



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	01	2021		31	12	2021

Section A Reference and administration details

Charity name Cambridge Joint Playschemes

Other names charity is known by None

Registered charity number (if any) 1045987

Charity's principal address

6 Regent Close

Denver, Downham Market

Norfolk

Postcode PE38 0DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J H Jones	Chairman		
2	David A Knight	Treasurer		
3	Wendy Little	Secretary		
4	Paula Nixon			
5	Diana Ogunlana			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Carol Brown Playscheme and Activities Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

The Charity is governed by a constitution

How the charity is constituted
(eg. trust, association, company)

The charity is managed in accordance with the constitution by the trustees (members of the management committee) The Charity is an unincorporated body.

Trustee selection methods
(eg. appointed by, elected by)

The Trustees have the power to recruit and appoint new Trustees. The Charity has a comprehensive induction pack and facilitates training opportunities for new trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Charity cooperates with other voluntary organisations and statutory bodies, particularly those involved with the provision of services to children and young people with disabilities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Cambridge Joint Playschemes is to provide leisure activities for children and young people from the age of 8 to 19 with learning difficulties and associated disabilities. We provide a year-round programme of Saturday activities and holiday club programmes during the Easter and Summer school breaks.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees are aware of the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. All children and young people meeting the charity's criteria are eligible for equal access to the leisure activities irrespective of social background, ethnic origin and any other factors. Families can "self- refer" irrespective of whether they receive assistance from social care or other statutory support organisations. Children and young people with learning disabilities and associated disabilities experience enjoyable and fulfilling activities which they might not otherwise be able to access. The provision of transport where possible enables the children in isolated areas or without transport to attend the leisure activities. Families, including siblings, benefit from the respite time that the leisure activities provide.

To enable as many children and young people as possible to attend from a diverse range of families, the fees that are charged to families and carers are kept at as low a level as possible and are reviewed on an annual basis.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has continued with its range of Saturday morning and Holiday Club activities although these were again severely impacted by Covid-19 restrictions during the year. Despite this we did manage to hold a two week summer holiday scheme as well as running a number of Saturday activities when possible.

Feedback from parents and children indicates high levels of satisfaction and enjoyment. Families and carers continue to be very appreciative of both the facilities offered by the Charity and the respite opportunities that the Saturday and Holiday Clubs allow.

During 2021 the Charity had to severely reduce its Saturday morning activities due to Covid-19 restrictions and continuing staffing difficulties made worse by Covid, but we still managed to provide trampoline park visits, pantomime visits, swimming and other sport related activities, cooking sessions. Average attendance for Saturday sessions was between 5 and 6 children and young people supported by an average of 5 staff and a Manager per session. Our ability to provide more places was constrained by staff availability, particularly for Saturday activities.

The Charity was able to provide successful holiday programmes of activities for two weeks during the Summer break. These programmes were very well supported with up to 15 children attending with very positive feedback from parents and carers. Our holiday club offer was also severely impacted by the Covid restrictions which reduced our ability to access Granta School which is our main base for holiday clubs.

Post Covid-19 staffing continues to be a major challenge and the Charity is considering how to address this issue through wider recruitment campaigns and reaching out to more 6th form colleges and schools.

We plan to continue these Saturday and Holiday Club activities into next year subject to adequate funding being available.

Section E

Financial review

Brief statement of the charity's policy on reserves

From the reserves, sufficient resources are held in a separate fund for the Charity to fulfil all its obligations.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.


All sources of funds for the Charity come from fundraising. These come from various forms of grants obtained through e.g. Children in Need, Lottery funding and local community funding.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Jones	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	20 th September 2022	

CAMBRIDGE JOINT PLAYSCHMES

BALANCE SHEET 31st DECEMBER 2021

Charity Number 1045987

Current Assets	2021	2020
Debtors	430.00	-
Cash at Bank		
Lloyds Bank Current A/c	41,007.96	27,865.23
Lloyds Expenses A/c	500.00	364.91
Lloyds Deposit A/c	6,252.68	5,982.06
COIF Deposit A/c	5,786.94	5,786.24
Current Liabilities		
Creditors	48.00	0.00
Current Assets less Current Liabilities:	£53,929.58	£39,998.44
Capital & Reserves		
Reserves B/Fwd 2019	39,998.44	21,981.37
P&L Account 2020	13,931.14	18,017.07
Total Assets less Total Liabilities:	£53,929.58	£39,998.44

Approved by the Trustees on
and signed on their behalf

.....
David J.H. Jones - Chairman

.....
David Knight - Treasurer

CAMBRIDGE JOINT PLAYSCHEMES
Charity Number 1045987
ANNUAL ACCOUNT EXAMINATION CERTIFICATE

I have examined the annual accounts for Cambridge Joint Playschemes for year ended_
31st December 2021_____

I am happy that these accounts are a true and accurate reflection of income and expenditure for this
period.

Name _____ Carol Dunn _____

Signature C. Dunn _____

Date 01/01/22 _____