

GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: **1046044**

Trustees' Annual Report for the year ended 31st March 2022

PRESIDENT: Mr A R Bamford.

VICE PRESIDENTS: Mr P L Bicknell, Mrs M M Brandon, Mr J F G Burton, Mr I D Chick JP, Mr B Cole, Mrs J A Cole, Mr S Girling, Mr H Greenway, Mrs H Hankins, Mr T Hankins, Mr J A Hunter MBE, Mr P Melvin (from 28th June 2021), Mr A K Norman, Mr S Pound.

TRUSTEES: *Ex-Officio*

	Name
Chair	Mr I D Chick
District Commissioner	Ms C S Muxlow
District Youth Commissioner	Miss A S Taylor-Brown (to 28 th June 2021), Miss H Frith (from 28 th June 2021)
Secretary	Vacant
Treasurer	Mr P G Melhuish
District Explorer Scout Commissioner (Acting)	Ms C S Muxlow (to 7 th April 2021 and from 16 th March 2022),
District Explorer Scout Commissioner	Ms K Barry (from 7 th April 2021 to 13 th March 2022)
District Scout Network Commissioner	Dr D Aubby

TRUSTEES: *Nominated*

Mr A Appleby, Mr R Fox (from 28th June 2021), Mrs M C Melhuish, Mr A K Norman, Mr B K Payne, Mr S Pound (from 28th June 2021).

TRUSTEES: *Elected*

Mrs S C Appleby, Ms S Brooks, Mr S L Dingwall, Mr W F Lewis, Mr P Melvin (to 28th June 2021), Mr F Snell (from 28th June 2021), Mr P I Thorne.

TRUSTEES: *Co-opted*

Ms K Barry (from 16th March 2022), Mr R W Fox (to 28th June 2021), Miss A S Taylor-Brown (from 28th June 2021).

INDEPENDENT EXAMINER:

Mr P McLoughlin

BANKERS:

Santander UK plc, Bootle, Merseyside. L30 4GB

District Registration Number with The Scout Association: 13806

Charity Registration Number: 1046044

Contact Name and Address: Mr P G Melhuish, 63 Pavilion Way, Ruislip, Middlesex. HA4 9JR

Principal Address: R/O 111/113 Hill Rise, Greenford, Middlesex. UB6 8PE

GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: 1046044

Trustees' Annual Report for the year ended 31st March 2022

The purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Objectives and Activities

The aim of the District is that of The Scout Association both short and long term. The main objectives for the year have been to continue with the UK Scout Activity Programme and to support Groups. We will achieve this by providing as many resources as possible to encourage youth within our Scouting area.

Achievements and Performance

The District area covers Greenford, Northolt, Perivale, Southall, Sudbury and Wembley consists of 12 Groups where we have a youth membership of 627 covering Beaver Scouts, Cub Scouts, Scouts and Explorer Scouts. In addition, there are 225 adults involved as leaders or administrators - all of whom give their services voluntarily.

Youth membership numbers have increased and face to face Scouting meetings and activities have restarted.

An "Early Years" pilot for a new pre Beaver age (4 to 5 years) section was successful now to be called "Squirrels". We have one "Squirrels Dray" within the District which is flourishing.

Training has been provided for all adults, both uniformed and non-uniformed via online methods and some face-to-face courses.

During the year two second hand minibuses were purchased for use by any Group within the District. These are kept at the District Headquarters site.

District wide events resumed with participation in the Royal British Legion's Remembrance Day service. The Cub section held a cross country run and the Beaver section a multi faith day. Our Explorer Scout sections attended several camps and commenced the "Duke of Edinburgh's Bronze Award" scheme. These activities and events were planned and carried out successfully in accordance with the Government's COVID-19 guidelines.

Members of the District were recognised by The Scout Association for various Scouting awards.

Southall Activity Centre had some users from inside and outside the District including some "educational" groups allowed under the COVID-19 rules. Improvements included the replacement of the climbing tower which had given many years of service.

