

## **The Purpose and Aims of the Pre-School**

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a. offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
- b. encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- c. instigating and adhering to and furthering the aims and objects of the pre-school learning alliance

## **Background:**

Bright Start Pre-School has a strong reputation within the community and has been running since 1974. The pre-school is an independent registered charity run by a voluntary management committee made up of parents and local people dedicated to the positive development of the pre-school. It is governed by a EYA constitution and the trustees are elected by members of the pre-school. Of the members elected, a minimum of 60% of the committee should be parent members of the pre-school.

Bright Start Pre-School provides a facility to enhance the development and education for children between the ages of 2 and 4. This includes funded places for children from the age of 3 upwards and funded places for eligible 2 year olds. Children are able to stay at Bright Start until they reach school age. As an OFSTED registered pre-school Bright Start strives to achieve the highest possible educational and social standards. In the most recent Ofsted Report on the setting (July 2021), Bright Start Pre-school was rated as good and this report is available for reading via the Ofsted web site.

## **The Pre-School**

The pre-school operates for 5 days a week, offering the flexibility of morning sessions running from 9:00 till 12:00, and afternoon sessions from 12:00-3:00. A Breakfast and after school club is also open for pre-school children. Funding for children comes into operation the term after the child's 2<sup>ND</sup> birthday for working parents and the term after their 3<sup>rd</sup> birthday for universal entitlement, and they may take their entitlement within these times. The pre-school is open:

Monday - Friday	0900 – 1500
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Bright Start also runs a wrap around care service for Gateway School which is on site, as well as for the pre-school. Breakfast club runs from 7:45 - 8:45 and after school sessions run from 3:00 – 5:30

In the year September 2024– August 2025 the pre-school ran a total of 342 sessions, for a membership in excess of 60 families. Bright Start operates in a purpose built premises on the same site as Gateway School in Carterton.

## **The Pre-School in the Community**

Bright Start is one of 3 pre-schools in Carterton and four of the local schools have nursery units attached to them. There is a Families Centre based in the Town providing extra support for families, the pre school manager has good links with the Families Centre and often works with the same families supported there.

Due to the proximity of RAF Brize Norton, Carterton's population is a mix of civilian and service personnel. Due to the nature of the Forces posting schedules there is a frequent turnover of service families, and many other service families depend on a sole carer whilst a second parent completes an overseas tour of duty. The proportion of children with a service family background tends to vary each term but is about 50%, this has increased from previous years as we are now situated on a predominantly RAF school.

The Pre-School Staff make good use of the local library and shops, making regular visits with the children.

## **Pre-School Staff**

Bright Start employs 8 members of staff, the Manager holds an Early Years Foundation Degree, 6 staff members are qualified to level 3, and one is unqualified. In-house training continues for all staff throughout the year and there is a comprehensive induction program for new staff to follow, as well as training updates through the Step into Training program.

## **Financial Review**

In the past twelve months the pre-school has maintained a positive reserve fund to cover running costs for a minimum of 6 calendar months, in addition to this there is a redundancy fund held in reserve for staff security. Income from funded children has remained consistent and despite an initial concern that this may fall away as children move to school-based provision, numbers have remained stable and again this secures income for the group.

In the short term the financial case for the pre-school remains good.

## **Conclusion**

Bright Start has had a good financial year, and the current business plan predicts a profit in the future, there are ample reserves to absorb any losses should this occur. With care and budgeting, there is no reason why Bright Start Pre-School should continue to prosper as new families move into the area with new housing estates already planned for the local area.

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2024**

**Presented by**

**Lee Fell**

**Bank Balances**

Account 91140418

31st August

Account 11373412

31st August

Account 11373404

31st August

**Bank balance check**

**PAYMENTS**

Salaries

Rent/Rates

Utilities

Food & Drink

Consumables

Equipment

Office Costs

Meeting Costs

Other

**Total**

**RECEIPTS**

Parent Fees

NEF 3/4 Yr

NEF 2 Yr

EYPP

Vouchers

Milk refund

Fundraising/ donations

Bank interest

Other/grants

**Total**

**Net income for year 2023/2024**

it 2024	£7,587.32
it 2024	£202,450.41
it 2024	£6,685.89

**£216,723.62**

### Expenditure

£172,924.21
£0.00
£4,893.55
£697.39
£2,227.47
£958.79
£914.90
£0.00
£29,362.54
<b>£211,978.85</b>

### Income

£13,588.85
£156,773.90
£0.00
£0.00
£82,900.13
£193.70
£714.09
£3,569.14
£1,236.41
<b>£258,976.22</b>

