

KINGSWOOD PRE-SCHOOL GROUP

England & Wales · Charity number 1045792

Details

Other names KINGSWOOD PLAYGROUP

Status Registered

Legal form Other

Registered 1995-04-12

Register [View on the Charity Commission register](#)

Contact

Address Kingswood Village Hall
Gravelly Bottom Road
Kingswood
Maidstone
Kent
ME17 3PX

Phone 07460034065

Email manager@kingswoodpreschoolgroup.co.uk

Website www.kingswoodpreschoolgroup.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Under 5's Pre-School, based in the rural village of Kingswood, near Maidstone, Kent.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£69,958	£70,375	-	-
2023-08-31	£66,304	£71,614	-	-
2022-08-31	£68,035	£68,057	-	-
2021-08-31	£95,603	£92,129	-	-
2020-08-31	£69,236	£86,242	-	-

Trustees

Name	Role	Appointed
Toni Louise Casey	Chair	2024-11-28
Aimee Springett		2024-09-24
Debbie Leigh Stacey		2024-09-24
Melanie Marion Broughton		2024-09-24
Rebecca Louise Gilham		2024-09-24

KINGSWOOD PRE-SCHOOL GROUP

England & Wales - Charity number 1045792

Accounts

KINGSWOOD PRE-SCHOOL GROUP AGM

DATE: 11/09/2024

LOCATION: Kingswood Village Hall

TIME START: 8.30PM TIME END: 9.15PM

ATTENDANCE LOG		
SOPHIE THORNTON (CHAIR)	AIMEE SPRINGETT	TONI CASEY
LAURA CASTLE (SECRETARY)	CLAIRE CHEESEMAN	ESTEE BIRD
CHARLOTTE BROWN (TREASURER)	MELANIE BROUGHTON	DEBBIE STACEY

ITEMS	RECORD OF RELEVANT DISCUSSION AND PROPOSED ACTIONS GOING FORWARD.	ACTION & PERSON RESPONSIBLE FOR AGREED ACTION.
1. WELCOME AND INTRODUCTION	BRIEF WELCOME TO ALL.	
2. APOLOGIES	APOLOGIES: REBECCA GILHAM AND HOLLIE GOODGER UNABLE TO ATTEND	
3. MATTERS ARISING FROM THE PREVIOUS AGM MINUTES & SIGNED OFF	MINUTES SIGNED BY LAURA CASTLE AND SOPHIE THORNTON.	
4. CHAIRS REPORT	See September 2024 Chairpersons Report	

5. MANAGERS REPORT	See Managers Report September 2024	
6. FINANCIAL REPORT	See Financial Report	
7. RESIGNATION OF CURRENT COMMITTEE MEMBERS	Charlotte Brown, Laura Castle, Sophie Thornton, Estee Bird, Hollie Goodger	
8. NOMINATIONS AND ELECTION OF NEW COMMITTEE MEMBERS	Toni Casey (Treasurer), Melanie Broughton (Secretary), Estee Bird, Rebecca Gilham, Debbie Stacey, Aimee Springett. Role of Chairperson yet to be taken.	
9. FILES	File box of documents to be stored on preschool premises. Committee know the lock code to access files.	
10. BANK CARDS	Cards to be transferred over from old committee members to new committee members.	

11. CHANGE OF PRESCHOOL DAYS/HOURS	Discussion around Tuesdays being very quiet with currently just 2 children attending the session. If no increase in attendance, discussed the possibility of extending Wednesday's hours to 1.30 and closing Tuesdays.	
12. FUNDRAISING	<p>21 Sep 2pm-7pm, Kingswood Paris Council Village Fete at Kingswood Village Hall. Preschool have a stall to run a Tombola. Donations required of teddies/soft toys/bottles. Advertise for donations.</p> <p>Autumn scavenger hunt: Children to be sponsored for completing.</p> <p>Further fundraising ideas to be discussed at next committee meeting. Also need to brainstorm how we can spread awareness that the preschool is a charity-run setting and how important donations/efforts in fundraising are.</p>	
13. LUNCHBOX TROLLEY	Preschool would like a lunchbox rack/shelf - ideally on wheels – to make handovers smoother. Aimee has provided link in Managers Report Sep 2024 as example.	
14. HALL COMMITTEE	<p>Internet signal is poor and unreliable. Discuss with Hall Committee about increasing Internet strength, preschool willing to pay the extra.</p> <p>Wasps – discuss with Hall Committee the removal of wasps from the outdoor space, what is the latest as it is currently not a safe environment for the children. Point out to Hall Committee that they should also be warning anyone booking a party.</p>	
15. NEXT MEETING	<p>Tuesday 24 September 2024 10am Kingswood Village Hall All committee to attend if possible.</p>	

RECORDED BY: MELANIE BROUGHTON POSITION: SECRETARY

SIGNED: 

DATE: 16/09/2024

SIGNED:

DATE:

POSITION:

Chairpersons report – AGM – 11th September 2024

Thank you everyone for coming tonight to our preschool AGM meeting.

Staffing

On behalf of the committee I would like to thank all past and current staff for your hard work over the past year.

We've managed to put on a number of events this year such as the Pumpkin Disco, Christmas raffle and carol singing, Easter bonnet parade and a sports day (despite the great British weather pushing us inside)

We ended the summer term with a Graduation for our school leavers and we wish them all the best in their new schools.

This year we welcomed Tianna as a new member of staff but also lost some well loved staff members Lou and Jess. However, Jess has a zero hours contract with us so you may still see her occasionally. This leaves us with a team of 4 practitioners and 2 members of bank staff.