New fencing was provided at the District Headquarters together with tree surgery work.

Grants have been made to Groups to assist them with their Scouting activities including membership subscriptions to the Scout County and Headquarters.

The District has not incurred any expenditure during the year specifically to generate future income.

Financial Review

Due to the global recovery from the effects of the COVID-19 pandemic the value of our investments continues to recover. Grants from HM Government have helped to defray the loss of subscriptions, and District running costs. The District has controlled its spending and continues to do so.

The District Executive Committee received regular updates of the District's cash and investments. In addition, the Executive's Finance committee monitored the levels of bank balances and the interest rates received and has ensured a spread of investments and deposits to maximise the income whilst maintaining a low risk strategy.

All major expenditure was controlled by the District Executive who discussed current and future projects.

The routine responsibilities of the District are financed through the hire of Southall Activity Centre plus the Scout shop surplus, which has started to receive increased sales.

At the end of the year income reserves amounted to £737,931. The District's policy on reserves is to hold sufficient funds readily available to support Groups, Leaders, Members and all premises for which we are responsible. The trustees believe the level of reserves is sufficient to support the charity for at least 12 months from the date of approval of the financial statements.

Plans for Future Periods

The District will continue to hold events to attract more adult volunteers as the demand for leaders and new sections continues. Financial support will be given to the young people attending the World Jamboree in 2023 in South Korea and the European Jamborette. The District will maintain its and Groups' buildings as required. A review of the hire charges for both the Southall Activity Centre and District HQ will be undertaken as overhead costs will increase in the coming year.

The future direction of the District is that of The Scout Association.

Structure, Governance and Management

During the year ended 31st March 2022, the District Executive Committee has met on a regular basis via Zoom and face to face meetings to discuss administration and support to all Groups. We have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives we have set.

The District Scout Council complies with the detailed rules for the management of financial and operational risks mandated by the Policy, Organisation and Rules of The Scout Association. The Trustees actively monitor and review all risks which the charity faces and confirm that insurances are in place to mitigate against significant risks that might arise.

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The District is a trust established under the rules which are common to all Scouts. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

Trustees are drawn from all areas of Scouting and from outside the Movement. Elected members are proposed and seconded at the Annual General Meeting. The District Commissioner nominates people who have particular expertise in a variety of areas and are not necessarily members of the Scout Association. Trustees who are co-opted are people who occupy a specific appointment or have experience in a particular discipline.

The Trustees, being the management personnel, are all volunteers without remuneration.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 18th May 2022 and signed on their behalf by

Ian David Chick (Chair)

Paul Graham Melhuish (Treasurer)

Independent Examiner's Report to the Trustees of the GREENFORD AND DISTRICT SCOUT COUNCIL

Charity Registration Number: 1046044

I report to the trustees on my examination of the accounts of the Greenford and District Scout Council for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Greenford and District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Greenford and District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Greenford District Scout Council as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Patrick Edward McLoughlin

Relevant professional qualification or membership of professional bodies:

Diploma in Business Studies

Address: 22 Newnham Avenue, Eastcote, Ruislip, Middlesex. HA4 9RN

Date: 11th May 2022

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Financial statements for the year ending 31st March 2022

Statement of financial activities

	Note 3	2022 £	2021 £
Income			
Donations		31,186	37,281
Charitable activities		20,182	2,500
Other trading activities		16,270	2,099
Investments		9,909	5,832
Total income		<u>77,547</u>	<u>47,712</u>
Expenditure	4		
Fundraising costs		12,158	1,670
Charitable activities		18,742	26,973
Other		159,903	13,567
Total expenditure		<u>190,803</u>	<u>42,210</u>
Other recognised gains			
Gains on investment assets		57,151	139,319
Net movement in funds		<u>(56,105)</u>	<u>144,821</u>
Total funds brought forward		<u>794,036</u>	<u>649,215</u>
Total funds carried forward		<u>737,931</u>	<u>794,036</u>

All gains and losses arising in the year are included in the Statement of Financial Activities and arise from continuing activities.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Financial statements for the year ending 2022

