



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/08/2024 Period start date To 31/07/2025 Period end date

Charity name: Alresford School Parent Teacher Association

Charity registration number: 1046024

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The objective of the association is to advance the education of pupils in the school in particular by:</b></p> <p><b>Developing effective relationships between the staff, parents and others associated with the school.</b></p> <p><b>Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>With the help of staff and parent volunteers we have run a variety of fundraising events over the past year. These have included:</b></p> <ul style="list-style-type: none"><li>• <b>Events for the children to enjoy such as School Discos, Breakfast with Santa, Movie Nights, Pop up Ice-Cream Shops and Crazy Hair Day.</b></li><li>• <b>Organising a sponsored walk.</b></li><li>• <b>Running the BBQ and Coconut Shy at the annual Picnic in the Park village event.</b></li><li>• <b>Putting on Quiz nights and Wreath Making workshops for parents and the wider community.</b></li></ul> <p><b>Other activities which have helped to raise money to support the school are:</b></p> <ul style="list-style-type: none"><li>• <b>Second hand uniform sales.</b></li><li>• <b>Weekly school lottery run by Your School Lottery.</b></li><li>• <b>Christmas and Easter Hamper Raffles.</b></li><li>• <b>Donations via the Easyfundraising shopping site.</b></li></ul>

		<p>We are also raising money to get the school swimming pool (a continued endeavour from last year) back up and running as there is a lot of work needed to bring it up to the latest specifications following covid. The project has stalled and changed fundraising part way through this year as we were hopeful that it would be taken on by an external company. As a result, in January 2025 fundraising for the pool stopped. We are still awaiting the final agreement from the investor. Ways we fundraised prior to 01/2025:</p> <ul style="list-style-type: none"> <li>• Putting half the profit we make from fundraising events towards the swimming pool fund.</li> <li>• Using GoFundMe so people can donate to this project.</li> <li>• Applying for grants.</li> </ul> <p>Post 01/2025:</p> <ul style="list-style-type: none"> <li>• Donations received if they have come in specifically for the Swimming Pool Project.</li> <li>• Bank interest from savings have increased the total fund value.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>All Trustees have read 'The Essential Trustee – What you need to know (CC3)' and have had regard to the guidance issued by the Charity Commission on public benefit.</b></p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<p><b>We are grateful to all the volunteers who give their time to help organise and run events. Without their help we would not be able to run the number and variety of events that we do.</b></p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As detailed under the Summary of Activities a variety of events have been put on throughout the year for the children of the school, their families, and the local community to enjoy. These are a great way of bringing everyone together and create a real sense of community.</b></p> <p><b>The money raised from these events has been put towards new markings on the playground, purchasing equipment and resources for the classrooms for the children of Alresford Primary School. Donations to the school by way of leavers hoodies contribution, pantomime traveling show at school, forest school items, a new drum set for music, all of which help enrich the children's learning, experiences and enjoyment of school.</b></p> <p><b>This year we secured the second part of a Grant from Tendring District Council which had a spend date of 31<sup>st</sup> March 2025, we were pleased to be able to completed phase 1 of the Swimming Pool Project with the demolition of the existing pool and housing, and the instillation of a new fence the secure the school separate to the pool to allow for future community use that will not impact on safeguarding for the children of the school.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We had hoped this year to have the Swimming Pool Project further forward, however this has been stalled by the investor interested now requiring additional investment before they are able to commit to the project.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Each year we set out to give back to the school as much as we can which is why we try and run as many events as we can. This year we have been proud to have been able to run 16 fundraising events, all of which have been very successful and generated great profits. As well as being enjoyed by both children and parents alike.</b>

