ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales · Charity number 1045769

Details

Other names	A D K C
Status	Registered
Legal form	Charitable company
Company number	03040329
Registered	1995-04-11
Register	View on the Charity Commission register

Contact

Address	A D K C Centre Whitstable House Silchester Road London W10 6SB
Phone	02089608888
Email	adkc@adkc.org.uk
Website	www.adkc.org.uk

Activities

Objects: TO FURTHER THE INTERESTS OF DISABLED PEOPLE WITHIN THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA, AND TO ENABLE THEM TO PARTICIPATE FULLY IN THE LIFE OF THE COMMUNITY.

Activities: Disability Resource Centre providing, among others, an Advice and Information service, an Advocacy Project, Policy Project, Lifelong Learning Project, Consultation Project and Personal Budgets Project.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** ROYAL BOROUGH OF KENSINGTON AND CHELSEA
- Kensington And Chelsea

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£460,948	£403,980	-	-
2024-03-31	£349,276	£359,273	-	-
2023-03-31	£321,248	£329,938	-	-
2022-03-31	£298,881	£342,514	-	-
2021-03-31	£325,567	£323,521	-	-

Trustees

Name	Role	Appointed
ADRIAN LEIGH BERRILL-COX		
Beverley Wade		2024-12-03
Jean Veronica Davis		2023-12-12
John Paul Condon		2025-12-03
S BELLO ABUBAKAR		2013-01-14
SANDIP SODHA		2012-02-10
STEPHANIE VAZ		
Samuel Game		2023-12-12
YAMINA SARI		2012-02-10

ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales - Charity number 1045769

Accounts

TRUSTEES REPORT
Year ended 31 March 2025

The Trustees, who are also the directors of the charitable company, present their report and the audited financial statements for the year ended 31 March 2025. The Trustees confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
Action Disability Kensington and Chelsea (ADKC), whose principal office is The ADKC Centre, Whitstable House, Silchester Road, London, W10 6SB, is a Registered Charity numbered 1045769 and is also a Company Limited by Guarantee numbered 3040329.

The charitable company is limited by guarantee and the members are only liable in the event of the charitable company winding up to payment of £1.

The directors of the charitable company for the financial year are listed on page 1 of the financial statements.

The Chief Executive of the organisation is Jamie Renton who is responsible for the day to day management of the Charity.

STRUCTURE AND GOVERNANCE
Constitution and organisational structure
The Charity is governed by its Articles and Memorandum of Association.

The Management Committee, comprising the Charity's trustees, consists of the Chair, the Vice Chair, the Treasurer and up to 12 individual committee members. The Committee agrees the policy of the charity and is responsible for its finances and assets and for employing staff to carry out its work. The Committee meets at least four times a year. It appoints a Finance and Resources sub-committee, consisting of at least 2 trustees and 2 members of staff to regularly review financial and staff matters. It meets approximately 2 times a year and reports to the Management Committee.

The Chief Executive manages the day-to-day affairs of the charity and reports regularly to the Chair and to the Management Committee.

Recruitment and appointment of Trustees
One third of the existing trustees are nominated and elected from the Action Disability Kensington and Chelsea membership at the AGM. Subsequently, the Management Committee co-opts up to a further six trustees for the year. Co–opted members are individual members or representatives of organisations, who have been nominated and selected for the complementary skills they are able to offer.

Trustees are invited to attend an induction session on appointment and are informed of ongoing training opportunities as they arise both within the organisation and externally.
Risk management
The trustees have assessed the major risks to which the charity is exposed. The major risk

identified is insufficient notice of withdrawal of funding. If this were to occur the trustees would have to cut back the activities of Action Disability Kensington and Chelsea accordingly.
The trustees expect that sufficient funds will be forthcoming to enable Action Disability Kensington and Chelsea to continue its existing activities during 2024/25.

Risk mitigation
Action Disability Kensington and Chelsea has undertaken an assessment of major risks. These are regularly reviewed.

Systems in place to minimise risks include:

- Written Financial Procedures.
- Management accounts overseen by the Treasurer and presented to the Management Committee at least each quarter.
- The Chief Executive reports on funding and staffing matters to a Finance and Resources Sub Committee at least 2 times a year – warnings of any potential issues and recommendations for action are included.
- Insurance policies are reviewed annually.

OBJECTIVES AND ACTIVITIES

The principal activity of the charitable company is that of enhancing opportunities for disabled people (with physical, sensory or hidden impairments) living or working in the Royal Borough of Kensington and Chelsea.
Action Disability Kensington and Chelsea is a user led organisation and provides its members with various services. These include: -

An Advice and Information Project
A Specialist Legal Advice Project
An Independent Lives Peer Support Project
A Disability Connect Project
A Volunteer Project
A 'Voice of Experience' Project
A Counselling Service
A Youth Peer Support Project
Access Group
'Positive Rights Action' Advocacy Group
'Positive Empowerment' Peer Support and Counselling Group
A Trauma Support group
Westminster 'Positive Empowerment' Peer Support and Counselling Group

In addition to the services listed above, there are more practical services such as a Passport Photograph Scheme, Wheelchair Hire Scheme and Wheelchair Accessible Weighing Scales.
The organisation acts as a signposting service to where more and additional information and help may be sought.
As a user led organisation, we consult with our members regarding the services they expect and would like from ADKC. During the Financial Year 2024-25, we undertook a review of services with our membership to determine the direction of our organisational development.

3. <u>Unrestricted Development Reserve</u>

To enable ADKC to update its computing facilities as and when required. It is envisaged that computers become out of date and obsolete after about 3 years and it is imperative that we develop our systems in tandem with other external contacts.
Whilst funding is sought for new projects it is realised that there may be other extraneous start up costs and these funds are set up to facilitate this.

To provide funding to undertake our regular consultation with our members, which currently takes place every year.

FUTURE PLANS

Main objectives for the coming year

Our objectives this year, as in all years, are to consolidate our funding base and look for new and diverse sources of funding.
We will continue to develop the Borough wide Independent Lives User Group, Positive Rights Action Group, Positive Empowerment Group and Access Group.
We will endeavour to maintain our position at the forefront of local developments regarding the revolution in social care.
We will develop our Legal Advice Project
We will develop our Voice of Experience Project
We will develop our Counselling Service
We will launch our new Youth Peer Support Project
We will continue to develop our work co-producing services and information with RBKC Adult Social Care.
We will support our membership of local disabled people out of isolation and into the community following the recent health crisis.
We will promote our services via a range of talks, outreach stalls and promotional materials.
WE will devise a Communication Strategy focussing on increasing our social media presence and developing our website.

ACHIEVEMENTS AND PERFORMANCE

This year we took a lead role in developing co-production work with the local authority.
We continue to develop our lead consultative role regarding local disability-related issues, representing the views of disabled people at numerous meetings and forums.
All of our projects, without exception, far exceeded the monitoring targets set for them by funders.

PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity.

DIRECTORS' RESPONSIBILITIES

The directors', who are also the trustees, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

The Companies Act requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statement in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the relevant laws, the directors must not approve the financial statements unless they are satisfied that

FINANCIAL REVIEW
Action Disability Kensington & Chelsea received income for the year totalling £460,948. The largest single funder was the Royal Borough of Kensington & Chelsea whose various departments provided £213,791. A number of other funders directed their assistance to specific projects and these have been separately identified in the accounts.

Where specific funding received was insufficient to meet the expenditures of the specifically funded activities additional funds have been transferred from the unrestricted funds of Action Disability Kensington & Chelsea to eliminate the resulting deficits in the specifically funded activities at the end of the financial year.

The main expenditure of Action Disability Kensington & Chelsea is on staff salaries and on supporting office facilities. Costs have been allocated to activities on the basis of estimates prepared by the staff.

RESERVES POLICY
This policy has been adopted by the Action Disability Kensington & Chelsea Executive Committee in order to ensure that the organisation has reserve funds to enable it to deal with unforeseen events and contingencies.

Additionally, the Action Disability Kensington & Chelsea Executive Committee aim to accumulate funds to ensure future maintenance of the ADKC Centre to its current high standard, replacement of furniture and office equipment with a limited life and as a safety net when resourcing projects in receipt of target based funding.

The Reserve Funds

1. **Unrestricted Contingency Reserve**
   This reserve is intended to enable ADKC to cope with unforeseen events, honour its contractual obligations and retain sufficient funds to cope with a sudden cessation of funding. This fund is also set up to deal with possible funding of short-term staff positions (e.g. illness, maternity issues, staff bonuses and pay rises) and possible redundancy situations. As well as to cover the costs of the additional access needs of our membership of disabled people (BSL interpreters, producing information in alternative formats etc)

   - Three years ago the Executive Committee agreed that they should work towards six to eight months' funding to achieve this objective. Representing an increase on the target of three-to-six months set in previous years. This change is due to learning from the COVID crisis for the need to keep higher reserves in order to meet unexpected issues and the current delay/uncertainty regarding our long term local authority contract (the organisation's single largest source of income). Furthermore, as a Disabled People's Organisation, we can incur costs which other organisations of a similar size do not (e.g. purchase of access equipment and hiring BSL interpreters). This figure may need to be reviewed but in the present circumstances this seems a realistic target to aim for.

2. **Unrestricted Building Reserve**
   To enable ADKC to embark on a programme of redecoration to the Centre, deal with any emergency works and replace furniture and office equipment when deemed necessary.

they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure account of the charitable company for that period.

In preparing these financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue to operate

The directors committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities (issued January 2015) and in accordance with the provisions of the Companies Act 2006

BY ORDER OF THE BOARD

.... 31/7/2025 Date

Jamie Renton
Company secretary

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF ACTION DISABILITY KENSINGTON & CHELSEA

I report to the charity trustees on my examination of the accounts of the charity for the year end 31 March 2025 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the Charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of Charities Act 2011 and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceed £250,000.00 your examiner must be a member of a body listed in the section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no materials matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- The accounts do no accord with those records; or
- The accounts do not comply with the accounting requirements of section 396 pf the 2006 Act other thank any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examiner; or
- The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Laura Parfitt-Marr FMAAT
The Accounting Equation
First Floor Front Office
13-14 Market place
Penzance
TR18 2JB

Date: 17th July 2025

ACTION DISABILITY KENSINGTON & CHELSEA

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Income					
Trading Activities	3b	1,546	300.00	1,846	2,402
Charitable activities	3	186,789	264,978	451,767	343,182
Donations		2,650	-	2,650	1,990
Investments		4,685	-	4,685	1,702
Total		195,670	265,278	460,948	349,276
Expenditure					
Raising funds	4	1,718		1,718	1,674
Charitable activities	5	163,526	238,736	402,262	357,599
Total		165,244	238,736	403,980	359,273
Net income/(expenditure) before transfers		30,426	26,542	56,968 -	9,997
Transfers between funds		- 8,051	8,051		-
Net movement in funds		22,375	34,593	56,968	(9,997)
Reconciliation of funds:					
Total funds brought forward		172,671	56,497	229,168	239,165
Total funds carried forward:		195,046	91,090	286,136	229,168

The charitable company has no recognised gains or losses other than those included above and therefore no separte statement of total recognised gains and losses has been presented.

There is no differences between the surplus shown above and their historical cost equivalents.

The notes on the following pages form part of these accounts.

ACTION DISABILITY KENSINGTON & CHELSEA

BALANCE SHEET

AS AT 31ST MARCH 2025

	Notes	Total Funds 2025 £	Total Funds 2024 £
Fixed Assets			
Tangible Assets	8	2	2
Total Fixed Assets		2	2
Current Assets			
Debtors	9	14,140	11,932
Cash at bank and in hand		320,621	252,402
Total Current Assets		334,761	264,334
Creditors: Amounts falling due within one year	10	(48,627)	(35,168)
Net Current Assets/(Liabilities)		(48,627)	(35,168)
Total Assets less Current Liabilities		286,136	229,168
Total Net Assets or Liabilities		286,136	229,168
Funds of the Charity	13&14		
Restricted Funds		91,090	56,497
Designated Funds		48,079	48,079
Unrestricted Funds		146,967	124,592
Total Funds		286,136	229,168

For the financial year in question the compnay was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
These accounts have been prepared in accordance with the provisions applicable to small companies regime.

