

# HENRY CAVENDISH SCHOOL - PARENTS TEACHERS AND FRIENDS ASSOCIATION

England & Wales · Charity number 1045839

## Details

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Other names	HENRY CAVENDISH SCHOOL-PARENTS AND FRIENDS ASSOCIATION
Status	Registered
Legal form	Other
Registered	1995-06-20
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Hydethorpe Road London SW12 0JA
Phone	02086733376
Email	<a href="mailto:ptfa@henrycavendish.co.uk">ptfa@henrycavendish.co.uk</a>
Website	<a href="http://www.henrycavendish.co.uk/">http://www.henrycavendish.co.uk/</a>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL

**Activities:** The objective of the association is to help advance the education, sociability and welfare of the children of Henry Cavendish Primary School. In order to do this the association works very closely with the staff, parents and others who are associated with the school.

## Classification

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- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** THE SCHOOL
- Lambeth
- Wandsworth

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£53,462	£15,627	-	-
2023-09-30	£68,940	£51,613	-	-
2022-09-30	£92,076	£106,641	-	-
2021-09-30	£44,557	£61,008	-	-
2020-09-30	£38,758	£22,061	-	-

## Trustees

Name	Role	Appointed
<b>Emma Elizabeth Taylor Hill</b>	Chair	2024-10-01
Aurora Balashi		2024-09-07
Cassie Wolfinger		2018-11-13
Jennifer Aries		2024-10-01
KATHERINE LOUISE ABBOTT		2024-10-01
Laura Mary-Jan Taylor		2024-10-01

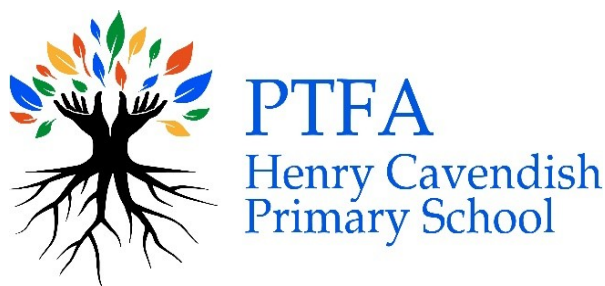
**HENRY CAVENDISH SCHOOL - PARENTS TEACHERS AND FRIENDS ASSOCIATION**

England & Wales - Charity number 1045839

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# Accounts

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### PTFA AGM Minutes Wed 06 November 2024

#### **Attendees**

In person: Mrs. Burg, Jen Aries, Emma Hill, Laura Taylor, Kate Abbott, Aurora Balashi, Sandra Corona, Ulrike Fl, Mr. Apsley, Lucy Perry, Nathan (Chef), Tshay A, Selina L, Stephanie, Mrs. Healey, Amrita D (17)

Online: 34

#### **1. WELCOME**

Emma introduced the PTFA team remit and outlined the agenda

#### **2.COMMITTEE – Introductions to committee members**

Committee members introduced – welcome to Sandra

#### **2023/24 CORE COMMITTEE**

<b>POSITION</b>	<b>NAME</b>
Balham Co-Chair	Emma Hill
Balham Co-Chair	Laura Taylor
Streatham Co-Chair	Jennifer Aries
Streatham Co-Chair	Kate Abbott
Balham Committee	Sandra Corona
Secretary	Lucy Perry
Treasurer	Aurora Balashi

*Resigning from 2023/4 – Laura Ennis*

#### **3. SUMMARY OF THE YEAR – EVENTS**

Laura ran through the list of events for 2024-25. Said how much we appreciated help across all events, especially the fairs which generate the most income.

Dates to be issued separately as some tbc in 2025

#### 4. ACCOUNTS RECAP of spending for 2023/24 year & commitments for 2023/24

*See Henry Cavendish PTFA Accounts Management Summary*

Aurora presented the accounts and ran through the highlights.

Total balance at the start of the fiscal year **£57,189**

Total of fundraising and donations during the year **£53,462**

Total spent on funded events and other items **£15,627**

Non PTFA Fuds held **£2,871**

Closing balance **£97,895**

Total holdings **£106,873**

Total outstanding commitments **£91,636**

**Total available £15,237**

For information, the Financial Year for the PTFA Account runs from 1 October to 30 September.

Main source of fundraising for the accounting year were the fairs. They account for 42% of total fundraising across the year.

Easy Fundraising – 2.8% of total fundraising – so please do sign up for this, instructions to follow to class reps. Compare to last year easy fundraising has increased by 75 % so, thank you to everyone that is already sign up and has been using it.

Estate Agents also generates a substantial portion of income.

Thanks to Aurora for taking on the treasury role in 2023-2024.

#### 5. ONGOING COMMITMENTS

Emma ran through the list of ongoing commitments the PTFA have agreed to fund:

- Speaker Day fund
- Black History Month funding pot
- PTFA funded school treats for all children – festive presents for all kids, farm day
- Hardship Fund
- Support for the year 4/6 school journeys
- Sports Day at Tooting Athletics track
- Sports Equipment
- Librarian
- Library books

#### 6. PROPOSALS FOR 2024/25

This year the PTFA would like to raise a target of £50,000.

Proposals will be run through in turn; beginning with SLT proposals, then Staff and finally Parent proposals.

Mr. Apsley took the opportunity to thank the PTFA and parents for their fundraising efforts.

PTFA funds over and above what the school can offer the children, and all these extras enhance the school experience.

##### 6a) SLT proposals for spending 2024/25 year

1. Proposal: AC for ICT Suite at Streatham

Not included in original costing for the ICT suite on site. Room is too warm with the positioning in the building and when computers are switched on. Air con needed for it to be a usable space.

Estimated cost: £2,500-£3,000. Essential to make the room workable.

2. Proposal: Ovens at both sites

Mr. Apsley said that the food is something that SLT feel could be really improved and made better for the children and their school experience.

Barrier to improvement of food is the fact equipment is 15-20 years old. Stops us from delivering a quality of experience that the school is looking for in terms of food.

Mr. Apsley outlined how severe the funding gap is in schools as this should be able to be funded out of budget, but it is just not possible.

State of equipment is not helping with the standard of food that can be produced.

Estimated cost: £6,000 – one at each site. £12,000 (serving 800 children and staff over 20 years)

Maintenance? We have a contract that would cover the new ovens

Oven company will train staff on how best to use them.

Context: This is our biggest request for funding from SLT this year.

3. Proposal: iPads needed for both sites

Mrs. Healey – ICT suite has changed how IT is taught at school.

Curriculum says IT should be delivered across a range of devices and equipment.

Set of iPads on each site – can enhance other lessons.

Estimated cost: 20 in total at £329 each (£6,500 total)

Need to investigate the charging trolley cost.

4. Proposal: Projector at Balham

No longer working. Around 5 years old. Enhances the experience of the children at assemblies, concerts, nativities etc.

Estimated cost: £4,000

**6b) Staff proposals for spending 2024/25 year**

5. Proposal: Purchase of Ukuleles and Recorders

To be shared between sites

Estimated cost: £500

6. Proposal: SEND Replenishable Resources for Each School Site

Spoken to SEND dept. They have not spent what was allocated last year. They have an additional £2,500 from last year to spend this year. Not put to vote this year.

7. Proposal: Trolley for sports equipment

Estimated cost: £100

8. Proposal: Forest School resources

Estimated cost: £250

9. Proposal: Cooking equipment

Estimated cost: £100

10. Proposal: Enrichment Resources for Indoor and Outdoor Provision for EYFS

Enhancement of provision for getting busy time, which is child-directed learning. Would love the kids to have the best resources they can. Equipment for EYFS is more expensive than other school spends.  
Estimated cost: £4900

11. Proposal: Replenishment of library stock across both sites and shelving upgrade  
Shelving across both sites.  
Estimated cost: £500
12. Proposal: Samba instruments  
Music department would love a set. Currently use a mix of drums and other percussion instruments. This is a lower priority than ukuleles and recorders – could push this to next year if we cannot fund this year.  
Estimated cost: £3314
13. Proposal: Combined ELSA resources  
Emotional Literacy Support Assistance – teachers who are trained to help children who may need emotional support and regulation at school.  
Mr. Apsley explained more about what ELSA is (6-week course for children) The list of children who would benefit from ELSA is huge and this funding helps maximize the number of children who get that support.  
Estimated cost: £620 (training, resources at both sites)
14. Proposal: Sound system at Streatham  
Church who uses the sound system on a Sunday said they would match fund this and are happy to contribute if we upgrade. More investigation needed around the cost of this please.  
Estimated cost: £1,000

### **6c) Parent proposals for spending 2024/25 year**

15. Proposal: Allocation of PTFA budget towards the purchase of a new portable stage for the Streatham site.  
  
Current stage is not fit for purpose – was purchased in 2010 when the site opened and has been very well used. At performances it is very difficult to see the children without decent staging and the current setup is no longer safe.  
Estimated cost: £1,500-£2,500
16. Proposal: Welcome to Nursery/Reception at Henry Cavendish' cards for all children joining nursery and reception across both sites  
  
This would include a standard letter, PTFA flyer, list of events to look forward to? Y6 project? Could the administration be done via wider PTFA committee (Tshay, Lynelle and Selina agreed to take forward and coordinate).  
Estimated cost: £300
17. Proposal: High-quality school banner  
For use at school concerts/matches etc.  
Estimated cost: £40
18. Proposal: Digital cameras for all classes for teachers to use (SLT addition)

For class cameras. Use on school trips/workshops etc. Currently taken using phones. Not best practice.

Better long-term investment to have separate iPads/cameras and use each for different purpose

Estimated cost: £1140 for a whole school set of cameras.

### **Total for everything is £67,000**

Explain voting – those in the room can debate, those on Zoom can listen and vote.

On tablets, we agreed to vote on the total sum for buying tablets rather than committing to one brand.

### **7. Voting on proposals**

**Passed: 1, 2, 3, 4, 5, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18**

**Not passed: 11**

**SEND underspend – rolled over to this reporting year so item 6 not voted on**

### **8. Redress priorities if needed**

We have agreed to fund approx. £64,000.

Agreed to spend some money out of the bank account to cover all proposals passed.

PTFA Committee will discuss with SLT what money is spent initially and on what items and priorities if there are things that need immediate attention.

Ulrike asked if the excel sheet could be published ahead of the meeting.

Advised that the agenda is distributed as are the minutes.

### **9. AOB**

- PTFA Committee asked for people to sign up to easy fundraising. Last year we raised £2,500 using it. PTFA will send the information to sign up to class reps.
- Emma proposed the school get involved with the 'School of Kindness' <https://schoolofkindness.org/> which is part of <https://www.52-lives.org/>
- Lucy requested that for any proposal agreed, the money does need to be spent otherwise it will go back to the account and the money will need to be re-bid for next year.
- Chef Nathan agreed to help at the Winter Fair on 7<sup>th</sup> Dec at Balham and at our spring fair and summer fair.
- Ulrike – should we need to bring in any toys etc. from home that are no longer needed? Mr. Apsley will mention in briefing to teachers that parents are willing to be told if there are things classes are short of, beyond the amazon wish lists.