Balance sheet

	Note	2022	2021
		£	£
Fixed assets			
Tangible assets	5	49,020	0
Investments	6	656,363	649,314
Total fixed assets		<u>705,383</u>	<u>649,314</u>
Current assets			
Stock		7,021	7,186
Debtors	7	2,577	3,828
Cash at bank and in hand	8	112,751	163,508
Total current assets		<u>122,349</u>	<u>174,522</u>
Creditors: amounts falling due within one year	9	(89,801)	(29,800)
Net current assets		<u>32,548</u>	<u>144,722</u>
Total assets less current liabilities		<u>737,931</u>	<u>794,036</u>
Funds of the Charity			
Unrestricted funds		<u>737,931</u>	<u>794,036</u>

The financial statements were approved and authorised for issue by the Trustees on 18th May 2022 and signed on their behalf by

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I D Chick (Chair)

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P G Melhuish (Treasurer)

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention, modified to include investments at fair value in accordance with:

- Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ;
- Accounting and Reporting by Charities – Statement of Recommended Practice (Charities SORP (FRS 102));
- and with the Charities Act 2011

The Council constitutes a public benefit entity as defined by FRS 102. FRS 102 has been adopted in preparing these financial statements.

The trustees have assessed whether the use of going concern basis is appropriate. This includes whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. This assessment is made in respect of a period of one year from the date of approval of the financial statements and the trustees have no material uncertainties about the charity's ability to continue.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

Note 2 Accounting policies

INCOME

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- there is sufficient certainty that receipt of the income is considered probable; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions

Memberships subscription collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out.

This is because these subscription are in effect held as agents before being paid out.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure are reported gross in the SoFA.

Donations

Donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

Investments are stated at market value. Gains or losses on investments, whether realised or unrealised, are disclosed in the SoFA in the year in which they arise.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 2 Accounting policies - continued

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Trustees remuneration

No trustee nor any persons connected with them received any remuneration in the current year or previous year.

Trustees reimbursed expenses

The total amount claimed and reimbursed in the year to 2 trustees amounted to £45 (2021 £68 to 2 trustees).

Staff costs

No staff were employed during the year. Key management personnel comprise the trustees.

Costs of generating income

Includes all costs associated with activities to raise funds for the Council.

Charitable activities expenditure

Relates to all activities carried out in furtherance of the aims and objectives of the Scouting movement.

Other resources expended

Includes all other costs incurred by the Council.

Taxation

No tax has been provided because the income of the Council is within the exemption granted by Section 505 of the Income and Corporation Taxes Act 1988.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost less depreciation.

Investments

Other investments are included at market value at the year end.

Stocks

These are valued at the lower of cost and net realisable value.

Debtors

The Council's debtors qualify as basic financial instruments under FRS 102. These are recognised at initial transaction value.

Cash at bank and in hand

Cash at bank and in hand includes cash in hand, deposits held at call with banks and other short term liquid investments with original maturities of three months or less.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 3 Analysis of income

	2022	2021
	£	£
Donations		
Membership subscriptions	25,458	32,363
Less: Membership subscriptions paid to County	(25,159)	(31,358)
Net membership subscriptions retained	299	1,005
Grants - HM COVID-19	26,199	30,193
Grants - The Scout Association	0	3,000
Donations	2,953	3,000
Donations Minibuses	550	0
Donations Gift Aid	1,185	83
	<u>31,186</u>	<u>37,281</u>
Charitable activities		
Hire of Facilities	10,649	2,235
Swimming Gala	0	0
Training	0	0
Beaver Scouts	66	0
Cub Scouts	0	0
Scouts	0	0
Explorer Scouts	9,467	265
Young Leaders	0	0
	<u>20,182</u>	<u>2,500</u>
Other trading activities		
District Shop	16,212	2,099
Southall Activity Centre	58	0
Explorer Scouts	0	0
	<u>16,270</u>	<u>2,099</u>
Investments		
Bank Interest	11	740
Realised Gain on sale of investments	6,006	0
Investment Distributions	3,892	5,092
	<u>9,909</u>	<u>5,832</u>