These accounts were approved by the Board on 31/07/25

Signed ____________________ Signed ____________________
J Davis S Vaz

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under services level agreements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activies when the charity is legally entitled to the income and the amount can be quantified with resonable accuracy.

d) Resources expended

All expenditure is accounted for on an accruals basis and has been included under expenses categories that aggregate all costs for allocation to activities. Where staff are wholly engaged on direct charitiable or other work their salaries and associated costs are allocated directly to the appropriate activity. Salaries and associated costs incurred in respect of support work are allocated to the different funds and activities on a basis of estimates prepared by the staff.

Fundraising costs are those incurred in connection with trading activites, including associated support costs.
Support costs are those incurred directly in support of chartiable activities.
Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constition and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

e) Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives. No depreciation is provided ona ssets which have not yet been bought into use.

Leashold premises	Over the term of the lease: 21 years
Equipment, F&F	Over 3 years

g) Operating Lease

Rental applicable to operating leases where substantially all of the benefits and risks of ownership remian with the lessor are charged to the SOFA as incurred.

h) Pensions

The charity operates a defind contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

i) VAT

The charity is not registered for VAT. In common with many other similar charities ADKC expenses are included VAT, which cannot be removes.

2 Legal Status of the Charity

The Charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to

£1 per member of the charity.

3 Income from charitable activities

	Unrestricted	Restricted	2025 Total	2024 Total
Royal Borough of Kensington & Chelsea				
Core funding	75,320		75,320	53,320
Advice & information	49,200		49,200	49,140
Disability Connect	26,780		26,780	26,780
Access to Work (Salaries)	8,880	15542	24,422	9,280
Lloyds Bank Foundation	25,000		25,000	7,945
Others	1,609		1,609	
National Lottery		72324	72,324	12,415
Inclusion Barnet		87293	87,293	28,705
Access to work		6328	6,328	5,782
City Bridge Trust				31,300
Kensington & Chelsea		62491	62,491	65,940
Trust for London		21000	21,000	52,576
	186,789	264,978	451,767	343,183

In 2024 total income of £343,183 comprise of £201,2027 of restricted income and £141,975 of unrestrcited income.

3b Income from trading activities

	Unrestricted	Restrcited	2025 Total	2024 Total
Training & consultancy	1,326	300	1,626	940
Other	220		220	1462
	1,546	300	1,846	2,402

4 Costs of generating voluntary income

	Unrestricted	Restrcited	2025 Total	2024 Total
Wages & Salaries	1,424		1,424	1,424
Support Costs	294		294	276
	1,718		1,718	1,700

5 Charitable activities

Wages & Salaries	115,775	143,560	259,335	222,576
Accounting Services	6,395	14,323	20,718	18,793
Newsletter & publicity	2,213	425	2,638	1,503
Travel & Volunteers expenses	62	23	85	90
Subscriptions & publication	771	62	833	724
Activities	7,330	35,851	43,181	48,705
Meetings, forums & Training	283	3,696	3,979	4,842
Equipment	-	6,491	6,491	5,782
Insurance	1,667	2,262	3,929	3,564
Other	137	162	299	1,292
Premises costs	13,428	18,608	32,036	20,496
Office services	8,740	12,759	21,499	18,378
	156,801	238,222	395,023	346,745
Governance (see note 6)	6,725	514	7,238	8,204
	163,526	238,736	402,261	354,949

6 Governance Costs

Wages & Salaries	1,424		1,424	1,424

Accounting Services	2,302		2,302	2,217
Independent examiner's fee	1,872		1,872	3,000
Annual report & AGM	354	514	867	880
Support costs	773		773	683
	6,725	514	7,238	8,204

7 Staff costs

	2025	2024
	£	£
Salaries and wages	239,608	206,794
Social security costs	12,369	11,442
Pension costs	10,206	7,189
	262,183	225,425
Charitable activities	259,335	222,577
Generating funds	1,424	1,424
Governance	1,424	1,424

The average numbers of employees was 14 (2024 - 11). No employee earned more than £60,000 p.a.

8 Fixed Assets

	Building Resource Centre	Furniture & Equipment	TOTAL
	£	£	£
Cost:			
As at 1 April 2024	388,992	69,436	458,428
Additions	-	-	-
As at 31 March 2025	388,992	69,436	458,428
Depreciation:			
As at 1 April 2024	388,991	69,435	458,426
Charge for the year	-		
As at 31 March 2025	388,991	69,435	458,426
Net book value			
As at 1 April 2024	1	1	2
As at 31 March 2025	1	1	2

The charitable company has a 21 year lease on the ground and mezzanine floors of Whitstable House, London, W10 6SB at a peppercorn rent but paying servicing costs. At the end of the 21 year term, 31.03.17 the lease can be reviewed by the landlord, but the lease does not contain a renewal clause. The landlord has indicated that currently no action needs to be actioned. The directors do not consider that there is any material element of donated facilities.

9 Debtors & prepayments

	2025	2024
	£	£
Sundry debtors	11,096	9,892
Grants receivable	-	-
Prepayments	3,044	2,040
	14,140	11,932

10 Creditors & accruals

	2025	2024
Grants in advance	39,970	29,585
Payroll liabilities	2	1

Accruals	8,655	5,582
	48,627	35,168

11 Transactions relating to the Trustees

None of the trustees were remunertaed directly or indirectly. During the year no expenses for travelling were paid to the trustees. (2024 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the chairty's stated objective that service users should be represented on the management committee.

12 Contingencies and Contractual commitments

In the opinion of the board of directors at 31.03.25 there were no contingent liabilities and no contractual commitments (2024 - Nil).

13 Unrestricted Funds

The funds of the charity includes amounts which have been designated from unrestricted funds by the trustees for the following purposes:

	Balance 01.04.2024	Movement in funds Transfers	In year	Balance 31.03.25
Building				
Premises replacement	-	-	-	-
Equipment replacement	16,088	-	-	16,088
Redecoration fund	-	-	-	-
	16,088	-	-	16,088
Contingency				
Staff fund	14,335	-		14,335
Funding Contingency	10,350	-	-	10,350
	24,685	-	-	24,685
Development				
Technology updates fund	2,306	-	-	2,306
New project start-up costs	5,000	-	-	5,000
	7,306	-	-	7,306
Total Designated Funds	48,079	-		48,079
General Unrestricted Funds	156,251	(8,051)	(4,443)	143,757

The Desigated Funding contingency was used to fund the Volunteering project.

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held for specified purposes

	Balance 01.04.2024	Movement in funds Incoming	Expeniture	Transfers	Balance 31.03.25
Building reserve	1		-		1
Independent Lives, Lotto & Access to work	1,099	69785	70,644		240
KC Legal Advice & Inclusion	48,969	115420	85,264		79,125
Trust for London - Re the Young People's Manifesto for Kensington & Chelsea	388	21000	18,025		3,363
			-		
National Lottery - Voice of Experience	6,000	18081	20,901		3,180
Kensington & Chelsea Foundation Self Care Service	40	40992	35,851		5,181
Volunteering	-		8,051	8051	-
	56,497	265,278	238,736	8,051	91,090

The building reserve fund is the funding received to acquire the lease on the Resource Centre.
The Access to Work fund represents the funding received for personal assistant's hours

ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales - Charity number 1045769

Accounts

ACTION DISABILITY KENSINGTON & CHELSEA

TRUSTEES REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 2024

ACTION DISABILITY KENSINGTON & CHELSEA

COMPANY INFORMATION AS AT 31 MARCH 2024

INCORPORATED	as a Company Limited by Guarantee in April 1996
NUMBER	3040329
DIRECTORS	David Webb (Vice Chair) Bello Abubakar (Treasurer) Adian Berrill-Cox Stephanie Vaz Sandip Sodha Yamina Sari Deborah Graves Jean Veronica Davis June Martin Sammuel Game
SECRETARY	Jamie Renton
REGISTERED ADDRESS	ADKC Centre Whitstable House Silchester Road London W10 6SB
BANKERS	HSBC 152 Portobello Road Notting Hill London W11 2DZ CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	The Accounting Equation First Floor Front Office 13-14 Market Place Penzance TR18 2JB

TRUSTEES REPORT
Year ended 31 March 2024

The Trustees, who are also the directors of the charitable company, present their report and the audited financial statements for the year ended 31 March 2024. The Trustees confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005.

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The Chief Executive of the organisation is Jamie Renton who is responsible for the day to day management of the Charity.

STRUCTURE AND GOVERNANCE
Constitution and organisational structure
The Charity is governed by its Articles and Memorandum of Association.

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The Chief Executive manages the day-to-day affairs of the charity and reports regularly to the Chair and to the Management Committee.

Recruitment and appointment of Trustees
One third of the existing trustees are nominated and elected from the Action Disability Kensington and Chelsea membership at the AGM. Subsequently, the Management Committee co-opts up to a further six trustees for the year. Co–opted members are individual members or representatives of organisations, who have been nominated and selected for the complementary skills they are able to offer.

Trustees are invited to attend an induction session on appointment and are informed of ongoing training opportunities as they arise both within the organisation and externally.

Risk management

The trustees have assessed the major risks to which the charity is exposed. The major risk identified is insufficient notice of withdrawal of funding. If this were to occur the trustees would have to cut back the activities of Action Disability Kensington and Chelsea accordingly.

The trustees expect that sufficient funds will be forthcoming to enable Action Disability Kensington and Chelsea to continue its existing activities during 2024/25.

Risk mitigation

Action Disability Kensington and Chelsea has undertaken an assessment of major risks. These are regularly reviewed.

Systems in place to minimise risks include:

- Written Financial Procedures.
- Management accounts overseen by the Treasurer and presented to the Management Committee at least each quarter.
- The Chief Executive reports on funding and staffing matters to a Finance and Resources Sub Committee at least 2 times a year – warnings of any potential issues and recommendations for action are included.
- Insurance policies are reviewed annually.

OBJECTIVES AND ACTIVITIES

The principal activity of the charitable company is that of enhancing opportunities for disabled people (with physical, sensory or invisible impairments) living or working in the Royal Borough of Kensington and Chelsea.

Action Disability Kensington and Chelsea is a user led organisation and provides its members with various services. These include: -

An Advice and Information Project
A Specialist Legal Advice Project
An Independent Lives Peer Support Project
A Disability Connect Project
A Volunteer Project
A 'Voice of Experience' Project
A Counselling Service
A Youth Peer Support Project
Access Group
'Positive Rights Action' Advocacy Group
'Positive Empowerment' Peer Support and Counselling Group
A Trauma Support group
Westminster 'Positive Empowerment' Peer Support and Counselling Group

In addition to the services listed above, there are more practical services such as a Passport Photograph Scheme, Wheelchair Hire Scheme and Wheelchair Accessible Weighing Scales.

The organisation acts as a signposting service to where more and additional information and help may be sought.

As a user led organisation, we consult with our members regarding the services they expect and would like from ADKC. During the Financial Year 2023-24, we undertook a review of services with our membership to determine the direction of our organisational development.

FINANCIAL REVIEW

Action Disability Kensington & Chelsea received income for the year totalling £349,276. The largest single funder was the Royal Borough of Kensington & Chelsea whose various departments provided £129,240. A number of other funders directed their assistance to specific projects and these have been separately identified in the accounts.

Where specific funding received was insufficient to meet the expenditures of the specifically funded activities additional funds have been transferred from the unrestricted funds of Action Disability Kensington & Chelsea to eliminate the resulting deficits in the specifically funded activities at the end of the financial year.

The main expenditure of Action Disability Kensington & Chelsea is on staff salaries and on supporting office facilities. Costs have been allocated to activities on the basis of estimates prepared by the staff.

RESERVES POLICY

This policy has been adopted by the Action Disability Kensington & Chelsea Executive Committee in order to ensure that the organisation has reserve funds to enable it to deal with unforeseen events and contingencies.

Additionally, the Action Disability Kensington & Chelsea Executive Committee aim to accumulate funds to ensure future maintenance of the ADKC Centre to its current high standard, replacement of furniture and office equipment with a limited life and as a safety net when resourcing projects in receipt of target based funding.