**£46,997.37**

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2025**

**Presented by**

**Lee Fell**

**Bank Balances**

Account 91140418

31st August

Account 11373412

31st August

Account 11373404

31st August

**Bank balance check**

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Salaries

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Meeting Costs

Other

**Total**

**RECEIPTS**

Parent Fees

NEF 3/4 Yr

NEF 2 Yr

EYPP

Vouchers

Milk refund

Fundraising/ donations

Bank interest

Other/grants

**Total**

**Net income for year 2024/2025**

it 2025	£15,154.53
it 2025	£261,521.90
it 2025	£6,806.11

**£283,482.54**

### **Expenditure**

£182,058.46
£0.00
£5,591.09
£820.94
£1,238.56
£2,304.30
£2,587.35
£258.35
£11,146.42
<b>£206,005.47</b>

### **Income**

£13,561.31
£157,096.57
£7,979.56
£0.00
£84,190.50
£199.40
£464.64
£4,191.71
£5,080.70
<b>£272,764.39</b>

**£66,758.92**

£66,758.92

	Sep	Oct	Nov
Parent Fees	£1,961.37	£1,227.56	£3,291.62
NEF 3/4 Yr	£16,027.20	£0.00	£31,117.25
NEF 2 Yr	£4,932.90	£0.00	£0.00
EYPP	£0.00	£0.00	£0.00
Vouchers	£11,420.90	£6,177.60	£11,393.28
Milk refund	£0.00	£21.50	£20.15
Fundraising/ donations	£0.00	£0.00	£0.00
Bank interest	£350.63	£336.81	£347.54
Other/grants	£0.00	£105.00	£206.78
<b>Monthly Totals</b>	<b>£34,693.00</b>	<b>£7,868.47</b>	<b>£46,376.62</b>

	Sep	Oct	Nov
Salaries	£14,775.61	£14,821.43	£14,822.42
Rent/Rates	£0.00	£0.00	£0.00
Utilities	£0.00	£1,717.19	£0.00
Food & Drink	£73.32	£66.45	£59.96
Consumables	£287.89	£106.24	£226.96
Equipment	£279.71	£234.31	£47.98
Office Costs	£122.83	£288.83	£47.62
Meeting Costs	£0.00	£0.00	£0.00
Other	£117.50	£153.47	£557.49
<b>Monthly Totals</b>	<b>£15,656.86</b>	<b>£17,387.92</b>	<b>£15,762.43</b>



Summary of Receipts				
Dec	Jan	Feb	Mar	Apr
£238.00	£2,620.79	£790.00	£738.00	£985.75
£24,457.08	£0.00	£24,744.72	£0.00	£32,793.89
£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00
£4,093.82	£9,728.94	£7,758.94	£6,246.00	£8,463.50
£24.40	£11.50	£25.80	£19.35	£0.00
£447.00	£0.00	£0.00	£0.00	£0.00
£347.23	£359.36	£346.16	£305.26	£366.05
£290.57	£284.47	£49.98	£188.99	£0.00
£29,898.10	£13,005.06	£33,715.60	£7,497.60	£42,609.19

Summary of Payments				
Dec	Jan	Feb	Mar	Apr
£14,955.59	£14,708.54	£14,689.57	£15,466.71	£13,212.67
£0.00	£0.00	£0.00	£0.00	£0.00
£465.08	£1,110.82	£52.50	£1,076.59	£258.00
£100.21	£79.04	£59.41	£77.46	£57.87
£92.09	£242.20	£11.00	£112.26	£0.00
£52.97	£272.15	£16.99	£60.37	£0.00
£228.63	£230.95	£112.62	£269.70	£9.18
£0.00	£0.00	£0.00	£0.00	£0.00
£3,486.52	£171.88	£129.61	£485.18	£3,044.10
£19,381.09	£16,815.58	£15,071.70	£17,548.27	£16,581.82

May	Jun	Jul	Aug
£161.17	£1,322.05	£225.00	£0.00
£0.00	£27,956.43	£0.00	£0.00
£0.00	£1,475.86	£1,570.80	£0.00
£0.00	£0.00	£0.00	£0.00
£2,415.83	£10,056.60	£6,435.09	£0.00
£37.30	£11.55	£21.50	£6.35
£17.64	£0.00	£0.00	£0.00
£344.13	£345.41	£370.23	£372.90
£0.00	£0.00	£0.00	£3,954.91
£2,976.07	£41,167.90	£8,622.62	£4,334.16