Committee

Thank you to all our committee members over the last year, you've all been a brilliant support for the preschool and given your own time to help with fundraising, of which we have raised approximately £1135.65 for the preschool, something we need to continue and exceed in the next school year.

It has been another difficult year financially and we faced another challenge at the end of the summer term, with the possible closure of the preschool due to not having enough committee members joining from September.

I'm very glad to say this is now not the case and we have enough members to continue. We have started the process of changing the charity to a charitable incorporated organisation. This is going to need to be paid for out of fundraising money but will mean that going forward only 3 trustees will be needed and no named roles required. The new committee will need to meet with Steph Harvey or Jeni Smart from EYA to carry on this process. This change will be positive for the preschool and give much more job security to the staff by ensuring it is here for many years to come.

As you know, I have been the Chairperson for the last year. However, unfortunately this isn't a role I can continue with. I am really sorry that I can not continue but to make the transition as easy as possible I have created a handover document with everything you need to know. I will email this all out to you individually and you will also have it on the onedrive. The last 2 weeks has proved to be quite difficult. Not having a child at the preschool makes the position extremely hard to continue with. I have spoken with the early years alliance and they have said due to the number of trustees joining and remaining on the committee I am able to step down with out threat of the preschool closing. We also will be losing Charlotte our Treasurer and Laura our Secretary. Both of these ladies have been on the committee 2 years, and I thank them for all their support and hard work. We are very thankful to all those who have agreed to join and/or stay on the committee to ensure that the preschool continues. If nobody wants to take the Chairperson role on their own, this role can be shared with another trustee. You will need to decide this at your committee meeting. If this is not possible then you will need to contact Mandy Frank and/or Steph Harvey at the EYA.

Preschool

The committee need to work hard with preschool staff to enrol more children

throughout the school year. Earlier in the year with the help of staff and parents we handed out leaflets to try and attract new children. We have a number of new fee paying children join which really helps the preschool especially at this time of year. We also replaced our preschool sign and have another one to go up. I am just waiting for Alan from the village hall to find a suitable location. We have bought various resources for the preschool such as balance bikes, toys, arts and crafts. We have also purchased a refurbished new laptop for the preschool.

Supporters

Massive thank you on behalf of the Kingswood Preschool staff & committee to the following local supporters, who year upon year, are always there supporting our small charity run preschool. Their help and generosity go such a long way and it is really appreciated;

NISA, Kingswood for easter egg donations

Winterwood Farm for continued donations of fruit and £100 cash donation

Evie Townsend for school photos

Pick your Own Pumpkin Ashford & Morrisons for the donation of pumpkins

All the small local businesses who were part of the Christmas raffle, by donating prizes

Parish council and Hall committee for providing us with a safe space to work and the use of the village hall internet.

Kingswood Primary School for working with us to ensure a smooth transition for the school leavers.

And finally, to all the parents and children who use our setting. Thank you.



Receipts and payments accounts

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Parents	5,695	-	-	5,695	7,466
Bank Interest	90	-	-	90	55
KCC Funding	62,123	-	-	62,123	57,269
Other Revenue	124	-	-	124	5
Uniforms	16	-	-	16	38
Other Fundraising	1,891	-	-	1,891	1,470
Sundry sales	20	-	-	20	1
	-	-	-	-	-
Sub total (Gross income for AR)	69,958	-	-	69,958	66,304
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	69,958	-	-	69,958	66,304
A3 Payments					
Direct expenses	1,766	-	-	1,766	974
Wages	54,954	-	-	54,954	52,795
Tax and NIC	1,116	-	-	1,116	1,997
Accountancy	947	-	-	947	761
Cleaning	-	-	-	-	-
Advertising and marketing	-	-	-	-	518
Fundraising	337	-	-	337	157
General expenses	562	-	-	562	455
Insurance	-	-	-	-	705
IT software and consumables	1,266	-	-	1,266	-
Pension contributions	-	-	-	-	971
Postage	4	-	-	4	-
Printing and stationery	184	-	-	184	110
Rent	7,863	-	-	7,863	10,286
Snacks	-	-	-	-	8
Staff Training	81	-	-	81	636
Subscriptions	85	-	-	85	306
Telephone and internet	798	-	-	798	861
Uniforms	411	-	-	411	75
	-	-	-	-	-
Sub total	70,375	-	-	70,375	71,615
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	70,375	-	-	70,375	71,615
Net of receipts/(payments)	- 416	-	-	416	5,311
A5 Transfers between funds	-	-	-	11,254	-
A6 Cash funds last year end	-	-	-	10,838	16,565
Cash funds this year end	416	-	-	11,254	11,254

Section B Statement of assets and liabilities at the end of the period

Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Fundraising cash	190	-	-
	Current account	1,816		
	Savings account	6,283	-	-
	Fundraising account	2,549	-	-
	Total cash funds	10,838	-	-

(agree balances with receipts and payments account(s))


Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Category	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Category	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Category	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MELANIE BROUGHTON	17/7/25

KINGSWOOD PRESCHOOL GROUP
BALANCE SHEET
AS AT 31 AUGUST 2024

	£	£
Fixed Assets		
Tangible Assets		
Computer equipment	24.99	
Less: Accumulated depreciation	<u>24.99</u>	-
Office equipment	1,728.60	
Less: Accumulated depreciation	<u>1,728.60</u>	-
		<u> </u>
Total Fixed Assets		-
Current Assets		
Debtors (Accounts receivable)	1,627.00	
Cash at bank and in hand:		
Fundraising	2,548.97	
Savings	6,282.52	
Current account	1,816.15	
Cash in hand	<u>253.37</u>	10,901.01
		<u> </u>
		12,528.01
Less: Current Liabilities		
Creditors: amounts falling due within one year		
Fundraising	2,548.97	
	<u>2,548.97</u>	
		<u> </u>
Net Current Assets		9,979.04
		<u> </u>
Total Assets less Current Liabilities		<u><u>9,979.04</u></u>
Financed by:		
Capital and Reserves		
Balance as at 1 September 2023		4,848.99
Add: Prior year adjustment		6,548.55
		<u>11,397.54</u>
Less: Loss on ordinary activities		1,418.50
		<u> </u>
		<u><u>9,979.04</u></u>