**Meeting closed at 2104**

**Henry Cavendish PTFA Accounts**  
**Management Summary: 2023/24 v 2022/23**

	2023/24
<b>Opening Balance: Lloyds Treasurers Account (1 Oct)</b>	<b>57,189</b>
<b>Fundraising Events &amp; Activities</b>	
<b>Floats</b>	-
Summer Fair	6,081
Xmas Fair	11,472
Spring Fair	3,846
Xmas Cards	377
Xmas Trees	2,905
Xmas Shopping Evening	-
Bingo	1,316
Quiz night	(447)
Adult Disco	(167)
Kids Disco x 2 (Feb / Jun)	3,622
Pizza and Cookie	491
Doughnuts	2,457
Estate Agents	12,500
Non Uniform Days / Mufti Days	1,182
Uniform Sale	514
Gift Aid	2,352
Lucky Numbers	505
Monthly Trader	-
Easy Fundraising	2,230
Amazon Smile	-
Cake Sale	-
School voucher	(3,000)
Matched funding	-
Macmilan coffee	237
Other fundraising	447
<b>Total Fundraising Events &amp; Activities</b>	<b>48,919</b>
<b>Donations</b>	
Payroll Giving & other donations	4,110
Just Giving Donations	434
<b>Total Donations</b>	<b>4,544</b>
<b>Total Fundraising Events, Activities and Donations</b>	<b>53,462</b>
<b>PTFA Funded Events and Items</b>	
2019AGM agreed expenditure *	-
2021 AGM agreed expenditure *	(165)
2022 AGM agreed expenditure	(989)

2023 AGM agreed expenditure	(7,235)
Non Agm approved spending	-
Year 6 School Journey	(3,734)
Year 4 School Journey	(2,120)
Christmas Entertainment & Staff/Kids Xmas presents	(615)
Speaker Days	-
Black History Week	-
Year 6 Leavers Party amd book	-
Early years picnic	(258)
Hardship fund	
Sporting Equipment	
Running Club	(357)
Sports Day Ice Lollies	-
Fab Fridays	-
Library Books	-
PTFA running costs	(153)
Transaction costs	
<b>Total PTFA Funded Events and Items</b>	<b>(15,627)</b>

<b>Total Fundraising minus Funded Events</b>	<b>40,707</b>
<b>Non PTFA Fuds held</b>	
Neurodiversity	1,171
Mrs Prior Trips	1,700
	2,871
<b>Closing Balance: Lloyds Treasurers Account (30 Sep)</b>	<b>97,895</b>

<b>Henry Cavendish PTFA INSTANT ACCESS SAVER AC</b>	
	<b>2023/24</b>
<b>Opening Balance: Lloyds Instant Access Saver (1 Oct)</b>	8,866.07
Interest earned	112
<b>Closing Balance: Lloyds Instant Access Saver (30 Sep)</b>	8,978
<b>Total Holdings (Treasurers Accounts + Saver)</b>	<b>106,873</b>

<b>* AGM Agreed Expenditure Breakdown of Actual Spend</b>	
	<b>Agreed Funds</b>
<b>2022 AGM Agreed Expenditure C/f</b>	
Music Equipment £1.2k	1,200

EYFS Resources £2976	2,976
EYFS Phonics Books £4002	4,002
<b>2023 AGM Agreed Expenditure C/F</b>	-
Friendship Benches	1,200
Blackboards in EYFS and KS1 and chalk storage	500
ICT suites at Balham and Streatham	15,065
Premises team workshop	841
Librarian	2,812
EYFS playground Balham	4,398
<b>2024 AGM Agreed Expenditur</b>	-
Reading Patron	1,500
Class Library and Stationary Budgets	4,000
AV Equipment	8,000
Projector (Streatham)	2,500
Shelving and equipment in library in Balham	1,200
Forest School resources	900
Music Whiteboards	85
2 Heavy duty Laminators	500
KS2 Banded Reading books	6,500
Playground tables	5,500
Librarian	5,000
Streatham ICT suits	10,000
SEN class equipment	4,000
School Councilbudget	1,000
MC Grammar session	1,200
<b>Ongoing Expenditur</b>	-
Speaker Day Fund / Art Funds	2,000
Black History Week	2,000
Library books	3,000
Year 6 School Journey	6,000
Year 4 School Journey	2,000
Hardship Funds	1,000
Christsmas Entertainment and presents for staff & children	1,000
Annual visits to athletic track and coaching pre-sports day	2,000
Annual allowance for sporting equipment	2,000
	<b>105,879</b>

### **Outstanding Commitments to carry on in 2024/25**

<b>Annual Commitments</b>	
Speaker Day Fund / Art Funds	
Black History Week	
Library books	

Other annual commitments (Christmas presents, Year 6 & 4 journey, hardship fund)	
Year 6 School Journey	
Year 4 School Journey	
Hardship Funds	
Annual visits to athletic track and coaching pre-sports day	
Annual allowance for sporting equipment	
<b>Total Annual Commitments</b>	
Outstanding AGM Commitments	
Music Equipment £1.2k	
EYFS Resources £2976	
EYFS Phonics Books £4002	
Friendship Benches	
Blackboards in EYFS and KS1 and chalk storage	
ICT suites at Balham and Streatham	
Premises team workshop	
Librarian	
EYFS playground Balham	
Reading Patron	
Class Library and Stationary Budgets	
AV Equipment	
With AV	
Projector (Streatham)	
Forest School resources	
Music Whiteboards	
2 Heavy duty Laminators	
KS2 Banded Reading books	
Playground update - tables	
Library books	
ipads tabels	
SEN class equipment	
School Councilbudget	
MC Grammar session	
<b>Total Outstanding AGM Commitments</b>	
<b>Total Outstanding Commitments c/f</b>	
<b>Total Holdings at year end from Accounts (above)</b>	
<b>Available Balance</b>	

2022/23	23/24 v 22/23
38,681	18,508
-	-
12,052	(5,971)
11,501	(29)
5,512	(1,667)
1,442	(1,065)
2,766	139
1,722	(1,722)
1,279	38
-	(447)
6,133	(6,301)
-	3,622
433	59
1,176	1,282
10,000	2,500
501	681
711	(197)
1,388	963
240	265
-	-
1,272	958
473	(473)
-	-
-	(3,000)
-	-
-	237
-	447
58,600	(9,682)
-	-
9,038	(4,928)
1,302	(868)
10,340	(4,928)
-	-
68,940	(14,609)
-	-
-	-
(3,308)	3,308
(2,793)	2,628
(28,184)	27,195

-	(7,235)
(1,512)	1,512
(8,497)	4,763
(1,702)	(418)
(615)	(0)
(500)	500
-	-
-	-
(319)	60
-	-
(89)	89
-	(357)
(135)	135
-	-
(2,689)	2,689
(1,095)	942
(176)	176
<b>(51,613)</b>	<b>35,987</b>

<b>18,507</b>	<b>21,377</b>
680	
500	
1,180	
<b>57,188</b>	<b>39,885</b>

<b>COUNT</b>	
<b>2022/23</b>	<b>23/24 v 22/23</b>
8,813	
53	59
8,866	111
<b>66,054</b>	<b>40,819</b>

<b>Actual Expenditure 2023/24</b>	<b>Agreed Funds Less Total Expenditure (Incl prior yrs)</b>
-	1,200

-	2,976
-	4,002
-	-
	1,200
989	(489)
	15,065
	841
	2,812
	4,398
-	-
	1,500
	4,000
3,885	4,115
3,351	(851)
	1,200
	900
	85
	500
	6,500
	5,500
	5,000
	10,000
	4,000
	1,000
	1,200
-	-
165	1,835
	2,000
	3,000
3,734	2,266
2,120	(120)
	1,000
	1,000
	2,000
	2,000
<b>14,243</b>	<b>91,636</b>

<b>25</b>	
	<b>Agreed Funds</b>
	1,835
	2,000
	3,000

	2,266
	(120)
	1,000
	1,000
	2,000
	2,000
	14,981
	1,200
	2,976
	4,002
	1,200
	(489)
	15,065
	841
	2,812
	4,398
	1,500
	4,000
	4,115
	(851)
	1,200
	900
	85
	500
	6,500
	5,500
	5,000
	10,000
	4,000
	1,000
	1,200
	<b>76,655</b>
	<b>91,636</b>
	<b>106,873</b>
	<b>15,237</b>



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Henry Cavendish School – Parents Teachers and Friends Association

**On accounts for the year  
ended**

30<sup>th</sup> September 2024

**Charity no  
(if any)**

1045839

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30<sup>th</sup> September 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Mark Taylor*

**Date:**

5<sup>th</sup> May 2025

**Name:**

Mark Taylor

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW member

**Address:**

15 Veronica Road  
London  
SW17 8QL

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# Accounts

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Henry Cavendish School – Parents Teachers and Friends Association

**On accounts for the year  
ended**

30 September 2023

**Charity no  
(if any)**

1045839

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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examiner's statement**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Mark Taylor*

**Date:**

26<sup>th</sup> June 2024

**Name:**

Mark Taylor

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW Member

**Address:**

15 Veronica Road

London

SW17 8QL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# Trustees' Annual Report for the period

Period start date

Period end date

From

To

## Section A

## Reference and administration details

**Charity name**

Henry Cavendish Primary School PTFA

**Other names charity is known by**

**Registered charity number (if any)**

1045839

**Charity's principal address**

Henry Cavendish Primary School

Hydethorpe Road

London

**Postcode**

SW12 0JA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melissa Jones	Co-Chair		Committee
2	Emma Hill	Co-Chair		Committee
3	Laura Ennis	Treasurer		Committee
4	Jennifer Aries	Co-Chair		Committee
5	Kayleigh Fox	Co-Chair		Committee
6	Laura Taylor	Co-Chair		Committee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by Members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To help advance the education, sociability and welfare of the children in the school.

To extend the relationship between staff, parents and others associated with the school.  
To engage in activities which support the school and advance the education of the children who attend.  
Provide and assist in the provision of facilities or items for education at the school (in addition to those provided by statutory funding) as the committee, in consultation with the staff and governing body agree.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

See Accounts and AGM minutes dated 6 November 2023

## Section E Financial review

**Brief statement of the charity's policy on reserves**

A reserve is maintained to cover the associations expected costs and committed spending over the forthcoming year, as if no fund raising were to be carried out. This is reviewed regularly.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


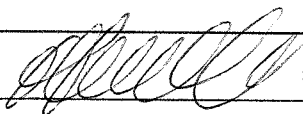
See PTFA Accounts

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	LAURA TAYLOR	EMMA HILL
<b>Position (eg Secretary, Chair, etc)</b>	CO-CHAIR	CO-CHAIR
<b>Date</b>	12 / 7 / 24	

**Henry Cavendish PTFA Accounts  
Management Summary: 2022/23 v 2021/22**

	2022/23	2021/22	22/23 v 21/22
<b>Opening Balance: Lloyds Treasurers Account (1 Oct)</b>	<b>38,681</b>	<b>53,247</b>	<b>(14,566)</b>
<b>Fundraising Events &amp; Activities</b>			
Summer Fair	12,052	9,479	2,572
Xmas Fair	11,501	9,285	1,205
Spring Fair	5,512	4,478	1,034
Xmas Cards	1,442	375	1,067
Xmas Trees	2,766	2,610	156
Xmas Shopping Evening	1,722	1,903	(181)
Bingo	1,279	920	358
Quiz night	-	1,185	(1,185)
Disco night	6,133	1,901	4,232
Rugby night	-	206	(206)
Pizza and Cookie	433	617	(184)
Doughnuts	1,176	987	189
Jubilee tea towels	-	1,111	(1,111)
Mothers Day gifts	-	319	(319)
Estate Agents	10,000	10,000	-
Non Uniform Days	501	2,217	(1,716)
Uniform Sale	711	528	183
Gift Aid	1,388	1,085	303
Lucky Numbers	240	130	110
Monthly Trader	-	110	(110)
Easy Fundraising	1,272	1,734	(462)
Amazon Smile	473	398	76
Other fundraising	-	1,555	(1,555)
<b>Total Fundraising Events &amp; Activities</b>	<b>58,600</b>	<b>54,141</b>	<b>24,639</b>
<b>Donations</b>			
Payroll Giving	9,038	7,895	1,143
Just Giving Donations	1,302	699	603
Matched funding	-	-	-
<b>Total Donations</b>	<b>10,340</b>	<b>8,594</b>	<b>1,143</b>
<b>Total Fundraising Events, Activities and Donations</b>	<b>68,940</b>	<b>61,089</b>	<b>21,427</b>
<b>PTFA Funded Events and Items</b>			
2019AGM agreed expenditure *	(3,308)	(4,135)	827
2021 AGM agreed expenditure *	(2,793)	(64,030)	61,237
2022 AGM agreed expenditure	(28,184)	-	(28,184)
Non Agm approved spending	(1,512)	(2,481)	969
Year 6 School Journey	(8,497)	-	(8,497)
Year 4 School Journey	(1,702)	-	(1,702)
Christmas Entertainment & Staff/Kids Xmas presents	(615)	(313)	(302)
Speaker Days	(500)	(960)	460
Black History Week	-	(928)	928
Year 6 Leavers Party amd book	-	483	(483)
Early years picnic	(319)	(225)	(94)
Hardship fund	-	-	-
Sporting Equipment	(89)	(1,769)	1,680
Running Club	-	-	-
Sports Day Ice Lollies	(135)	(170)	35
Fab Fridays	-	(60)	60
Library Books	(2,689)	-	(2,689)
Jubilee Decorations	-	(82)	82
PTFA running costs	(1,095)	-	(1,095)
Transaction costs	(176)	-	(176)
<b>Total PTFA Funded Events and Items</b>	<b>(51,613)</b>	<b>(74,669)</b>	<b>26,934</b>

