellbeing and enable people to better manage mental health issues
- Facilitating local people and groups to develop stronger communities
- Supporting local people towards employment and training
- Promoting and practicing sustainability
- Acting as an agent for positive, long lasting, social change
- Delivering services that meet the needs of children, young people and their families/carers
- Delivering services that meet the needs of older people

### Implementation of our updated Business Plan 2019 - 2022

We undertake a rolling review of and regularly update our Business Plan. The Management Committee of the farm uses the Business Plan to inform and guide the development of the organisation within the context of a rapidly changing funding, social and economic environment.

### Lawrence Weston Community Plan

The farm has continued to work in partnership with Bristol City Council, Ambition Lawrence Weston, other service providers and local residents to support the implementation of the local Community Plan.

### Meeting Local Need

The farm helps to meet local need by delivering a wide range of social, environmental, educational, economic and recreational services and facilities, including:

### Volunteer Placements

During the year 37 adults volunteered at the farm, this is significantly less than the previous year's figure of 118 due to the impact of COVID19. The majority of our volunteers live in the local community, which is amongst the most deprived in Bristol. During the year 21 (previous year 61) volunteer placements for young people aged between 12 and 17 years of age were delivered.

### Duke of Edinburgh's Award Placements

6 young people completed their DofE Award placements at the farm

### Corporate Engagement Sessions

A total of 42 individuals from 2 companies (previous year 248 people from 10 companies) attended one of the 2 (previous year 13) corporate engagement sessions at the farm during the year.

### Work Experience Placements

We provided places for 11 (previous year 48) young people needing work experience placements during the year as part of their college animal care courses.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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### Visitors

The farm usually attracts approximately 22,000 per year. Our 2019 user survey illustrated that 87% of visitors to the farm come from those wards within our area of benefit where individuals experience the most need.

### Membership

The farm now has 193 members.

### Accredited Training

Due to COVID19 we were unable to deliver any accredited training courses this year. In the previous year 44 local people completed accredited training courses at the farm.

### Informal training & learning

Again due to COVID19, we were unable to deliver any of our usual informal training and learning opportunities. In the previous year 372 local people took part in informal training, learning activities and taster sessions including:

- Chicken Keeping
- Smallholding Training
- Talking Tables (Cooking based sessions for older people)
- Herbs for Health
- Tree planting
- Printing
- Foraging
- Bee Keeping
- Gardening Group

### Children & Young People

Despite Covid19 restrictions, the farm was able to deliver a limited range of services aimed at helping to meet the needs of local children and young people including, although the number of sessions and of those participating were less than in the previous year:

- **Farm Hands** – We delivered 40 (200 sessions in the previous year) x 2 hr sessions for local children during the year These sessions, focusing on animal care and farm activities, are for children referred to the farm by local schools and care professionals as being in most need. 20 (40 in the previous year) local children have benefited.
- **Farm Tots** – 10 (42 in previous year) weekly sessions for toddlers and their parents / carers to socialize and take part in environmental and farm based activities were delivered during the year, with a total of 56 (107 in previous year) local parents / carers and their children benefiting.
- **Holiday Activities** – We were unable to deliver any holiday activities due to COVID19. In the previous year the farm delivered 19 half day activity sessions which were attended by a total of 1,697 people who took part in activities focusing on the natural world, recycling, rural crafts, healthy eating, food growing, the environment and general wellbeing.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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### Local Schools

Again due to COVID19, we were unable to deliver any school tours during the year. In the previous year 517 local school children from 15 schools took part in school tours of the farm focusing on issues such as sustainability, the environment and food production.

### Community Woodland & Community Orchard

Our community orchard remained open as a public space throughout the year however the community woodland was closed during lockdowns. It is hoped that once COVID19 restrictions are fully lifted both facilities will continue to attract a wide range of visitors and school groups as well as acting as the venue for the delivery of community events and our Growing Wellbeing initiative, a project helping to meet the needs of those managing and recovering from, mental illness.

### Community Events & Arts Activities

We delivered 3 small targeted, community events. Each event was attended 6 local families. In the previous year the farm delivered 6 large community events and arts activities, which were attended by a total of 2,330 local people.

