



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2023 **Period start date To** 31/07/2024 **Period end date**

Charity name: Alresford School Parent Teacher Association

Charity registration number: 1046024

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objective of the association is to advance the education of pupils in the school in particular by:</p> <p>Developing effective relationships between the staff, parents and others associated with the school.</p> <p>Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>With the help of staff and parent volunteers we have run a variety of fundraising events over the past year. Theses have included:</p> <ul style="list-style-type: none">• Events for the children to enjoy such as School Discos, Breakfast with Santa, and Crazy Hair Days.• Organising a sponsored walk.• Running the BBQ and Coconut Shy at the annual Picnic in the Park village event.• Putting on Quiz nights and Wreath Making workshops for parents and the wider community. <p>Other activities which have helped to raise money to support the school are:</p> <ul style="list-style-type: none">• Second hand uniform sales.• Arranging the printing of tea towels to sell in the run up to Christmas.• Weekly school lottery run by Your School Lottery.• Donations via the easyfundraising shopping site. <p>We are also raising money to get the school swimming pool back up and running as there is a lot of work needed</p>

		<p>to bring it up to the latest specifications following covid. The ways in which we are raising money for this project are:</p> <ul style="list-style-type: none"> • Putting half the profit we make from fundraising events towards the swimming pool fund. • Using GoFundMe so people can donate to this project. • Applying for grants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All Trustees have read 'The Essential Trustee – What you need to know (CC3)' and have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>We are grateful to all the volunteers who give their time to help organise and run events. Without their help we would not be able to run the number and variety of events that we do.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As detailed under the Summary of Activities a variety of events have been put on throughout the year for the children of the school, their families, and the local community to enjoy. These are a great way of bringing everyone together and create a real sense of community.</p> <p>The money raised from these events has been put towards purchasing equipment or activities for the children of Alresford Primary School. These include books, thesauruses, leavers hoodies, panto tickets and a colour run, all of which help enrich the children's learning, experiences and enjoyment of school.</p> <p>Half the money raised from these events has been put aside for the work required on the swimming pool so it can once again be used by the children of Alresford Primary, other local schools, and community groups.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As above
Performance of fundraising activities against objectives set	Para 1.41	As above
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The balance as at 31st July 2024 was £43,588 (£35,037 of which is for the school swimming pool). The balance is a lot higher than previous years due to the donations and grants received towards the swimming pool.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve is held so that we can fund the running of large events.
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising events, Donations and Grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parentkind Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM or can be co-opted during the year and serve until the date of the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	As a small committee, induction and training is carried out by committee members as and when required. When a new named committee member is appointed, there would usually be a handover from the previous holder of that role.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Members of the association are the parents, guardians or carers of any pupil currently attending the school, teaching or non-teaching staff currently employed by the school. The number of Committee Members elected at the AGM on the 9th November 23 was 9. The Named Committee Member roles we usually have are Chair, Secretary, and Treasurer The minimum number of Committee Members that is required is 2.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Alresford School Parent Teacher Association
Other name the charity uses	N/A
Registered charity number	1046024
Charity's principal address	Alresford Primary School Ford Lane Alresford Essex CO2 8AU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Pennell	Chair	Jul 23 to Jun 24	
2	Beth Smith	Vice Chair	Jul 23 to Jan 24	
3	Lisa Brooker	Secretary		
4	Helen McAllister	Treasurer		
5	Sarah Bryson			
6	Laura Goulding			
7	Amy Claydon			
8	Emma Duff		Jan 24 to Jul 24	
9	Helen Williams		Nov 23 to Jul 24	
10				
11				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Brooker	Helen McAllister
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date	05-12-2024
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Alresford Primary School PTA
Registered Charity No: 1046024
Income and Expenditure Account for the Year Ended 31st July 2024

2023	2024		2024		2024	
£	£	£	£	£	£	£
	PTA General		PTA Swimming Pool		PTA Total	
<u>Fundraising Events</u>	Expenditure	Income	Expenditure	Income	Expenditure	Income
Breakfast with Santa	150.17	299.10	150.17	299.10	300.33	598.2
Crazy Hair Day		73.85		73.85	0	147.7
Easter Disco	185.71	526.50	185.71	526.50	371.42	1053
Halloween Disco	148.43	578.83	148.43	578.83	296.86	1157.65
Picnic in the Park	343.47	1173.53	343.47	1173.53	686.93	2347.05
Quiz Night	20.00	91.67	20.00	91.67	40	183.33
Rotary Sleigh		110.00		110.00	0	220
Smarties Challenge		127.09		127.09	0	254.17
Sponsored Walk	22.99	879.03	22.99	879.03	45.98	1758.06
Sports Day	133.02	481.11	133.02	481.11	266.03	962.21
Tea Towels	303.15	441.25	303.15	441.25	606.3	882.5
Uniform Sales		126.74			0.00	126.74
Wreath Making Workshop	354.40	477.48	354.40	477.48	708.8	954.96
Total	£1,661.33	£5,386.16	£1,661.33	£5,259.42	£3,322.65	£10,645.57
Less expenditure		£1,661.33		£1,661.33		£3,322.65
£6,976.39	Net Surplus on Fund Raising Events			£3,598.09		£7,322.92
<u>Donations and Other income</u>						
Donation for the Swimming Pool				£60.00		£60.00
Donation from Alresford Carpet Bowls Club				£450.00		£450.00
Donation from Alresford Colne Rangers FC				£100.00		£100.00
Donation from Alresford WI				£70.00		£70.00
Donation from Brightlingsea Guild				£40.00		£40.00
Donation from Children				£100.67		£100.67
Donation from Church Coffee Morning				£213.00		£213.00
Donation from Easter Trail		37		£37.00		£74.00
Donation from Halloween Trail run by parent				£152.30		£152.30
Donation from The Pointer				£150.00		£150.00
Donation from Village Christmas Event				£362.43		£362.43
Donation from Village resident				£10,000.00		£10,000.00
Donation via CAF				£5,000.00		£5,000.00
Easy Fundraising		96.8				£96.80
GoFundMe Donations				£2,748.18		£2,748.18
Grant from Alresford PC				£1,000.00		£1,000.00
Part of £20,000 awarded from the Tendring 4 Growth through the Rural Prosperity Fund				£4,675.60		£4,675.60
Your School Lottery		928.5				£928.50
Savings A/C Interest				£200.91		£200.91
£5,002.46	Total Interest and Donations			£25,360.09		£26,422.39
£11,978.85	Total Income			£28,958.18		£33,745.31
<u>Expenditure</u>						
<u>General Expenses</u>						
Small Society Lottery Licence		£20.00				£20.00
Parentkind insurance		£153.00				£153.00
Leaflets				£21.00		£21.00
SumUp Card Reader		£81.82				£81.82
DBS Fees		£94.50				£94.50
£378.86	Total General Expenses			£21.00		£370.32
<u>Donations to School Activities</u>						
Christmas Crackers		£69.80				£69.80
Colour run powder		£759.15				£759.15
Lemonade for Christmas Lunch		£9.80				£9.80
Panto Tickets		£1,484.58				£1,484.58
Panto Travel Costs		£70.00				£70.00
PSHE books		£130.01				£130.01
Reception Parent Pack		£13.06				£13.06
School Trip Donations		£143.99				£143.99
Theasauruses		£99.80				£99.80
Year 6 leavers hoodies		£298.52				£298.52
£6,391.53	Total Donations to School Activities			£0.00		£3,078.71
£6,770.39	Total Expenditure			£21.00		£3,449.03

Alresford Primary School PTA
Registered Charity No: 1046024
Income and Expenditure Summary and Balance Sheet as at 31st July 2024

2023 £	2024 £		
	General	Swimming Pool	PTA Total
11978.85 Income net of Funding and Expenditure	£4,787.13	£28,958.18	£33,745.31
6770.39 Less Expenditure	£3,428.03	£21.00	£3,449.03
<u>£5,208.46</u> Surplus/Deficit	<u>£1,359.10</u>	<u>£28,937.18</u>	<u>£30,296.28</u>

Balance Sheet

Current Assets

Cash at Bank

Current A/C	£8,550.56	£15,836.44	£24,386.99
Savings A/C		£19,200.91	£19,200.91
<u>£13,291.62</u>	<u>£8,550.56</u>	<u>£35,037.35</u>	<u>£43,587.90</u>

Represented By:

The PTA Fund

8083.16 Balance as at 1st August 2023	£7,191.46	£6,100.17	£13,291.62
£5,208.46 Surplus/Deficit for the year	£1,359.10	£28,937.18	£30,296.28
<u>£13,291.62</u> Balance as at 31st July 2024	<u>£8,550.56</u>	<u>£35,037.35</u>	<u>£43,587.90</u>

Independent Examiner's Report to the Trustees of Alresford Primary School PTA

Registered Charity Number 1046024

I report on the accounts for the year ended 31st July 2024 which show a surplus of £30,296.28 and total funds balance of £43587.90.

Respective responsibilities of the Trustees and Independent Examiner

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable case to believe that in any material respect the requirements
 - To keep accounting records in accordance with s.130 of the 2011 Act; or
 - To prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Wiggins BA(Hons),
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Colchester
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20th September 2024