

Annual Trustee Report 2024-2025

St Hilary's Nursery School

Registration Number

1046371

Maidstone Skills Centre

Titchfield Road

Maidstone

Kent

ME15 8FX

Trustee Names

Marie Stephenson (Chairperson)

Emma Paczensky (Treasurer)

Louise Franks (Manager)

Mary Drake (Secretary)

Belinda Franks (Committee member)

Management and Recruitment

The Nursery is managed by Louise Franks and operates on a Term Time only basis. The Nursery offers a variety of Nursery entitlement, this includes:

- ***Universal 15 Hour Funding for 3-4 Year Olds***
- ***Free For 2 Funding***
- ***2-Year-Old Working Parent Entitlement***
- ***30 Hours Working Entitlement for 3-4 Year Olds***
- ***Fee Paying option for those not eligible for government entitlements or those that wish to top up funding.***

These can be used over 5, 3hour sessions or used for full days and remaining half sessions.

We are a committee charity run nursery where trustees are recruited by sending all parents and invitation for attend the Annual AGM Meeting. During this meeting perspective applicants are informed of the requirements to run the nursery legally and are asked what they could offer in order to continue the successful running of the nursery. The members are then asked to stand down and new members are then voted in.

We are an established nursery and operate with 7 members of staff

6 qualified at Levels 3 &4

1 Unqualified

Our main source of income is listed from the forms of Funding above and fee-paying customers, the majority of Nursery Expenditure is spent on

- Staff salaries
- Utility Bills
- Nursery Resources
- Staff Training

We benefit the public by offering high quality childcare and provision to our local area. We were inspected in January 2023 and are OFSTED rated GOOD and offer a high level of quality education.

We currently have no outstanding debt.

St Hilary's Nursery August 2024 - July 2025

Income

KCC funding	£153,275.44	
Uniform		£297.50
Fees	£16,419.30	
Fundraising	£858.86	
Photos		£450.00
Other		£1329.97
Total:	£172,631.07	

Expenditure

Wages	£111,468.79	
KCC		£7300.00
HMRC		£9932.90
MBC		
£1416.15		
ATM trans		£1310.00
Direct Debits/Online Trans /card	£30,529.15	
Transfers to reserve account	£1025.00	
Total:	£162,981.99	

Balance of current account on 31 st July 2025;	£28,417.15
Balance of reserve account on 31 st July 2025	£8561.05

Independent examiner's report on the accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES



Section A
Independent Examiner's Report

Report to the trustees

On accounts for the year ended

Set out on pages

St Hillarys Nursery School		
2024-2025	Charity no (if any)	1046371
1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Name:

Deana Cunliffe

Relevant professional
qualification(s) or body
(if any):

Bookkeeper