### Publicity & Profile Raising

The farm has continued to raise its profile, thus enabling more people to know about, contribute to and benefit from the services it provides. This has involved expanding our website [www.lwfarm.org.uk](http://www.lwfarm.org.uk), twitter (we now have 992 followers) & face-book (3078 followers), web links to a range of other local and city wide service providers, e-newsletters sent to 3,977 individuals

### The Impact of Our Work:

Examples of the positive differences our work makes, as reported by our beneficiaries:

- 83% said that their employability had improved
- 95% said they felt more confident as a result of engaging with the farm
- 86% reported reduced feelings of isolation
- 96% said their general wellbeing had improved
- 42% said they were better able to manage their mental health issues
- 82% reported feeling less stressed and anxious
- 62% said they had made new friendships and that that they had stronger support networks

Quotes from service users and beneficiaries:

"You calling me made me feel that someone cared, that I wasn't alone"

"Being able to volunteer at the farm again has made a tremendous difference to how I'm feeling ... I was getting very, very low"

"Everything was closing in on me and being able to chat about little things ... the new kid goats and the vegetable gardens helped me to get through the bad days"

Feedback about the farm from other users:

"Good luck. It is a wonderful asset for the City"

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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"My children spent the day on the farm yesterday. So great to have somewhere to go to roam freely and feel at ease these days! Thank you for what you do"

"Walking through the Farm each day and seeing the animals has really cheered up this year! Thank you to all the staff, and the volunteers, who work so hard to make it such a great place for the local community, and beyond!"

We also received comments from members of the local community who followed the farm during lockdowns via our social media platforms saying that just knowing the farm was still there and that it would be open again after COVID19 really cheered them up and gave them hope.

### Financial Review:

#### Grant and Contract Funding Secured during the year included:

The farm secured £159,992 of grant funding during the year, £31,597 more than in the previous financial year, including:

Bristol City Council, Impact Fund	£46,969
Henry Smith Charity	£24,700
BBC Children in Need	£11,971
CCLORS	£46,900

#### Community Business Enterprise

Income from social enterprise activities, including room hire, delivery of training and sales of produce was £24,430 this being £3,068 less than in the previous year due to COVID19.

#### Donations

The farm received donations of £3,334 this being £15,741 less than the previous period due to our having received two large one off donations in 2019/20.

#### Total Income / Expenditure

The total income for the year to 31<sup>st</sup> March 2021 was £188,017 an increase of £8,557 on the previous year and total expenditure was £167,548 which was £13,328 less than the previous year. The accounts, therefore, show a surplus within the year of £20,469 after £18,715 having been charged for depreciation.

#### Plans for future periods:

As long as they remain relevant to the needs of the community, the Trustees are keen to ensure the farm continues to deliver its existing range of successful services and opportunities for local people.

However, following ongoing community consultation and evaluation, they have identified the following as being areas of potential growth and development:

**Implementation of the revised Business Plan** regarding the future development of the farm in line with identified local need.

**Meeting the needs of mental health service users and those who are managing mental health issues**  
- developing new and exciting opportunities for individuals to benefit from the therapeutic value of

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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community farming, growing and engaging with the natural environment in a supported and social setting.

**Health and wellbeing** – developing new initiatives that enable local people to improve their health and wellbeing.

**Community Enterprise** - generating more income through community business activities.

**New Corporate Partnership Scheme** – new mutually beneficial partnerships with local businesses

**Community Education** – increased access to accredited and informal learning opportunities for members of the local community

**Older People** – developing new services that help to meet the needs of older local people.

**Additional volunteering and placement opportunities** – that help to individuals challenge multiple deprivation.

**Better facility for our wonderful volunteers** – securing the funding needed (approximately £15,000) to replace the dilapidated facility our volunteers currently work out of; £8,775 having been secured to date.

**Engaging ‘hard to reach’ communities** - more partnership and out-reach work other local service providers in order to help meet the needs of members of ‘harder to reach’ communities.

**Sustainability**—increased emphasis on illustrating and promoting sustainability.

**COVID19 recovery**— delivering services that help local people to recover from the initial and ongoing detrimental impact of COVID19.

### **Brief statement of the Charity’s policy on reserves**

Trustees recognize that managing reserves is a tricky balancing act. Too much in reserves and Trustees could be accused of hoarding; too little and should a worst-case scenario occur, then Trustees would be unable to meet obligations to staff, animals and creditors. Trustees believe it is prudent to have unrestricted reserves amounting to a sum sufficient to cover salaries and running costs for between 3 -6 months in case of a significant drop in funding.