**KINGSWOOD PRESCHOOL GROUP
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 AUGUST 2024**

	£	£
Turnover:		
Fees from parents		7,121.06
Interest received		90.40
Kent County Council		61,906.07
Sales		20.00
Uniforms		26.00
		69,163.53
Direct costs:		
Direct expenses	195.73	
Wages	54,954.46	
	55,150.19	
Gross profit		14,013.34
Operating overheads:		
Advertising and marketing	52.48	
Accountancy	947.20	
Employers' National Insurance Contributions	1,116.34	
Fundraising	747.29	
General expenses	257.01	
Insurance	738.72	
Pension contributions	1,265.75	
Postage	3.50	
Printing and stationery	131.88	
Rent	7,863.00	
Snacks	120.00	
Staff training	235.00	
Subscriptions	463.86	
Telephone and internet	869.23	
Uniforms	620.58	
		15,431.84
Loss on ordinary activities		(1,418.50)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
KINGSWOOD PRE SCHOOL GROUP

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1045792

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 08 / 2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Jan A. Gilmore

Date:

02/07/2025

Name:

IAN ALEXANDER GILMORE

Relevant professional
qualification(s) or body

*CILEX LAWYER (FCILEX)
(CHARTERED INSTITUTE OF LEGAL EXECUTIVES)*

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

KINGSWOOD PRE-SCHOOL GROUP

England & Wales - Charity number 1045792

Accounts

Chairpersons report – AGM – 7th September 2023

Thank you everyone for coming tonight to our preschool AGM meeting.

Staffing

On behalf of the committee I would like to thank all staff for your hard work the past year and for your support towards us as a new committee finding our feet.

We've managed to put on a number of events with the huge support of the preschool staff, those include a pumpkin disco, Christmas raffle which also welcome parents to watch the children in a Christmas nativity, Easter bonnet parade and a sports day (despite the great British weather trying to stop us!), we ended the summer term with a graduation for our school leavers, we wish them all the best in their new schools

This year we welcomed Linda as a new member of staff, who will hopefully be starting her level 3 training in the new year, we have also seen Jess reduce her hours to a casual contract, which we are sad to be losing her as a full member of the staffing team but glad she will still be working in the preschool even if it's at a reduced capacity. We currently have a team of 4 hour practitioners and 2 members of bank staff, we may need to increase this in the new year (2024) with a bigger intake of children expected, this will be reviewed as necessary.

Committee

Thank you to all the committee members over the last year, you've all been a brilliant support for the preschool and given your own time to help with fundraising and event planning, of which we have raised over £1600 for the preschool, something we need to continue and exceed in the next school year.

We've had a difficult time since February with the sudden stepping down of the chairperson but we all really pulled together to keep the committee and preschool running and proved what a great team we are. We faced another challenge at the end of the summer term with the possible closure of the preschool due to not having enough committee members joining from September, I'm very glad to say this is now not the case and we have enough members to continue, however numbers are still low so we need to keep pushing for more members to join.

I have been standing in as the acting chairperson since February but this isn't a role I can continue with so we will need someone else to step forward, I will however support whoever takes on this role, along with Laura. We also will be losing Becca as our treasure, Linda as secretary and both Annas as members

Preschool

We need to work hard with preschool staff to enrol more children throughout the school year.

Moving forward we are going to discuss with the manager of ways we can improve our preschool including parent communication and advertising.

Our staff will be keeping their training up to date by attending various training courses and we will continue to work with our collaboration partners.

Supporters

Massive thank you on behalf of the Kingswood Preschool staff & committee to the following local supporters, who year upon year, are always there supporting our small charity run preschool. Their help and generosity go such a long way and it is really appreciated;

NISA, Kingswood for easter egg donations

Winterwood Farm for continued donations of fruit

Chris Simpson Photography for school photos

A local farm & Morrisons for the donation of pumpkins

All the small local businesses who were part of the Christmas raffle, by donating prizes

Local community for supporting and attending our jumble sale this year

Parish council and Hall committee for providing us with a safe space to work.

Kingswood Primary School for working with us to ensure a smooth transition for the school leavers.

And finally, to all the parents and children who use our setting. Thank you.



