

# Busy Bees Pre-school - AGM 18/11/21

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## **Manager Debbie Palmer / Committee Chair Emma Hutson - Report**

We have been in Worth Parish Hall for over 12 years now and have built strong links with Mrs Hurst at the local school, Reverend Jeanne at the church and members of the parish council.

This year we continue to be governed by the Coronavirus pandemic although remaining open throughout. We have had to bring in full risk assessments and cleaning schedules, and have had to report weekly to the Department for Education. We have worked with parents to have a safe working environment and handover, which involved masks, social distancing and hand sanitising. Despite all this we continue to have a full register and are very well supported by our parents.

We currently have 48 children on role, 22 children are accessing the 3 and 4 year old funding, 4 are accessing the 2 year old funding, and 2 are accessing SENIF funding. 23 are not eligible for funding at this time.

Staff training remains to be mostly online but courses have recently started to be in person. All staff are fully up to date with all necessary training.

### **Over the year:**

We have celebrated many festivals over the year including Christmas, Easter, Harvest festival, Chinese New Year and Diwali.

We have celebrated many special days including Burns night, Valentine's day, Shrove Tuesday, St David's day, St Patrick's day, Mother's day, St George's day, Earth Day, Father's day, Halloween and Fireworks night, St. Andrew's day, World book day, Children in need, National doodle day, Sports relief, the Queen's birthday, Eco fortnight and Road safety week.

We have had to limit days out and visitors into the setting this year but we were able to have the ducklings which are one of the highlights of the year. Hatching the ducklings, playing with them and watching them grow over two weeks back in May was the third year of this activity and the children enjoyed it so much it is planned again for next year.

We fundraised in several ways including The Scholastic book club magazines, the photographer, the Christmas raffle and the whole school art project. Again, fundraising has been limited due to the pandemic.

These planned activities include all areas of the framework of the Early Years Foundation Stage 2021, to meet with every child's individual needs. We also plan that all children are included in an activity that involves building on their creative and physical skills every week.

We continue to work closely with our Early years advisors and business officer, to maintain our Every child matters philosophy, and to keep ahead of the ever-evolving requirements and programmes to enhance the quality of our provision.



# Busy Bees Pre School

## Statement of Financial Affairs for the Year Ended 31st August 2021

	General Fund £	£	2021 £	2020 £
<b>Income</b>				
Fees	108,747		108,747	103,722
Furlough / Interest	13		13	9,766
Sale of Goods	480		480	260
Fund Raising	0		0	2,438
Lunch Club	12,834		12,834	11,454
Whole School Meals	2,928		2,928	2,492
<b>Total Income</b>	<b>125,002</b>		<b>125,002</b>	<b>130,130</b>
<b>Expenses</b>				
- Administration				
Wages	77,758		77,758	79,665
Nest	4,954		4,954	5,442
Teaching Aids	4,396		4,396	4,282
Purchase of Goods	728		728	356
Training	0		0	644
Printing Postage				
Stationery and Advertising	930		930	1,014
Refreshments	757		757	749
WSM	2,663		2,663	2,645
Sundries	1,055		1,055	834
Ofsted	220		220	220
- Establishment				
Rent	3,584		3,584	3,437
Insurance	0		0	677
Equipment, purchase and repair	0		0	0
Phone	480		480	489
<b>Total Expenses</b>	<b>97,525</b>		<b>97,525</b>	<b>100,455</b>
<b>(Deficit)/surplus of income over expenses for the year</b>	<b>27,477</b>		<b>27,477</b>	<b>29,675</b>
Fund balances b/fwd	97,634		97,634	67,959
<b>Fund balances c/fwd</b>	<b>125,111</b>		<b>125,111</b>	<b>97,634</b>

Treasurer   
R Dempster

Auditor 

Date 15/10/21

**Busy Bees Pre School**

**Balance Sheet as at 31st August 2021**

	2021	2020
£	£	£
<b>Current Assets</b>		
Bank Current Account	22,149	14,377
Bank Revserve Account	155,123	125,109
Debtors	148	250
Sundry Debtors	0	0
<b>Current Assets</b>	<b>177,420</b>	<b>139,737</b>
<b>Current Liabilities</b>		
HMRC	-4,127	-4,137
KCC	-10,202	
Furlough	-9,766	-9,766
Sundry Creditors	-1,890	-1,399
Bounce Back Loan	-26,324	-26,800
<b>Current Liabilities</b>	<b>-52,309</b>	<b>-42,103</b>
<b>Net Assets</b>	<b>125,111</b>	<b>97,634</b>
<b>Reserves</b>	<b>125,111</b>	<b>97,634</b>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Busy Bees

On accounts for the year  
ended

31<sup>st</sup> August 2021

Charity no  
(if any)

1046109

Set out on pages

1 and 2

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/10/2021

Name:

Mrs Doris Thompson

Address

:

146 Middle Deal Road, Deal, Kent, CT14 9RJ