The Trustees therefore aim to maintain a free cash reserve level between £50,000 and £90,000.

### **Unrestricted General Fund**

At year end, the farm held a total of £853,626 in its unrestricted fund. However, the largest part of this £720,515 was tied up (and designated to) fixed assets. This, therefore, is not cash available to the farm.

The farm held £124,336 in its general fund which is above the Trustee’s target range of between £50,000 and £90,000. However, the Trustee’s consider this level of reserve to be prudent given the current risks facing the farm relating to securing grant funding, the long-term impact of COVID19 and potential unexpected costs.

# LAWRENCE WESTON COMMUNITY FARM

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

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### Responsibilities of the Board of Trustees

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to both ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law, regulations and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

  
.....

Date 3/9/2021  
.....

Sarah Cording - Director

# LAWRENCE WESTON COMMUNITY FARM

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2021

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I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2021 which are set out on pages 12 – 26.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

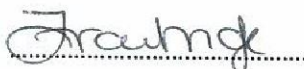
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

It should be noted that Bristol Community Accountants provide bookkeeping services to Lawrence Weston Farm. I confirm that my duties are segregated, and I am not involved in the day to day bookkeeping matters of the farm.

Joanne Trowbridge MAAT  
BCA CIC, The Park, Daventry Road  
Knowle, Bristol, BS4 1DQ



Date.....20/9/21

# LAWRENCE WESTON COMMUNITY FARM

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2021

	Note	General Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Incoming and Endowments from:</b>					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	33,609	129,978	163,587	151,962
Charitable activities	3	6,605	2,562	9,167	9,192
Other trading activities	4	15,263	-	15,263	18,306
<b>Total</b>		<b>55,477</b>	<b>132,540</b>	<b>188,017</b>	<b>179,460</b>
<b>Expenditure On:</b>					
Raising funds	5	1,362	-	1,362	999
Charitable activities	6	34,572	130,787	165,359	179,194
Other	7	827	-	827	683
<b>Total</b>		<b>36,761</b>	<b>130,787</b>	<b>167,548</b>	<b>180,876</b>
<b>Net income/(expenditure)</b>		<b>18,716</b>	<b>1,753</b>	<b>20,469</b>	<b>(1,416)</b>
Transfers between funds	14	-	-	-	-
<b>Net income/(expenditure) before other gains and losses</b>		<b>18,716</b>	<b>1,753</b>	<b>20,469</b>	<b>(1,416)</b>
Other recognised gains/(losses)		-	-	-	-
<b>Net movement in funds</b>		<b>18,716</b>	<b>1,753</b>	<b>20,469</b>	<b>(1,416)</b>
<b>Total funds brought forward</b>		<b>834,910</b>	<b>117,389</b>	<b>952,299</b>	<b>953,715</b>
<b>Total Funds Carried Forward</b>	14	<b>853,626</b>	<b>119,142</b>	<b>972,768</b>	<b>952,299</b>

All of the activities of the charity are classed as continuing

The notes on pages 14 to 26 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

# LAWRENCE WESTON COMMUNITY FARM

## BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	11	788,787	807,502
<b>Current assets</b>			
Debtors	12	62	-
Cash at bank and in hand		188,134	146,621
Livestock		2,050	1,890
<i>Total current assets</i>		<u>190,246</u>	<u>148,511</u>
<b>Creditors : Amounts falling due within one year</b>	13	(6,265)	(3,714)
<i>Net current assets or liabilities</i>		<u>183,981</u>	<u>144,797</u>
<b>Total net assets or liabilities</b>		<u>972,768</u>	<u>952,299</u>
<b>The Funds of the Charity</b>	14		
Restricted funds		119,142	117,389
Unrestricted funds		853,626	834,910
		<u>972,768</u>	<u>952,299</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

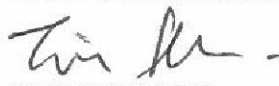
Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 3/5/21 and are signed on their behalf by:

  
.....  
Tim Fell - Director

  
.....  
Sarah Cording - Director

The notes on pages 14 to 26 form part of these financial statements



# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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Volunteer help These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

### Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost less accumulated depreciation and impairment losses.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	10	% reducing balance
Equipment	10	% reducing balance
Buildings	2	% reducing balance

### Livestock

Livestock is included at the lower of cost or net realisable value.

### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discounts due.

### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### Income and Endowments From:

#### 2 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Grants	30,014	129,978	159,992	128,395
Donations	3,334	-	3,334	19,075
Corporate volunteering	-	-	-	4,300
Membership fees	261	-	261	192
	<u>33,609</u>	<u>129,978</u>	<u>163,587</u>	<u>151,962</u>

#### Donations and legacies - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Grants	-	128,395	128,395
Donations	19,075	-	19,075
Corporate volunteering	4,300	-	4,300
Membership fees	192	-	192
	<u>23,567</u>	<u>128,395</u>	<u>151,962</u>

#### 3 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Farm sessions / placements	2,700	269	2,969	6,653
Training	3,905	2,293	6,198	2,509
Clubs	-	-	-	30
	<u>6,605</u>	<u>2,562</u>	<u>9,167</u>	<u>9,192</u>

#### Charitable Activities - prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Farm sessions / placements	6,384	269	6,653
Training	2,509	-	2,509
Clubs	30	-	30
	<u>8,923</u>	<u>269</u>	<u>9,192</u>

**LAWRENCE WESTON COMMUNITY FARM**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2021**

**4 Other Trading Activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Room hire	9,319	-	9,319	13,314
Sales	5,536	-	5,536	4,992
Other	408	-	408	-
	<u>15,263</u>	<u>-</u>	<u>15,263</u>	<u>18,306</u>

*Other Trading Activities - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Room hire	12,949	365	13,314
Sales	4,992	-	4,992
Other	-	-	-
	<u>17,941</u>	<u>365</u>	<u>18,306</u>

**Expenditure on:**

**5 Raising Funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Café stock purchases	1,362	-	1,362	999
	<u>1,362</u>	<u>-</u>	<u>1,362</u>	<u>999</u>

*Raising Funds - prior year*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Café stock purchases	793	206	999
	<u>793</u>	<u>206</u>	<u>999</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 6 Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Wages and outsourced labour	7,628	113,321	120,949	126,089
Depreciation	17,322	1,393	18,715	19,388
Activities and workshops	468	570	1,038	5,547
Site improvements & upkeep	1,103	3,991	5,094	3,061
Insurance	92	2,500	2,592	3,725
Farm animal costs	2,256	3,198	5,454	9,176
Utilities and rates	379	3,782	4,161	5,245
Bookkeeping & payroll fees	1,817	1,175	2,992	2,511
Miscellaneous	1	4	5	1
Office costs	1,520	534	2,054	1,867
Fees & memberships	972	39	1,011	944
Tools and equipment	-	-	-	99
Staff training	-	-	-	89
Postage and stationery	85	113	198	621
Materials	158	64	222	452
Publicity	40	-	40	118
Volunteer costs & expenses	57	-	57	21
Staff travel	105	-	105	41
Staff Refreshments & Subsistence	436	53	489	-
Gardening	-	-	-	14
Bank charges	133	50	183	185
	<u>34,572</u>	<u>130,787</u>	<u>165,359</u>	<u>179,194</u>

Continued...

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

<i>Charitable Activities - prior year</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2020 £</i>
<i>Wages and outsourced labour</i>	21,744	104,345	126,089
<i>Depreciation</i>	17,966	1,422	19,388
<i>Activities and workshops</i>	3,475	2,072	5,547
<i>Site improvements &amp; upkeep</i>	3,061	-	3,061
<i>Insurance</i>	3,725	-	3,725
<i>Farm animal costs</i>	9,176	-	9,176
<i>Utilities and rates</i>	5,245	-	5,245
<i>Bookkeeping &amp; payroll fees</i>	2,511	-	2,511
<i>Miscellaneous</i>	1	-	1
<i>Office costs</i>	1,767	100	1,867
<i>Fees &amp; memberships</i>	902	42	944
<i>Tools and equipment</i>	99	-	99
<i>Staff training</i>	-	89	89
<i>Postage and stationery</i>	621	-	621
<i>Materials</i>	107	345	452
<i>Publicity</i>	118	-	118
<i>Volunteer costs &amp; expenses</i>	21	-	21
<i>Staff travel</i>	41	-	41
<i>Recruitment / DBS</i>	-	-	-
<i>Gardening</i>	14	-	14
<i>Bank charges</i>	185	-	185
	<u>70,779</u>	<u>108,415</u>	<u>179,194</u>

