



TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

For The Year Ended 30th April 2023

Charity Number 1046002

Trustees' Annual Report

The Trustees present their report with the financial statements of the charity for the year ended 30 April 2023.

The financial statements have been prepared in accordance with the policies set out in Note 1 to the Financial Statements and comply with the charity's constitution, the Charities Act 2011, regulations applicable to that Act, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from accounting periods commencing 1st January 2015 or later.

Charity Structure, Governance, and Management

Charity Number: 1046002

Charity Name: New Forest Players

Registered Address: 17 Dudley Avenue, Hordle, Lymington, SO41 0HY

Type of governing document: The Constitution of the New Forst Players was adopted at the AGM of 11 April 1995 and amended at the EGM of 6 February 1997 (Second Edition), AGM of 9 September 2003 (Third Edition), EGM of 26 February 2004 (Fourth Edition), EGM of 31 March 2011 (Fifth Edition), and AGM of 27 August 2020 (Sixth Edition).

How the charity is constituted: Full Membership is open to any person aged 18 or over who is interested in furthering the Objectives of the charity. Junior Members may be accepted under the age of 18 years but shall have no voting rights. There are currently 100 Full Members and 16 Junior Members. New Forest Players is run by the Executive Committee of 10 comprising 4 Honorary Officers (Chairman, Vice-Chairman, Secretary, and Treasurer) and six other Full Members.

Trustee selection methods: Members of the Executive Committee are elected or re-elected at the Annual General Meeting in August. The Executive Committee has the power to co-opt members should a committee vacancy occur during the year.

Executive Committee: The Executive Committee of the New Forest Players are its Trustees for the purposes of charity law and throughout this report are collectively referred to as its trustees. The Trustees serving during the year were as follows:

- David Luker: Chairman
- Sarah Haberfield: Vice-Chairman
- Wendy Beaumont: Secretary
- Ben Sandford: Treasurer
- Judy Anders: Committee Member (resigned June 2023)
- Christine Battison: Committee Member
- Simon Hanney: Committee Member
- Claire Nicholson: Committee Member
- Len Reid: Committee Member

- Elaine Reid: Committee Member (resigned May 2023)
- Lyn Lockyer: Committee Member (co-opted June 2023)

Advisers:

- Bank: CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
- Independent Examiner: Mary Stallwood

Charity Objectives and Activities

The charity's objectives are to promote the advancement and improvement of all aspects of drama and the development of the public appreciation of such art.

The New Forest Players (NFP) is a leading amateur drama group based in New Milton with members from the New Forest Area. The NFP has an active membership and aims to produce at least three plays each year plus a seasonal pantomime. NFP gives members the opportunity to meet other amateur theatre enthusiasts & take part on stage or behind the scenes at any of our productions. The performances are well attended and are generally well received by audiences.

The Trustees have taken careful regard of the Charity Commission guidance on public benefit and believe that by meeting the objects of the Charity they are fulfilling those requirements.

The following productions were staged by the New Forst Players in 2022/23. The Chairman's report on pages 4 to 5 gives further details of activity during the year.

- Robin Hood (July 2022)
- Death Trap (October 2022)
- Cinderella (December 2022)
- One Day I'll Fly Away (April 2023)

Declaration

The Trustees declare that they approved the above report at the Executive Committee Meeting on 05 December 2024. Signed on behalf of the charity's trustees:



David Luker, Chairman

Chairman's Review of the Year 2022/23

As we come to the conclusion of my fourth year as your chairman, we have at last enjoyed a full season of productions following the pandemic. Therefore, I am delighted to report on 4 productions having just concluded the 4th a few days ago.

Productions

The postponed pantomime finally arrived in New Milton in July with very few cast changes and proved to be the usual epic production with a team of over 50 under the expert direction of Sarah Haberfield. We were pleased to at last return to the Memorial Centre after an absence of 2 and a half years which is ideally suited for this type of production. We are fortunate to have in New Milton one of the largest indoor performance spaces between Southampton and Bournemouth. The NFP Robin Hood was created by Martin Cox who wrote the script so thanks to Martin and also for his time on the committee.

In October we crossed the pond to Connecticut to indulge ourselves in the comedy thriller Deathtrap directed by me and Ieuan. We were thrilled to have the services of a professional stuntman to direct the action sequences. It proved to be a challenging play and required 8 extra rehearsals however the time investment was well worthwhile. We attempted probably one of our more ambitious and atmospheric box sets decorated with an assortment of extraordinary weapons begged, borrowed and purchased and valued at nearly £2k. Our professional artist was able to make a needle punch carpet look like a flagstone floor as well as producing the spectacular theatre posters.