May	Jun	Jul	Aug
£18,401.60	£14,458.77	£18,083.97	£13,661.58
£0.00	£0.00	£0.00	£0.00
£0.00	£474.58	£436.33	£0.00
£51.50	£27.00	£168.72	£0.00
£100.16	£30.96	£28.80	£0.00
£1,021.60	£256.43	£37.20	£24.59
£709.90	£372.11	£9.18	£185.80
£0.00	£258.35	£0.00	£0.00
£43.00	£594.91	£190.76	£2,172.00
£20,327.76	£16,473.11	£18,954.96	£16,043.97

<b>Annual Totals</b>
£13,561.31
£157,096.57
£7,979.56
£0.00
£84,190.50
£199.40
£464.64
£4,191.71
£5,080.70
<b>£272,764.39</b>

<b>Annual Totals</b>
£182,058.46
£0.00
£5,591.09
£820.94
£1,238.56
£2,304.30
£2,587.35
£258.35
£11,146.42
<b>£206,005.47</b>

Opening balances as at 31st Aug 2024
Bank Account Number
Account 91140418
Account 11373412
Account 11373404
<b>Total</b>

2024/25 Out g
Salaries
Rent/Rates
Utilities
Food & Drink
Consumables
Equipment
Office Costs
Meeting Costs
Other
<b>Total</b>

£7,587.32
£202,450.41
£6,685.89
<b>£216,723.62</b>

Joings Summary	
Expected Out Goings	Actual Out Goings
£160,000.00	£182,058.46
£0.00	£0.00
£7,000.00	£5,591.09
£900.00	£820.94
£1,600.00	£1,238.56
£8,000.00	£2,304.30
£400.00	£2,587.35
£0.00	£258.35
£8,000.00	£11,146.42
<b>£185,900.00</b>	<b>£206,005.47</b>

Closing balances as at 31st Aug 2025	
Bank Account Number	
Account 91140418	£15,154.53
Account 11373412	£261,521.90
Account 11373404	£6,806.11
<b>Total</b>	<b>£283,482.54</b>

2024/25 Income Summary	
	Expected Income
Parent Fees	£1,800.00
NEF 3/4 Yr	£120,000.00
NEF 2 Yr	£3,500.00
EYPP	£3,000.00
Vouchers	£70,000.00
Milk refund	£500.00
Fundraising/ donations	£0.00
Bank interest	£500.00
Other/grants	£0.00
<b>Total</b>	<b>£199,300.00</b>

<b>Actual Income</b>
£13,561.31
£157,096.57
£7,979.56
£0.00
£84,190.50
£199.40
£464.64
£4,191.71
£5,080.70
<b>£272,764.39</b>

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2023**

**Presented by**

**Lee Fell**

**Bank Balances**

Account 91140418

31st August

Account 11373412

31st August

Account 11373404

31st August

**Bank balance check**

**PAYMENTS**

Salaries

Rent/Rates

Utilities

Food & Drink

Consumables

Equipment

Office Costs

Meeting Costs

Other

**Total**

**RECEIPTS**

Parent Fees

NEF 3/4 Yr

NEF 2 Yr

EYPP

Vouchers

Milk refund

Fundraising/ donations

Bank interest

Other/grants

**Total**



**Net income for year 2022/2023**

it 2023 £22,159.09

it 2023 £141,011.51

it 2023 £6,557.65

**£169,728.25**

**Expenditure**

£156,473.65
£0.00
£5,653.90
£889.11
£1,674.77
£8,367.19
£466.15
£0.00
£8,474.18
<b>£181,998.95</b>

**Income**

£17,563.27
£128,670.52
£3,856.26
£3,116.56
£70,265.66
£543.56
£530.77
£1,359.36
£433.37
<b>£226,339.33</b>

**£44,340.38**

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2024**

**Presented by**

**Lee Fell**

**Bank Balances**

Account 91140418

31st August

Account 11373412

31st August

Account 11373404

31st August

**Bank balance check**

**PAYMENTS**

Salaries

Rent/Rates

Utilities

Food & Drink

Consumables

Equipment

Office Costs

Meeting Costs

Other

**Total**

**RECEIPTS**

Parent Fees

NEF 3/4 Yr

NEF 2 Yr

EYPP

Vouchers

Milk refund

Fundraising/ donations

Bank interest

Other/grants

**Total**

**Net income for year 2023/2024**

st 2024 £7,587.32

st 2024 £202,450.41

st 2024 £6,685.89

**£216,723.62**

**Expenditure**

£172,924.21
£0.00
£4,893.55
£697.39
£2,227.47
£958.79
£914.90
£0.00
£29,362.54
<b>£211,978.85</b>

**Income**

£13,588.85
£156,773.90
£0.00
£0.00
£82,900.13
£193.70
£714.09
£3,569.14
£1,236.41
<b>£258,976.22</b>

£46,997.37

Current bank statement dated until 16th Aug has £222,450.41. However £20,000.00 was transferred from this acc into acc 418 on 21st Aug.

