



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 01/09/20

To Period end date 31/08/21

Charity name: MICKLE TRAFFORD PRE SCHOOL

Charity registration number: 1046551

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To deliver minimum OFSTED standards or above and follow Early Years Foundation Programme while enhancing the development and education of children under statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Continue to enhance experience of children and parent/carers through continuing improved communication and structured sharing of children's EYFS development</p> <p>Continued to have a strong committee who are well informed through regular meetings and participation</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	20/21 has been a financially uncertain year due to the impact of the Coronavirus. The charity made a loss but had reserves to cover this. The main impact due to the pandemic has been felt this year and continues to drain 21/22 as income has suffered and demand for services below usual expectations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are maintained to cover commitments in case of financial failure. Any other reserves are used to enhance facilities – toys, equipment and building maintenance in compliance with relevant Governance.
Amount of reserves held	Para 1.22	£30,278
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Income has suffered and the Committee will be reviewing financial viability in 21/22 dependent on performance.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees from parent and local government free entitlement, fundraising and adjoining room hire.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Costs/wages increasing faster than the Government childcare funding rates which places increasing pressure on income. The Committee can introduce additional charges should the need arise however these are voluntary and parents may opt not to pay. Falling birth rate and changes in working patterns affect the numbers of children requiring Preschool style childcare. Closure due to lack of income.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	PLA 2011 Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	TRUST
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by voluntary Management Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are a member of the Early Years Alliance and comply with their most recent policies and procedures
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Reviewed by OFSTED periodically to ensure required standards are maintained
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	MICKLE TRAFFORD PRE SCHOOL
Other name the charity uses	
Registered charity number	1046551
Charity's principal address	School Lane Mickle Trafford Chester CH2 4EF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Linford	Chair		
2	Rob Kinder	Secretary	Resigned 14/10/20	
3	Laura Oulton	Treasurer		
4	Thomas Oulton	Committee Member		
5	Jonathan Linford	Committee Member		
6	Lyndsey McCallion	Committee Member / Setting Manager	Resigned from Committee 19/4/22	
7	Robynne Wadsworth	Committee Member	Resigned 14/10/20	
8	Caitlin Phillips	Committee Member / Setting Manager	Resigned 14/10/20	
9				
10	Alexis Draper	Committee Member	Appointed 12/10/21	
11	Christine Siddons	Committee Member	Appointed 12/10/21	
12	Katey Massey	Committee Member	Appointed 16/2/22	
13	Lucy Allwood	Committee Member	Appointed 16/2/22	

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature(s)	Kate Linford	
Full name(s)	Kate Linford	
Position (eg Secretary, Chair, etc)	Chair	
Date	20/05/2022	

MICKLE TRAFFORD PRESCHOOL, MICKLE TRAFFORD , CHESTER CH214F
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2021

INCOME

CWAC NEG GRANT	53,191.00	
USE OF COMMUNITY ROOM	45.00	
FEES PAID BY PARENTS	9,373.00	
GRANTS	6,938.00	
MILK REFUND	4.00	
DONATIONS	115.00	
INTEREST	3.00	69,669.00

FUNDRAISING

XMAS CARDS/DVDS/PHOTOS	415.00	
OTHER DONATIONS AND FUNDRAISING	360.00	
RECYCLED UNIFORM/CLOTHES	55.00	<u>830.00</u>

TOTAL INCOME 70,499.00

EXPENDITURE

RENT	1,000.00
STAFF COSTS	60,852.00
LICENCING & REGISTRATIONS	1,856.00
MAINTENANCE & REPAIRS	3,837.00
SERVICES & RUNNING COSTS	4,756.00
PPE/CLEANING MATERIALS	1,256.00
EQUIPMENT & SETTING PROVISIONS	1,347.00
ACCOUNTANCY FEES	120.00
INSURANCES	1,265.00
PRINTING, POSTAGE & STATIONERY	489.00
UNIFORM	25.00

TOTAL EXPENDITURE 76,803.00

NET SURPLUS/DEFICIT - 6,304.00

BALANCE B/FWD 75,030.00

BALANCE C/FWD 68,726.00

BALANCE SHEET

ASSETS - CASH AT BANK

CURRENT ACCOUNT	31,538.00
FUNDRAISING ACCOUNT	5,546.00
COMMUNITY ACCOUNT	2,554.00
PETTY CASH	10.00
	<u>39,648.00</u>

CURRENT LIABILITIES

ACCURALS	1,200.00	38,448.00
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RESERVES

RESERVE ACCOUNT		30,278.00
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68,726.00



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

MICKLE TRAFFORD PRE SCHOOL

On accounts for the year
ended

31.08.2021

Charity no
(if any)

1046551

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5.5.2022

Name:

DAVID MEACHER-JONES

Relevant professional
qualification(s) or body
(if any):

F.C.A

Address:

MEACHER-JONES CHARTERED ACCOUNTANTS
6 ST JOHN'S COURT, VICARS LANE
CHESTER, CH1 1QE