



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 January 2023 **Period start date To** 31 December 2023
Period end date

Charity name: Cambridge Joint Playschemes

Charity registration number: 1045987

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of Cambridge Joint Playschemes is to provide leisure activities for children and young people from the age of 8 to 19 with learning difficulties and associated disabilities. During 2023 we provided holiday club programmes during the Easter and Summer school breaks.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees are aware of the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. All children and young people meeting the charity's criteria are eligible for equal access to the leisure activities irrespective of social background, ethnic origin and any other factors. Families can "self- refer" irrespective of whether they receive assistance from social care or other statutory support organisations. Children and young people with learning disabilities and associated disabilities experience enjoyable and fulfilling activities which they might not otherwise be able to access. The provision of transport where possible enables the children in isolated areas or without transport to attend the leisure activities. Families and carers, including siblings, benefit from the respite time that the leisure activities provide. To enable as many children and young people as possible to attend from a diverse range of families, the fees that are charged to families and carers are kept at as low a

		level as possible and are reviewed on a regular basis.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have given due regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During 2023, the Charity continued with its Holiday Club activities.</p> <p>This included a three days Easter and two week Summer holiday scheme. The number of places we have been able to offer to Children has been limited by the challenge of recruiting and retaining temporary Playscheme workers post Covid, and the announcement of the Playscheme Manager that she would be retiring towards the end of the year. However, we provided places for 15 Children during the Easter Scheme and 20 Children over the Summer play scheme. The Charity has been putting significant efforts into recruitment over the last couple of years in particular but has been struggling to recruit temporary Play Scheme workers since Covid. A final event was held under the guidance of the retiring Playscheme Manager which was a visit to the Cambridge Pantomime in December 2023.</p> <p>Feedback from parents and children indicated once again high levels of satisfaction and enjoyment. Families and carers continue to be very appreciative of both the facilities offered by the Charity and the respite opportunities that the Holiday Clubs have allowed.</p> <p>The Trustees continued to consider feedback in setting the strategy and board decision-making, which resulted in the end of Saturday Club activities as the number of Children applying for places as well as the number of staff had fallen dramatically. It was decided that the focus on the Holiday Schemes would provide families with more valuable respite, particularly for working parents and carers.</p> <p>The Trustees will continue to consider feedback from families and staff in deciding the strategy of the Charity and activity planning going forward.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity had a deficit of £15,227 at year-end. However, sufficient funds remained in the expenses, deposit and reserve accounts, with future fundraising planned.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity holds reserves in a separate fund to fulfil all obligations in the event of winding up. The reserve is based on the estimated costs of closing the charity, primarily staff redundancies. Our general reserves are sufficient to support the running of the Charity for approximately four months assuming no significant additional funds are raised.
Amount of reserves held	Para 1.22	£6,100
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are dependent on raising additional funds both from the public and grant giving bodies and other Charities. To date this has been possible but is a constant uncertainty.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The only sources of funds for the Charity are the fees paid for the scheme (which do not fully cover the cost of the schemes), and fundraising. Fundraising come from various forms of grants obtained through applications e.g. Children in Need, Lottery funding and local community funding. We also make appeals to the public to raise funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Charity is governed by a constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees have the power to recruit and appoint new Trustees. The Charity has an induction pack and facilitates training opportunities for new trustees as required.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	See 1.25
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	None

Other		

Reference and Administrative details

Charity name	Cambridge Joint Playschemes
Other name the charity uses	None
Registered charity number	1045987
Charity's principal address	73 High Street Little Shelford Cambridge CB22 5ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J H Jones	Chair		
2	Yana Fowle	Secretary	09 January 2023 – present	
3	Diana Ogunlana	Treasurer		
4	Jane Wilson		28 February 2023 – present	
5	Alison Walker			
6	Paula Nixon		Resigned 03 October 2023	
7	Nina Rogers		12 December 2023 – present	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Carol Brown – Playscheme and Activities Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


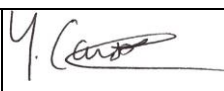
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David J.H. Jones	Yana Fowle
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date	29 October 2024
------	-----------------