Investment performance against objectives	Para 1.41	<b>We do not set out with any specific investment objective; however this year saw the opening of a new Instant Access Savers account to run along side the 95 Day Notice Savings Accounts we have. We now have just over 85% of our total fund in savings, which generates a small but noticeable amount of interest over the year.</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The balance as at 31<sup>st</sup> July 2024 was £45251.73 (£34614.76 of which is for the school swimming pool &amp; £10636.97 is the general PTA fund). The balance is a lot higher than previous years due to the donations and grants received towards the swimming pool.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>A reserve is held so that we can fund the running of large events.</b>
Amount of reserves held	Para 1.22	<b>£2,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Fundraising events, Donations and Grants.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Parentkind Model Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected at the AGM or can be co-opted during the year and serve until the date of the next AGM.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>As a small committee, induction and training is carried out by committee members as and when required. When a new named committee member is appointed, there would usually be a handover from the previous holder of that role.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Members of the association are the parents, guardians or carers of any pupil currently attending the school, teaching or non-teaching staff currently employed by the school. The number of Committee Members elected at the AGM on the 7<sup>th</sup> November 24 was 8. The Named Committee Member roles we usually have are Chair, Vice Chair, Secretary and Treasurer. The minimum number of Committee Members that is required is 2.</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	Alresford School Parent Teacher Association
Other name the charity uses	N/A
Registered charity number	1046024
Charity's principal address	Alresford Primary School Ford Lane Alresford Essex CO2 8AU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holly Burton	Chair	Nov 24 – Jul 25	
2	Laura Goulding	Vice Chair	Nov 24 – Jul 25	
3	Lisa Brooker	Secretary		
4	Emma Duff	Treasurer	Nov 24 – Jul 25	
5	Sarah Bryson			
6	Danielle Hindwell			
7	Amy Claydon			
8	Anna Plummer			
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20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information


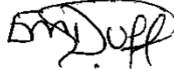
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Brooker	Emma Duff
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	19/11/2025	

Alresford Primary School PTA  
Registered Charity No: 1046024  
Income and Expenditure Account for the Year Ended 31st July 2025

2024		2025		2025		2025	
£		£	£	£	£	£	£
		PTA General		PTA Swimming Pool		PTA Total	
	Fundraising Events	Expenditure	Income	Expenditure	Income	Expenditure	Income
	Autumn Fayre	£688.09	£1,727.56	£688.09	£1,727.56	£1,376.18	£3,455.12
	Breakfast with Santa	£308.44	£338.44	£110.39	£190.98	£418.82	£529.42
	Christmas raffle	£20.59	£341.04		£72.87	£20.59	£413.90
	Crazy Hair Day	£47.76	£174.54			£47.76	£174.54
	Easter Hamper		£277.97			£0.00	£277.97
	Halloween Disco	£175.65	£495.46	£175.65	£495.46	£351.30	£990.92
	Ice Cream "Pop Up" Shop	£279.73	£1,057.11			£279.73	£1,057.11
	Inflatable Day	£398.00	£120.12			£398.00	£120.12
	Jog in June		£338.01			£0.00	£338.01
	Movie Night	£156.38	£432.85			£156.38	£432.85
	Picnic in the Park 2024		£25.74		£25.74	£0.00	£51.47
	Picnic in the Park 2025	£991.78	£2,003.62			£991.78	£2,003.62
	Quiz Night	£275.41	£806.25			£275.41	£806.25
	Sponsored Walk		£20.00		£20.00	£0.00	£40.00
	Sports Day	£246.96	£1,075.23			£246.96	£1,075.23
	Uniform Sales		£89.70			£0.00	£89.70
	Wreath Making	£415.50	£530.46	£415.50	£530.46	£831.00	£1,060.91
	Total	£4,004.29	£9,854.09	£1,389.63	£3,063.06	£5,393.91	£12,917.14
	Less expenditure		£4,004.29		£1,389.63		£5,393.91
	£7,322.92 Net Surplus on Fund Raising Events		£5,849.80		£1,673.43		£7,523.23
	Donations and Other income						
	CLLR Donation				£784.25		£784.25
	Easy fundraising		£51.22		£24.08		£75.29
	Donation from WI				£40.00		£40.00
	Giftaid		£161.74		£161.74		£323.47
	GoFundMe Donations				£61.50		£61.50
	Grant from TDC				£15,324.40		£15,324.40
	Parentkind ASDA Cashpot		£153.56				£153.56
	School Lottery		£620.60				£620.60
	Swimming pool donation				£25.00		£25.00
	Savings Notice A/C Interest				£675.62		£675.62
	Savings Instant Access A/C Interest		£89.42		£89.42		£178.83
	£26,422.39 Total Interest and Donations		£1,076.53		£17,186.00		£18,262.52
	£33,745.31 Total Income		£6,926.33		£18,859.43		£25,785.75
	Expenditure						
	General Expenses						
	Small Society Lottery Licence		£20.00				£20.00
	2 x Barbecues		£119.70				£119.70
	DBS		£27.00				£27.00
	Stationary		£15.37				£15.37
	Parentkind		£162.00				£162.00
	Postage		£5.57				£5.57
	MPLC Umbrella Film Licence		£108.71				£108.71
	Paper for school office		£6.05				£6.05
	£370.32 Total General Expenses		£464.40		£0.00		£464.40
	Donations to School Activities						
	Christmas Crackers		£83.58				£83.58
	Christmas Panto		£799.00				£799.00
	Class Resources		£700.00				£700.00
	Drum set		£70.00				£70.00
	EYS Resources		£732.64				£732.64
	Fenceing for Pool Project				£9,317.10		£9,317.10
	Forrest School items		£78.12				£78.12
	Leavers Hoody's		£583.00				£583.00
	Playground/netball cour markings		£1,290.00				£1,290.00
	Reception Parent Pack		£29.36				£29.36
	Reception Parent Pack 2025/2026		£9.81				£9.81
	Swimming Pool Demolition				£9,964.92		£9,964.92
	£3,078.71 Total Donations to School Activities		£4,375.51		£19,282.02		£23,657.53
	£3,449.03 Total Expenditure		£4,839.91		£19,282.02		£24,121.93







