



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period ending 31st August 2023

**Period start date to 1st September 2022
August 2023**

Period end date 31

Charity name: Orchard Manor School PSFA

Charity registration number: 1046440

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise and seek external grants to provide activities and experiences for the children of Orchard Manor School. Provide opportunities to enrich the social and emotional experiences of the children at OMS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities and projects this year: Annual Cinema trip for all children at Orchard Manor at Christmas. <ul style="list-style-type: none">• Most successful summer fete, (open to the public to enjoy our grounds and have fun) The proceeds were over £2,396.85 * a charity to support children with Special Needs and their families in Dawlish.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting the above objectives, the governors have given careful consideration to the charity commission's public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PSFA charity continues to listen to the voices of the parents, community, pupils, and staff at Orchard Manor school. The Christmas panto trip, Christmas dinner, and entertainment continue to be a favourite for our children.</p> <p>The new forest school has been a successful addition to the school and the charity AIMS provides pupils and children with more activities outside. The impact is measured with new self-confidence, improved well-being, and families watching their children have fun!</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The starting balance for the year was £2,433.45 The closing balance was £5,830.30
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No holding reserve policy. Objectives are discussed with available funds only.
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	(Small non-company charity)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Trustees are members of staff at OMS and are responsible for the overall management of the charity. They meet at regular intervals during the year, a minimum of 6 times per annum. All trustees give their free time, and no remuneration or expenses were paid in the year.
Trustee selection methods including details of any	Para 1.25	The existing trustees of OMS PSFA appoint new trustees to vote amongst other trustees. The trustees' welcome new people to join

constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees		from all sectors be it parents, staff, or the local community.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Orchard Manor School PSFA
Other name the charity uses	
Registered charity number	1046440
Charity's principal address	Orchard Manor School John Nash Drive, Dawlish, Devon EX7 9SF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Tolliday			
2	Robert Irving			
3				
4				
5				

Corporate trustees - names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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**Position (eg
Secretary, Chair, etc)**

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Date

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