CAMBRIDGE JOINT PLAYSCHEMES

PROFIT AND LOSS ACCOUNT 31st DECEMBER 2023

Charity Number 1045987

INCOME

GRANTS/DONATIONS	2023		2022	
BBC Children in Need	0.00		16,810.00	
Cambridge Arts Theatre	2,844.61		2,982.79	
SCDC - Covid Grant	0.00		5,000.00	
Easy Fundraising	0.00		15.91	
Fundraising General Donations	994.00		120.00	
Amazon Money	113.75		59.15	
Astra Zenica	3,000.00		0.00	
John Lewis	0.00		1,000.00	
Peoples Project Lottery	10,000.00		0.00	
		16,952.36		25,987.85
FEES				
Saturday Clubs	930.00		1,820.00	
Half Term Playscheme	0.00		0.00	
Easter Playscheme	2,640.00		2,320.00	
Summer Playscheme	14,176.00	17,746.00	10,580.00	14,720.00
Bank Interest	58.21		3.26	
COIF Interest	256.10	314.31	56.47	59.73
Total Income		£ 35,012.67		£ 40,767.58

EXPENDITURE

WAGES

Activity Manager	18,692.27		17,219.67	
Playworkers (Saturday Clubs)	653.30		1,343.41	
Playworkers (Half Term)	0.00		0.00	
Playworkers (Easter Playscheme)	2,983.00		3,351.75	
Playworkers (Summer Playscheme)	9,902.80	32,231.37	13,107.05	35,021.88

CONSULTANCY

Web Consultancy	1,699.50		1,756.09	
Finance Consultancy	3,312.00	5,011.50	2,163.00	3,919.09

SATURDAY CLUBS

General Expenses	135.01		26.96	
Venue Hire Granta School	225.00		450.00	
Activities	78.19		842.98	
Transport	0.00	438.20	581.00	1,900.94

CAMBRIDGE JOINT PLAYSCHEMES

PROFIT AND LOSS ACCOUNT 31st DECEMBER 2023

Charity Number 1045987

EASTER PLAYScheme

General Expenses	174.95		129.11	
Activities	50.00		0.00	
Hire of Granta School	510.00		480.00	
Transport	0.00	734.95	0.00	609.11

SUMMER PLAYScheme

General Expenses	326.09		215.18	
Activities	1388.00		1250.00	
Hire Of Granta School	1,770.00		1,290.00	
Transport	3500.00	6,984.09	3970.00	6,725.18

HALF TERM PLAYScheme

General Expenses	0.00		0.00	
Activities	0.00		0.00	
Hire Of Granta School	0.00		0.00	
Transport	0.00	0.00	0.00	0.00

TRAINING

Training	0.00	0.00	0.00	0.00
----------	------	------	------	------

UNIFORM

Uniform	285.25	285.25	239.70	239.70
---------	--------	--------	--------	--------

EQUIPMENT

C D Player	81.58	81.58	0.00	0.00
------------	-------	-------	------	------

Sub Total

£ 45,766.94 **£ 48,415.90**

CAMBRIDGE JOINT PLAYSCHMES

PROFIT AND LOSS ACCOUNT 31st DECEMBER 2023

Charity Number 1045987

ADMINISTRATIVE EXPENSES	2023	2022
Data Protection	35.00	35.00
Insurance	789.53	789.53
DBS Applications	390.40	244.00
Storage Haverhill	584.00	0.00
Storage Peaks	1,020.00	1,020.00
Payroll	504.00	492.00
Sage Accounts	426.00	390.00
CCVS Annual Subscription	30.00	30.00
Stationery	245.50	136.99
Postage	0.00	21.76
Shredding	69.95	0.00
Website	202.39	261.60
Office Equipment	175.98	738.26
Auditor	0.00	63.35
Sub Total	£ 4,472.75	£ 4,222.49
TOTAL EXPENDITURE	£ 50,239.69	£ 52,638.39
Surplus/Deficit for 2023	-£ 15,227.02	-£ 11,870.81

Approved by the board of Trustees on 29 October 2024
and signed on their behalf



David J.H. Jones
Chair



Diana Ogunlana
Treasurer

CAMBRIDGE JOINT PLAYSCHMES

BALANCE SHEET 31st DECEMBER 2023

Charity Number 1045987

Current Assets	2023	2022
Debtors	150	1,260.00
Cash at Bank		
Lloyds Bank Current A/c	13,772.72	28,127.42
Lloyds Expenses A/c	291.67	500.00
Lloyds Deposit A/c	6,844.15	6,375.94
COIF Deposit A/c	6,099.51 27,158.05	5,843.41 42,106.77
Current Liabilities		
Creditors	326.30	48.00
 Current Assets less Current Liabilities:	 £26,831.75	 £42,058.77
 Capital & Reserves		
Reserves B/Fwd 2022	42,058.77	53,929.58
P&L Account 2023	-15,227.02	- 11,870.81
Total Assets less Total Liabilities:	£26,831.75	£42,058.77

Approved by the Trustees on 31 October 2024
and signed on their behalf



David J.H. Jones - Chairman



Diana Ogunlana - Treasurer