### 7 Other

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2021 £</i>	<i>Total Funds 2020 £</i>
Independent examiner's fees	399	-	399	379
Accounts Production	428	-	428	304
	<u>827</u>	<u>-</u>	<u>827</u>	<u>683</u>

### *Other - prior year*

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2020 £</i>
<i>Independent examiner's fees</i>	379	-	379
<i>Accounts Production</i>	304	-	304
	<u>683</u>	<u>-</u>	<u>683</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 8 Net incoming resources for the year

This is stated after charging:

	2021	2020
	£	£
Depreciation	18,715	19,388
Independent Examination	827	683
	<u>19,542</u>	<u>20,071</u>

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2021	2020
	£	£
Wages and salaries	112,170	113,219
Social security costs	5,044	8,794
Pension costs	2,246	2,210
Employer's allowance	(4,000)	(3,000)
	<u>115,460</u>	<u>121,223</u>

No employee received emoluments of more than £60,000 (2020: £Nil)

The average monthly head count was 7 staff (2020: 8 staff)

Total employee benefits paid to key management personnel during the year were £36,475 (2020: 35,260)

#### Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

### 10 Related Party Transactions

There were no related party transactions in the year.

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 11 Tangible fixed assets

	Buildings	Fixtures & Fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2020	861,197	47,903	27,974	937,074
Additions	-	-	-	-
At 31 March 2021	<u>861,197</u>	<u>47,903</u>	<u>27,974</u>	<u>937,074</u>
<b>Depreciation</b>				
At 1 April 2020	85,757	25,649	18,166	129,572
Charge for the year	15,509	2,225	981	18,715
At 31 March 2021	<u>101,266</u>	<u>27,874</u>	<u>19,147</u>	<u>148,287</u>
<b>Net book value</b>				
At 31 March 2021	<u>759,931</u>	<u>20,029</u>	<u>8,827</u>	<u>788,787</u>
At 31 March 2020	<u>775,440</u>	<u>22,254</u>	<u>9,808</u>	<u>807,502</u>

### 12 Debtors

	2021 £	2020 £
Trade debtors	62	-
	<u>62</u>	<u>-</u>

### 13 Creditors: amounts falling due within one year

	2021 £	2020 £
PAYE/NIC	2,036	2,359
Independent Examination	825	683
Trade Creditors	290	-
Accruals	3,114	672
	<u>6,265</u>	<u>3,714</u>

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

14 Movement in funds	At 01-Apr 2020 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2021 £
<b>Restricted funds</b>					
Bristol City Council - Impact Fund	9,744	46,969	(32,296)	-	24,417
Henry Smith Charity	15,378	24,700	(20,418)	-	19,660
BBC Children in Need	206	11,971	(9,679)	-	2,498
The Nisbet Trust	10,758	-	(10,758)	-	-
The Spielman Charitable Trust	2,458	-	(2,458)	-	-
The Wesleyan Foundation	9,180	-	(9,180)	-	-
Ambition Lawrence Weston	-	2,000	(2,000)	-	-
Cclors	-	46,900	(42,605)	-	4,295
Building - asset depreciation	69,665	-	(1,393)	-	68,272
<b>Total restricted funds</b>	<b>117,389</b>	<b>132,540</b>	<b>(130,787)</b>	<b>-</b>	<b>119,142</b>
<b>Unrestricted funds</b>					
General funds	88,298	55,477	(19,439)	-	124,336
Designated:					
New Volunteer's Facility	8,775	-	-	-	8,775
Asset depreciation	737,837	-	(17,322)	-	720,515
<b>Total unrestricted funds</b>	<b>834,910</b>	<b>55,477</b>	<b>(36,761)</b>	<b>-</b>	<b>853,626</b>
<b>Total funds</b>	<b>952,299</b>	<b>188,017</b>	<b>(167,548)</b>	<b>-</b>	<b>972,768</b>

### Notes:

The General fund balance, £124,336 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.