The Reserve Funds

1. **Unrestricted Contingency Reserve**

   This reserve is intended to enable ADKC to cope with unforeseen events, honour its contractual obligations and retain sufficient funds to cope with a sudden cessation of funding. This fund is also set up to deal with possible funding of short-term staff positions (e.g. illness, maternity issues, staff bonuses and pay rises) and possible redundancy situations. As well as to cover the costs of the additional access needs of our membership of disabled people (BSL interpreters, producing information in alternative formats etc)

   - Two years ago the Executive Committee agreed that they should work towards six to eight months' funding to achieve this objective. Representing an increase on the target of three-to-six months set in previous years. This change is due to learning from the COVID crisis for the need to keep higher reserves in order to meet unexpected issues and the current delay/uncertainty regarding our long term local authority contract (the organisation's single largest source of income). Furthermore, as a Disabled People's Organisation, we can incur costs which other organisations of a similar size do not (e.g. purchase of access equipment and hiring BSL interpreters). This figure may need to be reviewed but in the present circumstances this seems a realistic target to aim for.

2. **Unrestricted Building Reserve**
   To enable ADKC to embark on a programme of redecoration to the Centre, deal with any emergency works and replace furniture and office equipment when deemed necessary.

3. **Unrestricted Development Reserve**
   To enable ADKC to update its computing facilities as and when required. It is envisaged that computers become out of date and obsolete after about 3 years and it is imperative that we develop our systems in tandem with other external contacts.
   Whilst funding is sought for new projects it is realised that there may be other extraneous start up costs and these funds are set up to facilitate this.

   To provide funding to undertake our regular consultation with our members, which currently takes place every year.

FUTURE PLANS
Main objectives for the coming year
Our objectives this year, as in all years, are to consolidate our funding base and look for new and diverse sources of funding.
We will continue to develop the Borough wide Independent Lives User Group, Positive Rights Action Group, Positive Empowerment Group and Access Group.
We will endeavour to maintain our position at the forefront of local developments regarding the revolution in social care.
We will develop our Legal Advice Project
We will develop our Voice of Experience Project
We will develop our Counselling Service
We will launch our new Youth Peer Support Project
We will continue to develop our work co-producing services and information with RBKC Adult Social Care.
We will support our membership of local disabled people out of isolation and into the community following the recent health crisis.
We will promote our services via a range of talks, outreach stalls and promotional materials.

ACHIEVEMENTS AND PERFORMANCE
This year we took a lead role in developing co-production work with the local authority.
We continue to develop our lead consultative role regarding local disability-related issues, representing the views of disabled people at numerous meetings and forums.
All of our projects, without exception, far exceeded the monitoring targets set for them by funders.

PUBLIC BENEFIT
The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity.
DIRECTORS' RESPONSIBILITIES
The directors', who are also the trustees, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

The Companies Act requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statement in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the relevant laws, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure account of the charitable company for that period.

In preparing these financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue to operate

The directors committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities (issued January 2015) and in accordance with the provisions of the Companies Act 2006

BY ORDER OF THE BOARD

.... 14/08/24 .... Date

Jamie Renton
Company secretary

ACTION DISABILITY KENSINGTON & CHELSEA

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income					
Trading Activities	3b	2,402	-	2,402	2,422
Charitable activities	3	141,975	201,207	343,182	316,740
Donations		1,990	-	1,990	1,080
Investments		1,702	-	1,702	1,006
Total		148,069	201,207	349,276	321,248
Expenditure					
Raising funds	4	1,674		1,674	1,737
Charitable activities	5	158,771	198,828	357,599	328,201
Total		160,445	198,828	359,273	329,938
Net income/(expenditure) before transfers		(12,376)	2,379	(9,997) -	8,690
Transfers between funds	-	12,364	12,364		-
Net movement in funds		(24,740)	14,743	(9,997)	(8,690)
Reconciliation of funds:					
Total funds brought forward		197,411	41,754	239,165	247,855
Total funds carried forward:		172,671	56,497	229,168	239,165

The charitable company has no recognised gains or losses other than those included above and therefore no separte statement of total recognised gains and losses has been presented.

There is no differences between the surplus shown above and their historical cost equivalents.

The notes on the following pages form part of these accounts.

ACTION DISABILITY KENSINGTON & CHELSEA

BALANCE SHEET

AS AT 31ST MARCH 2024

	Notes	Total Funds 2024 £	Total Funds 2023 £
Fixed Assets			
Tangible Assets	8	2	2
Total Fixed Assets		2	2
Current Assets			
Debtors	9	11,932	8,516
Cash at bank and in hand		252,402	266,767
Total Current Assets		264,334	275,283
Creditors: Amounts falling due within one year	10	(35,168)	(36,122)
Net Current Assets/(Liabilities)		(35,168)	(36,122)
Total Assets less Current Liabilities		229,168	239,163
Total Net Assets or Liabilities		229,168	239,165
Funds of the Charity	13&14		
Restricted Funds		56,497	41,752
Designated Funds		48,079	50,773
Unrestricted Funds		124,592	146,640
Total Funds		229,168	239,165

For the financial year in question the compnay was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
These accounts have been prepared in accordance with the provisions applicable to small companies regime.

These accounts were approved by the Board on 14/08/24

Signed D Webb Signed S Vaz

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under services level agreements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activies when the charity is legally entitled to the income and the amount can be quantified with resonable accuracy.

d) Resources expended

All expenditure is accounted for on an accruals basis and has been included under expenses categories that aggregate all costs for allocation to activities. Where staff are wholly engaged on direct charitiable or other work their salaries and associated costs are allocated directly to the appropriate activity. Salaries and associated costs incurred in respect of support work are allocated to the different funds and activities on a basis of estimates prepared by the staff.

Fundraising costs are those incurred in connection with trading activites, including associated support costs.
Support costs are those incurred directly in support of chartiable activities.
Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constition and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

e) Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives. No depreciation is provided ona ssets which have not yet been bought into use.

Leashold premises	Over the term of the lease: 21 years
Equipment, F&F	Over 3 years

g) Operating Lease

Rental applicable to operating leases where substantially all of the benefits and risks of ownership remian with the lessor are charged to the SOFA as incurred.

h) Pensions

The charity operates a defind contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

i) VAT

The charity is not registered for VAT. In common with many other similar charities ADKC expenses are included VAT, which cannot be removes.

2 Legal Status of the Charity

The Charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3 Income from charitable activities

	Unrestricted	Restricted	2024 Total	2023 Total
Royal Borough of Kensington & Chelsea				
Core funding	53,320		53,320	52,000
Advice & information	49,140		49,140	47,738
Disability Connect	26,780		26,780	26,000
Access to Work (Salaries)	4,640	4640	9,280	926
Lloyds Bank Foundation	7,945		7,945	
National Lottery		12415	12,415	26,056
Inclusion Barnet		28704	28,704	
Access to work		5782	5,782	1,392
City Bridge Trust		31300	31,300	61,700
Kensington & Chelsea	150	65790	65,940	63,576
Trust for London		52576	52,576	37,352
	141,975	201,207	343,182	316,740

In 2023 total income of £316,740 comprise of £190,076 of restricted income and £126,664 of unrestrcited income.

3b Income from trading activities

	Unrestricted	Restrcited	2024 Total	2023 Total
Training & consultancy	940		940	565
Other	1,462		1,462	1857
	2,402		2,402	2,422

4 Costs of generating voluntary income

	Unrestricted	Restrcited	2024 Total	2023 Total
Wages & Salaries	1,424		1,424	1,495
Support Costs	250		276	242
	1,674		1,700	1,737

5 Charitable activities

Wages & Salaries	113,793	108,783	222,576	213,163
Accounting Services	8,010	10,783	18,793	18,257
Newsletter & publicity	1,503	-	1,503	1,722
Travel & Volunteers expenses	12	78	90	409
Subscriptions & publication	584	140	724	727
Activities	4,175	44,530	48,705	42,931
Meetings, forums & Training	350	4,492	4,842	8,672
Equipment	2,694	5,782	5,782	
Insurance	1,942	1,622	3,564	3,592
Other	26	1,266	1,292	200
Premises costs	8,717	11,779	20,496	11,351
Office services	9,312	9,066	18,378	22,425
Amortization & Depreciation	-	-	-	-
	151,118	198,321	346,745	323,449
Governance (see note 6)	7,653	507	8,204	6,752
	158,771	198,828	354,949	330,201

6 Governance Costs

Wages & Salaries	1,424		1,424	1,495
Accounting Services	2,217		2,217	2,026
Independent examiner's fee	3,000		3,000	2,277
Annual report & AGM	373	507	880	401
Support costs	639		683	553
	7,653	507	8,204	6,752

7 Staff costs

	2024	2023
	£	£
Salaries and wages	206,794	195,545
Social security costs	11,442	11,791
Pension costs	7,189	6,817
	225,425	214,153
Charitable activities	222,577	211,163
Generating funds	1,424	1,495
Governance	1,424	1,495

The average numbers of employees was 11 (2023 - 10). No employee earned more than £60,000 p.a.

8 Fixed Assets

	Building Resource Centre	Furniture & Equipment	TOTAL
	£	£	£
Cost:			
As at 1 April 2023	388,992	69,436	458,428
Additions	-	-	-
As at 31 March 2024	388,992	69,436	458,428
Depreciation:			
As at 1 April 2023	388,991	69,435	458,426
Charge for the year	-		
As at 31 March 2024	388,991	69,435	458,426
Net book value			
As at 1 April 2023	1	1	2
As at 31 March 2024	1	1	2

The charitable company has a 21 year lease on the ground and mezzanine floors of Whitstable House, London, W10 6SB at a peppercorn rent but paying servicing costs. At the end of the 21 year term, 31.03.17 the lease can be reviewed by the landlord, but the lease does not contain a renewal clause. The landlord has indicated that currently no action needs to be actioned. The directors do not consider that there is any material element of donated facilities.

9 Debtors & prepayments

	2024	2023
	£	£
Sundry debtors	9,892	6,269
Grants receivable	-	-
Prepayments	2,040	2,248
	11,932	8,517

10 Creditors & accruals

	2024	2023
Grants in advance	29,585	28,065
Payroll liabilities	1	1
Accruals	5,582	8,056
	35,168	36,122

11 Transactions relating to the Trustees

None of the trustees were remunertaed directly or indirectly. During the year no expenses for travelling were paid to the trustees. (2022 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the chairty's stated objective that service users should be represented on the management committee.

12 Contingencies and Contractual commitments

In the opinion of the board of directors at 31.03.24 there were no contingent liabilities and no contractual commitments (2023 - Nil).

13 Unrestricted Funds

The funds of the charity includes amounts which have been designated from unrestricted funds by the trustees for the following purposes:

	Balance 01.04.2023	Movement in funds Transfers	In year	Balance 31.03.24
Building				
Premises replacement	-	-	-	-
Equipment replacement	16,088	-	-	16,088
Redecoration fund	-	-	-	-
	16,088	-	-	16,088
Contingency				
Staff fund	14,335	-		14,335
Funding Contingency	10,350	-	-	10,350
	24,685	-	-	24,685
Development				
Technology updates fund	5,000	- -	2,694	2,306
New project start-up costs	5,000	-	-	5,000
	10,000	- -	2,694	7,306
Total Designated Funds	50,773	-	(2,694)	48,079
General Unrestricted Funds	156,251	(12,364)	(19,295)	124,592

The Desigated Funding contingency was used to fund the Volunteering project.