Pantomime rehearsals started early in September and the decision was taken to change the venue from the Memorial Centre to Ballard which despite some reservations proved an excellent decision so much so that the next one will again be here. Cinderella was the 10th pantomime directed by Sarah Haberfield and all the superlatives have been exhausted. Needless to say, it was another huge success and an opportunity for members and non-members of all ages to get involved. Virtually every element in theatre was employed to its full potential and the new style of story book set warrants a special mention.

As winter turned to spring, we were treated to a poignant and hard-hitting play set in a respite home - One Day I Will Fly Away. Sensitively directed by Len Reid the play explored the frustrations and despair of the infirm and elderly and dedication of the carers countered by the mixed-up emotions of a young offender doing community service. The play was laced with sadness and humour, tears and laughter culminating in an emotionally charged final scene. We were also delighted to welcome the writer Janet Shaw who travelled from Yorkshire to watch the show.

There are too many of you to thank by name but thanks to all the performers, directors, producers, technical crews, set builders, stage managers, prompts, props, backstage crews, front of house, publicity and box office. It has been particularly encouraging to welcome many new members whose enthusiasm to get involved has inspired us all. As I said last year – take away any one of these elements and we simply do not have a show. Amateur dramatics is very much and always will be a team sport and we have enjoyed great camaraderie and friendship in the process.

Club Nights

We turn to club nights kicking off with an interesting and entertaining talk by Paul Weston the Hollywood stuntman who featured in many blockbusters including the Bond films, Indiana Jones, Star Wars and many TV dramas. We also enjoyed some excellent one act plays interspersed by the annual quiz and Christmas Games Show. The highlight of the season was the junior showcase when we were treated to a wealth of talent by our young members. Such was its success that we hope to make it an annual event. Valentines was marked by Love and Laughter rounded off by Mr and Mrs. We also fitted in an information section providing an insight to the workings of NFP and brief presentation by the directors of forthcoming productions. Club night attendances continue to be encouraging and we were delighted to welcome many new faces. Particular thanks to Len Reid who masterminded the season and to all who participated.

Open Evening

Encouraged by the 2021 open evening the committee decided to repeat the event in September but unfortunately it did not evoke the same response. However socially it was very successful after the summer break. Perhaps an open evening every few years is preferable rather than annually.

Production Sub Committee

The production sub-committee chaired by Gill Pitt has welcomed new members and has proposed a good mix of plays for the coming season when we will reintroduce a fifth production in February at Forest Arts Centre. Directors have been assigned and the main committee are confident that we can look forward to another season of high-quality productions. The production committee will start planning the 2024/5 season in September.

Members

We have said goodbye recently to Jim and Maureen Small who have been long standing members and have relocated to Essex to live near their daughter. We thank them for all their help on FOH and set building. They have promised to keep in touch and we wish them well. Unfortunately, we lost a member during the last season. Joy Bacon performed in several plays, was on the committee and FOH manager. Her contribution to the society is greatly appreciated.

Conclusion

Finally, we must not forget Ballard School where we continue to enjoy their excellent facilities for the majority of our activities and we look forward to a continuing harmonious relationship.

Report of the Independent Examiner to the Members of the New Forest Players

New Forest Players

Independent Examiners Report to the Trustees.

I report on the Accounts of the Group for the year ending 30 April 2023.

Respective Responsibilities of Trustees and Examiner.

The Group's Trustees are responsible for the preparation of the Accounts. They consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993) and that an independent examination is needed.

It is my responsibility to:

- Examine the Accounts (under section 43 (3) (a) of the 1993 Act):
- To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act): and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking information from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Report.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 41 of the 2003 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M Stallwood