£46,995.37



Bank statements show a £2.00 difference to the outgoings and incomings.

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2025**

**Presented by**

**Bank Balances**

Account 91140418

Account 11373412

Account 11373404

**Bank balance check**

**PAYMENTS**

Salaries
Rent/Rates
Utilities
Food & Drink
Consumables
Equipment
Office Costs
Meeting Costs
Other
<b>Total</b>

**RECEIPTS**

Parent Fees
NEF 3/4 Yr
NEF 2 Yr
EYPP
Vouchers
Milk refund
Fundraising/ donations
Bank interest
Other/grants
<b>Total</b>

**Net income for year 2024/2025**

## Lee Fell

31st August 2025

£15,154.53

31st August 2025

£261,521.90

31st August 2025

£6,806.11

**£283,482.54**

### Expenditure

	£182,058.46
	£0.00
	£5,591.09
	£820.94
	£1,238.56
	£2,304.30
	£2,587.35
	£258.35
	£11,146.42
	<b>£206,005.47</b>

### Income

	£13,561.31
	£157,096.57
	£7,979.56
	£0.00
	£84,190.50
	£199.40
	£464.64
	£4,191.71
	£5,080.70
	<b>£272,764.39</b>

**£66,758.92**

**Bright Start Pre-School Treasurers Report**  
**For the year ended 31st August 2025**

**Audited By**

**Bank Balances**

Account 91140418

Account 11373412

Account 11373404

**PAYMENTS**

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Salaries

Rent/Rates

Utilities

Food & Drink

Consumables

Equipment

Office Costs

Meeting Costs

Other

---

**Total**

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**RECEIPTS**

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Parent Fees

NEF 3/4 Yr

NEF 2 Yr

EYPP

Vouchers

Milk refund

Fundraising/ donations

Bank interest

Other/grants

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**Total**

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**Net income for year 2024/2025**

**Chloe Howlett**

31st August 2025	£15,154.53
31st August 2025	£261,521.90
31st August 2025	£6,806.11

**£283,482.54****Expenditure**

	£182,058.46	£0.00
	£0.00	£0.00
	£5,591.09	£0.00
	£820.94	£0.00
	£1,238.56	£0.00
	£2,304.30	£0.00
	£2,587.35	£0.00
	£258.35	£0.00
	£11,146.42	£0.00
	<b>£206,005.47</b>	<b>£0.00</b>

**INCOME**

	£13,561.31	£0.00
	£157,096.57	£0.00
	£7,979.56	£0.00
	£0.00	£0.00
	£84,190.50	£0.00
	£199.40	£0.00
	£464.64	£0.00
	£4,191.71	£0.00
	£5,080.70	£0.00
	<b>£272,764.39</b>	

**£66,758.92**

Sep-24	£11,420.90
Oct-24	£6,177.60
Nov-24	£11,393.28
Dec-24	£4,093.82
Jan-25	£9,728.94
Feb-25	£7,758.94
Mar-25	£6,246.00
Apr-25	£8,463.50
May-25	£2,415.83
Jun-25	£10,056.60
Jul-25	£6,435.09
Aug-25	£0.00
Total	£84,190.50

Month	Cost
Sep-24	£4,932.90
Oct-24	£0.00
Nov-24	£0.00
Dec-24	£0.00
Jan-25	£0.00
Feb-25	£0.00
Mar-25	£0.00
Apr-25	£0.00
May-25	£0.00
Jun-25	£1,475.86
Jul-25	£1,570.80
Aug-25	£0.00
Total	£7,979.56

Month	Cost
Sep-24	£16,027.20
Oct-24	£0.00
Nov-24	£31,117.25
Dec-24	£24,457.08
Jan-25	£0.00
Feb-25	£24,744.72
Mar-25	£0.00
Apr-25	£32,793.89
May-25	£0.00
Jun-25	£27,956.43
Jul-25	£0.00
Aug-25	£0.00
Total	£157,096.57



Month	Cost
Sep-24	£0.00
Oct-24	£105.00
Nov-24	£206.78
Dec-24	£290.57
Jan-25	£284.47
Feb-25	£49.98
Mar-25	£188.99
Apr-25	£0.00
May-25	£0.00
Jun-25	£0.00
Jul-25	£0.00
Aug-25	£3,954.91
Total	£5,080.70