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held for specified purposes

	Balance 01.04.2023	Movement in funds Incoming	Expeniture	Transfers	Balance 31.03.24
Building reserve	1	-	-		1
Access to work	-	10,423	10,423		-
Trust for London & KC Legal Advice	18,971	68,426	48,705		38,692
City Bridge Trust	10,207	31,300	40,408		1,099
Kensington & Chelsea Foundation					
Re the Young People's Manifesto		8,470	8,082		388
for Kensington & Chelsea	6,000	-	-		6,000
National Lottery	6,574	12,415	23,975	4,986	-
Kensington & Chelsea Foundation					
Self Care Service	-	41,469	41,430		39
Inclusion Barnet		28,704	18,427		10,277
Volunteering	-		7,378	7378	
	41,753	201,207	198,828	12,364	56,496

The building reserve fund is the funding received to acquire the lease on the Resource Centre.
The Access to Work fund represents the funding received for personal assistant's hours
and the purchase of Access To Work approved equipment
K & C Social Council fund the Self Care message project for older people.
The Kesington & Chelsea Foundation (KCF) have provided grants to support the participation of
support the development of a Young Disabled Leaders Project
Trust for London& K&C Social Council have provided grants for a legal advice service.
National Lottery have provided afunding salaries and related overheads for the Voice of Experience project
to support the development of leadership skills of local disabled people.
The City Bridge Trust is funding the salaries and related overheads for the Independent Living project.
Inclusion Barnet: funding for salaries and related overheads for Trainee Legal Advice Workers

15 Analysis of net assets by fund

	Unrestricted	Restricted	Total
Fixed Assets	1	1	2
Net Assets	172,671	56,497	229168
	172672	56498	229170

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF ACTION DISABILITY KENSINGTON & CHELSEA

I report to the charity trustees on my examination of the accounts of the charity for the year end 31 March 2024 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the Charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of Charities Act 2011 and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceed £250,000.00 your examiner must be a member of a body listed in the section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no materials matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- The accounts do no accord with those records; or
- The accounts do not comply with the accounting requirements of section 396 pf the 2006 Act other thank any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examiner; or
- The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Laura Parfitt-Marr FMAAT
The Accounting Equation
First Floor Front Office
13-14 Market place
Penzance
TR18 2JB

Date: 5th August 2024

ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales - Charity number 1045769

Accounts

ACTION DISABILITY KENSINGTON & CHELSEA

TRUSTEES REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 2023

ACTION DISABILITY KENSINGTON & CHELSEA

COMPANY INFORMATION AS AT 31 MARCH 2023

INCORPORATED	as a Company Limited by Guarantee in April 1996
NUMBER	3040329
DIRECTORS	David Webb (Vice Chair) Bello Abubakar (Treasurer) Adian Berrill-Cox Stephanie Vaz Sandip Sodha Yamina Sari
SECRETARY	Jamie Renton
REGISTERED ADDRESS	ADKC Centre Whitstable House Silchester Road London W10 6SB
BANKERS	HSBC 152 Portobello Road Notting Hill London W11 2DZ CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	The Accounting Equation First Floor Front Office 13-14 Market Place Penzance TR18 2JB

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT
Year ended 31 March 2023

The Trustees, who are also the directors of the charitable company, present their report and the audited financial statements for the year ended 31 March 2023. The Trustees confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY

Action Disability Kensington and Chelsea (ADKC), whose principal office is The ADKC Centre, Whitstable House, Silchester Road, London, W10 6SB, is a Registered Charity numbered 1045769 and is also a Company Limited by Guarantee numbered 3040329.

The charitable company is limited by guarantee and the members are only liable in the event of the charitable company winding up to payment of £1.

The directors of the charitable company for the financial year are listed on page 1 of the financial statements.

The Chief Executive of the organisation is Jamie Renton who is responsible for the day to day management of the Charity.

STRUCTURE AND GOVERNANCE

Constitution and organisational structure

The Charity is governed by its Articles and Memorandum of Association.

The Management Committee, comprising the Charity's trustees, consists of the Chair, the Vice Chair, the Treasurer and up to 12 individual committee members. The Committee agrees the policy of the charity and is responsible for its finances and assets and for employing staff to carry out its work. The Committee meets at least four times a year. It appoints a Finance and Resources sub-committee, consisting of at least 2 trustees and 2 members of staff to regularly review financial and staff matters. It meets approximately 2 times a year and reports to the Management Committee.

The Chief Executive manages the day-to-day affairs of the charity and reports regularly to the Chair and to the Management Committee.

Recruitment and appointment of Trustees

One third of the existing trustees are nominated and elected from the Action Disability Kensington and Chelsea membership at the AGM. Subsequently, the Management Committee co-opts up to a further six trustees for the year. Co–opted members are individual members or representatives of organisations, who have been nominated and selected for the complementary skills they are able to offer.

Trustees are invited to attend an induction session on appointment and are informed of ongoing training opportunities as they arise both within the organisation and externally.

Risk management
The trustees have assessed the major risks to which the charity is exposed. The major risk identified is insufficient notice of withdrawal of funding. If this were to occur the trustees would have to cut back the activities of Action Disability Kensington and Chelsea accordingly.
The trustees expect that sufficient funds will be forthcoming to enable Action Disability Kensington and Chelsea to continue its existing activities during 2023/24.

Risk mitigation
Action Disability Kensington and Chelsea has undertaken an assessment of major risks. These are regularly reviewed.

Systems in place to minimise risks include:

- Written Financial Procedures.
- Management accounts overseen by the Treasurer and presented to the Management Committee at least each quarter.
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Action Disability Kensington and Chelsea is a user led organisation and provides its members with various services. These include: -

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A Disability Connect Project
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'Positive Rights Action' Advocacy Group
'Positive Empowerment' Peer Support and Counselling Group
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Westminster 'Positive Empowerment' Peer Support and Counselling Group

In addition to the services listed above, there are more practical services such as a Passport Photograph Scheme, Wheelchair Hire Scheme, Wheelchair Weighing Scales and an Internet Café drop in.

The organisation acts as a signposting service to where more and additional information and help may be sought.
As a user led organisation, we consult with our members regarding the services they expect and would like from ADKC. During the Financial Year 2022-23, we undertook a review of services with our membership to determine the direction of our organisational development.

FINANCIAL REVIEW
Action Disability Kensington & Chelsea received income for the year totalling £321,248.00. The largest single funder was the Royal Borough of Kensington & Chelsea whose various departments provided £126,664. A number of other funders directed their assistance to specific projects and these have been separately identified in the accounts.

Where specific funding received was insufficient to meet the expenditures of the specifically funded activities additional funds have been transferred from the unrestricted funds of Action Disability Kensington & Chelsea to eliminate the resulting deficits in the specifically funded activities at the end of the financial year.

The main expenditure of Action Disability Kensington & Chelsea is on staff salaries and on supporting office facilities. Costs have been allocated to activities on the basis of estimates prepared by the staff.

RESERVES POLICY
This policy has been adopted by the Action Disability Kensington & Chelsea Executive Committee in order to ensure that the organisation has reserve funds to enable it to deal with unforeseen events and contingencies.

Additionally, the Action Disability Kensington & Chelsea Executive Committee aim to accumulate funds to ensure future maintenance of the ADKC Centre to its current high standard, replacement of furniture and office equipment with a limited life and as a safety net when resourcing projects in receipt of target based funding.

The Reserve Funds

1. **Unrestricted Contingency Reserve**
   This reserve is intended to enable ADKC to cope with unforeseen events, honour its contractual obligations and retain sufficient funds to cope with a sudden cessation of funding. This fund is also set up to deal with possible funding of short-term staff positions (e.g. illness, maternity issues, staff bonuses and pay rises) and possible redundancy situations. As well as to cover the costs of the additional access needs of our membership of disabled people (BSL interpreters, producing information in alternative formats etc)

   - Two years ago the Executive Committee agreed that they should work towards six to eight months' funding to achieve this objective. Representing an increase on the target of three-to-six months set in previous years. This change is due to learning from the COVID crisis for the need to keep higher reserves in order to meet unexpected issues and the current delay/uncertainty regarding our long term local authority contract (the organisation's single largest source of income). Furthermore, as a Disabled People's Organisation, we can incur costs which other organisations of a similar size do not (e.g. purchase of access equipment and hiring BSL interpreters). This figure may need to be reviewed but in the present circumstances this seems a realistic target to aim for.

2. **Unrestricted Building Reserve**
   To enable ADKC to embark on a programme of redecoration to the Centre, deal with any emergency works and replace furniture and office equipment when deemed necessary.

3. **Unrestricted Development Reserve**
   To enable ADKC to update its computing facilities as and when required. It is envisaged that computers become out of date and obsolete after about 3 years and it is imperative that we develop our systems in tandem with other external contacts.
   Whilst funding is sought for new projects it is realised that there may be other extraneous start up costs and these funds are set up to facilitate this.

   To provide funding to undertake our regular consultation with our members, which currently takes place every year.

FUTURE PLANS

Main objectives for the coming year

Our objectives this year, as in all years, are to consolidate our funding base and look for new and diverse sources of funding.
We will continue to develop the Borough wide Independent Lives User Group, Positive Rights Action Group, Positive Empowerment Group and Access Group.
We will endeavour to maintain our position at the forefront of local developments regarding the revolution in social care.
We will develop our Legal Advice Project
We will develop our Voice of Experience Project
We will develop our Counselling Service
We will continue to develop our work co-producing services and information with RBKC Adult Social Care.
We will support our membership of local disabled people out of isolation and into the community following the recent health crisis.
We will promote our services via a range of talks, outreach stalls and promotional materials.

ACHIEVEMENTS AND PERFORMANCE

This year we took a lead role in developing co-production work with the local authority.
We continue to develop our lead consultative role regarding local disability-related issues, representing the views of disabled people at numerous meetings and forums.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT (Cont)
Year ended 31 March 2023

All of our projects, without exception, far exceeded the monitoring targets set for them by funders.

PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity.

DIRECTORS' RESPONSIBILITIES

The directors', who are also the trustees, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

The Companies Act requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statement in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the relevant laws, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure account of the charitable company for that period.

In preparing these financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue to operate

The directors committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities (issued January 2015) and in accordance with the provisions of the Companies Act 2006

BY ORDER OF THE BOARD

....27/11/23..........Date

Jamie Renton
Company secretary

ACTION DISABILITY KENSINGTON & CHELSEA

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Income	3				
Trading Activities	4	2,422		2,422	4,198
Charitable activities		126,664	190,076	316,740	293,540
Donations		1,080	-	1,080	746
Investments	5	1,006	-	1,006	397
Total		131,172	190,076	321,248	298,881
Expenditure	6				
Raising funds		1,737	-	1,737	1,658
Charitable activities		153,390	174,811	328,201	340,856
Total		155,127	174,811	329,938	342,514
Net income/(expenditure) before transfers		(23,955)	15,265	(8,690) -	43,633
Transfers between funds	-	10,665	10,665	-	-
Net movement in funds		(34,620)	25,930	(8,690)	(43,633)
Reconciliation of funds:					
Total funds brought forward		232,031	15,824	247,855	291,488
Total funds carried forward:		197,411	41,754	239,165	247,855

The charitable company has no recognised gains or losses other than those included above and therefore no separte statement of total recognised gains and losses has been presented.

There is no differences between the surplus shown above and their historical cost equivalents.

The notes on the following pages form part of these accounts.

ACTION DISABILITY KENSINGTON & CHELSEA

BALANCE SHEET

AS AT 31ST MARCH 2023

	Notes	Total Funds 2023 £	Total Funds 2022 £
Fixed Assets			
Tangible Assets	13	2	2
Total Fixed Assets		2	2
Current Assets			
Debtors	14	8,516	15,886
Cash at bank and in hand		266,767	298,626
Total Current Assets		275,283	314,512
Creditors: Amounts falling due within one year	15	(36,122)	(66,659)
Net Current Assets/(Liabilities)		(36,122)	(66,659)
Total Assets less Current Liabilities		239,163	247,853
Total Net Assets or Liabilities		239,165	247,855
Funds of the Charity	16		
Restricted Funds		41,752	15,824
Designated Funds		50,773	51,438
Unrestricted Funds		146,640	180,593
Total Funds		239,165	247,855

For the financial year in question the compnay was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
These accounts have been prepared in accordance with the provisions applicable to small companies regime.

These accounts were approved by the Board on 27/11/23

Signed D Webb

Signed S Vaz

1 Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under services level agreements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activies when the charity is legally entitled to the income and the amount can be quantified with resonable accuracy.

d) Resources expended

All expenditure is accounted for on an accruals basis and has been included under expenses categories that aggregate all costs for allocation to activities. Where staff are wholly engaged on direct charitiable or other work their salaries and associated costs are allocated directly to the appropriate activity. Salaries and associated costs incurred in respect of support work are allocated to the different funds and activities on a basis of estimates prepared by the staff.

Fundraising costs are those incurred in connection with trading activites, including associated support costs.

Support costs are those incurred directly in support of chartiable activities.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constition and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

e) Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives. No depreciation is provided ona ssets which have not yet been bought into use.

