

The Purpose and Aims of the Pre-School

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a. offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
- b. encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- c. instigating and adhering to and furthering the aims and objects of the pre-school learning alliance

Background:

Bright Start Pre-School has a strong reputation within the community and has been running since 1974. The pre-school is an independent registered charity run by a voluntary management committee made up of parents and local people dedicated to the positive development of the pre-school. It is governed by a PSLA constitution and the trustees are elected by members of the pre-school. Of the members elected, a minimum of 60% of the committee should be parent members of the pre-school.

Bright Start Pre-School provides a facility to enhance the development and education for children between the ages of 2 and 4. This includes funded places for children from the age of 3 upwards and funded places for eligible 2 year olds. Children are able to stay at Bright Start until they reach school age. As an OFSTED registered pre-school Bright Start strives to achieve the highest possible educational and social standards. In the most recent Ofsted Report on the setting (July 2021), Bright Start Pre-school was rated as good and this report is available for reading via the Ofsted web site.

The Pre-School

The pre-school operates for 5 days a week, offering the flexibility of morning sessions running from 9:00 till 12:00, and afternoon sessions from 12:00-3:00. A Breakfast and after school club is also open for pre-school children. Government funded children, which comes into operation the term after the child's 3rd birthday, may take their 15 hours entitlement within these times. Bright Start also provides 30 hours of care for children of working parents. The pre-school is open:

Monday - Friday	0900 – 1500
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Bright Start now also runs a wrap around care service for Gateway School which is on site, as well as for the pre-school. Breakfast club runs from 7:45 - 8:45 and after school sessions run from 3:00 – 5:30

In the year September 2020– August 2021 the pre-school ran a total of 342 sessions, for a membership in excess of 60 families. Brightstart operates in a purpose built premises on the same site as Gateway School in Carterton.

The Pre-School in the Community

Bright Start is one of 3 pre-schools in Carterton and four of the local schools have nursery units attached to them. There is a Families Centre based in the Town providing extra support for families, the pre school manager has good links with the Families Centre and often works with the same families supported there.

Due to the proximity of RAF Brize Norton, Carterton's population is a mix of civilian and service personnel. Due to the nature of the Forces posting schedules there is a frequent turnover of service families, and many other service families depend on a sole carer whilst a second parent completes an overseas tour of duty. The proportion of children with a service family background tends to vary each term but is about 50%, this has increased from previous years as we are now situated on a predominantly RAF school.

The Pre-School Staff make good use of the local library and shops, making regular visits with the children. They are supporting local business and have forged good links with the local Police Station.

Pre-School Staff

Bright Start employs 8 members of staff, the Manager holds an Early Years Foundation Degree, 6 staff members are qualified to level 3, and one has completed a relevant Teaching Degree. In-house training continues for all staff throughout the year and there is a comprehensive induction program for new staff to follow, as well as training updates through the Step into Training program.

Financial Review

In the past twelve months the pre-school has maintained a positive reserve fund to cover running costs for a minimum of 6 calendar months, in addition to this there is a redundancy fund held in reserve for staff security. As predicted the pre-school will need to fundraise to supplement their income to allow the purchase of new and additional equipment for the children to use within the new building. Income from funded children has remained consistent and despite an initial concern that this may fall away as children move to school-based provision, numbers have remained stable and again this secures income for the group.

In the short term the financial case for the pre-school remains good.

Conclusion

Bright Start has had a good financial year, and the current business plan predicts a profit in the future, there are ample reserves to absorb any losses should this occur. With care and budgeting, there is no reason why Bright Start Pre-School should continue to prosper as new families move into the area with new housing estates already planned for the local area.

Bright Start Pre-School Treasurers Report **For the year ended 31st August 2021**

Presented by

Bank Balances

Account 91140418	31st August 2021	£34,510.88
Account 11373412	31st August 2021	£20,001.22
Account 11373404	31st August 2021	£457.12

£54,969.22

Bank balance check

£54,969.22

PAYMENTS

Expenditure

Salaries	£133,311.77
Payroll	
Rent	£3,089.25
Utilities	£1,527.41
Food & Drink	£407.00
Consumables	£1,172.87
Office costs	£1,696.95
Equipment	£32,080.73
Meeting costs	£223.40
Other	£49,158.49

£222,667.87

RECEIPTS

Income

Vouchers	£18,916.27
NEF	£93,749.70
Fees	£22,315.49
Milk	£122.31
Fundraising	£455.00
Bank Interest	£5.96
Grants/Other	£62,080.66

£197,645.39

Net income for year 2020/2021

-£25,022.48

Bright Start Pre-School Treasurers Report
For the year ended 31st August 2020

Presented by

Rachel Pugh, Treasurer

Bank Balances

Account 91140418

31st August 2020

Account 11373412

31st August 2020

Account 11373404

31st August 2020

Bank balance check

PAYMENTS

Expenditure

Salaries	£129,679.98
Payroll	£633.60
Rent	£4,119.00
Utilities	£1,359.37
Food & Drink	£386.80
Consumables	£1,288.06
Office costs	£1,847.84
Equipment	£2,753.31
Meeting costs	£0.00
Other	£3,708.87

£145,776.83

RECEIPTS

Income

Vouchers	£4,244.00
NEF	£94,777.90
Fees	£41,548.44
Milk	£112.94
Fundraising	£504.63
Bank Interest	£71.91
Grants/Other	£8,279.84

£149,539.66

Net income for year 2019/2020

£34,628.50

£32,910.09

£12,453.11

£79,991.70

£79,991.70

£3,762.83

Dear Jo

I am writing to confirm that, following my Independent Examiner's check, I am content that the Treasurer's Report attached is OK to be filed to the Charities Commission.

Can you confirm the address you would like me to send the documentation to?

Many thanks

Emma Steward
Business 1st
07803 163908