Month	Cost
Sep-24	£0.00
Oct-24	£0.00
Nov-24	£0.00
Dec-24	£447.00
Jan-25	£0.00
Feb-25	£0.00
Mar-25	£0.00
Apr-25	£0.00
May-25	£17.64
Jun-25	£0.00
Jul-25	£0.00
Aug-25	£0.00
Total	£464.64

Month	Cost
Sep-24	£0.00
Oct-24	£21.50
Nov-24	£20.15
Dec-24	£24.40
Jan-25	£11.50
Feb-25	£25.80
Mar-25	£19.35
Apr-25	£0.00
May-25	£37.30
Jun-25	£11.55
Jul-25	£21.50
Aug-25	£6.35
Total	£199.40

Month	Cost
Sep-24	£1,961.37
Oct-24	£1,227.56
Nov-24	£3,291.62
Dec-24	£238.00
Jan-25	£2,620.79
Feb-25	£790.00
Mar-25	£738.00
Apr-25	£985.75
May-25	£161.17
Jun-25	£1,322.05
Jul-25	£225.00
Aug-25	£0.00
Total	£13,561.31

Month	
Sep-24	£350.63
Oct-24	£336.81
Nov-24	£347.54
Dec-24	£347.23
Jan-25	£359.36
Feb-25	£346.16
Mar-25	£305.26
Apr-25	£366.05
May-25	£344.13
Jun-25	£345.41
Jul-25	£370.23
Aug-25	£372.90
Total	£4,191.71

Month	Cost
Sep-24	£122.83
Oct-24	£288.83
Nov-24	£47.62
Dec-24	£228.63
Jan-25	£230.95
Feb-25	£112.62
Mar-25	£269.70
Apr-25	£9.18
May-25	£709.90
Jun-25	£372.11
Jul-25	£9.18
Aug-25	£185.80
Total	£2,587.35

Month	Cost
Sep-24	£117.50
Oct-24	£153.47
Nov-24	£557.49
Dec-24	£3,486.52
Jan-25	£171.88
Feb-25	£129.61
Mar-25	£485.18
Apr-25	£3,044.10
May-25	£43.00
Jun-25	£594.91
Jul-25	£190.76
Aug-25	£2,172.00
Total	£11,146.42

Month	Cost
Sep-24	£287.89
Oct-24	£106.24
Nov-24	£226.96
Dec-24	£92.09
Jan-25	£242.20
Feb-25	£11.00
Mar-25	£112.26
Apr-25	£0.00
May-25	£100.16
Jun-25	£30.96
Jul-25	£28.80
Aug-25	£0.00
Total	£1,238.56



Month	Cost
Sep-24	£279.71
Oct-24	£234.31
Nov-24	£47.98
Dec-24	£52.97
Jan-25	£272.15
Feb-25	£16.99
Mar-25	£60.37
Apr-25	£0.00
May-25	£1,021.60
Jun-25	£256.43
Jul-25	£37.20
Aug-25	£24.59
Total	£2,304.30

Month	Cost
Sep-24	£73.32
Oct-24	£66.45
Nov-24	£59.96
Dec-24	£100.21
Jan-25	£79.04
Feb-25	£59.41
Mar-25	£77.46
Apr-25	£57.87
May-25	£51.50
Jun-25	£27.00
Jul-25	£168.72
Aug-25	£0.00
Total	£820.94

Month	Cost
Sep-24	£0.00
Oct-24	£1,717.19
Nov-24	£0.00
Dec-24	£465.08
Jan-25	£1,110.82
Feb-25	£52.50
Mar-25	£1,076.59
Apr-25	£258.00
May-25	£0.00
Jun-25	£474.58
Jul-25	£436.33
Aug-25	£0.00
Total	£5,591.09

Month	Cost	
Sep-24	£14,775.61	Net Wages + NIC
Oct-24	£14,821.43	
Nov-24	£14,822.42	
Dec-24	£14,955.59	
Jan-25	£14,708.54	
Feb-25	£14,689.57	
Mar-25	£15,466.71	
Apr-25	£13,212.67	
May-25	£18,401.60	
Jun-25	£14,458.77	
Jul-25	£18,083.97	
Aug-25	£13,661.58	
Total	£182,058.46	

182058.46

£0.00

Month	Cost
Sep-24	£0.00
Oct-24	£0.00
Nov-24	£0.00
Dec-24	£0.00
Jan-25	£0.00
Feb-25	£0.00
Mar-25	£0.00
Apr-25	£0.00
May-25	£0.00
Jun-25	£258.35
Jul-25	£0.00
Aug-25	£0.00
Total	£258.35