Leashold premises	Over the term of the lease: 21 years
Equipment, F&F	Over 3 years

g) Operating Lease

Rental applicable to operating leases where substantially all of the benefits and risks of ownership remian with the lessor are charged to the SOFA as incurred.

h) Pensions

The charity operates a defind contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

i) VAT

The charity is not registered for VAT. In common with many other similar charities ADKC expenses are included VAT, which cannot be removes.

2 Legal Status of the Charity

The Charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3 Income from charitable activities

			2023	2022
	Unrestricted	Restricted	Total	Total
Royal Borough of Kensington & Chelsea				
Core funding	52,000		52,000	48,000
Advice & information	47,738		47,738	47,738
Disability Connect	26,000		26,000	26,000
Lifelong Learning	926		926	11,575
National Lottery		26056	26,056	16,727
Access to work		1392	1,392	16,290
City Bridge Trust		61700	61,700	30,400
Kensington & Chelsea		63576	63,576	52,902
Trust for London		37352	37,352	38,581
Disability Action Covid 19				5,327
	126,664	190,076	316,740	293,540

In 2022 total income of £293,540 comprise of £154,900 of restricted income and £138,640 of unrestrcited income.

3b Income from trading activities

			2023	2022
	Unrestricted	Restrcited	Total	Total
Training & consultancy	565		565	2398
Other	1,857		1,857	1800
	2,422		2,422	4,198

4 Costs of generating voluntary income

			2023	2022
	Unrestricted	Restrcited	Total	Total
Wages & Salaries	1,495		1,495	1,495
Support Costs	242		242	163
	1,737		1,737	1,658

5 Charitable activities

Wages & Salaries	111,265	101,898	213,163	238,061
Accounting Services	8,959	9,298	18,257	17,524
Newsletter & publicity	1,503	219	1,722	1,710
Travel & Volunteers expenses	311	98	409	38
Subscriptions & publication	580	147	727	596
Activities	300	42,631	42,931	38,575
Meetings & forums	8,585	87	8,672	7,545
Insurance	1,964	1,628	3,592	3,076
Other	200	-	200	251
Premises costs	5,859	5,492	11,351	11,606
Office services	9,299	13,126	22,425	14,992
Amortization & Depreciation	-	-	-	-
	148,825	174,624	323,449	333,974
Governance (see note 5)	6,565	187	6,752	6,882
	155,390	174,811	330,201	340,856

6 Governance Costs

Wages & Salaries	1,495		1,495	1,495
Accounting Services	2,026		2,026	1,947
Independent examiner's fee	2,277		2,277	1,400
Accountancy Fee by examiner				1,240
Annual report & AGM	214	187	401	420
Support costs	553		553	380
	6,565	187	6,752	6,882

7 Staff costs

	2023	2022
	£	£
Salaries and wages	195,545	220,141
Social security costs	11,791	14,013
Pension costs	6,817	6,897
	214,153	241,051
Charitable activities	211,163	238,061
Generating funds	1,495	1,495
Governance	1,495	1,495

The average numbers of employees was (2022 - 11). No employee earned more than £60,000 p.a.

8 Fixed Assets

	Building Resource Centre	Furniture & Equipment	TOTAL
	£	£	£
Cost:			
As at 1 April 2022	388,992	69,436	458,428
Additions	-	-	-
As at 31 March 2023	388,992	69,436	458,428
Depreciation:			
As at 1 April 2022	388,991	69,435	458,426
Charge for the year	-		
As at 31 March 2023	388,991	69,435	458,426
Net book value			
As at 1 April 2022	1	1	2
As at 31 March 2023	1	1	2

The charitable company has a 21 year lease on the ground and mezzanine floors of Whitstable House, London, W10 6SB at a peppercorn rent but paying servicing costs. At the end of the 21 year term, 31.03.17 the lease can be reviewed by the landlord, but the lease does not contain a renewal clause. The landlord has indicated that currently no action needs to be actioned. The directors do not consider that there is any material element of donated facilities.

9 Debtors & prepayments

	2023	2022
	£	£
Sundry debtors	6,269	8,318
Grants receivable	-	4,633
Prepayments	2,248	2,935
	8,517	15,886

10 Creditors & accruals

	2023	2022
	£	£
Grants in advance	28,065	48,653
Payroll liabilities	1	4,661
Accruals	8,056	13,345
	36,122	66,659

11 Transactions relating to the Trustees

None of the trustees were remunertaed directly or indirectly. During the year no expenses for travelling were paid to the trustees. (2022 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the chairty's stated objective that service users should be represented on the management committee.

12 Contingencies and Contractual commitments

In the opinion of the board of directors at 31.03.23 there were no contingent liabilities and no contractual commitments (2022 - Nil).

13 Unrestricted Funds

The funds of the charity includes amounts which have been designated from unrestricted funds by the trustees for the following purposes:

	Balance 01.04.2022	Movement in funds Transfers	In year	Balance 31.03.23
Building				
Premises replacement	-	-	-	-
Equipment replacement	16,088	-	-	16,088
Redecoration fund	-	-	-	-
	16,088	-	-	16,088
Contingency				
Staff fund	15,000	10,000	(10,865)	14,135
Funding Contingency	10,350	-	-	10,350
	25,350	10,000	- 10,865	24,485
Development				
Technology updates fund	5,000	-	-	5,000
New project start-up costs	5,000	-	-	5,000
	10,000	-	-	10,000
Total Designated Funds	51,438	10,000	(10,865)	50,573
General Unrestricted Funds	180,593	(10,000)	(14,342)	156,251

The Desigated Funding contingency was used to fund the Volunteering project.

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held for specified purposes

	Balance 01.04.2022	Movement in funds Incoming	Expeniture	Transfers	Balance 31.03.23
Building reserve	1	-	-		1
Access to work	-	1,392	1,392		-
Trust for London & KC Legal Advice	6,121	58,296	45,446		18,971
City Bridge Trust	-	61,700	51,493		10,207
Kensington & Chelsea Foundation Re the Young People's Manifesto for Kensington & Chelsea	6,000	-	-		6,000
National Lottery	-	26,056	19,482		6,574
Kensington & Chelsea Foundation Self Care Service	-	42,631	42,631		-
Hands across the Borough	3,702		3,702		-
Volunteering			10,665	10665	-
	15,824	190,075	174,811	10,665	41,753

The building reserve fund is the funding received to acquire the lease on the Resource Centre.
The Access to Work fund represenrs the funding received for personal assistant's hours.
K & C Social Council fund the Self Care message project for older people.
The Kesington & Chelsea Foundation (KCF) have provided grants to support the participation of disabled young people in forming the Young's people's manifesto for Kesington & Chelsea; to combat the isolation and loneliness of disabled people in Kensington & Chelsea and to support a pilot counselling service.
Trust for London& K&C Social Council have provided grannts for a legal advice service.
National Lottery have provided a grant to establish the Voice of Experience project to support the development of leadership skills of locaal disabled people.
The City Bridge Trust is funding the salaries and related overheads for the Independent Living project.
Age UK K&C grant is to support the recruitment of an IT provider and the purchase and installation of an IT Case Management system.

15 Analysis of net assets by fund

	Unrestricted	Restricted	Total
Fixed Assets	1	1	2
Net Assets	197,411	41,754	239165
	197412	41755	239167

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF ACTION DISABILITY KENSINGTON & CHELSEA

I report to the charity trustees on my examination of the accounts of the charity for the year end 31 March 2023 which are set out on pages 6 to 12.

Responsibilities and basis of report

As the Charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in repsect of my examination of the company's accounts carried out under section 145 of Charities Act 2011 and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceed £250,000.00 your examiner must be a member of a body listed in the section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no materials matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- The accounts do no accord with those records; or
- The accounts do not comply with the accounting requirements of section 396 pf the 2006 Act other thank any requirement that the accounts give a 'true and fair veiw' which is not a matter considered as part of an independent examiner; or
- The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Laura Parfitt-Marr FMAAT
The Accounting Equation
First Floor Front Office
13-14 Market place
Penzance
TR18 2JB

Date: 14th August 2023

ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales - Charity number 1045769

Accounts

ACTION DISABILITY KENSINGTON & CHELSEA

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

BRITT & KEEHAN
CHARTERED ACCOUNTANTS
33 GRIMWADE AVENUE
CROYDON
CR0 5DJ

ACTION DISABILITY KENSINGTON & CHELSEA
COMPANY INFORMATION – 31 MARCH 2022

INCORPORATED	as a Company Limited by Guarantee in April 1996	
NUMBER	3040329	
DIRECTORS	Margaret Donnelly	Chair
	David Webb	Vice-Chair
	Bello Abubakar	Treasurer
	Deborah Graves (resigned 15.10.2021)	
	Adrian Berrill-Cox	
	Stephanie Vaz	
	Maribel Jones-Fombella	
	Sandip Sodha	
	Yamina Sari	
	Nick Wimborne (resigned 27.4.2022)	
	Maria Pace	
SECRETARY	Jamie Renton	
REGISTERED OFFICE	ADKC Centre Whitstable House Silchester Road London W10 6SB	
BANKERS	HSBC 152 Portobello Road Notting Hill London W11 2DZ	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	Britt & Keehan Chartered Accountants 33 Grimwade Avenue Croydon CR0 5DJ	

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT
Year ended 31 March 2022

The Trustees, who are also the directors of the charitable company, present their report and the financial statements for the year ended 31 March 2022. The Trustees confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2019.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
Action Disability Kensington and Chelsea (ADKC), whose principal office is The ADKC Centre, Whitstable House, Silchester Road, London, W10 6SB, is a Registered Charity numbered 1045769 and is also a Company Limited by Guarantee numbered 3040329.

The charitable company is limited by guarantee and the members are only liable in the event of the charitable company winding up to payment of £1.

The directors of the charitable company for the financial year are listed on page 1 of the financial statements.

The Chief Executive of the organisation is Jamie Renton who is responsible for the day to day management of the Charity.

STRUCTURE AND GOVERNANCE
Constitution and organisational structure
The Charity is governed by its Articles and Memorandum of Association.

The Management Committee, comprising the Charity's trustees, consists of the Chair, the Vice Chair, the Treasurer and up to 12 individual committee members. The Committee agrees the policy of the charity and is responsible for its finances and assets and for employing staff to carry out its work. The Committee meets at least four times a year. It appoints a Finance and Resources sub committee, consisting of at least 2 trustees and 2 members of staff to regularly review financial and staff matters. It meets approximately 2 times a year and reports to the Management Committee.

The Chief Executive manages the day-to-day affairs of the charity and reports regularly to the Chair and to the Management Committee.

Recruitment and appointment of Trustees
One third of the existing trustees are nominated and elected from the Action Disability Kensington and Chelsea membership at the AGM. Subsequently, the Management Committee co-opts up to a further six trustees for the year. Co–opted members are individual members or representatives of organisations, who have been nominated and selected for the complementary skills they are able to offer.

Trustees are invited to attend an induction session on appointment and are informed of ongoing training opportunities as they arise both within the organisation and externally.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT (cont)
Year ended 31 March 2022

Risk management
The trustees have assessed the major risks to which the charity is exposed. The major risk identified is insufficient notice of withdrawal of funding. If this were to occur the trustees would have to cut back the activities of Action Disability Kensington and Chelsea accordingly.
The trustees expect that sufficient funds will be forthcoming to enable Action Disability Kensington and Chelsea to continue its existing activities during 2022/22.

Risk mitigation
Action Disability Kensington and Chelsea has undertaken an assessment of major risks. These are regularly reviewed.

Systems in place to minimise risks include:
- Written Financial Procedures.
- Management accounts overseen by the Treasurer and presented to the Management Committee at least each quarter.
- The Chief Executive reports on funding and staffing matters to a Finance and Resources Sub Committee at least 2 times a year – warnings of any potential issues and recommendations for action are included.
- Insurance policies are reviewed annually.

