

Annual Trustee Report 2022/23

St Hilarys Nursery School

Registration Number 1046371

Maidstone Skills Centre

Titchfield Road

Maidstone

Kent

ME15 8FX

Trustees Names

Marie Stephenson (Chairperson)

Danielle Denton (Secretary)

(Treasurer) Emma Paczensky

Louise Franks Manager

Management and recruitment

The Nursery was managed by Mrs Hasemore -Brown until March 2023 until she retired and Miss Louise Franks took over and operates on a termly basis only. The nursery offers 2 sessions daily and can offer up to 32 spaces adhering to ratio. However will be 30 hours from September 2023.

Trustees are recruited by sending all parents an invitation to attend the nursery's annual general meeting. Within this meeting they are informed of all requirements needed to run the nursery legally and are asked what they could offer in order to continue running the nursery successfully.

Training from the successful charity via the education people is also offered.

It is put to a vote to recruit a new committee.

We are an established Nursery and operate with 6 fully qualified members of staff. One qualified at level 3 and 4

Our Main source of income is obtained from government funding which includes free for two funding. We also have a minority of Fee-paying parents.

The majority of our nursery expenditure is spent on:

- Staff salaries
- Staff training
- Utility bills
- Nursery Resources
- Apprenticeship fees

We benefit the public by offering high quality childcare and provision to our local area. We were inspected in January 2023 and are Ofsted rated GOOD and offer a high level of quality education.

We do currently have some outstanding debt with KCC but are in the process of paying that off each month via instalments.

St Hilary's Nursery August 2022-July 2023

Income

KCC funding	£93,893.91
Uniform/fees	£5942
Fundraising	£227
Milk refund	£103.60
Transfers from reserve account	£27,977
Cash & Deposit Machine	£820
Other	£5184.75
Total:	£134,148.26

Expenditure

Wages	£75,974.59
KCC	£33,683.17
HMRC	£7483.25
MBC	£1278.73
ATM trans	£1680
Card purchases	£7458.98
Direct Debits/Online Trans	£6045.73
Transfers to reserve account	£4,873.10
1081.58	
Fee refunds	

Total: £138,477.55

Balance of current account on 31st July 2023: £10,501.64

Balance of reserve account on 31st July 2023: £5707.50



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Hilary's Nursery

On accounts for the year
ended

31st JULY 2023

Charity no
(if any)

1046371

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

4th December 2023

Name:

Deana Cunliffe

Relevant professional
qualification(s) or body

Bookkeeper