Alresford Primary School PTA  
Registered Charity No: 1046024  
Income and Expenditure Summary and Balance Sheet as at 31st July 2025

2025 £	2025 £		
	General	Swimming Pool	PTA Total
33745.31 Income net of Funding and Expenditure	£6,926.33	£18,859.43	£25,785.75
3449.03 Less Expenditure	£4,839.91	£19,282.02	£24,121.93
<u>£30,296.28</u> Surplus/Deficit	<u>£2,086.42</u>	<u>-£422.60</u>	<u>£1,663.82</u>

Balance Sheet

Current Assets

Cash at Bank

Current A/C	£2,608.70	£538.12	£3,146.82
Notice Savings A/C		£19,876.53	£19,876.53
Instant Access Savings Account	£8,028.28	£14,200.11	£22,228.38
<u>£43,587.90</u>	<u>£10,636.97</u>	<u>£34,614.76</u>	<u>£45,251.73</u>

Represented By:

The PTA Fund

13291.62 Current A/C Balance as at 1st August 2024	8550.56	15836.44	24387.00
Notice A/C Balance as at 1st August 2024		19200.91	19200.91
Instant Access Savings A/C as at 1st August 2024	0.00	0.00	0.00
£30,296.28 Surplus/Deficit for the year	£2,086.42	-£422.60	1663.82
<u>£43,587.90</u> Balance as at 31st July 2025	<u>10636.97</u>	<u>34614.76</u>	<u>45251.73</u>





## Independent Examiner's Report to the Trustees of Alresford Primary School PTA

Registered Charity Number 1046024

I report on the accounts for the year ended 31<sup>st</sup> July 2025 which show a surplus of £1,663.82 and total funds balance of £45,251.73.

### Respective responsibilities of the Trustees and Independent Examiner

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

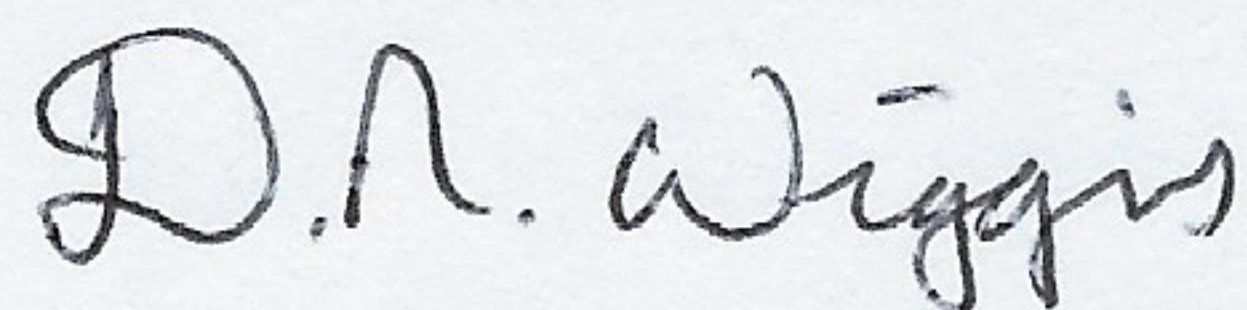
My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

### Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable case to believe that in any material respect the requirements
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - To prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Wiggins BA(Hons),  
15 Station Road  
Alresford  
Colchester  
Essex CO7 8BT

1<sup>st</sup> November 2025