OBJECTIVES AND ACTIVITIES
The principal activity of the charitable company is that of enhancing opportunities for disabled people (with physical, sensory or hidden impairments) living or working in the Royal Borough of Kensington and Chelsea.
Action Disability Kensington and Chelsea is a user led organisation and provides its members with various services. These include: -

An Advice and Information Project
A Specialist Legal Advice Project
An Independent Lives Peer Support Project
A Lifelong Learning Project
A Disability Connect Project
A Volunteer project
Access Group
'Positive Rights Action' Advocacy Group
'Positive Empowerment' Peer Support and Counselling Group
A Trauma Support group
Westminster 'Positive Empowerment' Peer Support and Counselling Group

In addition to the services listed above, there are more practical services such as a Passport Photograph Scheme, Wheelchair Hire Scheme, Wheelchair Weighing Scales and an Internet Café drop in.
The organisation acts as a signposting service to where more and additional information and help may be sought.
As a user led organisation, we consult with our members regarding the services they expect and would like from ADKC. During the Financial Year 2020-21, we undertook a review of services with our membership to determine the direction of our organisational development.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2022

FINANCIAL REVIEW
Action Disability Kensington & Chelsea received income for the year totalling £298,881. The largest single funder was the Royal Borough of Kensington & Chelsea whose various departments provided £133,313. A number of other funders directed their assistance to specific projects and these have been separately identified in the accounts.

Where specific funding received was insufficient to meet the expenditures of the specifically funded activities additional funds have been transferred from the unrestricted funds of Action Disability Kensington & Chelsea to eliminate the resulting deficits in the specifically funded activities at the end of the financial year.

The main expenditure of Action Disability Kensington & Chelsea is on staff salaries and on supporting office facilities. Costs have been allocated to activities on the basis of estimates prepared by the staff.

RESERVES POLICY
This policy has been adopted by the Action Disability Kensington & Chelsea Executive Committee in order to ensure that the organisation has reserve funds to enable it to deal with unforeseen events and contingencies.

Additionally, the Action Disability Kensington & Chelsea Executive Committee aim to accumulate funds to ensure future maintenance of the ADKC Centre to its current high standard and replacement of furniture and office equipment with a limited life and as a safety net when resourcing projects in receipt of target based funding.

The Reserve Funds

1. **Unrestricted Contingency Reserve**

   This reserve is intended to enable ADKC to cope with unforeseen events, honour its contractual obligations and retain sufficient funds to cope with a sudden cessation of funding. This fund is also set up to deal with possible funding of short term staff positions (e.g. illness, maternity issues, staff bonuses and pay rises) and possible redundancy situations. As well as to cover the costs of the additional access needs of our membership of disabled people (BSL interpreters, producing information in alternative formats etc.)

   - Last year the Executive Committee agreed that they should work towards six to eight months' funding to achieve this objective. This represents an increase on the target of three-to-six months set in previous years. This change is due to learning from the COVID crisis for the need to keep higher reserves in order to meet unexpected issues and the current delay/uncertainty regarding our long term local authority contract (the organisation's single largest source of income). Furthermore, as a Disabled People's Organisation, we can incur costs which other organisations of a similar size do not (e.g. purchase of access equipment and hiring BSL interpreters). This figure may need to be reviewed but in the present circumstances this seems a realistic target to aim for.

2. **Unrestricted Building Reserve**

   To enable ADKC to embark on a programme of redecoration to the Centre, deal with any emergency works and replace furniture and office equipment when deemed necessary.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2022

3. **Unrestricted Development Reserve**
   To enable ADKC to update its computing facilities as and when required. It is envisaged that computers become out of date and obsolete after about 3 years and it is imperative that we develop our systems in tandem with other external contacts.
   Whilst funding is sought for new projects it is realised that there may be other extraneous start up costs and these funds are set up to facilitate this.
   To provide funding to undertake our regular consultation with our members, which currently takes place every three years.

FUTURE PLANS

Main objectives for the coming year

Our objectives this year, as in all years, are to consolidate our funding base and look for new and diverse sources of funding.
We will develop our Lifelong Learning Project to incorporate new training opportunities.
We will continue to develop the Borough wide Independent Lives User Group, Positive Rights Action Group, Positive Empowerment Group and Access Group.
We will endeavour to maintain our position at the forefront of local developments regarding the revolution in social care.
We will develop our Legal Advice Project
We will launch our new Voice of Experience project
We will launch our new Counselling Service
We will continue to develop our work co-producing services and information with RBKC Adult Social Care.
We will promote our services via a range of talks, outreach stalls and promotional materials.

ACHIEVEMENTS AND PERFORMANCE

This year we also took a lead role in developing co-production work with the local authority.
We continue to develop our lead consultative role regarding local disability-related issues, representing the views of disabled people at numerous meetings and forums.
All of our projects, without exception, far exceeded the monitoring targets set for them by funders.

PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2022

DIRECTORS' RESPONSIBILITIES

The directors', who are also the trustees, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

The Companies Act requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statement in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the relevant laws, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure account of the charitable company for that period.

In preparing these financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue to operate

The directors committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities and in accordance with the provisions of the Companies Act 2006

BY ORDER OF THE BOARD

.... 15/8/2022 Date
Jamie Renton
Company secretary

ACTION DISABILITY KENSINGTON & CHELSEA

STATEMENT OF FINANCIAL ACTIVITIES
Incorporating the Income and Expenditure Account
For the year ended 31 March 2022

	Notes	Unrestricted £	Restricted £	2022 Total £	2021 Total £
Income					
Income from other trading activities	2b	4,198	-	4,198	14,512
Incoming from charitable activities	2a	138,640	154,900	293,540	308,306
Donations		746	-	746	866
Investment income		397	-	397	1,883
Total incoming resources		143,981	154,900	298,881	325,567
Expenditure					
Cost of raising funds	3	1,658	-	1,658	1,780
On charitable activities	4	186,391	154,465	340,856	321,741
Total resources expended		188,049	154,465	342,514	323,521
Net movement in resources before transfers		(44,068)	435	(43,633)	2,046
Transfers between funds		-	-	-	-
Net movement in funds		(44,068)	435	(43,633)	2,046
Total funds brought forward		276,099	15,389	291,488	289,442
Total funds carried forward		£232,031	£15,824	£247,855	£291,488

The charitable company has no recognised gains and losses other than those included above and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the surplus shown above and their historical cost equivalents.

The notes on the following pages form part of these accounts.

ACTION DISABILITY KENSINGTON & CHELSEA
BALANCE SHEET
Company number 3040329
As at 31 March 2022

		Notes	2022 £	2022 £	2021 £	2021 £
FIXED ASSETS		7		2		2
CURRENT ASSETS						
Debtors and prepayments		8	15,886		7,635	
Bank deposit accounts			229,090		283,704	
Bank current accounts			69,356		67,672	
Petty cash			180		303	
			314,512		359,314	
CURRENT LIABILITIES (amounts falling due within one year)		9	66,659		67,828	
NET CURRENT ASSETS				247,853		291,486
TOTAL ASSETS LESS CURRENT LIABILITIES		14		£247,855		£291,488
FUNDS						
Unrestricted				180,593		210,011
Designated		12		51,438		66,088
Restricted:-	Building reserve	13		1		1
	Projects	13		15,823		15,388
				£247,855		£291,488

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31st March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on: 15/08/2022
and signed on its behalf by:

.... D WEBB

..M. R. Donnelly..........M DONNELLY

ACTION DISABILITY KENSINGTON & CHELSEA

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022

1. Accounting policies

1.1 Basis of preparation of financial statements
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.
The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under service level agreements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where staff are wholly engaged on direct charitable or other work their salaries and associated costs are allocated directly to the appropriate activity. Salaries and associated costs incurred in respect of support work are allocated to the different funds and activities on a basis of estimates prepared by the staff.

Fund-raising costs are those incurred in connection with the trading activities, including associated support costs.

Support costs are those costs incurred directly in support of the charitable activities.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constitution and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

1.(cont'd)

1.5 Tangible fixed assets and depreciation.
All assets costing more than £1,000 with an estimated useful life of at least three years are capitalised. The purchase of wheelchairs is expensed as incurred.
Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases: No depreciation is provided on assets which have not yet been brought into use.

Leasehold premises	-	Over the term of the lease: 21 years
Equipment, Fixtures & Fittings	-	Over 3 years

1.6 Operating leases
Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the SOFA as incurred.

1.7 Pensions
The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.8 VAT
The charity is not registered for VAT. In common with many other similar charities, ADKC expenses are include VAT, which cannot be recovered.

ACTION DISABILITY KENSINGTON & CHELSEA

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

2(a) Income from charitable activities

	Unrestricted	Restricted	2022 Total	2021 Total
Royal Borough of Kensington & Chelsea:				
Core funding	48,000	-	48,000	44,000
Advice & information	47,738	-	47,738	47,738
Disability Connect	26,000	-	26,000	26,000
Lifelong Learning	11,575	-	11,575	18,334
Other	-	-	-	-
National Lottery	-	16,727	16,727	-
Access to work	-	16,290	16,290	18,274
K & C Social Council	-	51,235	51,235	28,518
Kensington & Chelsea Foundation				
Covid 19 Equipment support	-	-	-	5,610
Green Shoots Counselling pilot scheme	-	1,667	1,667	833
City Bridge Trust – Independent Living	-	30,400	30,400	41,700
City Bridge Trust – Covid 19 support	-	-	-	13,900
Trust for London	-	38,581	38,581	54,520
Disability Action Covid 19 support	5,327	-	5,327	8,879
	£138,640	£154,900	£293,540	£308,306

In 2021 total income of £308,306 comprise £149,455 of restricted_income and £158,851 of unrestricted income.

2(b) Income from trading activities:

	Unrestricted	Restricted	2022	2021
Training & Consultancy fees	2,398	-	2,398	13,726
Room hire	-	-	-	-
Other	1,800	-	1,800	786
	£4,198	£ -	£4,198	£14,512

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

	Unrestricted £	Restricted £	2022 TOTAL £	2021 TOTAL £
3. Costs of generating voluntary income				
Wages & salaries	1,495	-	1,495	1,495
Support costs	163	-	163	285
	£1,658	£ -	£1,658	£1,780
4. Charitable activities				
Access to work – equipment	-	-	-	-
Wages and salaries	141,350	96,711	238,061	220,663
Accounting services	10,656	6,868	17,524	16,112
Newsletter & publicity	1,517	193	1,710	2,480
Travel & Volunteers expenses	38	-	38	63
Subscriptions & publications	596	-	596	620
Activities	360	38,215	38,575	29,898
Client grants	-	-	-	-
Meetings & Forums	4,203	3,342	7,545	15
Insurance	2,654	422	3,076	2,905
Other	251	-	251	2,353
Premises costs	8,468	3,138	11,606	18,487
Office services	9,581	5,411	14,992	21,329
Amortization & Depreciation	-	-	-	-
	179,674	154,300	333,974	314.925
Governance (note 5)	6,717	165	6,882	6,816
	£186,391	£154,465	£340,856	£321,741
5. Governance costs:				
Wages and salaries	1,495	-	1,495	1,495
Accounting services	1,947	-	1,947	1,790
Independent examiner's fee	1,400	-	1,400	1,310
Accountancy fees by the examiner	1,240	-	1,240	1,190
Annual report & AGM	255	165	420	420
Support costs	380	-	380	611
	£6,717	£165	£6,882	£6,816

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

6. Staff costs

	2022	2021
Wages & salaries	220,141	204,795
Social security costs	14,013	12,665
Other pension costs	6,897	6,193
	241,051	223,653
Charitable activities	238,061	220,663
Generating funds	1,495	1,495
Governance	1,495	1,495

The average number of employees was 11. (2021 - 9) No employee earned more than £60,000 p.a.

7. Fixed assets

	Building Resource Centre	Furniture & Equipment	TOTAL
COST			
Balance at 1 April 2021	388,992	69,436	458,428
Additions	-	-	-
Balance at 31 March 2022	388,992	69,436	458,428
DEPRECIATION.			
Balance at 1 April 2021	388,991	69,435	458,426
Charge for the year	-	-	-
Balance at 31 March 2022	388,991	69,435	458,426
Net book value at 31 March 2022	£ 1	£ 1	£ 2
Net book value at 31 March 2021	£ 1	£ 1	£ 2

The charitable company has a 21 year lease on the ground and mezzanine floors of Whitstable House, London,W10 6SB at a peppercorn rent but paying servicing costs. At the end of the 21 year term, 31.3.2017, the lease can be reviewed by the landlord, but the lease does not contain a renewal clause. The landlord has indicated that currently no action needs to be taken. The directors do not consider that there is any material element of donated facilities.