Mary Stallwood
30/08/2023

Statement of Financial Activities

		<u>2023</u>	<u>2022</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>Sales / Business Income (Turnover)</u>			
Fees received		-	1,930
Net surplus/loss from Productions		-	(3,088)
Membership Fees		2,748	-
Ticket Sales		28,372	-
Front of House Sales		3,985	-
Club Night Revenue		66	-
Other Income		410	-
		<hr/> 35,581	<hr/> (1,158)
<u>Cost of Sales</u>			
Opening Stock Valuation		-	(87)
Closing Stock Valuation		-	(116)
Production Costs		25,729	-
Front of House Costs		3,156	-
Club Night Costs		254	-
Other Costs		259	-
		<hr/> 29,398	<hr/> 29
<u>Gross Profit</u>		<hr/> 6,183	<hr/> (1,129)
<u>Other Income</u>			
Interest Received		115	2
Donations		-	5,000
		<hr/> 115	<hr/> 3,873
<u>Overhead Expenses</u>			
Property Repairs and Maintenance		688	61
Store Electricity		196	104
Venue Hire		20	90
Print, Post & Stationery		156	213
Contact Costs		105	138
Net Cost of Club Nights and Social		-	424
General Insurance		998	863
Website		436	1155
Gifts		-	30
Box Office Telephone		75	72
Subscriptions & Licences		86	235
Bank Charges		70	96
Depreciation		1,317	1317
Sundry	3	105	929
Other Expenses		408	-
		<hr/> 4,660	<hr/> 5,727
<u>Net profit / (loss) for the year</u>		<hr/> 1,639	<hr/> (1,854)
		=====	=====

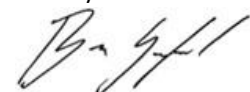
Balance Sheet

		<u>2023</u>	<u>2022</u>
	<u>Note</u>	<u>£</u>	<u>£</u>
<u>Fixed assets</u>			
Fixed Assets		3,679	4,996
<u>Current assets</u>			
Stocks		-	115
Debtors & Prepayments	4	1,498	11,214
Bank Accounts		22,544	14,743
Cash Accounts		1,166	280
		<u>25,207</u>	<u>26,352</u>
<u>Current liabilities</u>			
Other creditors	5	752	4,853
		<u>24,455</u>	<u>21,499</u>
<u>Net current assets</u>		24,455	21,499
<u>Total assets less liabilities</u>		<u>28,135</u>	<u>26,495</u>
		=====	=====
<u>Represented by:</u>			
Opening Balance as at beginning of year		26,495	28,349
Profit / (Loss) for the year		1,639	(1,854)
<u>Closing balance as at end of year</u>		<u>28,134</u>	<u>26,495</u>
		=====	=====

Read & approved



David Luker – Chair
New Forest Players



Ben Sandford – Treasurer
New Forest Players

Schedule of Fixed Assets

		<u>2023</u>		<u>2022</u>	
	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Tangible fixed assets</u>					
<u>Building</u>					
<u>Cost:</u>					
As at beginning of year		3,444		3,444	
As at end of year		<u>3,444</u>		<u>3,444</u>	
<u>Net book value at end of year</u>			3,444		3,444
<u>Stage Properties & Equipment</u>					
<u>Cost:</u>					
As at beginning of year		29,659		29,188	
Additions		-		471	
As at end of year		<u>29,659</u>		<u>29,659</u>	
<u>Depreciation:</u>					
As at beginning of year		(28,569)		(27,714)	
Charge for the year		(855)		(855)	
As at end of year		<u>(29,423)</u>		<u>(28,569)</u>	
<u>Net book value at end of year</u>			235		1,090
<u>Clubhouse & Store Assets</u>					
<u>Cost:</u>					
As at beginning of year		6,810		6,810	
Additions		-		-	
As at end of year		<u>6,810</u>		<u>6,810</u>	
<u>Depreciation:</u>					
As at beginning of year		(6,395)		(5,980)	
Charge for the year		(415)		(415)	
As at end of year		<u>(6,810)</u>		<u>(6,395)</u>	
<u>Net book value at end of year</u>			-		415

		2023	2022
	Note	£	£
Wardrobe Furniture			
Cost:			
As at beginning of year		357	357
Additions		-	-
As at end of year		357	357
Depreciation:			
As at beginning of year		(355)	(354)
Charge for the year		(1)	(1)
As at end of year		(357)	(355)
Net book value at end of year		-	2
Cups & Trophies			
Cost:			
As at beginning of year		183	183
Additions		-	-
As at end of year		183	183
Depreciation:			
As at beginning of year		(137)	(92)
Charge for the year		(46)	(46)
As at end of year		(183)	(137)
Net book value at end of year		-	45
		3,679	4,996

Notes to the Financial Statements

Note

- 1 In 2019/20, the Executive Committee decided to change the policy on prepayments and accruals in respect of shows. For the 2020 accounts and subsequently, prepayments or accrued costs for shows will be treated as revenue or expense items in the year the show is staged. Previously, such items were treated as revenue or expense items in the year actual value was received for the expenditure.
- 2 In 2019/20, the Executive Committee decided to change the policy on depreciation. Freehold property will remain subject to no depreciation, but all other fixed assets will be depreciated at a fixed amount of 25% per annum over 4 years. Previously, Cups & Trophies were not subject to depreciation, and other assets were depreciated by 25% per annum of the reducing value each year.