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2022		31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Parent	7,466.26	-	-	7,466	14,943
Interest Income	55.41	-	-	55	3
KCC Funding	57,269.13	-	-	57,269	51,507
Other Revenue	5.00	-	-	5	100
Uniform	38.00	-	-	38	237
Other Fund Raising Income	1,469.69	-	-	1,470	1,622
Sales	0.70	-	-	1	378
Less Other Fund Raising Income Adjustment		-	-	-	
Less Debtors difference		-	-	-	
Sub total (Gross income for AR)	66,304.19	-	-	66,304	68,035
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,304.19	-	-	66,304	68,035
A3 Payments					
Direct Expenses	974.02	-	-	974.02	696.47
Direct Wages	52,795.00	-	-	52,795.00	53,876.27
Tax and NIC	1,997.00	-	-	1,997.00	2,188.75
Accountancy	760.60	-	-	760.60	423.05
Cleaning		-	-	-	-
Advertising & Marketing	518.53	-	-	518.53	478.12
Fundraising Expense	157.17	-	-	157.17	308.10
General Expense	454.72	-	-	454.72	558.48
Insurance	705.26	-	-	705.26	685.13
IT Software and Consumable		-	-	-	-
Pension cost	971.05	-	-	971.05	1,162.12
Postage, freight & courier		-	-	-	-
Printing and Stationery	109.89	-	-	109.89	157.86
Rent	10,286.00	-	-	10,286.00	5,096.00
Snack Expense	7.85	-	-	7.85	222.12
Staff Training	636.00	-	-	636.00	800.40
Subscriptions	306.34	-	-	306.34	628.65
Telephone and Internet	860.96	-	-	860.96	607.28
Uniform Expenses	74.51	-	-	74.51	168.96
Rounding		-	-	-	-
Bank Adjustment		-	-	-	-
Sub total	71,614.90	-	-	71,614.90	68,057.76
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,614.90	-	-	71,615	68,058
Net of receipts/(payments)	- 5,310.71	-	-	- 5,310.71	- 23
A5 Transfers between funds					
Other Adjustments	839.39			839.39	
Less Debtors	1,280.30	1		1,280.30	15/04/2024

A6 Cash funds last year end	17,005.62	-	-	17,005.62	18,399
Cash funds this year end	11,254.00	-	-	11,254.00	17,006

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Fundraising Cash & Cash Account	70	70	42
	Kingswood Preschool Group	3,094	3,094	9,557
	Saving Account	6,192	6,192	6,137
	Fund Raising Bank	1,898	1,898	1,270
	Total cash funds	11,254	11,254	17,006

(agree balances with receipts and payments account(s))

OK

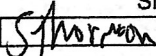
Agreement Error

Agreement Error

B2 Other monetary assets

Signed by one or two trustees on behalf of all the trustees

Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
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Signature	Print Name	Date of approval
	Sophie Thornton	17/4/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kingswood Pre-School Group

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1045792

Set out on pages

Independent Examiner Report, page 1 and 2, Receipts and Payments Account 3 and 4, Profit and Loss Page 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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Independent
examiner's statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/04/2024

Name:

Marion Missing

KINGSWOOD PRE-SCHOOL GROUP

England & Wales - Charity number 1045792

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kingwood Preschool Group

no (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2021

To

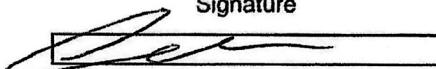
Period end date
31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Parent	14,942.54	-	-	14,943	10,266
Interest Income	2.94	-	-	3	1
KCC Funding	51,507.39	-	-	51,507	78,820
Other Revenue	100.00	-	-	100	5,791
Uniform	237.00	-	-	237	314
Other Fund Raising Income	1,622.33	-	-	1,622	514
Sales	377.70	-	-	378	-
Less Other Fund Raising Income Adjustment	-	-	-	-	8
Less Debtors difference	-	-	-	-	96
Sub total (Gross income for AR)	68,034.50	-	-	68,035	95,602
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,034.50	-	-	68,035	95,602
A3 Payments					
Direct Expenses	696.47	-	-	696.47	90
Direct Wages	53,876.27	-	-	53,876.27	73,048
Tax and NIC	2,188.75	-	-	2,188.75	3,763
Accountancy	423.05	-	-	423.05	419
Cleaning	-	-	-	-	168
Advertising & Marketing	478.12	-	-	478.12	-
Fundraising Expense	308.10	-	-	308.10	1,255
General Expense	558.48	-	-	558.48	791
Insurance	685.13	-	-	685.13	672
IT Software and Consumable	-	-	-	-	-
Pension cost	1,162.12	-	-	1,162.12	2,138
Postage, freight & courier	-	-	-	-	3
Printing and Stationery	157.86	-	-	157.86	83
Rent	5,096.00	-	-	5,096.00	6,929
Snack Expense	222.12	-	-	222.12	411
Staff Training	800.40	-	-	800.40	310
Subscriptions	628.65	-	-	628.65	859
Telephone and Internet	607.28	-	-	607.28	653
Uniform Expenses	168.96	-	-	168.96	535
Rounding	-	-	-	-	1
Petty Cash	-	-	-	-	-
	-	-	-	-	-
Sub total	68,057.76	-	-	68,057.76	92,129
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
CCXX R1 accounts (SS)	-	1	-	-	12/05/2023

Total payments	68,057.76	-	-	68,058	92,129
Net of receipts/(payments)	23.26	-	-	23	3,473
A5 Transfers between funds	-	-	-	-	-
Less Debtors	1,369.82	-	-	1,370	-
A6 Cash funds last year end	18,399.00	-	-	18,399	14,925
Cash funds this year end	17,005.92	-	-	17,006	18,398

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Fundraising Cash & Cash Account	42	42	89
	Kingswood Preschool Group	9,557	9,557	6,863
	Saving Account	6,137	6,137	11,034
	Fund Raising Bank	1,270	1,270	413
	Total cash funds (agree balances with receipts and payments account(s))	17,006	17,006	18,399
B2 Other monetary assets	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	
		LAURA CASTLE	13/6/23	

Profit and Loss

Kingswood Preschool Group

For the year ended 31 August 2022

Account **2022**

Turnover	
Fees From Parents	14,942.54
Interest Income	2.94
KCC Funding	51,507.39
Other Revenue	100.00
Sales	(377.70)
Uniform	237.00
Fund Raising Income	1,622.33
Total Turnover	68,034.50