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 4 Analysis of Expenditure

	2022	2021
	£	£
Raising Funds		
District Shop	12,113	1,670
Explorer Scouts	45	0
Southall Activity Centre	0	0
	<u>12,158</u>	<u>1,670</u>
Charitable activities		
Swimming Gala	0	0
Leader Training	100	0
St George's Day	0	0
Scout Groups/Sections	2,859	27,755
Jamboree & Jamborette	0	(2,660)
Beaver Scouts	175	100
Cub Scouts	0	0
Scouts	0	0
Explorer Scouts	15,307	1,220
Young Leaders	154	558
Scout Active Support	147	0
	<u>18,742</u>	<u>26,973</u>
Other		
Buildings Insurance	3,383	3,254
Light, Heat & Water	3,370	1,131
Repair, Maintenance & Renewals	136,360	7,971
Depreciation Equipment	9,800	0
Minibuses Expenses	5,791	0
Postage, Telephone and Petrol	828	776
Stationery & Equipment	55	16
Tributes & Testimonials	36	37
Refreshments	34	21
Governance	0	0
Advertising	48	254
Miscellaneous	198	107
	<u>159,903</u>	<u>13,567</u>

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 5 Tangible fixed assets

5.1 Cost or valuation

Scouting equipment

	2022	2021
	£	£
Balance brought forward	5,435	5,435
Additions	58,820	0
Disposals	0	0
Balance carried forward	64,255	5,435

5.2 Accumulated depreciation

Depreciation is provided on the above assets at the following rates:

	Basis	Straight line	Straight line
	Rate	25% - 50%	25% - 50%
Scouting equipment			
Balance brought forward		5,435	5,435
Depreciation charge for year		9,800	0
Disposals		0	0
Balance carried forward		<u>15,235</u>	<u>5,435</u>
5.3 Net book value			
Brought forward		<u><u>0</u></u>	<u><u>0</u></u>
Carried forward		<u>49,020</u>	<u>0</u>

Note 6 Investment Assets

6.1 Fixed asset investments

Market value at beginning of year	649,314	504,903
Add: additions to investments at cost	3,892	5,092
Less: Disposal at carrying value	(53,994)	0
Add: net gain on revaluation	57,151	139,319
Market value at end of year	656,363	649,314
Historical cost at end of year	443,842	491,393

Analysis of investments

	2022	2022
	6.2	6.3
	Market Value at year end	Income from investments for the year
	£	£
Investments held in common investment funds	656,363	3,892

All investments are listed on the London Stock Exchange.

6.4 Material investment holdings

	Market Value
FP CAF UK Equity Fund	230,985
CCLA COIF Charities Investment Fund	425,378

The District does not pay any investment management fees. The investments held are in funds which themselves suffer management charge deductions from the capital and income of the Fund.

GREENFORD & DISTRICT SCOUT COUNCIL

(CHARITY REGISTRATION NO. 1046044)

Notes to the accounts

Note 7 Debtors and prepayments

	2022	2021
	£	£
Debt due from Groups	0	2,000
Prepayments	1,760	1,760
Accrued Income	817	68
	<u>2,577</u>	<u>3,828</u>

Note 8 Cash at bank and in hand

Bank current accounts	2,645	15,579
Bank deposit accounts	110,000	147,790
Cash in hand	106	139
	<u>112,751</u>	<u>163,508</u>

Note 9 Creditors and accruals

Subscriptions	28,058	21,525
Other creditors	4,419	4,419
Accruals and deferred income	57,324	3,856
	<u>89,801</u>	<u>29,800</u>
Deferred income at 1st April 2021	212	212
Released from previous years	(60)	0
Resources deferred in the year	0	0
Deferred income at 31st March 2022	<u>152</u>	<u>212</u>

Deferred income relates to monies received for use of facilities after the balance sheet date.