

GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: **1046044**

Trustees' Annual Report for the year ended 31st March 2024

PRESIDENT: Mr A R Bamford.

VICE PRESIDENTS: Mr P L Bicknell, Mrs M Brandon (to 7th December 2023), Mr J F G Burton, Mr I D Chick JP, Mr B Cole, Mrs J A Cole, Mr S Girling, Mr H Greenway (to 18th January 2024), Mrs H Hankins, Mr T Hankins, Mr J A Hunter MBE, Mr P Melvin, Mr A K Norman, Mr S Pound.

TRUSTEES: *Ex-Officio*

	Name
Chair	Mr I D Chick
District Commissioner	Ms C S Muxlow (to 24 th September 2023) Mr G Hunjan (from 25 th September 2023)
District Youth Commissioner	Miss H Frith (to 26 th June 2023) Mr F Snell (from 26 th June 2023 to 25 th September 2023) Miss V Shah (from 25 th September 2023)
Secretary	Ms T Minson
Treasurer	Mr P G Melhuish
District Explorer Scout Commissioner (Acting)	Ms C S Muxlow (to 24 th September 2023) Mr G Hunjan (from 25 th to 26 th September 2023) Mr M Kiley (from 26 th September 2023)
District Scout Network Commissioner	Dr D Aubby

TRUSTEES: *Elected*

Mr A Appleby, Mrs S C Appleby, Mr S L Dingwall, Mr R Fox, Mr M Kiley (from 26th June 2023 to 26th September 2023), Mr A K Norman, Mr F Snell (to 26th June 2023).

TRUSTEES: *Nominated*

Mrs R Corcoran (to 26th June 2023), Mr G Hunjan (to 25th September 2023), Mrs M C Melhuish, Dr A Norori-McCormac, Mr B K Payne, Mr S Pound.

TRUSTEES: *Co-opted*

Mr M Kiley (to 26th June 2023), Miss A S Taylor-Brown (to 26th June 2023).

INDEPENDENT EXAMINER:

Mr P McLoughlin

BANKERS:

Santander UK plc, 2 Triton Square, Regent's Place, London. NW1 3AN

District Registration Number with The Scout Association: 13806

Charity Registration Number: 1046044

Contact Name and Address: Mr P G Melhuish, 63 Pavilion Way, Ruislip, Middlesex. HA4 9JR

Principal Address: R/O 111/113 Hill Rise, Greenford, Middlesex. UB6 8PE

GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: 1046044

Trustees' Annual Report for the year ended 31st March 2024

The purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Objectives and Activities

The aim of the District is that of The Scout Association both short and long term. The main objectives for the year have been to continue with the UK Scout Activity Programme and to support Groups. We will achieve this by providing as many resources as possible to encourage youth within our Scouting area.

Achievements and Performance

The District area covers Greenford, Northolt, Perivale, Southall, Sudbury and Wembley consists of 11 Groups where we have a youth membership of 707 covering Squirrel Scouts, Beaver Scouts, Cub Scouts, Scouts and Explorer Scouts. In addition, there are 230 adults involved as leaders or administrators - all of whom give their services voluntarily.

Youth membership numbers have increased, but adult volunteers have decreased by 13.

A new Scout group, 14th Southall has opened and is currently running with a Beaver colony and Cub pack. The group was opened with the support and efforts of the Scout HQ employed development team. The group meet at Parkside Club which is part of the development near Southall station and the group has already invested their young people and adult leaders and have begun achieving various badges.

Training has been provided for all adults, both uniformed and non-uniformed via online methods and some face-to-face courses.

We participated in the Royal British Legion's Remembrance Day service. The Beaver section had a Christmas party and an activity day. The Cub section held a cross country, Docklands water activity day and a Christmas outing to Gulliver's World. The Scouts ran their Underground Wide Game and Scout pioneering weekend. Our Explorer Scout sections attended several camps, hikes, numerous activities and continued with The Young Leader and "Duke of Edinburgh Awards" scheme.

Participants and leaders attended the World Scout Jamboree in South Korea and The Haarlem Jamborette in The Netherlands. District sections were awarded several grants from the Jack Petchey Foundation, supporting youth in London and Essex.

