

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

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Section A

Reference and administration details

Charity name

10th Haywards Heath Scout Group

Other names the charity is known by

n/a

Registered charity number (if any)

1 0 4 5 6 5 1

HQ registration number

Charity's principal address

Redwood Centre, Mid Sussex District Scout HQ,
Perrymount Road, Haywards Heath
West Sussex

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mirjana Skrba	Chair	
2	Helen Crofoot	Group Leader	
3	Geoff Lashbrok	Co-Treasurer	Until 31 January 2025
4	Peter Swann	Co-Treasurer	Until 31 January 2025
5	Sally Lipscombe	Secretary	
6	Isobel Webster		
7	Elizabeth Langdon		
8	Zeb Nash-Henry		
9	John Langford	Co-Treasurer	Appointed 27 September 2024
10	David Baulk	Co-Treasurer	Appointed 8 December 2024

Type of advisor	Name	Address
N/a		

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information)

Section B	Structure, governance and management (continued)
<p>You may choose to include additional Policies and procedures adopted for:</p> <p>a) the induction and training of</p>	<p>Members of the Board complete mandatory training including Essential Information, Safety, Safeguarding, GDPR and Trustee Introductory Training prior to their appointment. In addition, all Trustees are Scout Association DBS checked.</p> <p>The Group is managed day-to-day by the Group Lead Volunteer, together with the section leaders. The Group Lead Volunteer reports to the board of the Scout Group. The board of trustees is responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The board consists of Chair, Treasurer and Secretary together with the Group Lead Volunteer and any other members chosen to strengthen the board's competencies. The board meets every three months.</p> <p>This board exists to support the Group Lead Volunteer in meeting the responsibilities of the group and together they are responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of volunteers - leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected. <p>Systems and processes are in place to make sure the group maintains accurate information in relation to: financial records, members, necessary training, assets and equipment. Key risks are mitigated through processes such as purchase authorisation procedures, risk assessments for events, and regular safeguarding training.</p>
Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.

Section C**Objectives and activities (Continued)**

Summary of the main activities in relation to these objects

All Sections of the Scout Group, (Beavers, Cubs and Scouts) maintained full registers in 2024/2025 and implemented a wide ranging adventure and skill based programme. The programme aims to facilitate completion of the Bronze, Silver and Gold Chief Scout Awards and the range of activities included:

- Life skills training – cooking; knots and pioneering; nature hikes; firefighting and camp fires; camping skills; navigation; STEM challenges; road safety & railway safety; shelter building; crafting; knife skills and general Scout skills.
- Adventure – rifle shooting; numerous hike challenges ranging from 2 to 26 miles; raft racing; survival camp; summer camps and expedition challenges.
- Community visits - Haywards Heath Fire Station visit, Remembrance Day Parade, Visit to Burgess Hill Food Bank, Carol singing at Haywards Heath train station.
- Cultural appreciation evenings such as Korean Lunar New Year, Mexican Day of the Dead

Additional details of the objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Achievements during the year include:-

Maintaining varied and ambitious programmes of activity

Assisting the wider scouts community by having 10th HH leaders volunteering and running many district wide events such as rifle shooting, archery, Checkpoint Challenge, Overland and Downsman Hikes, Night hikes and Monopoly Run.

Maintaining full registers in each section and retaining our volunteer team and recruiting new volunteers to the board and group

Increasing our community profile through participation in community events such as carol singing, completing joint activities with other Scout groups in the area: Bolnore Village Scout group, 1st Lindfield Scout Group, 5th Haywards Heath Scout Group and 1st Haywards Heath Scout Group and local Girl Guide groups.

Section E**Financial Review**

Brief statement of the charity's policy on

Reserves Policy

The Group runs on a non-profit basis with all member subscriptions and other funds raised used to cover Group running costs and activities. The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group.

The Group held reserves of approximately £55k against this at year end. In the context of the previous year, the reserves are in line with past years and are considered reasonable. Historically some money was earmarked for new premises prior to moving to the current District Scout HQ. Given the uncertainty surrounding the security of tenure of our current meeting place, these reserves are held in case needed in future.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Mirjana Škrba *John Langford*

Full name(s)

Mirjana Škrba

John Langford

Position (eg Secretary, Chair)

Chair

Co-Treasurer

Date

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10th Haywards Heath Scout Group
Cash reconciliation
for the 12 Months to 31st March 2025

Income & Expenditure

Income	DRAFT 12 months to 31 Mar 25			DRAFT 12 months to 31 Mar 24		
	24/25 £	24/25 £		23/24 £	23/24 £	
Subscriptions (inc gift aid)	15,694		44%	15,075		51%
Fund Raising	1,457		4%	2,634		9%
Scout Camp	9,300		26%	0		0%
Beaver Camp	0		0%	0		0%
Cub camp	2,353		7%	2,067		7%
Scout activities	4,590		13%	5,702		19%
Watersports	0		0%	2,321		8%
Cub activities	744		2%	1,341		5%
Beaver activities	643		2%	320		1%
Sub-total Activities		17,630			13,749	
Panto	275		1%	0		0%
Cancellation refunds	0		0%	0		0%
Interest High Interest Account	216		1%			
Sundry	0		0%	0		0%
Total Income		35,272	100%		29,457	100%
Expenditure						
Rent / premises	3,556			3,000		
Insurance and Capitation	9,252			6,397		
Fund Raising	0			0		
Badges,T-shirts,Scarves	1,076			1,657		
Uniform / Training	498			27		
Watersports	0			2,437		
Beavers Trips / Activities	1,347			1,120		
Cubs Trips / Activities	867			2,658		
Scout Trips / Activities	5,086			7,348		
Sub-total Activities		7,300			13,562	
Equipment	0			101		
Beaver Camp	0			0		
Cub Camp	672			0		
Scout Camp	8,906	9,578		385		
Panto	0			0		
Cancellation refunds	115			0		
Gifts	0			0		
Total Expenditure		31,375			25,129	
Net Receipts and Payments		3,897			4,328	
Activities profit/(loss)		752			(1,813)	

Bank Account

Balance at 1st April 2024	51,115	46,787
Balance at 31st March 2025	<u>55,012</u>	<u>51,115</u>
Held as		
Co-op Current Account	9,796	51,115
High interest notice (Term?) Account	45,216	
	<u>55,012</u>	<u>51,115</u>