8. Debtors and prepayments

	2022	2021
Sundry debtors	8,318	4,527
Grants receivable	4,633	-
Prepayments	2,935	3,108
	£15,886	£7,635

9. Creditors and Accruals

Grants in advance	48,653	46,392
Payroll liabilities	4,661	4,482
Accruals	13,345	16,954
	£66,659	£67,828

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

10. Transactions relating to the Trustees

None of the trustees were remunerated directly or indirectly. During the year no expenses for travelling were paid to trustees (2021 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the charity's stated objective that service users should be represented on the management committee.

11. Contingencies and Contractual commitments

In the opinion of the board of directors at 31.3.2022 there were no contingent liabilities and no contractual commitments (2021 – nil).

12. Unrestricted Funds

The funds of the charity includes amounts which have been designated from unrestricted funds by the trustees for the following purposes:

	Balance 1.4.2021	Movement in Funds Transfers	In year	Balance 31.3.2022
Building				
Premises replacement	0	-	-	0
Equipment replacement	16,088	-	-	16,088
Redecoration fund	0	-	-	0
	16,088	-	-	16,088
Contingency				
Staff Fund	15,000	-	-	15,000
Funding contingency	25,000	10,000	(24,650)	10,350
	40,000	10,000	(24,650)	25,350
Development				
Technology updates fund	5,000	-	-	5,000
New project start-up costs	5,000	-	-	5,000
	10,000	-	-	10,000
Total designated funds	**£66,088**	**£10,000**	**£(24,650)**	**£51,438**
General unrestricted funds	**£210,011**	**£(10,000)**	**£(19,418)**	**£180,593**

The Designated Funding contingency was used to fund the Independent Lives project, while continuation funding was agreed with City Bridge Trust. This funding recommenced in October 2021.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022 (continued)

13. Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held for specified purposes.

	Balance 1.4..2021	Movement in funds Incoming Resources	Expenditure	Transfers from Unrestricted	Balance 31.3.2022
Building Reserve	1	-	-	-	1
Access to Work	-	16,290	16,290	-	-
K&C Social Council - Therapies	-	38,215	38,215	-	-
Kensington & Chelsea Foundation					
Re the Young People's Manifesto for Kensington & Chelsea	6,000	-	-	-	6,000
Hands across the Borough	6,177	-	2,475	-	3,702
Green Shoots Counselling pilot project	-	1,667	1,667	-	-
Trust for London & K&C Social Council Legal Advice project	1,916	51,601	47,396	-	6,121
National Lottery	-	16,727	16,727	-	-
City Bridge Trust	-	30,400	30,400	-	-
Age UK Kensington & Chelsea	1,295	-	1,295	-	-
	£15,389	£154,900	£154,465	£ -	£15,824

The Building Reserve fund is the funding received to acquire the lease on the Resource Centre.
The Access to Work fund represents the funding received for personal assistant's hours.
K&C Social Council fund the Self Care massage project for older people.
The Kensington & Chelsea Foundation (KCF) have provided grants to support the participation of disabled young people in forming the Young People's Manifesto for Kensington & Chelsea; to combat the isolation and loneliness of disabled people in Kensington and Chelsea and to support a pilot counselling service.
Trust for London & K&C Social Council have provided grants for a legal advice service.
National Lottery have provided a grant to establish the Voice of Experience project to support the development of leadership skills of local disabled people.
The City Bridge Trust is funding the salaries and related overheads for the Independent Living project. This project recommenced in October 2021.
Age UK K&C grant is to support the recruitment of an IT provider and the purchase and installation of an IT Case Management system.

14. Analysis of net assets by fund

	Unrestricted	Restricted	TOTAL
Fixed Assets	1	1	2
Net assets	232,030	15,823	247,853
	£232,031	£15,824	£247,855

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF ACTION DISABILITY KENSINGTON & CHELSEA

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act") and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jill Keehan

Jill Keehan FCA
Britt & Keehan
Chartered Accountants
33 Grimwade Avenue
Croydon
CR0 5DJ

Date: 15/8/2022

ACTION DISABILITY KENSINGTON AND CHELSEA

England & Wales - Charity number 1045769

Accounts

ACTION DISABILITY KENSINGTON & CHELSEA

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

BRITT & KEEHAN
CHARTERED ACCOUNTANTS
33 GRIMWADE AVENUE
CROYDON
CR0 5DJ

ACTION DISABILITY KENSINGTON & CHELSEA
COMPANY INFORMATION – 31 MARCH 2021

INCORPORATED	as a Company Limited by Guarantee in April 1996	
NUMBER	3040329	
DIRECTORS	Margaret Donnelly	Chair
	David Webb	Vice-Chair
	Bello Abubakar	Treasurer
	Deborah Graves	
	Adrian Berrill-Cox	
	Stephanie Vaz	
	Maribel Jones-Fombella	
	Sandip Sodha	
	Yamina Sari	
	Nick Wimborne	
	Maria Pace	
SECRETARY	Jamie Renton	
REGISTERED OFFICE	ADKC Centre Whitstable House Silchester Road London W10 6SB	
BANKERS	HSBC 152 Portobello Road Notting Hill London W11 2DZ	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	Britt & Keehan Chartered Accountants 33 Grimwade Avenue Croydon CR0 5DJ	

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT
Year ended 31 March 2021

The Trustees, who are also the directors of the charitable company, present their report and the financial statements for the year ended 31 March 2021. The Trustees confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2019.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
Action Disability Kensington and Chelsea (ADKC), whose principal office is The ADKC Centre, Whitstable House, Silchester Road, London, W10 6SB, is a Registered Charity numbered 1045769 and is also a Company Limited by Guarantee numbered 3040329.

The charitable company is limited by guarantee and the members are only liable in the event of the charitable company winding up to payment of £1.

The directors of the charitable company for the financial year are listed on page 1 of the financial statements.

The Chief Executive of the organisation is Jamie Renton who is responsible for the day to day management of the Charity.

STRUCTURE AND GOVERNANCE
Constitution and organisational structure
The Charity is governed by its Articles and Memorandum of Association.

The Management Committee, comprising the Charity's trustees, consists of the Chair, the Vice Chair, the Treasurer and up to 12 individual committee members. The Committee agrees the policy of the charity and is responsible for its finances and assets and for employing staff to carry out its work. The Committee meets at least four times a year. It appoints a Finance and Resources sub committee, consisting of at least 2 trustees and 2 members of staff to regularly review financial and staff matters. It meets approximately 2 times a year and reports to the Management Committee.

The Chief Executive manages the day-to-day affairs of the charity and reports regularly to the Chair and to the Management Committee.

Recruitment and appointment of Trustees
One third of the existing trustees are nominated and elected from the Action Disability Kensington and Chelsea membership at the AGM. Subsequently, the Management Committee co-opts up to a further six trustees for the year. Co–opted members are individual members or representatives of organisations, who have been nominated and selected for the complementary skills they are able to offer.

Trustees are invited to attend an induction session on appointment and are informed of ongoing training opportunities as they arise both within the organisation and externally.

Risk management
The trustees have assessed the major risks to which the charity is exposed. The major risk identified is insufficient notice of withdrawal of funding. If this were to occur the trustees would have to cut back the activities of Action Disability Kensington and Chelsea accordingly.
The trustees expect that sufficient funds will be forthcoming to enable Action Disability Kensington and Chelsea to continue its existing activities during 2021/22.

Risk mitigation
Action Disability Kensington and Chelsea has undertaken an assessment of major risks. These are regularly reviewed.

Systems in place to minimise risks include:
- Written Financial Procedures.
- Management accounts overseen by the Treasurer and presented to the Management Committee at least each quarter.
- The Chief Executive reports on funding and staffing matters to a Finance and Resources Sub Committee at least 2 times a year – warnings of any potential issues and recommendations for action are included.
- Insurance policies are reviewed annually.

OBJECTIVES AND ACTIVITIES
The principal activity of the charitable company is that of enhancing opportunities for disabled people (with physical, sensory or hidden impairments) living or working in the Royal Borough of Kensington and Chelsea.
Action Disability Kensington and Chelsea is a user led organisation and provides its members with various services. These include: -

An Advice and Information Project
A Specialist Legal Advice Project
An Independent Lives Peer Support Project
A Lifelong Learning Project
A Disability Connect Project
A Volunteer project
Access Group
'Positive Rights Action' Advocacy Group
'Positive Empowerment' Peer Support and Counselling Group
A Trauma Support group
Westminster 'Positive Empowerment' Peer Support and Counselling Group

In addition to the services listed above, there are more practical services such as a Passport Photograph Scheme, Wheelchair Hire Scheme, Wheelchair Weighing Scales and an Internet Café drop in.
The organisation acts as a signposting service to where more and additional information and help may be sought.
As a user led organisation, we consult with our members regarding the services they expect and would like from ADKC. During the Financial Year 2020-21, we undertook a review of services with our membership to determine the direction of our organisational development.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2021

FINANCIAL REVIEW

Action Disability Kensington & Chelsea received income for the year totalling £325,567. The largest single funder was the Royal Borough of Kensington & Chelsea whose various departments provided £135,962. A number of other funders directed their assistance to specific projects and these have been separately identified in the accounts.

Where specific funding received was insufficient to meet the expenditures of the specifically funded activities additional funds have been transferred from the unrestricted funds of Action Disability Kensington & Chelsea to eliminate the resulting deficits in the specifically funded activities at the end of the financial year.

The main expenditure of Action Disability Kensington & Chelsea is on staff salaries and on supporting office facilities. Costs have been allocated to activities on the basis of estimates prepared by the staff.

RESERVES POLICY

This policy has been adopted by the Action Disability Kensington & Chelsea Executive Committee in order to ensure that the organisation has reserve funds to enable it to deal with unforeseen events and contingencies.

Additionally, the Action Disability Kensington & Chelsea Executive Committee aim to accumulate funds to ensure future maintenance of the ADKC Centre to its current high standard and replacement of furniture and office equipment with a limited life and as a safety net when resourcing projects in receipt of target based funding.

The Reserve Funds

1. **Unrestricted Contingency Reserve**

   This reserve is intended to enable ADKC to cope with unforeseen events, honour its contractual obligations and retain sufficient funds to cope with a sudden cessation of funding. This fund is also set up to deal with possible funding of short term staff positions (e.g. illness, maternity issues, staff bonuses and pay rises) and possible redundancy situations. As well as to cover the costs of the additional access needs of our membership of disabled people (BSL interpreters, producing information in alternative formats etc.)

   - Last year the Executive Committee agreed that they should work towards six to eight months' funding to achieve this objective. This represents an increase on the target of three-to-six months set in previous years. This change is due to learning from the COVID crisis for the need to keep higher reserves in order to meet unexpected issues and the current delay/uncertainty regarding our long term local authority contract (the organisation's single largest source of income). Furthermore, as a Disabled People's Organisation, we can incur costs which other organisations of a similar size do not (e.g. purchase of access equipment and hiring BSL interpreters). This figure may need to be reviewed but in the present circumstances this seems a realistic target to aim for.

2. **Unrestricted Building Reserve**

   To enable ADKC to embark on a programme of redecoration to the Centre, deal with any emergency works and replace furniture and office equipment when deemed necessary.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2021

3. **Unrestricted Development Reserve**
   To enable ADKC to update its computing facilities as and when required. It is envisaged that computers become out of date and obsolete after about 3 years and it is imperative that we develop our systems in tandem with other external contacts.
   Whilst funding is sought for new projects it is realised that there may be other extraneous start up costs and these funds are set up to facilitate this.
   To provide funding to undertake our regular consultation with our members, which currently takes place every three years.

FUTURE PLANS

Main objectives for the coming year

Our objectives this year, as in all years, are to consolidate our funding base and look for new and diverse sources of funding.
We will develop our Lifelong Learning Project to incorporate new training opportunities.
We will continue to develop the Borough wide Independent Lives User Group, Positive Rights Action Group, Positive Empowerment Group and Access Group.
We will endeavour to maintain our position at the forefront of local developments regarding the revolution in social care.
We will develop our Legal Advice Project
We will launch our new Voice of Experience project
We will launch our new Counselling Service
We will continue to develop our work co-producing services and information with RBKC Adult Social Care.
We will promote our services via a range of talks, outreach stalls and promotional materials.

ACHIEVEMENTS AND PERFORMANCE

This year we also took a lead role in developing co-production work with the local authority.
We continue to develop our lead consultative role regarding local disability-related issues, representing the views of disabled people at numerous meetings and forums.
All of our projects, without exception, far exceeded the monitoring targets set for them by funders.

PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning future activities. It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in planning programmes for the charity.

ACTION DISABILITY KENSINGTON & CHELSEA
TRUSTEES REPORT(cont)
Year ended 31 March 2021

DIRECTORS' RESPONSIBILITIES

The directors', who are also the trustees, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

The Companies Act requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statement in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the relevant laws, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure account of the charitable company for that period.

In preparing these financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue to operate

The directors committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities and in accordance with the provisions of the Companies Act 2006

BY ORDER OF THE BOARD

.... 26/10/2021 Date

Jamie Renton
Company secretary

ACTION DISABILITY KENSINGTON & CHELSEA

STATEMENT OF FINANCIAL ACTIVITIES
Incorporating the Income and Expenditure Account
For the year ended 31 March 2021

	Notes	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Income					
Income from other trading activities	2b	14,512	-	14,512	8,076
Incoming from charitable activities	2a	158,851	149,455	308,306	298,636
Donations		866	-	866	1,156
Investment income		1,883	-	1,883	1,501
Total incoming resources		176,112	149,455	325,567	309,369
Expenditure					
Cost of raising funds	3	1,780	-	1,780	1,663
On charitable activities	4	152,045	169,696	321,741	325,324
Total resources expended		153,825	169,696	323,521	326,987
Net movement in resources before transfers		22,287	(20,241)	2,046	(17,618)
Transfers between funds		(15,267)	15,267	-	-
Net movement in funds		7,020	(4,974)	2,046	(17,618)
Total funds brought forward		269,079	20,363	289,442	307,060
Total funds carried forward		£276,099	£15,389	£291,488	£289,442

The charitable company has no recognised gains and losses other than those included above and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the surplus shown above and their historical cost equivalents.

The notes on the following pages form part of these accounts.

ACTION DISABILITY KENSINGTON & CHELSEA
BALANCE SHEET
Company number 3040329
As at 31 March 2021

	Notes	2021 £	2021 £	2020 £	2020 £
FIXED ASSETS	7		2		2
CURRENT ASSETS					
Debtors and prepayments	8	7,635		21,140	
Bank deposit accounts		283,704		264,435	
Bank current accounts		67,672		36,697	
Petty cash		303		400	
		359,314		322,672	
CURRENT LIABILITIES (amounts falling due within one year)	9	67,828		33,232	
NET CURRENT ASSETS			291,486		289,440
TOTAL ASSETS LESS CURRENT LIABILITIES	14		£291,488		£289,442
FUNDS					
Unrestricted			210,011		217,991
Designated	12		66,088		51,088
Restricted:- Building reserve	13		1		1
Projects	13		15,388		20,362
			£291,488		£289,442

The accounts are prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

For the financial year ended 31st March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on: 27/10/2021

and signed on its behalf by:

.... D WEBB M. R. Donnelly ....M DONNELLY

ACTION DISABILITY KENSINGTON & CHELSEA

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS102) (effective 1 January 2020), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under service level agreements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where staff are wholly engaged on direct charitable or other work their salaries and associated costs are allocated directly to the appropriate activity. Salaries and associated costs incurred in respect of support work are allocated to the different funds and activities on a basis of estimates prepared by the staff.

Fund-raising costs are those incurred in connection with the trading activities, including associated support costs.

Support costs are those costs incurred directly in support of the charitable activities.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constitution and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

1.(cont'd)

1.5 Tangible fixed assets and depreciation.
All assets costing more than £1,000 with an estimated useful life of at least three years are capitalised. The purchase of wheelchairs is expensed as incurred.
Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases: No depreciation is provided on assets which have not yet been brought into use.

Leasehold premises	-	Over the term of the lease: 21 years
Equipment, Fixtures & Fittings	-	Over 3 years

1.6 Operating leases
Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the SOFA as incurred.

1.7 Pensions
The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.8 VAT
The charity is not registered for VAT. In common with many other similar charities, ADKC expenses are include VAT, which cannot be recovered.

ACTION DISABILITY KENSINGTON & CHELSEA

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

2(a) Income from charitable activities

	Unrestricted	Restricted	2021 Total	2020 Total
Royal Borough of Kensington & Chelsea:				
Core funding	44,000	-	44,000	44,000
Advice & information	47,738	-	47,738	47,738
Disability Connect	26,000	-	26,000	26,000
Lifelong Learning	18,334	-	18,334	6,529
Other	-	-	-	-
Age UK Kensington & Chelsea	-	-	-	10,000
Access to work	-	18,274	18,274	12,276
K & C Social Council	-	28,518	28,518	52,607
Kensington & Chelsea Foundation				
Covid 19 Equipment support	-	5,610	5,610	-
Green Shoots – Post Grenfell	-	-	-	1,000
Green Shoots Counselling pilot scheme	-	833	833	-
Young People's Manifesto	-	-	-	6,000
City Bridge Trust – Independent Living	-	41,700	41,700	55,600
City Bridge Trust – Covid 19 support	13,900	-	13,900	-
Trust for London	-	54,520	54,520	36,886
Disability Action Covid 19 support	8,879	-	8,879	-
	£158,851	£149,455	£308,306	£298,636

2020 total income of £298,636 comprise £173,369 of restricted income and £125,267 of unrestricted income.

	Unrestricted	Restricted	2021	2020
2(b) Income from trading activities:				
Training & Consultancy fees	13,726	-	13,726	2,275
Room hire	-	-	-	3,748
Other	786	-	786	2,053
	£14,512	£ -	£14,512	£8,076

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

	Unrestricted £	Restricted £	2021 TOTAL £	2020 TOTAL £
3. Costs of generating voluntary income				
Wages & salaries	1,495	-	1,495	1,410
Support costs	285	-	285	253
	£1,780	£ -	£1,780	£1,663
4. Charitable activities				
Access to work – equipment	-	-	-	-
Wages and salaries	120,131	100,532	220,663	196,704
Accounting services	9,940	6,172	16,112	13,385
Newsletter & publicity	1,970	510	2,480	1,456
Travel & Volunteers expenses	63	-	63	948
Subscriptions & publications	477	143	620	754
Activities	1,380	28,518	29,898	60,580
Client grants	-	-	-	-
Meetings & Forums	15	-	15	793
Insurance	1,870	1,035	2,905	2,839
Other	188	2,165	2,353	4,402
Premises costs	5,243	13,244	18,487	19,515
Office services	4,100	17,229	21,329	18,084
Amortization & Depreciation	-	-	-	-
	145,377	169,548	314.925	319,460
Governance (note 5)	6,668	148	6,816	5,864
	£152,045	£169,696	£321,741	£325,324
5. Governance costs:				
Wages and salaries	1,495	-	1,495	1,410
Accounting services	1,790	-	1,790	1,010
Independent examiner's fee	1,310	-	1,310	1,260
Accountancy fees by the examiner	1,190	-	1,190	1,140
Annual report & AGM	272	148	420	611
Support costs	611	-	611	433
	£6,668	£148	£6,816	£5,864

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

6. Staff costs

	2021	2020
Wages & salaries	204,795	181,559
Social security costs	12,665	12,831
Other pension costs	6,193	5,134
	223,653	199,524
Charitable activities	220,663	196,704
Generating funds	1,495	1,410
Governance	1,495	1,410

The average number of employees was 10. (2020 - 9) No employee earned more than £60,000 p.a.

7. Fixed assets

	Building Resource Centre	Furniture & Equipment	TOTAL
COST			
Balance at 1 April 2020	388,992	69,436	458,428
Additions	-	-	-
Balance at 31 March 2021	388,992	69,436	458,428
DEPRECIATION.			
Balance at 1 April 2020	388,991	69,435	458,426
Charge for the year_	-	-	-
Balance at 31 March 2021	388,991	69,435	458,426
Net book value at 31 March 2021	£ 1	£ 1	£ 2
Net book value at 31 March 2020	£ 1	£ 1	£ 2

The charitable company has a 21 year lease on the ground and mezzanine floors of Whitstable House, London,W10 6SB at a peppercorn rent but paying servicing costs. At the end of the 21 year term, 31.3.2017, the lease can be reviewed by the landlord, but the lease does not contain a renewal clause. The landlord has indicated that currently no action needs to be taken. The directors do not consider that there is any material element of donated facilities.

8. Debtors and prepayments

	2021	2020
Sundry debtors	4,527	5,331
Grants receivable	-	13,900
Prepayments	3,108	1,909
	£7,635	£21,140

9. Creditors and Accruals

	2021	2020
Grants in advance	46,392	17,394
Payroll liabilities	4,482	-
Accruals	16,954	15,838
	£67,828	£33,232

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

10. Transactions relating to the Trustees
None of the trustees were remunerated directly or indirectly. During the year no expenses for travelling were paid to trustees (2020 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the charity's stated objective that service users should be represented on the management committee.

11. Contingencies and Contractual commitments
In the opinion of the board of directors at 31.3.2021 there were no contingent liabilities and no contractual commitments (2020 – nil).

12. Unrestricted Funds
The funds of the charity includes amounts which have been designated from unrestricted funds by the trustees for the following purposes:

	Balance 1.4.2020	Movement in Funds Transfers	In year	Balance 31.3.2021
Building				
Premises replacement	0	-	-	0
Equipment replacement	16,088	-	-	16,088
Redecoration fund	0	-	-	0
	16,088	-	-	16,088
Contingency				
Staff Fund	15,000	-	-	15,000
Funding contingency	10,000	25,000	(10,000)	25,000
	25,000	25,000	(10,000)	40,000
Development				
Technology updates fund	5,000	-	-	5,000
New project start-up costs	5,000	-	-	5,000
	10,000	-	-	10,000
Total designated funds	**£51,088**	**£25,000**	**£(10,000)**	**£66,088**
General unrestricted funds	**£217,991**	**£(40,267)**	**£32,287**	**£210,011**

The Designated Funding contingency was used to fund the Independent Lives project, while continuation funding was agreed with City Bridge Trust.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021 (continued)

13. Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held for specified purposes.

	Balance 1.4..2020	Movement in funds Incoming Resources	Expenditure	Transfers from Unrestricted	Balance 31.3.2021
Building Reserve	1	-	-	-	1
Access to Work	-	18,274	18,274	-	-
K&C Social Council	-	28,518	28,518	-	-
Kensington & Chelsea Foundation					
Re the Young People's Manifesto for				-	
Kensington & Chelsea	6,000	-	-	-	6,000
Hands across the Borough	8,342	-	2,165	-	6,177
Covid-19 Equipment grant	-	5,610	5,610	-	-
Green Shoots Counselling pilot project	-	833	833	-	-
Trust for London - Kefor project	-	37,675	35,759	-	1,916
Trust for London – Covid-19 response	-	16,845	16,845	-	-
City Bridge Trust	-	41,700	56,967	15,267	-
Age UK Kensington & Chelsea	6,020	-	4,725	-	1,295
	£20,363	£149,455	£169,696	£15,267	£15,389

The Building Reserve fund is the funding received to acquire the lease on the Resource Centre.
The Access to Work fund represents the funding received for personal assistant's hours.
K&C Social Council fund the Self Care massage project for older people.
The Kensington & Chelsea Foundation (KCF) have provided grants to support the participation of disabled young people in forming the Young People's Manifesto for Kensington & Chelsea; to combat the isolation and loneliness of disabled people in Kensington and Chelsea: to assist with the costs of Covid-19 and to support a pilot counselling service
Trust for London's grant is to support the establishment of a Kefor Deaf & Disabled service. An additional one off grant was given to assist with ADKC's Covid-19 response.
The City Bridge Trust is funding the salaries and related overheads for the Independent Living project.
Age UK K&C grant is to support the recruitment of an IT provider and the purchase and installation of an IT Case Management system.

14. Analysis of net assets by fund

	Unrestricted	Restricted	TOTAL
Fixed Assets	1	1	2
Net assets	276,098	15,388	291,486
	£276,099	£15,389	£291,488

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF ACTION DISABILITY KENSINGTON & CHELSEA

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act") and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jill Keehan

Jill Keehan FCA
Britt & Keehan
Chartered Accountants
33 Grimwade Avenue
Croydon
CR0 5DJ

Date: 27/10/2021