Cost of Sales	
Cost of Goods Sold	65.60
Direct Expenses	630.87
Direct Wages	53,876.27
PAYE & NIC	2,188.75
Total Cost of Sales	56,761.49

Gross Profit **11,273.01**

Administrative Costs	
Advertising & Marketing	478.12
Audit & Accountancy fees	423.05
Fundraising Expense	308.10
General Expenses	558.48
Insurance	685.13
Pensions Costs	1,162.12
Printing & Stationery	157.86
Rent	5,096.00
Snack	222.12
Staff Training	800.40
Subscriptions	628.65
Telephone & Internet	607.28
Uniform Expense	168.96
Total Administrative Costs	11,296.27

Operating Profit **(23.26)**

Banks	
Fundraising	1269.77
Kingswood Preschool	9557.24
Saving Account	6136.71
	6.53
Cash	35.67
Total	17005.92

Reconciliation		
Funds Brought Forward	18399	
Less Debtors	-1369.82	
Net Receipts	(23.26)	
Balance	17,005.92	0.00



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Kingswood Pre-School Group

On accounts for the year ended

31st August 2022 Charity no (if any) 1045792

Set out on pages

1.2 and 3. Form CC16a Receipts and Payments Account, and Income and Expenditure Report

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 12/05/2023

Name: Marion Missing

Relevant professional qualification(s) or body (if any):

F.M.A.A.T

Address:

152 Kingsnorth Road

Ashford Kent

TN23 6HY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to disclose.

KINGSWOOD PRE-SCHOOL GROUP

England & Wales - Charity number 1045792

Accounts

AGM 01.11.2021

Bank Account as at 31/08/2021

Current Account £6862.72

Fundraising Account £368.07

Savings Account £12,033.67

THE 2020/21 ACADEMIC YEAR SAW MANY CHALLENGES AGAIN. COVID SAW US SPENDING MORE ON STAFF AND CLEANING ON AN ALREADY TIGHT BUDGET, ALONG WITH ANOTHER LIVING WAGE AND RENT INCREASE.

20/21 ACCOUNTS NEED TO BE AUDITED STILL.

WE FINISHED THE YEAR AT £7341.69 SURPLUS, HOWEVER THIS DID INCLUDE THE FUNDING INCOME RECEIVED FROM KCC FOR THE AUTUMN TERM 21/22. WE HAD SOME CHILDREN KEPT OFF FROM PRESCHOOL THAT WOULD HAVE BEEN FEE PAYING. MINIMUM WAGE WAS ALSO INCREASED YET AGAIN AND KCC FUNDING ONLY INCREASED BY 6P WHICH IS A DROP IN THE OCEAN COMPARED TO OUR STAFF COSTS AND RENT! THE GOVERNMENT HAVE THEMSELVES ADMITTED THAT SETTINGS REQUIRE £7.25 AN HOUR PER CHILDREN IN FUNDING YET WE ONLY RECEIVE £4.39! THIS CREATES A VERY CHALLENGING TIME BALANCING STAFF WITH CHILD NUMBERS TO ENSURE WE CAN PROVIDE A SERVICE WHILE NOT SINKING. WE HAVE USED THE FUNDRAISING MONEY TO BUY CONSUMABLES TO EASE THE STRAIN ON THE MAIN ACCOUNT. GOING FORWARD IS DIFFICULT WITH THE ONGOING FINANCIAL CHALLENGES. LIVING WAGE IS SET TO INCREASE IN APRIL 2022 FROM £8.91 TO £9.50.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kingwood Preschool Group

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Parent	10,266.00	-	-	10,266	8,097
Interest Income	1.21	-	-	1	22
KCC Funding	78,819.65	-	-	78,820	56,681
Other Revenue	5,790.67	-	-	5,791	2,830
Uniform	314.20	-	-	314	522
Other Fund Raising Income	514.40	-	-	514	973
Sales				-	112
Less Other Fund Raising Income Adjustment	- 7.61	-	-	- 8	-
Less Debtors difference	- 96.00	-	-	- 96	-
Sub total (Gross income for AR)	95,602.52	-	-	95,603	69,236
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,602.52	-	-	95,603	69,236
A3 Payments					
Direct Expenses	89.95	-	-	89.95	811
Direct Wages	73,047.78	-	-	73,047.78	67,876
Tax and NIC	3,763.49	-	-	3,763.49	3,932
Accountancy	419.20	-	-	419.20	218
Cleaning	167.92	-	-	167.92	155
Advertising & Marketing					204
Fundraising Expense	1,255.43	-	-	1,255.43	721
General Expense	791.08	-	-	791.08	1,637
Insurance	672.43	-	-	672.43	671
IT Software and Consumable					323
Pension cost	2,137.64	-	-	2,137.64	1,841
Postage, freight & courier	3.23	-	-	3.23	25
Printing and Stationery	83.38	-	-	83.38	215
Rent	6,928.50	-	-	6,928.50	4,767
Snack Expense	410.78	-	-	410.78	188
Staff Training	309.74	-	-	309.74	1,091
Subscriptions	859.18	-	-	859.18	504
Telephone and Internet	653.06	-	-	653.06	1,042
Uniform Expenses	535.14	-	-	535.14	-
Rounding	0.89	-	-	0.89	-
Petty Cash	-	-	-	-	22
	-	-	-	-	-
Sub total	92,128.82	-	-	92,128.82	86,243

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	92,128.82	-	-	92,129	86,243
Net of receipts/(payments)	3,473.70	-	-	3,474	- 17,007
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,925.00	-	-	14,925	-
Cash funds this year end	18,398.70	-	-	18,399	- 17,007