<b>Total Fundraising minus Funded Events</b>	<b>18,507</b>	<b>(13,580)</b>	<b>(1,087)</b>
<b>Non PTFA Fuds held</b>			
Neurodiversity	680		
Mrs Prior Trips	500		
<b>Closing Balance: Lloyds Treasurers Account (30 Sep)</b>	<b>57,188</b>	<b>38,681</b>	<b>(17,538)</b>

<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>			
	<b>2022/23</b>	<b>2021/22</b>	<b>22/23 v 21/22</b>
<b>Opening Balance: Lloyds Instant Access Saver (1 Oct)</b>	<b>8,813</b>	<b>8,812</b>	<b>1</b>
Interest earned	53	1	51
<b>Closing Balance: Lloyds Instant Access Saver (30 Sep)</b>	<b>8,866</b>	<b>8,813</b>	<b>53</b>
<b>Total Holdings (Treasurers Accounts + Saver)</b>	<b>66,054</b>	<b>47,494</b>	<b>18,559</b>

<b>* AGM Agreed Expenditure Breakdown of Actual Spend</b>			
	<b>Agreed Funds</b>	<b>Actual Expenditure 2022/23</b>	<b>Agreed Funds Less Total Expenditure (Incl prior yrs)</b>
<b>2019 AGM Agreed Expenditure</b>			
Forest School	500	400	100
Art Funds	2,500	2,908	(408)
<b>2021 AGM Agreed Expenditure</b>			
EYFS resource	2,976	2,793	183
<b>2023 AGM Agreed Expenditure</b>			
Friendship Benches	1,500	300	1,200
Blackboards in EYFS and KS1 and chalk storage	500		500
ICT suites at Balham and Streatham	35,000	19,935	15,065
Premises team workshop	5,000	4,159	841
Librarian	5,000	2,188	2,812
EYFS playground Balham	6,000	1,602	4,398

<b>Outstanding Commitments to carry on in 2023/24</b>	
	<b>Agreed Funds</b>
<b>Annual Commitments</b>	
Speaker Day Fund	2,000
Black History Week	2,000
Library books	3,000
Other annual commitments (Christmas presents, Year 6 & 4 journey, hardship fund)	10,000
<b>Annual Commitments to HC Team Sports</b>	
Annual visits to athletic track and coaching pre-sports day	2,000
Annual allowance for sporting equipment	2,000
<b>Total Annual Commitments</b>	<b>21,000</b>
<b>Outstanding AGM Commitments</b>	
Friendship benches	1,200
Blackboards in EYFS and KS1 and chalk storage	500
ICT Suites	15,065
Premises team	841
Librarian	2,812
EYFS Playground	4,398
<b>Total Outstanding AGM Commitments</b>	<b>24,816</b>
<b>Total Outstanding Commitments</b>	<b>45,816</b>
<b>Total Holdings at year end from Accounts (above)</b>	<b>66,054</b>
<b>Available Balance</b>	<b>20,238</b>



# PTFA

## Henry Cavendish Primary School

### PTFA AGM Minutes Monday 06 November 2023

**Attendees (22 in room; 40 online though this varied throughout evening)**

#### Welcome

Meeting started at 1930.

#### Committee - Introductions to committee members

Committee members introduced

#### 2023/24 CORE COMMITTEE

Balham Co-Chair	Laura Taylor
Balham Co-Chair	Emma Hill
Streatham Co-Chair	Jennifer Aries
Streatham Co-Chair	Kate Abbott
Secretary	Lucy Perry
Treasurer	Aurora Balashi

#### *Resigning from 2022 – Laura Ennis, Melissa Jones and Kayleigh Palmer*

Emma (as Co-Chair, Balham) introduced the PTFA team, explained the remit of the PTFA and outlined how the evening would be run.

- The PTFA exists to fundraise for the school and to enrich as many pupils lives as possible in the school through that fundraising
- The PTFA are not here to campaign for, change or deal with any issues that parents or carers may have with the school

If we venture tonight into territory that we feel is outside of this remit, Emma will politely move the conversation on.

Thanks given to those standing down from the Committee (Melissa, Kayleigh and Laura)

#### **Summary of the year's upcoming events**

Laura Taylor ran through the upcoming events for 2023-2024

An explanation was given as to why some events have moved around and have been paused for this year.

Home Language day will happen in Spring, Term 2.

International evening planning will happen in the summer term and date to be set in September 2024. Mrs Bibi will email with the PTFA with a date soon

When scheduling these events, the Chair (on behalf of the PTFA) noted that consideration had been given to different cultural and religious events taking place during the year and ensuring school events don't clash

### Accounts Recap of spending for 2021/22 year & commitments for 2022

See Henry Cavendish PTFA Accounts Management Summary

Laura Ennis talked through highlights of the accounts.

She explained easyfundraising and how to use and also encouraged parents and carers to sign up. (approx. 20 active parents on it, and they raised £1,200 this FY)

Some non-PTFA spends are also included in the accounts but they are not included in the final totals (eg: Neurodiversity bake sales)

More funding is required for the Streatham ICT suite as the Balham suite was £20,000 and £35,000 was costed for both last year. The Streatham ICT suite to come back to this AGM

Total balance at the start of the financial year	<b>£38,681</b>
Total of fundraising and donations during the year	<b>£68,940</b>
Total spent on funded events and other items	<b>£51,613</b>
Closing balance	<b>£57,188</b>
Total holdings	<b>£66,054</b>
Total outstanding commitments	<b>£45,816</b>
<b><u>Total available</u></b>	<b><u>£20,238</u></b>

### Ongoing Commitments

Laura Ennis outlined what was included in the ongoing commitments (included in the statement of accounts) and also highlighted the outstanding commitments from 2021-2022.

- Speaker Day fund
- Black History Week
- Other annual commitments (Christmas presents, Year 4/6 journey help, hardship fund, PTFA funded school treats)
- Sports Day practice
- Sports Equipment where necessary
- Sporting Days out

### Outstanding Commitments from 2021-2022

- Friendship benches
- Blackboards in EYFS & chalk
- ICT suite at Streatham (Uplift to be discussed)
- Premises Team workshop
- Librarian
- EYFS resources

A query was raised around a coding workshop which was agreed to be an ongoing spend in 2020. It was suggested that we revisit this and that it is proposed again next year as it stopped (computers slow & got too expensive to be an ongoing commitment)

Laura Ennis explained that the computers were not suitable to run the workshop and that the price has now increased significantly to £9,000

The £20,000 we have available, we need to carry through to next year. So we are now reverting to £0 in the accounts in effect (anything that we want to vote through needs to have the funds raised this year)

### School proposals for spending 2023/24 year

Emma outlined each proposal per the proposals list to the meeting

- 1) Reading patron (£1,500, 3 x visits at both sites and related workshops)
- 2) Class Library and stationery Budgets (£100 per class - £4,000 total)
- 3) AV Equipment both sites (£5,000 at each site or £4,000 minus VAT)
- 4) Projector Streatham (£3,000 including VAT plus installation of approx. £1,000 unless rolled in with AV)
- 5) Shelving and equipment in library at Balham (£1,200)
- 6) Forest School resources (£900 – across both sites)
- 7) Music Whiteboards at Streatham (£85)
- 8) 2 x Heavy duty Laminators (£500 – one for each site)
- 9) KS2 Banded Reading books (£6,500)

Mr Apsley explained that there was nothing as structured around reading currently available in school in KS2, as exists for KS1/EYFS. For some children, this is ok but for some they would benefit from something more structured. It's important for these KS2 children to feel as though they are reading at KS2 level – can undermine confidence and perception if they feel they are not. Currently there's a big gap in this offer in the school. This sum would be for about 700-800 books. School requires books that link through to the destination reader scheme. These books would be spread across the whole of KS2 across both school sites.

Qu: (Mark Hayhurst): Is there space in the library to hold these? And would this need to be an ongoing spend?

Mr Apsley: This would start us off; if we got less than the bid then we'd need to come back next year and bid for more funding.

Lee di Stasio confirmed that these books were normally not stored in the library and kept in classrooms.

- 10) Playground upgrade (approx. £14,550)

Mr Apsley advised that the children were keen to have quiet areas to read etc in the playgrounds. The ideas are to create peaceful spots and to set up a space for picnic benches with inlaid games area and also for awnings to create a shaded area at Streatham –

**Cost for this would be £5,500**

If we wanted to do more and upgrade some of the markings and add some wall mounted games, **then would be asking for £9,000 across both sites.**

Qu: Can we have clear costings? Can we put a cap on how much and not let it go to next year?

Discussion around doing a smaller amount this year but next year to have a fully costed budget for next year as feeling was that this would be costly to do properly.

Equipment playgrounds/games - £9,000

- 11) Librarian (£5,000)
- 12) iPads/Tablets x 10 per site DEPENDING ON MAKE/MODEL (£10,000)  
Discussed out of order after Proposal 14. Mrs Burg and Mr Apsley advised that if proposal 14 went ahead, then this did not need to go ahead.
- 13) Bike Rack for teachers at Streatham (£1,800)

Discussion around cost – it was felt that the estimate was quite high. Also discussed if an alternative solution could be sought from Lambeth Council as part of the council's Transport Strategy

14) Streatham ICT Suite (uplift in cost £10,000)

Mr Apsley said that for children to benefit properly from this funding, it would be best for any uplift to be spent on making the multi-use room at Streatham into an ICT suite, whilst retaining its function as another teaching space for Yr6. This would allow children in Streatham to learn in the same way that Balham do (by having a dedicated room) and it would create parity across sites. The idea would be to have some flat-screen PCs in the room and then the laptops would be used across both sites for dyslexic learners and those with other SEND requirements.

**PTFA & Parent proposals for spending 2023/24 year**

15. SEN equipment for use in class (£4,000, £2,000 per site)

This equipment would be for each classroom and need 4/5 of each item per classroom  
Mrs Bibi explained that there are lots of children with additional needs across both sites (on average about 5 per class) with some undiagnosed and the waiting list for diagnosis is now around 2 years.

This would be a box of resources that all can access within the classroom. Teachers would be made aware of when to use the resources appropriately in the classroom

16. School Council Budget (£1,000, £500 per site)

For school council to come up with proposals of what they want to spend money on. Council to create a system to put it to vote to the rest of the school (eg a campaign for certain items/treats)

17. MC Grammar session (£1,200, £600 per site – 1 whole day per site)

Whole school activity across both sites.

18. Year 6 Wellbeing workshop (£1,600)

Explanation about what the workshop would deliver for the children and the different facets of what it would cover.

Would take 3 hours – delivered over 2 days.

**Late additions:**

- Commemorative Trees for 125 anniversary (£2,000 per site)  
Way of marking the school anniversary
- Greenpower Racing (£2,500 plus travel costs to events)  
Kit car for children. Can be dismantled and rebuilt the following year. It requires a teacher/member of staff to do the activity with the children which at the moment is not forthcoming. Also would race at weekends.  
Could this be offered as an after school club? 10-15 children per car, per term Y3-Y6  
Logistics would be complex. Staffing could be difficult  
Not for voting on today – move to next years AGM

**8. Voting on proposals**

Emma advised that if we said yes to everything on the list we would need to be fundraising around £75,000. She further advised that a comfortable amount to commit to would be around £60,000

**Proposals voted through:**

Proposals 1-9 as outlined above with no amendments to plans or costs

Proposal 10 – part approved for the shades, awnings and picnic tables and games at £5,500 across both sites

Proposal 11 - Approved

Proposal 12 – Not approved as Proposal 14 was approved

Proposal 13 – Not approved. Mrs Burg to investigate options with Lambeth Council

Proposal 14 – Approved

Proposals 15 – 17 Approved

Proposal 18 – Not approved (votes close so could re-visit)

**Total spend of (roughly) £51,885 approved**

Emma requested approval from those present for Proposals 3 and 4 to be taken forward soon due to need

**9. Volunteers and Support**

Request from Committee for volunteers for Winter Fair and for people to confirm their help as soon as they are able to via class reps and sign up sheets.

**10. AOB**

Emma thanked everyone for attending and taking part and participating in the meeting, as well as those online.

Mr Apsley also thanked the Committee members.

Meeting ended at 21.54

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/ members of

Henry Cavendish Primary School PFA

On accounts for the year ended

30 SEPT 2022

Charity no (if any)

1045839

Set out on pages

1-2. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Mark Taylor

Date: 27/6/23

Name: MARK TAYLOR

Relevant professional qualification(s) or body

ICAEW member

(if any):

--

Address:

15 VERONICA ROAD
LONDON
SW17 8QL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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# Trustees' Annual Report for the period

Period start date Period end date  
 From October 2021 To September 2022

## Section A Reference and administration details

**Charity name** Henry Cavendish Primary School PTFA

**Other names charity is known by**

**Registered charity number (if any)** 1045839

**Charity's principal address**

Henry Cavendish Primary School	
Hydethorpe Road	
London	
<b>Postcode</b>	<b>SW12 0JA</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melissa Jones	Co-Chair		Committee
2	Anna Waterman	Co-Chair		Committee
3	Laura Ennis	Treasurer		Committee
4	Jennifer Aries	Co-Chair		Committee
5	Kayleigh Fox	Co-Chair		Committee
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To help advance the education, sociability and welfare of the children in the school.
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To extend the relationship between staff, parents and others associated with the school.  
To engage in activities which support the school and advance the education of the children who attend.  
Provide and assist in the provision of facilities or items for education at the school (in addition to those provided by statutory funding) as the committee, in consultation with the staff and governing body agree.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

See Accounts and AGM minutes dated 7 November 2022

## Section E Financial review

**Brief statement of the charity's policy on reserves**

A reserve is maintained to cover the associations expected costs and committed spending over the forthcoming year, as if no fund raising were to be carried out. This is reviewed regularly.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

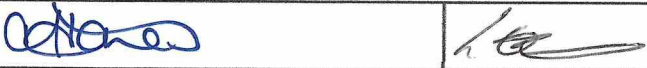
See PTFA Accounts

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	
	Full name(s)	MELISSA LOUISE JONES      LAURA ENNIS
	Position (eg Secretary, Chair, etc)	CHAIR      TREASURER
	Date	27/6/2023

**Henry Cavendish PTFA Accounts**  
**Management Summary: 2022/21 v 2021/20**

	2021/22	2020/21	21/22 v 20/21	Commentary
<b>Opening Balance: Lloyds Treasurers Account (1 Oct)</b>	53,247	69,698	(16,451)	
PTFA Running costs				
Breakdown:	(1,239)	(123)	(1,116)	
Transaction costs	(407)		(407)	
Deep fat fryer	(250)		(250)	
Parent/child annual membership	(128)	(123)	(5)	
Other peripherals	(860)		(860)	
Breakdown total	(1,645)	(123)	(1,522)	
<b>Fundraising Events &amp; Activities</b>				
Summer Fair				
Xmas Fair	9,479	7,854	1,625	
Spring Fair	10,295	3,608	6,687	
Xmas Cards	4,478		4,478	
Xmas Trees	375	3,262	(2,887)	
Xmas Shopping Evening	2,610	559	2,051	
Xmas Treasure hunt	1,903		1,903	
Bingo		1,353	(1,353)	
Quiz night	920		920	
Disco night	1,185		1,185	
Rugby night	1,901		1,901	
Pizza and Cookie	206		206	
Doughnuts	617		617	
Jubilee tea towels	987		987	
Mothers Day gifts	1,111		1,111	
Estate Agents	319		319	
Muft Days	10,000		10,000	
Unifor Sale	2,217		2,217	
Gift Aid	528		528	
Lucky Numbers	1,085	1,076	9	
Monthly Trader	130	232	(102)	
Amazon Fundraising	110	515	(405)	
Easy Fundraising	1,734	1,275	459	
Euro Sweepstake	398	378	20	
Other Fundraising	1,555	958	(597)	
<b>Total Fundraising Events &amp; Activities</b>	<b>54,141</b>	<b>21,242</b>	<b>24,639</b>	

<b>Donations</b>						
Payroll Giving						
Young's Brewery	7,895		11,107		(3,212)	
Just Giving Donations			793		(94)	
Matched funding	699					
<b>Total Donations</b>	<b>8,594</b>		<b>11,900</b>		<b>(3,212)</b>	
<b>Total Fundraising Events, Activities and Donations</b>	<b>61,090</b>		<b>33,142</b>		<b>21,427</b>	
<b>PTFA Funded Events and Items</b>						
2019 AGM agreed expenditure *						
2021 AGM agreed expenditure *	(4,135)				(4,135)	
Non Agm approved spending	(64,030)		(49,572)		(14,458)	
Year 6 School Journey	(2,481)					
Year 4 School Journey						
Christmas Entertainment & Staff/Kids Xmas presents						
Speaker Days	(313)		(20)		(293)	
Black History Week	(960)				(960)	
Year 6 Leavers Party and book	(928)				(928)	
Early years picnic	483				483	
Hardship fund	(225)				(225)	
Sporting Equipment						
Running Club	(1,769)				(1,769)	
Sports Day Ice Lollies	(170)				(170)	
Fab Fridays	(60)				(60)	
Jubilee Decorations	(82)					
<b>Total PTFA Funded Events and Items</b>	<b>(74,669)</b>		<b>(49,592)</b>		<b>(22,514)</b>	
<b>Total Fundraising minus Funded Events</b>	<b>(13,579)</b>		<b>(16,450)</b>		<b>(1,087)</b>	
Funds remaining for Mrs Hardy present						
Money raised for Mrs Prior trip			298			
Money spent for Mrs Prior trip	800					
Funds remaining for Mrs Prior trip	(1,786)					
Totals of Non PTFA Funds			688			
<b>Closing Balance: Lloyds Treasurers Account (30 Sep)</b>	<b>38,682</b>		<b>53,248</b>		<b>(17,538)</b>	
<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>						
<b>Opening Balance: Lloyds Instant Access Saver (1 Oct)</b>	<b>2021/22</b>	<b>2020/21</b>	<b>21/22 v 20/21</b>			
Interest earned	8,812	8,811		1		
<b>Closing Balance: Lloyds Instant Access Saver (30 Sep)</b>	<b>8,813</b>	<b>8,811</b>		<b>2</b>		
<b>Total Holdings (Treasurers Accounts + Saver)</b>	<b>47,495</b>	<b>62,059</b>		<b>(14,564)</b>		

**\* AGM Agreed Expenditure  
Breakdown of Actual Spend**

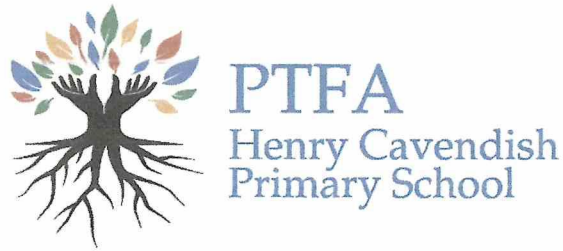
	Agreed Funds	Actual Expenditure 2021/22	Agreed Funds Less Total Expenditure (Incl prior yrs)		
<b>2019 AGM Agreed Expenditure</b>					
EYFS Phonics books	4,002		4,002		
Forest School	4,637	4,135	502		
Art Funds	2,500		2,500		
<b>2021 AGM Agreed Expenditure</b>					
FUZE coding workshop	1,500	4,520	(3,020)		
Music equipment	1,200		1,200		
Book club	800		800		
Librarian cost	2,138	5,423	(3,285)		
Mid Day supervisor	13,667	25,699	(12,032)		
Radio station	5,000	3,932	1,068		
Washing machine	310	310	-		
Tumble Dryers	798	500	298		
EYFS HCS Playground	3,100	10,476	(7,376)		
EYFS resource	5,000	2,024	2,976		
New Carpets	5,000	4,059	941		
<b>Non AGM agreed expenditure</b>					
EYFS HCB Playground		4,633			
Display Boards		666			
Plants		466			
Sand for sand pit		353			
Soil for planters		187			
EYFS equipment		277			

### Outstanding Commitments to carry on in 2022/23

*This list details items that the PTA have agreed to fund but they have either not yet been purchased or have not yet been reclaimed by the school*

	Agreed Funds
<b>Annual Commitments</b>	
Speaker Day Fund	1,000
Black History Week	3,000
Other annual commitments (Christmas presents, Year 6 & 4 Journey, hardship fund)	7,500
<b>Annual Commitments to HC Team Sports</b>	
Annual visits to athletic track and coaching pre-sports day	2,000
Annual allowance for sporting equipment	2,000
<b>Total Annual Commitments</b>	<b>15,500</b>
<b>Outstanding AGM Commitments</b>	
Music equipment	1,200
EYFS Resource	2,976
EYFS Phonics books	4,002
Art Funds	2,500
<b>Total Outstanding AGM Commitments</b>	<b>10,678</b>
<b>Total Outstanding Commitments</b>	<b>26,178</b>
<b>Total Holdings at year end from Accounts (above)</b>	<b>47,495</b>
<b>Available Balance</b>	<b>21,317</b>

<b>Henry Cavendish PTFA Accounts</b>			
<b>As at 30 September 2022 based on bank statements plus known receipts and expenses</b>			
	IN	OUT	BALANCE
<b>LLOYDS TREASURERS ACCOUNT opening balance (1/10/21)</b>	53,247		
PTFA Running costs	-	(1,239)	(1,239)
Transaction costs		(407)	(407)
<b>Fundraising Events &amp; Activities</b>			
Floals	1,335	(1,335)	-
Xmas cards kids	5,431	(5,057)	375
Xmas Fair (Donations and Silent auction)	12,608	(2,312)	10,295
Xmas Trees	5,698	(3,088)	2,610
Xmas shopping night	2,013	(110)	1,903
Just Giving donations	699		699
Spring Fair	5,996	(1,518)	4,478
Bingo Night	2,089	(1,169)	920
Quiz night	1,988	(804)	1,185
Summer Fair	12,492	(3,012)	9,479
Pizza and Cookie	2,220	(1,603)	617
Rugby	980	(775)	206
Doughnuts	2,418	(1,431)	987
Disco night	3,550	(1,649)	1,901
Jubilee Tea Towels	2,872	(1,761)	1,111
Wonderful Women	470	(151)	319
Estate Agents	10,000		10,000
Payroll Giving & other parent donations	7,895		7,895
Mufti Day	2,217		2,217
Gift Aid	1,085		1,085
Monthly Trader	110		110
Uniform Sale	528		528
Easy Fundraising	1,734		1,734
Amazon Smile	398		398
Lucky Numbers	240	(110)	130
Other fundraising	1,555		1,555
Matched Funding	-		-
<b>Total Fundraising Events, Activities and Running Costs</b>	<b>88,619</b>	<b>(27,530)</b>	<b>61,089</b>
<b>PTFA Funded Events and Items</b>			
Christmas Entertainment & Staff/Kids Xmas presents		(313)	(313)
Year 6 School Journey	-		-
Year 4 School Journey	-		-
2021 AGM agreed expenditure	-	(64,030)	(64,030)
2019 AGM agreed expenditure		(4,135)	(4,135)
Non AGM approved spending		(2,481)	(2,481)
Year 6 Leavers Party and book	1,486	(1,003)	483
Black History Week	-	(928)	(928)
Sports Day and Ice Lollies	-	(170)	(170)
Fab Fridays	-	(60)	(60)
Sporting equipment	-	(1,769)	(1,769)
Running Club	-		-
School Day Trip Funding	-		-
Early years picnic		(225)	(225)
Jubilee decorations		(82)	(82)
Author Days	-	(960)	(960)
HC Team sports	-		-
<b>Total PTFA Funded Events and Items</b>	<b>1,486</b>	<b>(76,154)</b>	<b>(74,669)</b>
Return of Treetops money	1,172	(1,172)	
Funds raised for Mrs Hardy present			-
Funds raised for Mrs Prior trip	800	(1,786)	(986)
<b>Totals of non PTFA funds</b>	<b>1,972</b>	<b>(2,958)</b>	<b>(986)</b>
<b>TOTALS</b>	<b>92,076</b>	<b>(106,641)</b>	<b>(14,566)</b>
<b>Balance</b>			<b>38,681</b>
<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>			
	IN	OUT	BALANCE
<b>LLOYDS INSTANT ACCESS SAVER ACCOUNT opening balance (1/10/20)</b>	8,812		8,812
Interest earned	1		1
<b>Balance</b>			<b>8,813</b>
<b>Total Holdings</b>			<b>47,494</b>



**PTFA AGM Minutes Monday 07 November 2022**

**Attendees:** Mark (B parent) Lee (S parent) Jenna (S parent) Kate (S parent) Sarah (B parent) Hazel (S parent) Matthew Apsley (T) Lorna Burg (T) Izzy Witby (T) Laura (PTFA) Laura (PTFA) Mel (PTFA) Emma (PTFA) Kayleigh (PTFA) Jen (PTFA) plus 5 latecomers (Parents - didn't get names) *Apologies if any names missed off*

**1. Welcome**

Laura Ennis welcomed everyone and gave an overview of Henry Cavendish PTFA.

**2. Committee - Introductions to committee members**

Committee members were introduced

2022/23 CORE COMMITTEE

Balham Co-Chair	Melissa Jones
Balham Co-Chair	Laura Taylor
Streatham Co-Chair	Jennifer Arries
Streatham Co-Chair	Kayleigh Palmer
Balham Vice-Chair	Emma Hill
Treasurer	Laura Ennis

*Resigning from 2021 – Anna co-chair at Balham*

**3. Summary of the year's upcoming events**

Mel ran through the events of the year.

Provisional Calendar:

Sept - EYFS Teddy Bear Picnic *both sites*

13<sup>th</sup> Oct - Bingo Night (Balham)

20<sup>th</sup> Oct – Non Uniform Day *both sites*  
4<sup>th</sup> Nov – Donut Day *both sites*  
7<sup>th</sup> Nov – AGM (Streatham)  
19<sup>th</sup> Nov – Winter Fair (Balham)  
1<sup>st</sup> Dec – Christmas Shopping Eve (Balham)  
Xmas Trees *both sites*  
7<sup>th</sup> Dec – Donut Day *both sites*  
16<sup>th</sup> Dec – Non Uniform Day *both sites*

Fri 20<sup>th</sup> Jan – Pizza & Cookies Day *both sites*  
Fri 3<sup>rd</sup> Feb – School Disco *both sites*  
Fri 10<sup>th</sup> Feb - Non Uniform Day *both sites*  
Thurs 23<sup>rd</sup> Feb– Adult Social Eve (Streatham) **CHANGING TO 2<sup>nd</sup> MARCH TBC**  
Fri 17<sup>th</sup> March – Donut Sale *both sites*  
Fri 31<sup>st</sup> March – Non Uniform Day *both sites*  
Sat 22<sup>nd</sup> April–Spring Fair (Streatham) **CHANGING TO 25<sup>th</sup> MARCH TBC AS CLASHES WITH EID**

Thurs 4<sup>th</sup> May – Adult Quiz Eve (Balham) **CHANGING TO 25<sup>th</sup> MAY AS SCHOOL SHUT FOR VOTING?**

Fri in May – kids disco TBC *both sites* **CHANGING TO JUNE 16<sup>th</sup> TBC**  
Fri 26<sup>th</sup> May – Non Uniform Day *both sites*  
June PTFA treat for whole school (farm day last year) **CHANGING TO JULY TBC**  
Sat 1<sup>st</sup> July – Summer Fair (Balham)  
Fri 7<sup>th</sup> July – Donut Day *both sites*  
Fri 21<sup>st</sup> July – Non Uniform Day *both sites*

#### **4. Volunteers and Support**

Discussion was had about the levels of support for PTFA and volunteering for events dropping.

The points discussed were:

- Parent engagement, issues of inclusivity and communication
- Getting dads/male figures more involved
- Looking at creating specific targets for engagement and ways to engage the school community more in the fundraising eg: thermometer to illustrate money raised throughout the year and what it goes to pay for
- What support can the school give?
- More feedback to parents needed from school and PTFA directly. How to do this?  
Already put info in newsletter but maybe we can feedback more on what we do and

where money is spent. Agreed that we would look at reporting back where money went last year and where it will go next year.

- Invites to school to show where money has been spent
- Childcare issues, where we might suggest any support here, look at possible creche for events?
- Easyfundraising and Amazon Smile, needs more awareness - The PTFA will supply a couple of little graphics to explain how to fundraise without any effort through the following levers: Amazon Smile and EasyFundraising.com
- Payment on gateway – store card details please. School to look into it.
- Visibility of Black History Month. Parent raised point that she felt it was more visible last year whereas this year it was felt not so many activities. School explained that they were more spread out this year but took note and will try to make sure there is as much visibility as has been seen previously

Was agreed that PTFA would follow up on the above and consider how to improve communication. There would also be follow up looking into match funding and other streams of revenue – tapping into parents workplaces etc...

#### **5. Accounts Recap of spending for 2021/22 year & commitments for 2022**

*See Henry Cavendish PTFA Accounts Management Summary 2022/21 vs 2021/20*

Laura Ennis talked through highlights of the accounts.

Total balance at the start of the financial year	<b>£53,247</b>
Total of fundraising and donations during the year	<b>£61,090</b>
Total spent on funded events and other items	<b>£74,669</b>
Closing balance	<b>£38,682</b>
Total holdings	<b>£47,495</b>
Total outstanding commitments	<b>£26,178</b>
<b>Total available</b>	<b><u>£21,317</u></b>

#### **6. Ongoing Commitments**

It was agreed to honour ongoing commitments:

- Speaker Day fund
- Black History Week
- Other annual commitments (Christmas presents, Year 4/6 journey help, hardship fund, PTFA funded entire school treat in Summer term)

- Sports Day & Sports Equipment where necessary
- Early Years Picnic

## **7. PTFA & Parent proposals for spending 2022/23 year**

### **White Rose Maths for KS1 - £1.5k (agreed)**

An additional resource for KS1 to support work done in school for parents that aligns with the curriculum

*Both sites*

### **Friendship benches for both sites x 4 (agreed but at lower cost of £1.5k)**

Can we look at making this work for £1.5k and paint ourselves rather than buying ready made which are expensive. PTFA to look into this

Bis Stops discussed as well though no conclusion reached on those.

*Both Sites*

### **Tyre Park / improvements to the school playground - £6k-8.5k depending on size**

School/teaching staff not keen as do not have space and wish to retain open play areas.

Agreed that there is a desire to look into playground improvements and that discussions would continue but teachers can't monitor equipment and children enjoy free play.

### **Various workshops at various costs - £7k**

*Both sites*

### **Air Con – proposed but not costed**

Not possible to put into Balham without considerable cost and running costs too high to justify. Felt that for the few days that it was incredibly hot it did not justify cost. This has been looked into before

Streatham has it in relevant rooms

**Fans for classrooms** (not costed and raised at meeting as alternative to the air con (Agreed in principle but needed costing)

*Both sites*

**Shades for playground at both sites** (costing of £492 for Streatham provided by parent would not apply as awning type not suitable for H&S reasons) Agreed that the school would look into possibility and costing of this and let us know. Then it could be put on the agreed list if there was pockets left over.

*Both sites*

**Vegetable plots and planting** - £898 (namely Streatham site)

School and premises staff not keen and costing would be more as we have previous costs from existing planters

*Streatham*

**Blackboards in EYFS & KS1** plus units to store chalk/paints etc - £500 (agreed)

This was proposed by parents and substantial support for this from teaching staff so agreed. 2 per site.

*Both sites*

## **8. School proposals for spending 2022/23 year**

**ICT suites at Balham and Streatham** - £35k though needs specific and more exact costing (agreed) *Had also been proposed by parents*

This was the big ask from the school as the computers are outdated and no longer working properly. Explained that all years benefit and both sites needed though Balham more desperate state. Phased approach needed over two years, Balham to be done first, Streatham second. Concern over difference in spend between the two schools (20k at B and 15k at S) but explained because Streatham requires laptops not desktops due to layout of school.

Discussion had about making this a 'separate' campaign to normal fundraising. Creating awareness of spend and giving the schools and the kids something to aim towards. Agreed that PTFA would take this on and launch in the New Year.

Should look into what parents may be able to do to support this – we're hoping there might be some parents/caters that work for companies/corporations that have an annual allocation of funds to go to support community/charities. Or does anyone work in IT for example that could help sourcing equipment at preferential rates

*Both sites*

**Art workshops** £2.5k

Felt that this didn't benefit enough years across the school and that the increase in speaker funds made up for this not going through.

**Action Jackson workshops** - £2k (agreed but by increasing speaker fund to £2k from £1k, school to decide how to allocate funds)

Mr Apsley explained how successful this had been and wanted to do more with the motivational speaker

**Premises Team workshop - £5k (agreed)**

Premises team have leaking roof and damaged workshop and need to restore this. Agreed by all parties that the team do so much for the school and go above and beyond

**Librarian – total cost £5k (agreed, school pay 50% of her cost) Need to check this with Lorna?**

Discussion about role of librarian versus volunteers and it was explained how this differs and how important role is in restocking and working in the library.

**Library Books - £1.9k (agreed)**

**Continuation of work on EYFS Balham and Streatham – to make sure we spend the same on Balham site as was spent on Streatham which ended up being £10k. So approximately additional £6k (agreed)**

**9. Voting on proposals**

As above

**10. AOB**

Reminders:

- All parents are part of the PTFA and welcome to join the committee or support the committee by taking on action/leadership of a particular event
- The PTFA committee aims to meet once a month where possible; any query or discussion can be raised to the class rep who will pass on to the committee
- PTFA meetings to be done on Zoom where possible as to be more inclusive for those with childcare issues

Follow up meeting to be had with the Senior leadership to go through what needs following up from this meeting

## POST AGM

### Summary of Proposed Spends for 2022/23 fundraising

#### From AGM

- **White Rose Maths for KS1** - £1.5k
- **Friendship benches for both sites** x 4 - £1.5k (think we need to allocate 2k)
- **Blackboards in EYFS & KS1** plus units to store chalk/paints etc - £500
- **ICT suites at Balham and Streatham** - £35k
- **Speaker Fund / Action Jackson workshops** - we agreed to increase total speaker fund to £2k and school was to decide how that was allocated?
- **Premises Team workshop** - £5k
- **Librarian** - £5k (school pay 50% of her cost?) so actually £2.5k
- **Library Books** - £1.9k
- **Continuation of work on EYFS Balham and Streatham** – in order to make the spend equal between Balham and Streatham £6k to Balham

***\*These new commitments total £57.9k***

#### Continuing Commitments:

*Speaker Day Fund £2k*

*Black History Month £3k*

*Other Annual Commitments £7,500*

*Annual Commitments to HC Sporting Equipment £2k*

***\*Totaling £14.5k***

#### Left over from 2021

*Music Equipment £1.2k*

*EYFS Resources £2976*

*EYFS Phonics Books £4002*

*Art Funds £2500*

***\*Totaling £10,678***

**TOTAL COMMITMENTS: £83.1k**

*Less £47,495 (which is the money in the account left last year and then putting back £20k in account for ongoing commitments for 2023/24)*

**£55,605 TO RAISE**

*Let's call this £60k given there may well be overspends and we also want to buy fans for the school*

Also agreed but not costed:

**Fans for classrooms** (not costed and raised at meeting as alternative to the air con (Agreed in principle but needed costing and would be in addition)

**Shades for playground at both sites** (costing of £492 for Streatham provided by parent would not apply as awning type not suitable for H&S reasons) Agreed that the school would look into possibility and costing of this and let us know. Then it could be put on the agreed list if there were pockets left over.

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Henry Cavendish PTFA

On accounts for the year  
ended

30 September 2021

Charity no  
(if any)

1045839

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Mark Taylor

Date:

18/07/22

Name:

MARK TAYLOR

Relevant professional  
qualification(s) or body

CHARTERED ACCOUNTANT (ICAEW)

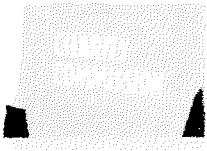
(if any):

Address:

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



# Trustees' Annual Report for the period

Period start date

Period end date

From

To

## Section A Reference and administration details

Charity name

Henry Cavendish Primary School PTFA

Other names charity is known by

Registered charity number (if any)

1045839

Charity's principal address

Henry Cavendish Primary School

Hydethorpe Road

London

Postcode

SW12 0JA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Bates	Co-Chair		Committee
2	Cassia Wolfinger	Co-Chair		Committee
3	Laura Ennis	Treasurer		Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To help advance the education, sociability and welfare of the children in the school.

To extend the relationship between staff, parents and others associated with the school.  
To engage in activities which support the school and advance the education of the children who attend.  
Provide and assist in the provision of facilities or items for education at the school (in addition to those provided by statutory funding) as the committee, in consultation with the staff and governing body agree.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

See Accounts and AGM minutes dated 4 November 2021

## Section E Financial review

**Brief statement of the charity's policy on reserves**

A reserve is maintained to cover the associations expected costs and committed spending over the forthcoming year, as if no fund raising were to be carried out. This is reviewed regularly.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

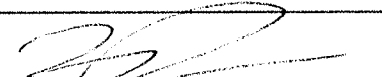

See PTFA Accounts


## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	JESSICA BATES	LAURA ENNIS
<b>Position (eg Secretary, Chair, etc)</b>	Co-chair	Treasurer
<b>Date</b>	20/7/22	

Signed: 



**PTFA**  
Henry Cavendish  
Primary School

## PTFA AGM Minutes Thursday 04 November 2021

**Attendees:** Jennifer Aries, Kayleigh Palmer, Jessica Bates, Isadora Cruciol, Cassie Wolfinger, Lee Di Stasio, Alice Libaudiere, Ruth Preston, Jo Kay, Anna Wateman, Melissa Jones, Laura Ennis, Georgia Headley, Aoife Harrison, Jen Chassels, Gemma Dunbar, Sarah Haspel, Matthew Apsley

### 1. Welcome

Jess Bates welcomed everyone and gave an overview of Henry Cavendish PTFA.

### 2. Committee:

#### 2.1 Change to committee members

The new committee members were elected (see Appendix 1 for Resigning and New members)

#### 2.2 Confirmation of class reps

Class reps were selected (see appendix 2)

### 3. Treasurer's report

*See Henry Cavendish PTFA Accounts Management Summary 2022/21 vs 2021/20*

Laura Ennis talked through highlights of the accounts.

Total balance at the start of the financial year	<b>£69,698</b>
Total of fundraising and donations during the year	<b>£33,142</b>
Total spent on funded events and other items	<b>£49,592</b>
Closing balance	<b>£53,247</b>
Total holdings	<b>£62,059</b>
Total outstanding commitments	<b>£32,867</b>
<b>Total available</b>	<b><u>£29,192</u></b>

The PTFA will supply a couple of little graphics to explain how to fundraise without any effort through the following levers: Amazon Smile and EasyFundraising.com

#### 4. Funding proposals:

##### Parent suggestions:

**Fuze, coding workshop:** to be reinstated (more details in Appendix 3). Carried.

##### Staff Suggestions:

**Music Equipment:** £1,200. Carried.

**Library Books:** £500 per site. *N/A: already covered in committed budget.*

**KS2 Book Club Books:** £800. To increase diversity & representation in the school books. Carried.

##### School proposals:

**Librarian cost (50%):** £2,138.34. Carried

**Mid-day Meal Supervisor:** £13,667.04 to cover 1 staff at each site. Figure is deemed high, school to clarify figure; Carried for 50%.

**Radio Station:** £10,000 already spent on equipment. Carried for 50% conditional to the presentation by the school of a plan to enable all children across the school to contribute & experience the benefits of this investment (beyond the 2 groups of 10 children selected to run it), the opportunity for the recordings to be shared with parents / listened at another time than the scheduled broadcast time (Friday lunchtime), and a review plan over the coming year on the output, the impact and the engagement across the school.

**Washing machine for swimming items:** £309.98. Carried. School to confirm if this includes damage cover or not.

**Tumble dryers x2 (Swimming and EYFS):** £798. Carried. School to confirm if this includes damage cover or not.

**Forest School:** £2,000. Carried. There is £4,637 in the committed budget for Forest school already so the requested £2,000 will come from that budget line

**EYFS HCS Playground project:** £3,100. Carried. This is for structural work in the playground.

**EYFS resource:** £5,000 (both sites). Carried. This is for new small toys & equipment across both sites.

**New carpets (EYFS and KS1):** £5,000 (both sites). Carried.

**Bouncy Castle:** cost to be researched.

## 5. AOB

### Reminders:

- All parents are part of the PTFA and welcome to join the committee or support the committee by taking on action/leadership of a particular event
- The PTFA committee aims to meet once a month; any query or discussion can be raised to the class rep who will pass on to the committee

### Topics to be investigated and clarified:

- Assignment of vacant positions in the committee to new members
- Check with Ms Paige if she books the Sports Experience or if it's the PTFA's responsibility?
- How do we raise further funding for Mrs Prior's trips?

### Calendar:

- The EYFS classes in Streatham are having a fundraiser event (Teddybear Picnic) on Friday 10<sup>th</sup> December 2021 to support the playground refurbishment; this is an opportunity for parents to meet as there would have been a similar opportunity in the 1<sup>st</sup> term before the pandemic; there will be a donation box there for one-off donations to complement the ticket sale.
  - o Question: should the Balham site host a similar event, including Year 1 classes?
- Tuesday 9<sup>th</sup> November: Inclusion Labs Presentation (6pm)
- Thursday 18<sup>th</sup> November: Bingo Night
- Thursday 24<sup>th</sup> November: Christmas Shopping & Drinks Night (Balham)
- Saturday 4<sup>th</sup> December: Christmas Fair (Balham)
- Friday 10<sup>th</sup> December: EYFS HCS Teddy Bear Picnic

## Appendix 1: PTFA Committee

### RESIGNING:

Balham Co-Chair	Cassie Wolfinger
Streatham Co-Chair	Jess Bates
Balham Vice-Chair	Hannah Ngoma
Streatham Vice-Chair	Anna Martens
Treasurer	Laura Ennis
Assistant Treasurer	<i>Vacant</i>
Balham Secretary	Ruth Jacob
Streatham Secretary	Lee Di Stasio
PTFA Communications	Jo MacAlesher
Balham Class Rep Coordinator	Jess Hayes
Streatham Class Rep Coordinator	Isadora Cruciol

### NEW COMMITTEE

Balham Co-Chair	Anna Waterman
Balham Co-Chair	Melissa Jones
Streatham Co-Chair	Jennifer Arries
Streatham Co-Chair	Kayleigh Palmer
Balham Vice-Chair	<i>Vacant</i>
Balham Vice-Chair	<i>Vacant</i>
Streatham Vice-Chair	<i>Vacant</i>
Streatham Vice-Chair	<i>Vacant</i>
Treasurer	Laura Ennis
Assistant Treasurer	<i>Vacant</i>
Balham Secretary	<i>Vacant</i>
Streatham Secretary	Lee Di Stasio
PTFA Communications	<i>Vacant</i>
Balham Class Rep Coordinator	Jess Wills
Streatham Class Rep Coordinator	Isadora Cruciol

Raffle & Silent Auction Prizes Coordinator	Vacant
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## Appendix 2: Class Reps 2021/2022

### BALHAM

CLASS	TEACHER(S)	CLASS REP
Nursery - Conkers	Miss Philip/ Ms Diallo	Aura Kolnik Ilias Zikopoulos Helen Nicholson
Reception - Grasshoppers	Mrs Sutton/Ms Dale	Emma Hill Laura Taylor
Reception - Dragonflies	Miss Whitby	Melissa Jones Kelly Freeguard Liz Hayhurst
1Tr	Mr Tuxford	Joanne McAlesher Lucy Honey Lauren Pedlow
1S	Mr Sharp	Rachael McCooley Alana Perrin Sarah Batty
2M	Miss Mansbridge	Kate Young Xana Haley Shakeira Lawson
2C	Miss Chappel	Anna Waterman Sandra Flashman Aoife Harrison
3W	Miss White	Catherine Burke
3A	Mr Allen	Sophia Khan
4H	Mrs Healey	Jana Ulph
4D	Miss Downs	Gaby Moss Gemma Dunbar
5L	Miss Liddicoat	Kate Holloway Jane Francis
5RB	Mr Rutherford	Alana Perrin
6C	Miss Coulman	Helen Hallett
6K	Mr Kieilty	Jenny Hemsley

## STREATHAM

CLASS	TEACHER(S)	CLASS REP
Nursery - Saplings	Miss Kochi	Lou Hiller
Reception - Ladybirds	Mrs Mwila	Ruth Preston/Chiara
Reception - Butterflies	Miss Maher-McGraff	Alice Libaudiere
1T	Miss Texiera	Roseann Cerio
1L	Ms Lunn	Lee di Stacio
2P	Miss Page	Miranda Tann
2MD	Mrs Muhammad	Stephanie Vidal
3B	Miss Bowie	Kayleigh Palmer
3R	Miss Reilly	Jen Aries
4B	Miss Brazier	Isadora Cruciol
4W	Miss Whatley	Jana Nahodilova
5B	Mrs Buckle	Sarah Nicholson
5S	Mr Seljeflot	Debbie Myers
6CK	Miss Cook	Jess Bates
6RB	Miss Ray Brown	Julia Bellis

### Appendix 3: Funding proposals

#### 1. Fuze, coding workshop:

Proposed by: Jo Kay

Cost: £1,500

Site: Balham and Streatham

Year group: KS2

After the roaring success of the coding workshops started in 2018-19, the proposal is to re-instate these as they were previously run: bi-annual 1hr workshops run in the school by coding specialists Fuze.

Cost includes four 1-hr workshop (2 workshops per site) run twice a year plus an optional assembly about coding and optional teacher-only lesson.

Question: should this become a rolling annual commitment, to build the children's coding knowledge over time?

#### 2. Music Equipment:

Proposed by: Mrs Low (staff)

Cost: £1,200

Site: Balham & Streatham.

Request for 20 new ukuleles and 10 new guitars, allowing older children to borrow old instruments to take home to practice.

### **3. Library Books:**

Proposed by: Mr Laine (staff)

Cost: £1,000

Site: Balham & Streatham

To increase diversity & representation in the books on offer in the school library. There is an existing budget line for this in the committed budget so this is covered already.

### **4. KS2 Book Club Books:**

Proposed by: Mr Laine (staff)

Cost: £800

Site: Balham & Streatham

### **5. Librarian cost:**

Proposed by: Mr Apsley (school)

Cost: £2,138.34 (50% of actual)

Site: Balham & Streatham

### **6. EYFS Mid-day Meal Supervisor:**

Proposed by: Mr Apsley (school)

Cost: £13,667.04

Site: to cover 1 staff at each site.

This is slightly out of the remit of the PTFA; it started last year due to Covid requirements and the staggering of meal times proved to create a much better experience at lunchtime for everyone, so the proposal is to retain this planning. The extra staff cost is to enable this.

### **7. Radio Station:**

Proposed by: Mr Apsley

Cost: £10,000 already spent on equipment.

Site: Balham & Streatham

The school radio is an opportunity for children to demonstrate skills that complement the traditional academic skills. The equipment has been purchased already and fitted

on both sites. It improves the quality of loudspeaker messaging across both sites however it is not sufficient to support the requirement volume and reach for events such as the school fairs.

**8. Washing machine for swimming items:**

Proposed by: Mr Apsley

Cost: £309.98

Site: Balham

**9. Tumble dryers x2 (Swimming and EYFS):**

Proposed by: Mr Apsley

Cost: £798.