### Purpose of restricted funds

BAB Talking Tables	Activities and sessions for local older people
Bristol City Council – Impact Fund	Delivery of services meeting local need, running & salary costs
Henry Smith	Delivering services that meet local need, running & salary costs
BBC Children in Need	Services for local children & salary costs
Quartet Community Foundation	Holiday activities for local children
The Nisbet Trust	Volunteering opportunities, running & salary costs
The Spielman Charitable Trust	Services for children & young people
The Wesleyan Foundation	Services and opportunities for young people
Ambition Lawrence Weston	Services for children and young people
Cclors	Covid19 recovery and services that meet local need, running and salary costs

# LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 15 Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	720,515	68,272	788,787
Cash at Bank and in Hand	128,489	8,775	50,870	188,134
Other Net Current Assets/(Liabilities)	(4,153)	-	-	(4,153)
<b>Total</b>	<b>124,336</b>	<b>729,290</b>	<b>119,142</b>	<b>972,768</b>

### Analysis of net assets between funds - Prior Year

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	737,837	69,665	807,502
Cash at Bank and in Hand	90,122	8,775	47,724	146,621
Other Net Current Assets/(Liabilities)	(1,824)	-	-	(1,824)
<b>Total</b>	<b>88,298</b>	<b>746,612</b>	<b>117,389</b>	<b>952,299</b>

### 16 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

LAWRENCE WESTON COMMUNITY FARM  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2021

17 Analysis of prior year funds, as required by paragraph 4.2. of the SORP

	<i>Prior Year Unrestricted Funds 2020 £</i>	<i>Prior Year Restricted Funds 2020 £</i>	<i>Prior Year Total Funds 2020 £</i>
<b>Income and Endowments From:</b>			
Donations and legacies	23,567	128,395	151,962
Charitable activities	8,923	269	9,192
Other trading activities	17,941	365	18,306
<b>Total</b>	<u>50,431</u>	<u>129,029</u>	<u>179,460</u>
<b>Expenditure On:</b>			
Raising Funds	793	206	999
Charitable activities	70,779	108,415	179,194
Other	683	-	683
<b>Total</b>	<u>72,255</u>	<u>108,621</u>	<u>180,876</u>
<b>Net income/(expenditure)</b>	(21,824)	20,408	(1,416)
Transfers between funds	-	-	-
<b>Other Recognised Gains/Losses</b>	-	-	-
<b>Net movement in funds</b>	<u>(21,824)</u>	<u>20,408</u>	<u>(1,416)</u>
<b>Reconciliation of Funds:</b>			
Total funds brought forward	856,734	96,981	953,715
<b>Total funds carried forward</b>	<u>834,910</u>	<u>117,389</u>	<u>952,299</u>

## LAWRENCE WESTON COMMUNITY FARM

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

## 18 Movement in material funds for previous period

	At 01-Apr 2019 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2020 £
<b>Restricted funds</b>					
BAB Talking tables	-	11,566	(11,566)	-	-
Bristol City Council - Impact Fund	5,918	47,179	(43,353)	-	9,744
Henry Smith Charity	7,346	23,700	(15,668)	-	15,378
BBC Children in Need	67	11,971	(11,832)	-	206
Quartet Community Foundation	-	2,100	(2,100)	-	-
The Nisbet Trust	11,591	16,000	(16,833)	-	10,758
The Spielman Charitable Trust	-	5,000	(2,542)	-	2,458
The Wesleyan Foundation	-	9,180	-	-	9,180
IAPT Contract	-	2,333	(2,333)	-	-
Building - asset depreciation	71,087	-	(1,422)	-	69,665
Big Lottery:					
Celebrate	351	-	(351)	-	-
Big Local:					
Older People's Activities	621	-	(621)	-	-
<b>Total restricted funds</b>	<b>96,981</b>	<b>129,029</b>	<b>(108,621)</b>	<b>-</b>	<b>117,389</b>
<b>Unrestricted funds</b>					
General funds	100,931	50,431	(54,289)	(8,775)	88,298
Designated:					
New Volunteer's Facility	-	-	-	8,775	8,775
Asset depreciation	755,803	-	(17,966)	-	737,837
<b>Total unrestricted funds</b>	<b>856,734</b>	<b>50,431</b>	<b>(72,255)</b>	<b>-</b>	<b>834,910</b>
<b>Total funds</b>	<b>953,715</b>	<b>179,460</b>	<b>(180,876)</b>	<b>-</b>	<b>952,299</b>

## Notes:

The General fund balance, £88,298 represents the free reserves available to the farm at the end of the year.

The asset depreciation fund represents the value of unrestricted fixed assets held on the balance sheet at year end. There is also a restricted asset depreciation fund.