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Fundraising Cash & Cash Account	89	89	1,325
	Kingswood Preschool Group	6,863	6,863	1,456
	Saving Account	11,034	11,034	12,032
	Fund Raising Bank	413	413	112
	Total cash funds	18,399	18,399	14,925

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Signed by one or two trustees on behalf of all the trustees

Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
Signature	Print Name	Date of approval	
<i>Charlotte Mutton</i>	CHARLOTTE MUTTON	3.12.2021	
<i>M.E. Roberts</i>	HAYLEY ROBERTS	3.12.2021	

Income and Expenditure

Kingswood Preschool Group

For the year ended 31 August 2021

Account **2021**

Turnover

Fees From Parents	10,266.00
Interest Income	1.21
KCC Funding	78,819.65
Other Revenue	5,790.67
Uniform	314.20
Fund Raising Income	514.40
Total Turnover	95,706.13

Cost of Sales

Direct Expenses	89.95
Direct Wages	73,047.78
PAYE & NIC	3,763.49
Total Cost of Sales	76,901.22

Gross Profit **18,804.91**

Administrative Costs

Audit & Accountancy fees	419.20
Cleaning	167.92
Fundraising Expense	1,255.43
General Expenses	791.08
Insurance	672.43
Pensions Costs	2,137.64
Postage, Freight & Courier	3.23
Printing & Stationery	83.38
Rent	6,928.50
Snack	410.78
Staff Training	309.74
Subscriptions	859.18
Telephone & Internet	653.06
Uniform Expense	535.14
Total Administrative Costs	15,226.71

Operating Profit **3,578.20**

Other Income

Profit on Ordinary Activities Befo **3,578.20**

Profit after Taxation **3,578.20**

<i>Banks</i>	
Fundraising	413
Kingswood Preschool	6863
Saving Account	11034
Cash	89
Total	18399

Reconciliation	
Funds Brought forward	14925
Net Receipts	3474
Balance	18399



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kingswood Pre-School Group

On accounts for the year
ended

31st August 2021

Charity no
(if any)

1045792

Set out on pages

1.2 and 3. Form CC16a Receipts and Payments Account, and Income and
Expenditure Report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23/11/2021

Name:

Marion Missing

KINGSWOOD PRE-SCHOOL GROUP

England & Wales - Charity number 1045792

Accounts

KINGSWOOD PRE-SCHOOL GROUP AGM

AGM

DATE: 03/11/2020

LOCATION: Zoom due to Covid19 Pandemic

TIME START: 8.00PM TIME END: 9.00PM

ATTENDANCE LOG		
HAYLEY ROBERTS (CHAIR)	SOPHIE BRADY	TIFFANY ROOKLEDGE
ROS BURGESS (SECRETARY)	RACHAEL BACON	KATHERINE ROSS
BECCA WRIGHT	BECKY HOAR	ANNETTE FRIEND (TREASURER)
LAURA HUBBARD		

ITEMS	RECORD OF RELEVANT DISCUSSION AND PROPOSED ACTIONS GOING FORWARD.	ACTION & PERSON RESPONSIBLE FOR AGREED ACTION.
1. WELCOME / APOLOGIES	BRIEF WELCOME TO ALL. APOLOGIES: MANDY ROPER (APPENDIX 2), AMY WICHALL (APPENDIX 1) AND AIMEE PARKER	
2. MATTERS ARISING FROM THE PREVIOUS AGM MINUTES & SIGNED OFF	COMPLETED	
3. <u>Chairperson's report</u>	<p>Thank you everyone for coming tonight for the Kingswood Pre-School AGM.</p> <p>What a crazy year!! We are in the middle of a pandemic and things have certainly been tough. We are struggling, as I think a lot of early years settings are, however we are continuing and we can hopefully come out the other side!</p> <p><u>Staff</u></p> <p>Katherine, Sarah, Claire, Ann, Yati, Emma and Louise have continued to work really hard again this year. On behalf of the committee I would like to thank all of you for your hard work, patience and support.</p> <p>Katherine in particular has worked extremely hard during the pandemic to ensure we remain open and I want to say a special thank you to Katherine for this.</p> <p>There is also another very important part of our team who works really hard behind the scenes and that is Tiff. Thank you to you also for everything you have done for the preschool this year. I really appreciate everything you do and we would not be here without you either.</p> <p>I would also like to thank our intern Hannah for helping the ladies.</p> <p>Katherine completed her designated safeguard lead training</p>	

earlier in the year.

Yati is in the process of taking on two key children with the assistant and guidance of Katherine and Sarah. We will support Yati in anyway we can.

Unfortunately staff hours have been reduced due to COVID19 and we want to thank those staff members for their understanding. We hope this is something we can change again in the future however there is a lot of uncertainty at the moment.

As always, we are here to support everyone in every way we can and we look forward to another year.

Committee

I would like to thank you all for your amazing support as always. You are always there to listen and advise and I am truly grateful to have you all there!

This year we welcomed Becca and Becky to the Committee. Annette, Aimee and Mandy will unfortunately be leaving us today and we are really sad to see you go! All three of you have been a fantastic addition to the committee over the years and I would like to thank you for that. We hope to see you around still and wish Annette the very best with her move to Cornwall!

Preschool

Despite the pandemic we are still receiving quite a few enquiries from parents. September is always quiet and COVID19 certainly hasn't helped us with this. Numbers are slowly increasing and Katherine is working incredibly hard to increase numbers in January.

At the last AGM we had just introduced a preschool uniform and it has worked really well.