Southall Activity Centre had users from inside and outside the District including some "educational" Groups. The climbing tower was commissioned for use.

For the third year grants were made to Groups to assist them with their Scouting activities including membership subscriptions to the Scout County and Headquarters.

Members of the District were recognised by The Scout Association for various Scouting awards. We were more than proud that one of our Scout Network members was selected to support/volunteer at the King's coronation event.

The District has not incurred any expenditure during the year specifically to generate future income.

Financial Review

The District has controlled its spending and continues to do so. A review of the hire charges for both the Southall Activity Centre and District HQ was undertaken as overhead costs have increased.

The during the year one of our investments closed and after a meeting of the District Finance sub-committee we placed the sale proceeds into the CAF ESG Cautious Fund. Both of the District's investments have increased their value during the year.

The District Trustee Board received regular updates of the District's cash and investments. In addition, the Finance sub-committee monitored the levels of bank balances and the interest rates received and has ensured a spread of investments and deposits to maximise the income whilst maintaining a low risk strategy.

All major expenditure was controlled by the District Trustees who discussed current and future projects.

The routine responsibilities of the District are financed through the hire of Southall Activity Centre plus the Scout shop surplus.

At the end of the year income reserves amounted to £747,339. The District's policy on reserves is to hold sufficient funds readily available to support Groups, Leaders, Members and all premises for which we are responsible. The trustees believe the level of reserves is sufficient to support the charity for at least 12 months from the date of approval of the financial statements.

Plans for Future Periods

The District will continue to hold events to attract more adult volunteers as the demand for leaders and new sections continues. The District will maintain its and Groups' buildings as required. We plan to refocus efforts with organising more regular Network events for Scout Network members to retain engagement and grow. The District will support Groups with the transition to new POR and Operational Overviews of Trustee Boards as well as supporting Groups with the transition to the new Scouting team structure.

The future direction of the District is that of The Scout Association.

Structure, Governance and Management

During the year ended 31st March 2024, the District Trustee Board has met on a regular basis to discuss administration and support to all Groups. We have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives we have set.

The District Scout Council complies with the detailed rules for the management of financial and operational risks mandated by the Policy, Organisation and Rules of The Scout Association. The Trustees actively monitor and review all risks which the charity faces and confirm that insurances are in place to mitigate against significant risks that might arise.

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The District is a trust established under the rules which are common to all Scouts. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

Trustees are drawn from all areas of Scouting and from outside the Movement. Elected members are proposed and seconded at the Annual General Meeting. The District Commissioner nominates people who have particular expertise in a variety of areas and are not necessarily members of the Scout Association. Trustees who are co-opted are people who occupy a specific appointment or have experience in a particular discipline.

The Trustees, being the management personnel, are all volunteers without remuneration.

Statement of Trustees’ Responsibilities

The trustees are responsible for preparing the Trustees’ Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 28th May 2024 and signed on their behalf by

Ian David Chick (Chair)

Paul Graham Melhuish (Treasurer)

Independent Examiner's Report to the Trustees of the GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: 1046044

I report to the trustees on my examination of the accounts of the Greenford and District Scout Council for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Greenford and District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Greenford and District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Greenford and District Scout Council as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Patrick Edward McLoughlin

Relevant professional qualification or membership of professional bodies:

Diploma in Business Studies

Address: 22 Newnham Avenue, Eastcote, Ruislip, Middlesex. HA4 9RN

Date: 19th May 2024

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Financial statements for the year ending 31st March 2024

Statement of financial activities

	Note 3	2024 £	2023 £
Income			
Donations		9,903	11,371
Charitable activities		33,584	30,313
Other trading activities		19,989	17,069
Investments		2,283	8,523
Total income		<u>65,759</u>	<u>67,276</u>
Expenditure	4		
Fundraising costs		15,153	12,790
Charitable activities		24,881	52,340
Other		39,970	27,521
Total expenditure		<u>80,004</u>	<u>92,651</u>
Other recognised gains			
Gains/(Losses) on investment assets		54,328	(5,300)
Net movement in funds		<u>40,083</u>	<u>(30,675)</u>
Total funds brought forward		<u>707,256</u>	<u>737,931</u>
Total funds carried forward		<u>747,339</u>	<u>707,256</u>

All gains and losses arising in the year are included in the Statement of Financial Activities and arise from continuing activities.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Financial statements for the year ending 2024

Balance sheet

	Note	2024	2023
		£	£
Fixed assets			
Tangible assets	5	19,620	34,320
Investments	6	655,590	599,539
Total fixed assets		<u>675,210</u>	<u>633,859</u>
Current assets			
Stock		9,778	9,267
Debtors	7	3,895	1,346
Cash at bank and in hand	8	97,729	95,766
Total current assets		<u>111,402</u>	<u>106,379</u>
Creditors: amounts falling due within one year	9	(39,273)	(32,982)
Net current assets		<u>72,129</u>	<u>73,397</u>
Total assets less current liabilities		<u><u>747,339</u></u>	<u><u>707,256</u></u>
Funds of the Charity			
Unrestricted funds		<u><u>747,339</u></u>	<u><u>707,256</u></u>

The financial statements were approved and authorised for issue by the Trustees on 28th May 2024 and signed on their behalf by

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I D Chick (Chair)

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P G Melhuish (Treasurer)

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention, modified to include investments at fair value in accordance with:

- Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ;
- Accounting and Reporting by Charities – Statement of Recommended Practice (Charities SORP (FRS 102));
- and with the Charities Act 2011

The Council constitutes a public benefit entity as defined by FRS 102. FRS 102 has been adopted in preparing these financial statements.

The trustees have assessed whether the use of going concern basis is appropriate. This includes whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. This assessment is made in respect of a period of one year from the date of approval of the financial statements and the trustees have no material uncertainties about the charity's ability to continue.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

Note 2 Accounting policies

INCOME

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- there is sufficient certainty that receipt of the income is considered probable; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions

Memberships subscription collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out.

This is because these subscription are in effect held as agents before being paid out.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure are reported gross in the SoFA.

Donations

Donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

Investments are stated at market value. Gains or losses on investments, whether realised or unrealised, are disclosed in the SoFA in the year in which they arise.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 2 Accounting policies - continued

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Trustees remuneration

No trustee nor any persons connected with them received any remuneration in the current year or previous year.

Trustees reimbursed expenses

The total amount claimed and reimbursed in the year to 3 trustees amounted to £1,259 (2023 £34 to 2 trustees).

Staff costs

No staff were employed during the year. Key management personnel comprise the trustees.

Costs of generating income

Includes all costs associated with activities to raise funds for the Council.

Charitable activities expenditure

Relates to all activities carried out in furtherance of the aims and objectives of the Scouting movement.

Other resources expended

Includes all other costs incurred by the Council.

Taxation

No tax has been provided because the income of the Council is within the exemption granted by Section 505 of the Income and Corporation Taxes Act 1988.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost less depreciation.

Investments

Other investments are included at market value at the year end.

Stocks

These are valued at the lower of cost and net realisable value.

Debtors

The Council's debtors qualify as basic financial instruments under FRS 102. These are recognised at initial transaction value.

Cash at bank and in hand

Cash at bank and in hand includes cash in hand, deposits held at call with banks and other short term liquid investments with original maturities of three months or less.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 3 Analysis of income

	2024	2023
	£	£
Donations		
Membership subscriptions	38,750	34,796
Less: Membership subscriptions paid to County	(39,815)	(34,946)
Net membership subscriptions retained	(1,065)	(150)
Donations	6,388	7,460
Donations Minibuses	2,885	2,510
Donations Gift Aid	1,695	1,551
	<u>9,903</u>	<u>11,371</u>
Charitable activities		
Hire of Facilities	15,048	12,060
District Camp 2022	0	5,100
Beaver Scouts	2,090	705
Cub Scouts	8,355	3,906
Scouts	1,050	0
Explorer Scouts	7,041	8,542
Young Leaders	0	0
	<u>33,584</u>	<u>30,313</u>
Other trading activities		
District Shop	19,960	16,864
Southall Activity Centre	29	205
	<u>19,989</u>	<u>17,069</u>
Investments		
Bank Interest	560	47
Realised Gain on sale of investments	581	3,506
Investment Distributions	1,142	4,970
	<u>2,283</u>	<u>8,523</u>

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 4 Analysis of Expenditure

	2024	2023
	£	£
Raising Funds		
District Shop	14,769	12,790
Southall Activity Centre	384	0
	<u>15,153</u>	<u>12,790</u>
Charitable activities		
District Camp 2022	0	10,704
Leader Training	123	375
Scout Groups/Sections	1,989	470
Jamboree & Jamborette 2023	0	22,145
Beaver Scouts	1,729	653
Cub Scouts	8,344	3,464
Scouts	462	0
Explorer Scouts	10,462	14,119
Young Leaders	1,772	298
Scout Active Support	0	112
	<u>24,881</u>	<u>52,340</u>
Other		
Buildings Insurance	3,456	3,793
Light, Heat & Water	8,395	4,381
Repair, Maintenance & Renewals	5,428	(1,036)
Depreciation Equipment	14,700	14,700
Minibuses Expenses	3,058	4,041
Postage, Telephone and Petrol	2,557	652
Stationery & Equipment	1,842	32
Tributes & Testimonials	468	879
Refreshments	14	27
Governance	0	0
Miscellaneous	52	52
	<u>39,970</u>	<u>27,521</u>

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 5 Tangible fixed assets

5.1 Cost or valuation

	2024	2023
Scouting equipment	£	£
Balance brought forward	64,255	64,255
Additions	0	0
Disposals	0	0
Balance carried forward	<u>64,255</u>	<u>64,255</u>

5.2 Accumulated depreciation

Depreciation is provided on the above assets at the following rates:

	Basis	Straight line	Straight line
	Rate	25% - 50%	25% - 50%
Scouting equipment			
Balance brought forward		29,935	15,235
Depreciation charge for year		14,700	14,700
Disposals		0	0
Balance carried forward		<u>44,635</u>	<u>29,935</u>

5.3 Net book value

Brought forward	<u>34,320</u>	<u>49,020</u>
Carried forward	<u>19,620</u>	<u>34,320</u>

Note 6 Investment Assets

6.1 Fixed asset investments

Market value at beginning of year	599,539	656,363
Add: additions to investments at cost	179,672	4,970
Less: Disposal at carrying value	(177,949)	(56,494)
Add/(Less): net gain/(loss) on revaluation	54,328	(5,300)
Market value at end of year	<u>655,590</u>	<u>599,539</u>
Historical cost at end of year	<u>417,026</u>	<u>397,537</u>

Analysis of investments

	2024	2024
	6.2	6.3
	Market Value at year end £	Income from investments for the year £
Investments held in common investment funds	<u>655,590</u>	<u>1,142</u>

All investments are listed on the London Stock Exchange.

6.4 Material investment holdings

	Market Value
FP CAF ESG Cautious Fund	182,682
CCLA COIF Charities Investment Fund	472,908

The District does not pay any investment management fees. The investments held are in funds which themselves suffer management charge deductions from the capital and income of the Fund.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 7 Debtors and prepayments

	2024	2023
	£	£
Prepayments	2,428	0
Accrued Income	1,467	1,346
	<u>3,895</u>	<u>1,346</u>

Note 8 Cash at bank and in hand

Bank current accounts	8,261	8,633
Bank deposit accounts	89,215	86,626
Cash in hand	253	507
	<u>97,729</u>	<u>95,766</u>

Note 9 Creditors and accruals

Subscriptions	34,820	31,527
Other creditors	1,495	0
Accruals and deferred income	2,958	1,455
	<u>39,273</u>	<u>32,982</u>

Deferred income at 1st April 2023	0	152
Released from previous years	0	(152)
Resources deferred in the year	100	0
Deferred income at 31st March 2024	<u>100</u>	<u>0</u>

Deferred income relates to monies received for use of facilities after the balance sheet date.