Site: Balham & Streatham

**10. Forest School:**

Proposed by: Mr Apsley

Cost: £2,000.

Site: Balham & Streatham

**11. EYFS HCS Playground project:**

Proposed by: Mr Apsley

Cost: £3,100

Site: Streatham

**12. EYFS resource:**

Proposed by: Mr Apsley

Cost: £5,000

Site: Balham & Streatham

**13. New carpets (EYFS and KS1):**

Proposed by: Mr Apsley

Cost: £5,000

Site: Balham & Streatham

**14. Bouncy Castle:**

Proposed by: the PTFA

Cost: To be investigated

Site: Balham

<b>Henry Cavendish PTFA Accounts</b>			
<b>As at 30 September 2021 based on bank statements plus known receipts and expenses</b>			
	IN	OUT	BALANCE
<b>LLOYDS TREASURERS ACCOUNT opening balance (1/10/20)</b>			<b>69,698</b>
PTFA Running costs	-	(123)	(123)
<b>Fundraising Events &amp; Activities</b>			
	-	-	-
Xmas cards kids	7,164	(13)	7,152
Xmas Fair (Donations and Silent auction)	3,608	-	3,608
Xmas Trees	6,710	(9,721)	(3,011)
Xmas treasure hunt	1,353	-	1,353
Just Giving donations	793	-	793
Streatham Family Day	-	-	-
Comedy Night	-	-	-
Summer Fair	8,171	(317)	7,854
Euro Sweepstake	1,120	(162)	958
Payroll Giving & other parent donations	11,107	-	11,107
Mufti Day	-	-	-
Gift Aid	1,076	-	1,076
Monthly Trader	515	-	515
Easy Fundraising	1,275	-	1,275
Amazon Smile	378	-	378
Lucky Numbers	402	(170)	232
Other fundraising	295	-	295
Matched Funding	-	-	-
<b>Total Fundraising Events, Activities and Running Costs</b>	<b>43,967</b>	<b>(10,506)</b>	<b>33,461</b>
<b>PTFA Funded Events and Items</b>			
Christmas Entertainment & Staff/Kids Xmas presents	-	(20)	(20)
Year 6 School Journey	-	-	-
Year 4 School Journey	-	-	-
2020 AGM agreed expenditure	-	(49,844)	(49,844)
Year 6 Leavers Party	590	(590)	-
Black History Week	-	-	-
Sports Day and Ice Lollies	-	-	-
Fab Fridays	-	-	-
Sporting equipment	-	(48)	(48)
Running Club	-	-	-
School Day Trip Funding	-	-	-
Author Days	-	-	-
HC Team sports	-	-	-
<b>Total PTFA Funded Events and Items</b>	<b>590</b>	<b>(50,502)</b>	<b>(49,912)</b>
Funds raised for Mrs Hardy present	-	-	-
Funds raised for Mrs Prior trip	-	-	-
<b>Totals of non PTFA funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTALS</b>	<b>44,557</b>	<b>(61,008)</b>	<b>(16,451)</b>
<b>Balance</b>			<b>53,247</b>

<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>			
	IN	OUT	BALANCE
<b>LLOYDS INSTANT ACCESS SAVER ACCOUNT opening balance (1/10/20)</b>	<b>8,811</b>		<b>8,811</b>
Interest earned	1		1
<b>Balance</b>			<b>8,812</b>
<b>Total Holdings</b>			<b>62,059</b>

**\* AGM Agreed Expenditure  
Breakdown of Actual Spend**

	Agreed Funds	Actual Expenditure 2020/21	Agreed Funds Less Total Expenditure (Incl prior yrs)	
<b>2019 AGM Agreed Expenditure</b>				
EYFS Phonics books	4,002		4,002	
Forest School	4,637		4,637	
Art Funds	2,500		2,500	
<b>2020 AGM Agreed Expenditure</b>				
Funds agreed to spent however needed (re COVID)	50,000	49,572	428	
<b>Total to Carry Forward to 21/22</b>			<b>11,567</b>	

**Outstanding Commitments to carry on in 2021/22**

<i>This list details items that the PTA have agreed to fund but they have either not yet been purchased or have not yet been recharged by the school</i>		Agreed Funds
Speaker Day Fund		1,000
<b>Annual Commitments</b>		
Black History Week		1,500
Library books		1,000
Other annual commitments (Christmas presents, Year 6 & 4 journey, hardship fund)		8,300
<b>Annual Commitments to HC Team Sports</b>		
Running club		500
Annual visits to athletic track and coaching pre-sports day		2,000
Sporting experiences		6,000
Annual allowance for sporting equipment		1,000
<b>Total Annual Commitments</b>		<b>21,300</b>
<b>Total Outstanding Commitments</b>		<b>32,867</b>
<b>Total Holdings at year end from Accounts (above)</b>		<b>62,059</b>
<b>Available Balance</b>		<b>29,192</b>

<b>PTFA Funded Events and Items</b>				
2019 AGM agreed expenditure *		(13,943)	13,943	
2020 AGM agreed expenditure *	(49,572)		(49,572)	
Year 6 School Journey		(5,193)	5,193	
HC Team sports				
Year 4 School Journey		(1,029)	1,029	
Christmas Entertainment & Staff/Kids Xmas presents	(20)	(986)	966	
Speaker Days				
Year 6 Leavers Party				
School Day Trip Funding				
Hardship fund				
Sporting Equipment		(113)	113	
Running Club				
Sports Day Ice Lollies				
Fab Fridays				
Black History Week		(798)	798	
<b>Total PTFA Funded Events and Items</b>	<b>(49,592)</b>	<b>(22,062)</b>	<b>(27,530)</b>	
<small>* See breakdown on page 3</small>				
<b>Total Fundraising minus Funded Events</b>	<b>(16,451)</b>	<b>16,697</b>	<b>(32,352)</b>	
Funds remaining for Mrs Hardy present	298	298		
Money spent for Mrs Prior trip		(262)		
Funds remaining for Mrs Prior trip	688	688		
Totals of Non PTFA Funds	986	986		
<b>Closing Balance: Lloyds Treasurers Account (30 Sep)</b>	<b>53,247</b>	<b>69,697</b>	<b>(15,916)</b>	

<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>			
	2020/21	2019/20	20/21 v 19/20
<b>Opening Balance: Lloyds Instant Access Saver (1 Oct)</b>	8,811	8,807	4
Interest earned	1	4	(3)
<b>Closing Balance: Lloyds Instant Access Saver (30 Sep)</b>	<b>8,812</b>	<b>8,811</b>	<b>1</b>
<b>Total Holdings (Treasurers Accounts + Saver)</b>	<b>62,959</b>	<b>78,508</b>	<b>(16,449)</b>

**Henry Cavendish PTFA Accounts  
Management Summary: 2021/20 v 2020/19**

	2020/21	2019/20	20/21 v 19/20
<b>Opening Balance: Lloyds Treasurers Account (1 Oct)</b>	<b>69,698</b>	<b>53,262</b>	<b>16,436</b>
PTFA Running costs	(123)	(432)	309
<i>Breakdown:</i>			
<i>Drinks unsold at events - held in stock</i>			
<i>Storage equipment</i>		(65)	65
<i>Laminating machine</i>		(203)	203
<i>Parentkind annual membership</i>	(123)	(122)	(1)
<i>Other peripherals</i>		(42)	42
<i>Breakdown total</i>	(123)	(432)	309
<b>Fundraising Events &amp; Activities</b>			
Summer Fair	7,854	4,850	3,004
Xmas Fair	3,608	8,383	(4,776)
Streatham Family Day	-	(98)	98
Xmas Cards	3,262	1,270	1,992
Xmas Trees	559	4,405	(3,846)
Xmas Shopping Evening		1,799	(1,799)
Xmas Treasure hunt	1,353		1,353
Monthly Trader	515	819	(304)
Muffi Days	-	1,823	(1,823)
Gift Aid	1,076	3,167	(2,091)
Lucky Numbers	232	428	(196)
Easy Fundraising	1,275	1,364	(89)
Amazon Smile	378	273	105
Bingo		593	(593)
Late summer shopping		(49)	49
Euro Sweepstake	958		958
Just Giving Donations	793		793
Other fundraising	295	415	(120)
<b>Total Fundraising Events &amp; Activities</b>	<b>22,035</b>	<b>29,010</b>	<b>(6,856)</b>
<b>Donations</b>			
Payroll Giving	11,107	9,073	2,034
Young's Brewery (for Summer Fair)			-
Matched funding		676	(676)
<b>Total Donations</b>	<b>11,107</b>	<b>9,749</b>	<b>2,034</b>
<b>Total Fundraising Events, Activities and Donations</b>	<b>33,142</b>	<b>38,759</b>	<b>(4,822)</b>

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# Accounts

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Henry Cavendish School – Parents Teachers and Friends Association

**On accounts for the year  
ended**

30 September 2020

**Charity no  
(if any)**

1045839

**Set out on pages**

--

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2020.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Alanna Thompson*

**Date:**

21 July 2021

**Name:**

Alanna Thompson

**Relevant professional  
qualification(s) or body  
(if any):**

--

**Address:**

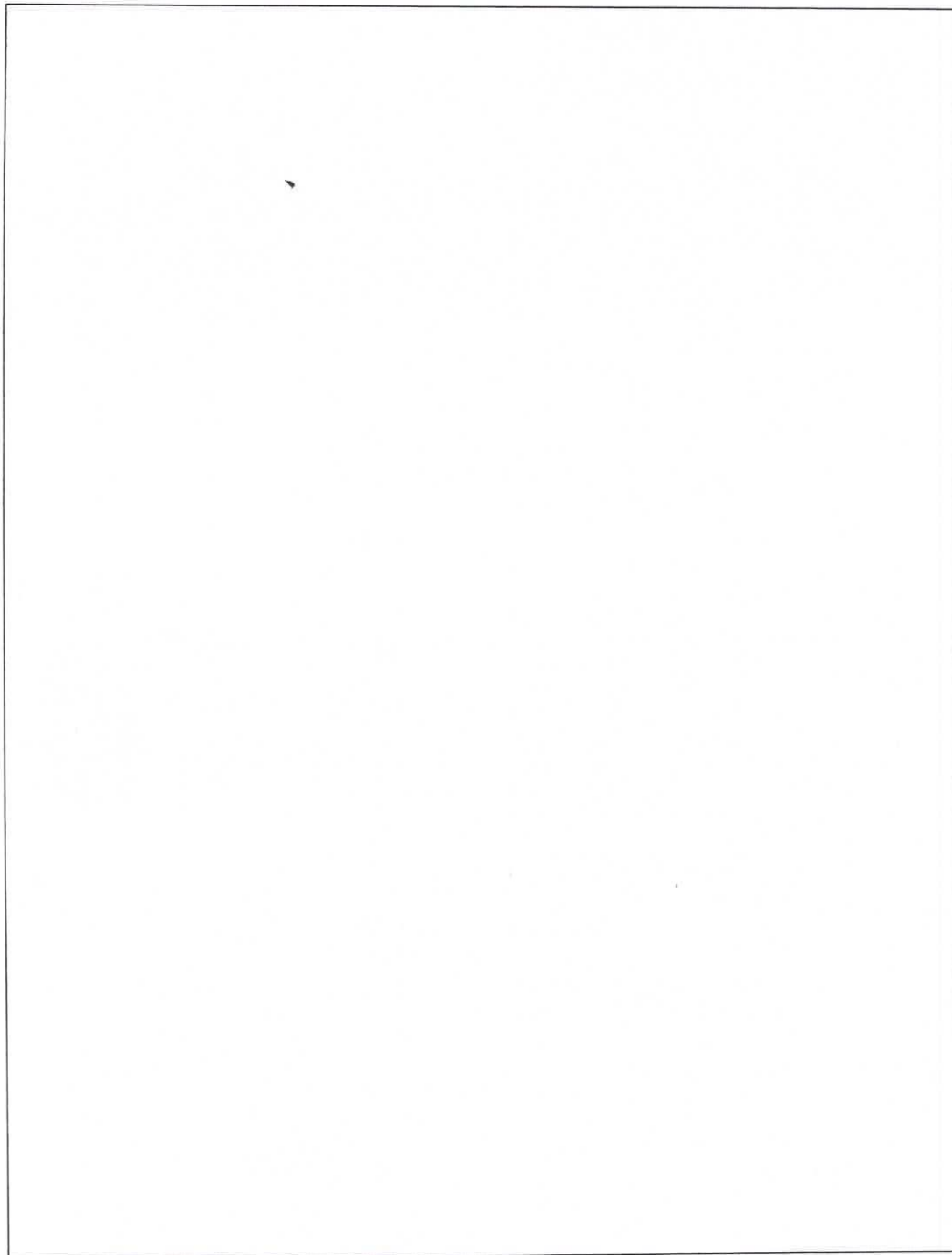
4 Althorp Road

London

SW17 7ED

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





# Trustees' Annual Report for the period

From	Period start date			Period end date		
	01	October	2019	To	30	September 2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Bates	Co-Chair		Committee
2	Isadora Cruciol	Co-Chair		Committee
3	Cassie Wolfinger	Co-Chair		Committee
4	Jo MacAlesher	Co-Chair		Committee
5	Laura Ennis	Treasurer		Committee
6	Jess Williams	Communication		Committee
7	Jo Rolfe	Vice Chair		Committee
8	Hannah Ngoma	Vice Chair		Committee
9	Anna Martens	Vice Chair		Committee
10	Ruth Jacob	Secretary		Committee
11	Lee di Stasio	Secretary		Committee
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected by Members

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To help advance the education, sociability and welfare of the children in the school.

To extend the relationship between staff, parents and others associated with the school.  
To engage in activities which support the school and advance the education of the children who attend.  
Provide and assist in the provision of facilities or items for education at the school (in addition to those provided by statutory funding) as the committee, in consultation with the staff and governing body agree.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

See Accounts and AGM minutes dated 7 December 2020

**Section E****Financial review****Brief statement of the charity's policy on reserves**

A reserve is maintained to cover the associations expected costs and committed spending over the forthcoming year, as if no fund raising were to be carried out. This is reviewed regularly.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See PTFA Accounts

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JESSICA BATES	Laura ENNIS
Position (eg Secretary, Chair, etc)	Co-CHAIR	TREASURER
Date	20/7/21	

**Henry Cavendish PTFA Accounts  
Management Summary: 2019/20 v 2018/19**

	2019/20	2018/19	19/20 v 18/19	Commentary
<b>Opening Balance: Lloyds Treasurers Account (1 Oct)</b>	53,262	34,284	18,978	
PTFA Running costs	(432)	(739)	308	
<i>Breakdown:</i>				
<i>Drinks unsold at events - held in stock</i>		100	(100)	
<i>Storage equipment</i>	(65)		(65)	
<i>Laminating machine</i>	(203)		(203)	
<i>Parentkind annual membership</i>	(122)	(117)	(5)	
<i>Badge making machine</i>	-	(311)	311	
<i>Work and play scrapstore</i>	-	(410)	410	
<i>Mufti day</i>	-	42	(42)	
<i>Plant pots</i>	-	(28)	28	
<i>Other peripherals</i>	(42)	(15)	(27)	
	-	-	-	
	-	-	-	
<b>Breakdown total</b>	<b>(432)</b>	<b>(739)</b>	<b>307</b>	
<b>Fundraising Events &amp; Activities</b>				
<b>Floats</b>				
Summer Fair	4,850	9,605	(4,755)	
Xmas Fair	8,383	9,183	(800)	
Comedy Night		2,988	(2,988)	
Bingo	593		593	
Mufti Days	1,823	3,254	(1,430)	
Streatham Family Day	(98)	4,264	(4,362)	
Xmas Cards	1,270	1,034	236	
Monthly Trader	819	1,470	(651)	
Gift Aid	3,167	2,665	501	
Xmas Trees	4,405	1,188	3,217	
Lucky Numbers	428	476	(48)	
Xmas Shopping Evening	1,799	1,077	722	
Easy Fundraising	1,364	908	456	
Streatham Quiz Night		2,268	(2,268)	
Amazon Smile	273	88	186	
Other fundraising	415	1,218	(803)	
Late summer shopping	(49)	1,793	(1,843)	
<b>Total Fundraising Events &amp; Activities</b>	<b>29,010</b>	<b>42,738</b>	<b>(11,886)</b>	

<b>Donations</b>					
Payroll Giving	9,073	9,039	34		
Young's Brewery (for Summer Fair)		500	(500)		
Matched funding	676	500	176		
<b>Total Donations</b>	<b>9,749</b>	<b>10,039</b>	<b>(466)</b>		
<b>Total Fundraising Events, Activities and Donations</b>	<b>38,758</b>	<b>52,777</b>	<b>(12,352)</b>		
<b>PTFA Funded Events and Items</b>					
2017 AGM agreed expenditure *		(980)	980		
2018 AGM agreed expenditure *		(15,958)			
2019 AGM agreed expenditure *	(13,943)				
Year 6 School Journey	(5,193)	(4,233)	(960)		Charge in 2017/18 relates to 2016/17 and 2017/18
HC Team sports					Further charge of £1,580 received after year end
Eco fund use					Used to fund irrigated planters in KS1 playground
Year 4 School Journey	(1,029)	(950)	(79)		Charge in 2017/18 relates to 2016/17 and 2017/18
Christmas Entertainment & Staff/Kids Xmas presents	(986)	(603)	(383)		
Speaker Days		(1,048)	1,048		
Year 6 Leavers Party		(889)	889		
School Day Trip Funding		(5,647)	5,647		
Hardship fund					
Sporting Equipment		(1,851)	1,851		
Plants for Streatham Playground					
Sports Day Ice Lollies		(1,974)	1,974		Reclassified from 'PTFA Running Costs'
Fab Fridays		(35)	35		
Running Club	(113)	(880)			
Black History Week	(798)		(798)		
<b>Total PTFA Funded Events and Items</b>	<b>(22,061)</b>	<b>(35,047)</b>	<b>10,204</b>		
* See breakdown on page 3					
<b>Total Fundraising and Funded Events</b>	<b>16,697</b>	<b>17,730</b>	<b>(2,148)</b>		
Funds remaining for Mrs Hardy present		298	(298)		
Mrs Prior trip	(262)	950	(1,212)		
<b>Totals of non PTFA funds</b>	<b>(262)</b>	<b>1,248</b>	<b>(1,510)</b>		
<b>Closing Balance: Lloyds Treasurers Account (30 Sep)</b>	<b>69,698</b>	<b>53,262</b>	<b>16,830</b>		

<b>Henry Cavendish PTFA INSTANT ACCESS SAVER ACCOUNT</b>			
	2019/20	2018/19	19/20 v 18/19
<b>Opening Balance: Lloyds Instant Access Saver (1 Oct)</b>	8,807	8,803	4
Interest earned	4	4	(0)
<b>Closing Balance: Lloyds Instant Access Saver (30 Sep)</b>	<b>8,811</b>	<b>8,807</b>	<b>4</b>
<b>Total Holdings (Treasurers Accounts + Saver)</b>	<b>78,509</b>	<b>62,069</b>	<b>16,440</b>

**\* AGM Agreed Expenditure  
Breakdown of Actual Spend**

	Agreed Funds	Actual Expenditure 2019/20	Agreed Funds Less Total Expenditure (Incl prior yrs)
<b>2018 AGM Agreed Expenditure</b>			
RI Science in schools workshop	1,500		1,500
Activity tables and blue mats	560		560
Shakespeare	1,200		1,200
<b>2018 Total</b>	3,260		3,260
<b>2019 AGM Agreed Expenditure</b>			
Coding Workshops	4,000		4,000
Book Clubs	400		400
Washing Machine, oven, dryer for Sreatham	1,000	1,086	(86)
EYFS Phonics Books	6,000	1,998	4,002
Mid Day supervisor (Approved until April)	5,000	2,744	2,256
Forest School	7,500	2,863	4,637
Art funds	2,500		2,500
Childrens mental health workshop	1,700	1,710	(10)
Nurture room	500	188	312
French Website	300	600	(300)
French resources	102		102
Library books	1,000	664	336
Playground equipment	2,750	1,023	1,727
Woodfield Pavilion	1,536	915	621
Football training equipment	150	152	(2)
<b>2019 Total</b>	<b>34,438</b>	<b>13,943</b>	<b>20,495</b>

**Outstanding Commitments to carry on in 2020/21**

This list details items that the PTFA have agreed to fund but they have either not yet been purchased or have not yet been recharged by the school	Agreed Funds
Speaker Day Fund	
<b>Annual Commitments</b>	
Black History Week	1,500
Other annual commitments (Christmas presents, Year 6 & 4 journey, hardship fund, school trip fund, Year 6 leaving party)	5,300
<b>Annual Commitments to HC Team Sports</b>	
Running club	300
Annual visits to athletic track and coaching pre-sports day	1,800
Sporting experiences	6,000
Annual allowance for sporting equipment	1,000
<b>Total Outstanding Commitments</b>	<b>36,395</b>
<b>Total Holdings at year end from Accounts (above)</b>	<b>78,509</b>
<b>Available Balance</b>	<b>42,113</b>



## **PTFA AGM Monday 7<sup>th</sup> December 2020**

**N.B.** This year's AGM was conducted over video conference due to the current coronavirus pandemic.

**Attendees:** Over 25 attendees including Cassie Wolfinger, Jess Bates, Laura Ennis, Lorna Burg, Matthew Apsley, Lee Di Stasio, Catherine Farror, John Wallace, Fari Gee, Cheryl Woodcock, David Young, Radha Berdous.

### **1. Welcome**

Cassie Wolfinger welcomed all to the video conference AGM.

### **2. Resignations**

Thanks were given to the resigning committee members, Jo MacAlesher, Ruth Jacob, Hannah Ngoma, Anna Marten.

### **3. Treasurer Report**

Laura Ennis gave an overview of current finances, please see separate sheet attached.

Didn't raise as much money as usual due to fewer events. Raised £38,758 this year.

Spent £22,061 on washing machines, phonics books, and mid-day supervisors as agreed last year.

### **4. PTFA Spending Proposals.**

Cassie Wolfinger shared proposals for spending. Committee have agreed to the schools spending proposals and deemed the spending valid. During this unprecedented COVID year and for this year only it was proposed to hand the remaining financial budget to the school to spend where needed.

Mr Apsley gave thanks to the PTFA for all of their work and explained to the meeting how some of that spending will be distributed.

This year's plans for playground improvements have been mostly put on hold. Balham site has had a table tennis table delivered, the Streatham site table is currently on hold. Plans for a sheltered area in Streatham site for quiet reading and also a shaded area for Streatham site are both currently on hold.

The main school spending proposals are on an EYFS extensive list of requirements for renewal of resources and also extra storage areas (sheds for £1000 + £3000 per site to re-equip the EYFS).

Lunchtimes need to be staggered so need additional mid-day supervisors. Library books (increase the ethnic diversity of the characters in the book corner books).

## **5. Vote**

Cassie asked the meeting attendees to vote (with a raised hand icon or a raised hand on video) on spending proposals.

It was agreed to hand funding to the school with a majority vote, motion was carried.

## **6. AOB**

Reassurance was given by the committee that ring-fenced spending was still reserved by the PTFA to commit to the usual financed events like black history month, sports day, year 6 school journey, hardship fund, Christmas presents, day trip funds, year 6 leaving party, running club etc. Also a new permanent commitment to fund £1000 p.a. for library books.

Year 6 trip letter will go out soon however we are awaiting assurance from the provider that in the event of cancellation we can receive a full refund. The school is currently litigating with the provider of the year 4 trip to receive a refund due to cancellation during the pandemic.

Every year group has put together an Amazon wish-list which goes out to all parents and carers who can choose to purchase them on behalf of the school.

The virtual used uniform sale is working well, however it is labour intensive due to having to be done online this year.

Mr Apsley would like to get a central list of class reps so any snow day cancellations can be filtered through to all parents.

Laura Ennis raised the issue of Easy Funding which is currently used by a handful of parents to provide extra funds for the PTFA through their normal online shopping activity. Jess Bates to send out link to Lorna Burg so it can be sent out to all via email or newsletter.