Katherine continues to monitor and adapt the daily routines and I think you would all agree that they enhance the preschool experience and are something that the children enjoy.

Tapestry continues to be a really useful tool for communicating between staff and parents, especially at the moment.

Katherine, Annette and I have been working a bit more on the website this year. We want to encourage parents to use the website more. Newsletters are uploaded weekly and Katherine has added some really useful documents for parents to refer to.

Dancing Bear is still very popular with more and more children choosing to join in each week. This is something we hope to continue funding again in the new year.

During the final summer term we introduced Footy Tots on a Friday afternoon. We hoped that it was something that the boys particularly would enjoy and hoped it might attract more people to a Friday afternoon session. We will review this in the new year.

Supporters

	<p>I would like to thank Kingswood Stores and Winterwood Farm for their continued generosity and support. Thank you to F Edmed and Sons and in particular Debbie and Nigel Edmed for their generosity. Thank you to our photographer Chris Simpson for all the work you do, although that has been quite difficult this year. Thank you to Miss Steph for your Dancing Bear classes. We hope to welcome you back in the new year. Thank you to Tom at Footy Tots, We hope to welcome you back in the new year. Thank you to Kingswood Primary School we look forward to working closely with you to support the children and their transition from Preschool to Reception. The Parish Council continue to support the preschool and we thank them for that. A massive thank you to Annette and Simon Friend for all of your continued support with the website. Thank you to Aimee for making and supplying the wonderful aprons and bags. Finally, thank you to all our parents!</p> <p>I hope things return to 'normal' again soon and that we can go on to have a very successful and enjoyable year at Kingswood Preschool.</p>	
<p>4. TREASURERS REPORT</p>	<p>Bank Account as at 31/08/2020</p> <p>Current Account £1,455.52</p> <p>Fundraising Account £1324.03</p> <p>Savings Account £12,032.47</p> <p>The last year ended in some what of a roller coaster.</p> <p>THE ACCOUNTS FOR 19/20 HAVE BEEN AUDITED, A FIRST TO HAVE THEM COMPLETED BEFORE OUR AGM!</p> <p>FINISHED THE YEAR WITH AN £12,867.01 DEFICIT. WE HAD A SLOW START IN SEPTEMBER 2019 WITH LOW CHILD NUMBERS. UNFORTUNATELY, THE NUMBERS INCREASED TO SLOWLY IN TO THE YEAR. MINIMUM WAGE WAS ALSO INCREASED YET AGAIN AND KCC FUNDING ONLY INCREASED BY 8P WHICH IS A DROP IN THE OCEAN COMPARED TO OUR STAFF COSTS AND RENT! THE PRESCHOOL LEARNING ALLIANCE IS CAMPAIGNING TO THE GOVERNMENT FOR THE FUNDING TO BE INCREASED.</p> <p>OBVIOUSLY LOCK DOWN CAME ALONG AND PRESENTED NEW CHALLENGES. I HAD TO WORK OUT THE FURLOUGHING SYSTEM, STRAIGHT FORWARD IF WE DIDN'T RECEIVE GOVERNMENT GRANTS! WITH</p>	

	<p>EVERYTHING BEING COMPLETELY NEW THE GUIDELINES CHANGED BY THE MINUTE, WE WENT FROM BEING ABLE TO CLAIM FURLOUGH FOR ALL STAFF TOO ONLY THE PERCENTAGE WE WOULD RECEIVE IN ADDITIONAL INCOME.</p> <p>GOING FORWARD IS DIFFICULT WITH THE ONGOING PANDEMIC BUT WE NEED TO ENSURE WE HAVE THE ADEQUATE CHILD NUMBERS TO BREAK EVEN. ALL WHILE HOPING THE PRESCHOOL ALLIANCE WIN THE FUNDING BATTLE.</p> <p><i>Additional Points detailed due to questions from committee:</i></p> <ul style="list-style-type: none"> • <i>We need 26 children per session to break even. Currently do not have these numbers (See managers' report) but may well have these by end of academic year.</i> • <i>We are unable to access most funding available or are already benefitting from it. We are currently looking into Village Hall Hire costs being covered by the Parish Council.</i> • <i>The £10,000 currently in the account will cover us until Christmas.</i> 	
<p>5. MANAGERS REPORT</p>	<p>Session numbers this term:</p> <p>Mon am: 24 pm:17 Tue: 17 Wed: 21 Thurs:21 Fri am: 23 pm:13</p> <p>These numbers are higher than this time last year, and although they don't make us break even, the upcoming numbers after Xmas are promising and compared to a lot of preschools at this time we do seem to be in a better position financially than many. Staff morale is relatively high considering the future uncertainties and the strains related to covid at the moment and staff's private lives.</p> <p>Due to covid there is an awful lot of cleaning involved and steaming equipment is being pushed to max usage. Floor steamer has broken and has been discarded by Katherine. Hayley raised that this was still under warrantee and will contact Amazon regarding this. Warrantee may be voided by disposal of faulty unit.</p> <p>Staff find cleaning tenuous but accept it is necessary and there are not funds to hire a cleaner to do this.</p> <p>We have been claiming funding for a child who requested a place at preschool but has stopped attending since summer. Although we have notified KCC of thi,s and followed their guidance in how to deal with this to the letter, the child has not attended and now it is requested that the preschool pay</p>	<p>Hayley</p>