For the fixed assets (other than Freehold Property) held at the start of the 2019/20 year, depreciation of the remaining value will be at 25% per annum of the remaining value over 2019/20 and the subsequent 3 years.

New purchases in 2019/20 and subsequently will be treated as capital expenditure only if they exceed £150 in value.
- 3 The main Sundry expenses were a new phone for Front of House (£40) and backstage equipment (£42).
- 4 This amount includes £940 of expenditure on shows to be staged in FY 2023/24, £112 of expenditure on club nights for FY 2023/24, and £359 of ticket sales for One Day I'll Fly Away received in FY 2023/24.
- 5 This amount includes £200 of ticket sales for Calendar Girls received in FY 2022/23, £339 of production costs for One Day I'll Fly Away paid in FY 2023/24, and £123 of Front of House costs for One Day I'll Fly Away paid in FY 2023/24.

Show Analysis

	Robin Hood	Death Trap	Cinderella	One Day I'll Fly Away	Total
	£	£	£	£	£
Income					
Ticket Sales	7,541.44	5,395.50	10,945.17	4,490.37	28,372.48
Front of House	914.60	732.00	1,573.90	764.10	3,984.60
Other Income	-	-	50.00	200.00	250.00
Total Income	8,456.04	6,127.50	12,569.07	5,454.47	32,607.08
Expenses					
Advertising	1,145.32	500.00	678.00	684.13	3,007.45
Bank charges	251.01	104.57	206.70	96.98	659.26
Costumes	514.23	20.00	244.98	62.11	841.32
Food	-	61.45	66.62	124.74	252.81
Licence	-	385.80	21.00	361.00	767.80
Performance hire	-	-	-	-	-
Professional services	67.50	-	67.50	-	135.00
Rent	4,661.67	1,980.87	3,730.87	1,980.87	12,354.28
Scripts	-	162.97	120.00	75.27	358.24
Set costs	779.36	668.61	591.46	404.02	2,443.45
Set hire	636.03	150.00	3,240.00	100.00	4,126.03
Stationery	51.11	37.56	39.40	49.12	177.19
Sundry	-	-	-	-	-
Tickets Printing	-	-	-	-	-
Utilities	-	-	-	-	-
Sound hire	502.90	-	103.47	-	606.37
Programmes	522.00	218.00	540.00	212.00	1,492.00
Raffle	-	-	-	-	-
Sweets	130.20	-	-	-	130.20
Refreshments	21.19	30.23	182.89	13.93	248.24
Bar	-	111.80	231.40	106.40	449.60
Ice cream	238.66	132.08	257.64	207.36	835.74
Unallocated	-	-	-	-	-
Total Expenses	9,521.18	4,563.94	10,321.93	4,477.93	28,884.98
Total Profit/Loss	-1,065.14	1,563.56	2,247.14	976.54	3,722.10

	Robin Hood	Death Trap	Cinderella	One Day I'll Fly Away	Total
	£	£	£	£	£
Front of House					
Bar	-	364.00	571.90	385.00	1,320.90
Refreshments	68.30	87.50	286.60	67.10	509.50
Sweets	125.70	-	-	-	125.70
Ice Cream	513.60	280.50	485.90	312.00	1,592.00
Programmes	207.00	-	229.50	-	436.50
Total Front of House	914.60	732.00	1,573.90	764.10	3,984.60
Cash Sales	914.60	718.00	1,322.40	661.60	3,616.60
Card Sales	-	14.00	251.50	102.50	368.00
Audience Analysis					
Total Tickets Sold	752	424	957	368	2,501
Number of Performances	5	4	6	4	19
Average Audience	150	106	160	92	132
Ticket Sales	7,541.44	5,395.50	10,945.17	4,490.37	28,372.48
Average Ticket Price	10.03	12.73	11.44	12.20	11.34
Comps Issued	4	10	10	9	33
Total Audience	756	434	967	377	2,534
Front of House	914.60	732.00	1,573.90	764.10	3,984.60
Average FOH Spend	1.21	1.69	1.63	2.03	1.57