	<p>back KCC the amount of funding they have received. Katherine is fighting this as is not fair that we have been left in the position and we are financially vulnerable at this time.</p> <p>Weekly bulletin has received positive feedback and will be continued. Particularly useful now that face to face interactions are limited.</p> <p>Parents will soon be sent a reminder to check Tapestry and use it as a port of communication with Key Workers.</p> <p>Prep for school sessions with older children seem positively received, they will continue.</p> <p>Children and staff are adapting to new routines (covid) and these have been tweaked when not working efficiently eg. Changing pick up points at 12noon.</p> <p>Due to covid, fruit donations have had to stop. It is an unnecessary expense (approx. £20 weekly) and if a charge or donation system could be introduced this would be good.</p> <p>Longer term plans are to ask VHC if they would consider letting preschool lengthen the fencing line to include some of the grass area also. This would involve volunteers to help.</p> <p>An email will be going out, to encourage parents to increase their child's hours, if they are not claiming the 15 they are eligible for.</p> <p>Katherine is trying to put together a virtual tour of the preschool, her husband will create a video of what is captured. There may need to be parental permissions for children to be in the videos.</p>	
<p>6. Appointment of new Trustees/Resignation of trustee roles</p>	<p>Annette Friend, Mandy Roper and Aimee Parker all stepped down and will not be stepping back up.</p> <p>Appointment of new trustees: Hayley as chair: Nominated by Ros and seconded by Laura Laura as secretary: Nominated by Rachael and seconded by Ros Ros as treasurer: Nominated by Hayley and seconded by Becca Becca: Nominated by Becky and seconded by Rachael Becky: Nominated by Sophie and seconded Laura Rachael: Nominated by Ros and seconded Sophie Sophie: Nominated by Hayley and seconded Becky Amy: Nominated by Ros and seconded Becky</p>	
<p>7. AOB/QUESTIONS</p>	<p>HAYLEY QUERIED WHETHER WE HAVE TO PAY STAFF WHO ARE ISOLATING OR CARING FOR A CHILD WHO IS. TIFF</p>	<p>TIFF/HAYLEY</p>

APPENDIX 1

From: Amy Wichall <amywichall@hotmail.com>
Sent: 03 November 2020 19:11
To: Chairperson <chairperson@kingswoodpreschoolgroup.co.uk>
Subject: Re: AGM Agenda

Good evening,

I'm sorry I'm unable to attend tonight's meeting, please give my apologies. I would like to join as part of the committee please without having a main role at the moment.

Sorry I can't attend tonight

Many thanks

Amy

APPENDIX 2

From: Mandy Roper <mandypebs@gmail.com>
Sent: 03 November 2020 17:01
To: Hayley Roberts <hay_iz@hotmail.com>
Subject: Step down from Kingswood committee

Dear Hayley (Chair)

As of today, 2 November 2020, I would like to step down from the Kingswood preschool committee and no longer be an active committee member.

I thank you so much for making me feel so involved and welcome during my sons attendance at Kingswood Pre School.

Kind regards

Mandy Roper



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	
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CC16a

Receipts and payments accounts

For the period from	01/09/2019	To	31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees From Parents	8,097.33	-	-	8,097	17,347.75
Interest Income	21.70	-	-	22	24.10
KCC Funding	56,680.89	-	-	56,681	56,102.82
Other Revenue	2,829.73	-	-	2,830	779.00
Uniform	521.70	-	-	522	490.70
Fundraising Income	972.61	-	-	973	598.70
Sales	112	-	-	112	-
	-	-	-	-	-
Sub total (Gross income for AR)	69,236	-	-	69,236	75,343
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	69,236	-	-	69,236	75,343
A3 Payments					
Direct Expenses	810.52	-	-	811	2,186.32
Direct Wages	67,876.29	-	-	67,876	59,522.19
Tax & NI	3,932	-	-	3,932	1,999
Cleaning	155	-	-	155	107
Advertising & Marketing	203.98	-	-	204	237.60
Audit & Accountancy fees	218.31	-	-	218	686.92
Fundraising Expense	720.57	-	-	721	681.09
General Expenses	1,636.59	-	-	1,637	1,913.74
Insurance	671.18	-	-	671	423.37
IT Software and Consumables	323.40	-	-	323	417.54
Pensions Costs	1,841.17	-	-	1,841	676.46
Postage, Freight & Courier	25.32	-	-	25	14.11
Printing & Stationery	214.75	-	-	215	158.88
Rent	4,766.50	-	-	4,767	4,719.00
Snack	188.42	-	-	188	358.21
Staff Training	1,091.00	-	-	1,091	264.00
Subscriptions	503.52	-	-	504	619.00
Telephone & Internet	1,041.99	-	-	1,042	673.87
Petty Cash	22	-	-	22	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	86,242 #	- #	- #	86,242 #	75,658

①

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	86,242	-	-	86,242	75,658
Net of receipts/(payments)	-	-	-	-	-
	17,006	-	-	17,006	315
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,931	-	-	31,931	32,246
Cash funds this year end	14,925	-	-	14,925	31,931

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Fundraising Account	1324.03	0	0
	Kingswood Preschool Group	1,456	-	-
	Saving Account	12,032	-	-
	Petty Cash & Fund Raising Cash	112	-	-
	Total cash funds <small>(agree balances with receipts and payments account(s))</small>	14,925	-	-
		Unrestricted	Restricted	Endowment

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<u>H.E. ROBERTS</u>	<u>H.E. ROBERTS</u>	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Kingswood Pre- School Group

**On accounts for the year
ended**

31st August 2020
**Charity no
(if any)** 1045792

Set out on pages

1 & 2 of Receipt and Payment Pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 22/10/2020

Name: Marion Missing

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

55b High Street
Headcorn
Ashford Kent, TN27 9NL



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No. of any:
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
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	Total cash funds	14,925	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted	Restricted	Endowment

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval