

# ST HUGH'S CATHOLIC PRIMARY SCHOOL (TIMPERLEY) PARENT TEACHER ASSOCIATION

England & Wales · Charity number 1045500

## Details

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Other names	ST HUGH'S R C SCHOOL PARENTS ASSOCIATION TIMPERLEY
Status	Registered
Legal form	Other
Registered	1995-03-31
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** St. Hughs Catholic Primary School  
Park Road  
Timperley  
Altrincham  
WA15 6TQ

**Phone** 07500 046 349

**Email** [ptaoffice@sthughspta.org](mailto:ptaoffice@sthughspta.org)

**Website** [www.sthughspta.org](http://www.sthughspta.org)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL

**Activities:** Fireworks Evening, Christmas Fair, Summer Fair and BBQ, School Discos, Family Fun Nights, Quiz Nights, Camping Nights and Other Activities

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Trafford

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£47,361	£32,439	-	-
2024-08-31	£54,790	£52,697	-	-
2023-08-31	£71,905	£58,905	-	-
2022-08-31	£49,490	£53,927	-	-
2021-08-31	£31,469	£32,527	-	-
2020-08-31	£40,554	£21,148	-	-

## Trustees

Name	Role	Appointed
<b>Karen Gough</b>	Chair	2025-09-17
Andy O'Hara		2025-09-21
Bruno Tonelli		2025-09-17
James Foster		2025-10-21
Orla Wood		2023-09-01

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# Accounts

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# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2024-2025

INCOME & EXPENDITURE

## HEADLINES

- **A full programme of events for the 24/25 school year showing reduced revenues**

All of the key events and activities are showing reduced revenues for the financial year  
Fireworks down 5%, Summer Fair 37% and Christmas Fair 23% reductions  
Uniform shop showing a 15% reduction in revenues for the same period.  
School discos buck the trend by showing £12k increase over the prior year, in the main part due to additional activities (Quiz / Football) programmed.
- **Total income of just over £47k during the year**

A drop of nearly £7½ k on the previous year (14% down) , £5k of which was from the core fundraising events  
Approximately £1500 of income (and associated costs) lost due to the PTA no longer organising the Leavers Hoodies.
- **Other income included £435 from Asda Cash Pot**

No longer receiving income from Amazon, EasyFundraising or the Co-op Community Fund  
The PTA continues to look to engage with suitable partners who can provide additional funding
- **Related fundraising costs of just under £32½ k for the same period**

A decrease of around £20k (39% reduction) year-on-year, which given the revenue reductions shows that cost reductions were made in line with activities  
Increases in general costs continue to make a significant dent in the general profitability of the PTA's events calendar  
Uniform Shop costs have continued to increase significantly and the committee have begun to reassess pricing and pass on the costs to parents.  
The trustees continue to undertake reviews of the uniform shop pricing policy, cost control and are focused on ensuring affordability for all parents.
- **Operating Costs (Website, Card Handling, Audit etc) of nearly £1,700**

A slight increase (~5%) on the previous year  
Card Handling Charge Rates reduced in line with reduced revenues , but cost per transaction remains stable and no increases were passed on from the payment service providers.  
The PTA uses Stripe as it's payment gateway on the website and uses SumUp devices at it's events  
£28 k of Cash receipts handled through Stripe & SumUp during the year (a reduction of £5k on prior year)
- **Resulting in net c.£25 k surplus for the year before Disbursements**

A increase on the previous year of c.£17½ k
- **Disbursements totalling over £10k were made in the year.**

This funding was predominantly for the Pentagon Play Equipment  
The committee continues to work with the school to identify funding opportunities whilst ensuring that they maintain sufficient current assets to support the Uniform store stock build in the summer.
- **nearly £58k of net funds on the balance sheet**

Actual Bank balances held total just over £ 58 k , but there are several expenses recognised as outstanding creditors in 23/24  
These will be settled in the following financial year.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ST HUGH'S PARENT TEACHER ASSOCIATION – CHARITY NUMBER - 1045500**

I report on the accounts of the Trust for the year ended 31st August 2025, which are set out in pages numbered 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 and that an independent examination is needed.

**It is my responsibility to:**

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) of the Act); and to state whether matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

(a) to keep accounting records in accordance with s41 of the Act: and

(b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or

(2) To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached

John Wood - Chartered Accountant.



31<sup>st</sup> May 2026



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2024-2025

## INCOME & EXPENDITURE

### INCOME & EXPENDITURE STATEMENT

	2024-2025				2023-2024		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>							
Fundraising Events	27,908	(9,836)	18,071	12,020	32,908	(26,856)	6,052
Uniform Shop	16,493	(9,346)	7,146	4,946	19,279	(17,078)	2,200
Lottery (Bonus Ball)	2,526	(1,271)	1,255	10	2,603	(1,359)	1,245
Other Funding	435		435	435			
Operating Costs		(1,696)	(1,696)	(119)		(1,578)	(1,578)
Other Expenses		(151)	(151)	459		(610)	(610)
Disbursements		(10,138)	(10,138)	(4,922)		(5,216)	(5,216)
<b>TOTALS</b>	<b>47,361</b>	<b>(32,439)</b>	<b>14,922</b>	<b>12,829</b>	<b>54,790</b>	<b>(52,697)</b>	<b>2,093</b>
<b>Main Events</b>							
Fireworks	10,792	(4,414)	6,378	4,722	11,259	(9,603)	1,656
Christmas Fair	3,671	(582)	3,089	1,132	4,710	(2,754)	1,956
Summer Fair	6,020	(1,958)	4,062	2,641	9,417	(7,996)	1,422
Christmas Market	1,728	(154)	1,574	721	1,109	(256)	853
Summer Ball	-	-	-	-	-	-	-
Other Events	-	-	-	(355)	355	-	355
<b>Uniform Store</b>							
Uniform	16,493	(9,346)	7,146	4,946	19,279	(17,078)	2,200
<b>Discos and Other Fundraisers</b>							
Reception	449	-	449	149	300	-	300
Year 1	447	-	447	(23)	470	-	470
Year 2	405	-	405	2	402	-	402
Year 3	605	-	605	79	526	-	526
Year 4	596	-	596	128	468	-	468
Year 5	223	-	223	(282)	505	-	505
Football Finals	228	(106)	121	121			
Quiz Night	819	(63)	756	756			
Disco Costs	-	(881)	(881)	(108)	-	(772)	(772)
<b>Year 6 Parties</b>							
Christmas Party	763	-	763	113	650	-	650
Leavers Party	1,164	(1,679)	(516)	2,223	2,737	(5,475)	(2,738)
<b>Other Business Income &amp; Expenditure</b>							
Lottery (Bonus Ball Scheme)	2,526	(1,271)	1,255	10	2,603	(1,359)	1,245
<b>Operating Costs</b>							
ParentKind (inc. Public Liability Insurance)	-	(162)	(162)	(9)	-	(153)	(153)
Website Running Costs (wix.com and domain)	-	(230)	(230)	18	-	(248)	(248)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2023-2024

## BALANCE SHEET

### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	SumUp	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	39,474	3,860	514	980	-	1,350	(3,138)	-	43,040
<b>Stripe</b>									
Paid In			23,557						23,557
Refunds			-						-
Fees			(566)						(566)
Transfer	23,003		(23,267)						(264)
<b>Paypal</b>									
Paid In									-
Refunds									-
Fees									-
Transfer	-								-
<b>SumUp</b>									
Paid In					4,614				4,614
Fees					(78)				(78)
Transfer	4,536				(4,536)				-
<b>Bonus Ball</b>									
Paid In		2,526							2,526
Paid Out		(1,271)							(1,271)
Transfer	-	-							-
<b>Cash</b>									
Paid In	25,448								25,448
Debtors (prior years)	-					(1,350)			(1,350)
Debtors						1,350			1,350
Creditors (prior years)							3,138		3,138
Creditors							(1,813)		(1,813)
Paid Out	(40,370)								(40,370)
<b>Closing Balance</b>	52,091	5,114	239	980	-	1,350	(1,813)	-	57,962
Bank Statements	52,091	5,114	239	980	-	1,350	(1,813)	-	57,962
Difference	-	-	(0)	-	-	-	-	-	-
Cash Movement	12,617	1,255	(276)	-	-	-	1,326	-	14,922
							from Income & Expenditure (Surplus)		14,922
							Reconciliation Difference		-

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# Accounts

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# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2023-2024

FINANCIAL REPORT

## HEADLINES

- **A full programme of events for the 23/24 school year**

All the major events were back in the calendar and were generally positive contributors to the charity's funds.

General cost increases across the board remain a troubling issue for the PTA with difficult decisions such as whether to pass on increased costs of Uniform to parents, for example.

- **Total income of just under £55k during the year**

A drop of nearly £17k on the previous year (24% down), £13k of which was from the core fundraising events

All those core events suffered the similar reductions in income (Xmas Fair down 40%, Summer Fair down 37% and Fireworks down 27%)

Uniform Sales reduced by £2.3k (11% reduction year on year)

- **Other income dropped to zero for the year**

No longer receiving income from Amazon, EasyFundraising or the Co-op Community Fund

The PTA continues to look to engage with suitable partners who can provide additional funding

- **Related fundraising costs of just under £53k for the same period**

\*A decrease of around £6.2k (10% reduction)

Increases in general costs have made a significant dent in the general profitability of the PTA's events calendar

Uniform Shop costs continued to increase significantly and these haven't yet been passed on to the parents.

The trustees continue to undertake reviews of the uniform shop pricing policy, cost control and are focused on ensuring affordability for all parents.

- **Operating Costs (Website, Card Handling, Audit etc) of nearly £1,600**

A slight reduction on the previous year

Card Handling Charge Rates were stable, year on year resulting in similar costs to 2022/23 accounts

The PTA uses Stripe as its payment gateway on the website and uses SumUp devices at its events

£33 k of Cash receipts handled through Stripe & SumUp during the year (up by £1k on prior year)

- **Resulting in net c.£7.3k surplus for the year before Disbursements**

A decrease on the previous year of c.£8.4 k

- **Disbursements totalling over £5k were made in the year.**

Funding is currently being held back to allow us to fund Playground Gym Equipment and Fitness Track in 24/25 (totalling c.£20k)

and to ensure sufficient current assets to support the Uniform store stock build in the summer.

- **nearly £43k of net funds on the balance sheet**

Actual Bank balances held total just under £45 k, but there are several expenses recognised as outstanding creditors in 23/24

These have been settled in the following financial year.



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2023-2024

### INCOME & EXPENDITURE

#### INCOME & EXPENDITURE STATEMENT

	2023-2024				2022-2023			2021-2022		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>										
Fundraising Events	32,908	(26,856)	6,052	(1,225)	45,156	(37,879)	7,277	28,045	(22,719)	5,326
Uniform Shop	19,279	(17,078)	2,200	(4,380)	21,579	(14,999)	6,580	18,067	(25,029)	(6,962)
Lottery (Bonus Ball)	2,603	(1,359)	1,245	(63)	2,455	(1,148)	1,308	2,366	(1,157)	1,210
Other Funding				(2,715)	2,715		2,715	942		942
Operating Costs		(1,578)	(1,578)	71		(1,648)	(1,648)		(1,140)	(1,140)
Other Expenses		(610)	(610)	(118)		(492)	(492)		(21)	(21)
Disbursements		(5,216)	(5,216)	(2,477)		(2,739)	(2,739)		(3,861)	(3,861)
<b>TOTALS</b>	<b>54,790</b>	<b>(52,697)</b>	<b>2,093</b>	<b>(10,907)</b>	<b>71,905</b>	<b>(58,905)</b>	<b>13,000</b>	<b>49,421</b>	<b>(53,927)</b>	<b>(4,506)</b>
<b>Main Events</b>										
Fireworks	11,259	(9,603)	1,656	(2,880)	15,409	(10,873)	4,536	12,130	(8,937)	3,193
Christmas Fair	4,710	(2,754)	1,956	490	7,710	(6,243)	1,467	-	-	-
Summer Fair	9,417	(7,996)	1,422	2,222	14,870	(15,671)	(800)	14,076	(11,050)	3,026
Christmas Market	1,109	(256)	853	(79)	2,098	(1,166)	932	-	-	-
Summer Ball	-	-	-	-	-	-	-	-	-	-
Other Events	355	-	355	355	-	-	-	-	-	-
<b>Uniform Store</b>										
Uniform	19,279	(17,078)	2,200	(4,380)	21,579	(14,999)	6,580	18,067	(25,029)	(6,962)
<b>Discos</b>										
Reception	300	-	300	(32)	332	-	332	-	-	-
Year 1	470	-	470	21	448	-	448	-	-	-
Year 2	402	-	402	11	391	-	391	-	-	-
Year 3	526	-	526	126	400	-	400	-	-	-
Year 4	468	-	468	68	400	-	400	-	-	-
Year 5	505	-	505	(76)	581	-	581	-	-	-
Disco Costs	-	(772)	(772)	(138)	-	(635)	(635)	-	-	-
<b>Year 6 Parties</b>										
Christmas Party	650	-	650	236	414	-	414	-	-	-
Leavers Party	2,737	(5,475)	(2,738)	(1,549)	2,103	(3,292)	(1,189)	1,840	(2,733)	(893)
<b>Other Business Income &amp; Expenditure</b>										
Lottery (Bonus Ball Scheme)	2,603	(1,359)	1,245	(63)	2,455	(1,148)	1,308	2,366	(1,157)	1,210
<b>Operating Costs</b>										
ParentKind (inc. Public Liability Insurance)	-	(153)	(153)	(13)	-	(140)	(140)	-	(128)	(128)
Website Running Costs (wix.com and domain)	-	(248)	(248)	(32)	-	(216)	(216)	-	(221)	(221)
Card Handling Fees (Stripe, Paypal, SumUp)	-	(766)	(766)	(24)	-	(742)	(742)	-	(611)	(611)
Audit Fees (Accounts Prep and External)	-	(410)	(410)	140	-	(550)	(550)	-	(180)	(180)
QFlow (Ticketing System)	-	-	-	-	-	-	-	-	-	-
<b>Funding</b>										
Co-op Community	-	-	-	(1,643)	1,643	-	1,643	309	-	309
Amazon Smile	-	-	-	(434)	434	-	434	383	-	383
Other Income	-	-	-	(637)	637	-	637	250	-	250
Prior Year Fundings	-	-	-	-	-	-	-	-	-	-
<b>Other</b>										
General Expenses	-	(610)	(610)	(118)	-	(492)	(492)	-	(21)	(21)
<b>Disbursements / Investments</b>										
Event Assets	-	(642)	(642)	2,097	-	(2,739)	(2,739)	-	(976)	(976)
Fun Days	-	(800)	(800)	(800)	-	-	-	-	-	-
Community Playthings	-	(3,774)	(3,774)	(3,774)	-	-	-	-	-	-
Previous Years' Disbursements	-	-	-	-	-	-	-	-	(2,885)	(2,885)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2023-2024

### BALANCE SHEET

#### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	SumUp	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	43,399	2,615	257	1,000	-	2,700	(9,023)	-	40,947
<b>Stripe</b>									
Paid In			28,579						28,579
Refunds			-						-
Fees			-						-
Transfer	27,632		(28,321)						(689)
<b>Paypal</b>									
Paid In				0					0
Refunds				(20)					(20)
Fees				-					-
Transfer	-			-					-
<b>SumUp</b>									
Paid In					4,612				4,612
Fees <sup>4</sup>					(78)				(78)
Transfer	4,534				(4,534)				-
<b>Bonus Ball</b>									
Paid In		2,603							2,603
Paid Out		(1,359)							(1,359)
Transfer	-	-							-
<b>Cash</b>									
Paid In	27,019								27,019
Debtors (prior year)	-					(2,700)			(2,700)
Debtors						1,350			1,350
Creditors (prior year)							9,173		9,173
Creditors							(3,288)		(3,288)
Paid Out	(63,110)								(63,110)
<b>Closing Balance</b>	39,474	3,860	514	980	(0)	1,350	(3,138)	-	43,040
Bank Statements Difference	39,474	3,860	514	980	-	1,350	(3,138)	-	43,040
Cash Movement	(3,924)	1,245	258	(20)	(0)	(1,350)	5,885	-	2,093
									from Income & Expenditure (Surplus)
									2,093
									Reconciliation Difference
									-

#### Closing Debtors / Creditors being

<b>STR</b>	<b>Stripe Bank Settlement</b>	514	
	(settled between 1st - 10th Sept 2024)		
	<b>new debtors</b>		
<b>D1</b>	Atom Fireworks Deposit (Nov 24)		1,350
	<b>carried forward creditors</b>		
<b>C3</b>	Consultancy & Accounting Honorarium 22/23		(150)
<b>C4</b>	Operating Costs - Wix Tickets Monthly Costs (Sep 20 - Aug 21)		(200)
<b>C5</b>	Operating Costs - Wix Tickets Monthly Costs (Sep 21 - Oct 21)		(33)
<b>C6</b>	Operating Costs - Wix Website Annual Costs (Oct 21-Sep22)		(187)
<b>C7</b>	Operating Costs - Wix Website Annual Costs (Oct 22-Sep23)		(216)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ST HUGH'S PARENT TEACHER ASSOCIATION – CHARITY NUMBER - 1045500**

I report on the accounts of the Trust for the year ended 31st August 2024, which are set out in pages numbered 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 and that an independent examination is needed.

**It is my responsibility to:**

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) of the Act); and to state whether matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with s41 of the Act: and
  - (b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
- (2) To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached

John Wood - Chartered Accountant.

29<sup>th</sup> May 2025



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# Accounts

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ST HUGH'S PARENT TEACHER ASSOCIATION – CHARITY NUMBER - 1045500**

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John Wood - Chartered Accountant.

26<sup>th</sup> June 2024





# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2022-2023

FINANCIAL REPORT

## HEADLINES

### ● Revenues have returned to pre-Covid levels

With a full array of events throughout the school calendar year, revenues have returned to pre-Covid levels

Event costs are climbing with inflationary pressures and changes in event planning.

Volunteer help continues to be a critical issue for the Charity - it has a reliance on large volumes of helpers and when these don't materialise, the high revenue-earning and surplus-generating activities are easily interrupted and replaced with lower external third-party income.

The return of the School Discos has been welcomed throughout the community and should be a catalyst for improved parent/guardian engagement in the future

### ● Total income of just over £72k during the year

With all events back in the calendar, fireworks ticket prices increasing year-on-year, two Christmas events and a successful Summer Fair, coupled with additional community funding from the Co-op - it has been a very successful year.

Uniform Sales grew by 20% year on year (just over £3.5k) which included income from 2nd hand uniform events.

### ● Other income (£2.7k) increased from previous year

The Co-op Local Community Scheme gave a welcome boost to our other income streams, as did a well attended Coffee Morning.

Unfortunately due to both Covid and some of the other funding schemes finishing, we have struggled to generate any other additional income.

### ● Related fundraising costs of £54k for the same period

An increase of around £5k year-on-year, although the share of the costs are markedly different - 10k lower spend on Uniform and 15k increased spend on events

Uniform Costs continue to be under challenge from inflationary pressures and customer pricing has been increased in the next fiscal year.

It's critical that event costs are reviewed and controls strengthened to ensure that we continue to provide best value for the fundraising activities of the Charity.

### ● Operating Costs (Website, Card Handling, Audit etc) of around £1,650

Operating costs are up approximately £500 year-on-year

Card Handling Charge Rates (from all of the providers) were stable, but additional usage/activity (including new SumUp machines) resulted in a further £130 of charges

Paypal Here card devices were replaced with SumUp during the year.

£29k of Cash receipts (up £2.5k year on year) handled through Stripe & Paypal

SumUp card machines handling nearly £3.5k (up £2k year on year)

### ● Net c.£15.7k surplus generated for the year before Disbursements

An increase on the previous year of c.£16.2k

### ● Charity funds are back in a relatively healthy position

The strategic approach to proceed cautiously in respect to disbursements and funding over the last couple of years has paid off.

The bank balances are back in a healthy condition, we have more than enough cash to cover Uniform stock purchasing and running events for next year.

The committee has been meeting with the new Head Teacher and Senior Team and discussing application of funds during the 23/24 school year.

### ● Just under £41k of net funds on the balance sheet

Actual Bank balances held total £47k, but there are significant expenses recognised as outstanding creditors from both current and prior years to the value of £9k and there are debtors of £3k in relation to advanced funding of the November 23 fireworks display.



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2022-2023

INCOME & EXPENDITURE

## INCOME & EXPENDITURE STATEMENT

	2022-2023				2021-2022		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>							
Fundraising Events	45,156	(37,879)	7,277	1,951	28,045	(22,719)	5,326
Uniform Shop	21,579	(14,999)	6,580	13,542	18,067	(25,029)	(6,962)
Lottery (Bonus Ball)	2,455	(1,148)	1,308	98	2,366	(1,157)	1,210
Other Funding	2,715		2,715	1,704	1,011		1,011
Operating Costs		(1,648)	(1,648)	(509)		(1,140)	(1,140)
Other Expenses		(492)	(492)	(471)		(21)	(21)
Disbursements		(2,739)	(2,739)	1,122		(3,861)	(3,861)
<b>TOTALS</b>	<b>71,905</b>	<b>(58,905)</b>	<b>13,000</b>	<b>14,058</b>	<b>49,490</b>	<b>(53,927)</b>	<b>(4,506)</b>
<b>Events</b>							
Fireworks	15,409	(10,873)	4,536	1,343	12,130	(8,937)	3,193
Christmas Fair	7,710	(6,243)	1,467	1,467			
Summer Fair	14,870	(15,671)	(800)	(3,827)	14,076	(11,050)	3,026
Christmas Market	2,098	(1,166)	932	932			
Summer Ball				0			
Other Events							
<b>Uniform Store</b>							
Uniform	21,579	(14,999)	6,580	13,542	18,067	(25,029)	(6,962)
<b>Discos</b>							
Reception	332		332	332			
Year 1	448		448	448			
Year 2	391		391	391			
Year 3	400		400	400			
Year 4	400		400	400			
Year 5	581		581	581			
Disco Costs		(635)	(635)	(635)			
<b>Year 6 Parties</b>							
Christmas Party	414		414	414			
Leavers Party	2,103	(3,292)	(1,189)	(296)	1,840	(2,733)	(893)
<b>Other Business Income &amp; Expenditure</b>							
Lottery (Bonus Ball Scheme)	2,455	(1,148)	1,308	98	2,366	(1,157)	1,210
<b>Operating Costs</b>							
ParentKind (inc. Public Liability Insurance)		(140)	(140)	(12)		(128)	(128)
Website Running Costs (wix.com and domain)		(216)	(216)	5		(221)	(221)
Card Handling Fees (Stripe, Paypal, SumUp)		(742)	(742)	(131)		(611)	(611)
Audit Fees (Accounts Prep and External)		(550)	(550)	(370)		(180)	(180)
QFlow (Ticketing System)				0			
<b>Funding</b>							
Co-op Community	1,643		1,643	1,334	309		309
Amazon Smile	434		434	51	383		383
Other Income	637		637	387	250		250
Prior Year Fundings				0			
<b>Other</b>							
General Expenses		(492)	(492)	(471)		(21)	(21)
<b>Disbursements / Investments</b>							
Event Assets		(2,739)	(2,739)	(1,763)		(976)	(976)
Previous Years' Disbursements				2,885		(2,885)	(2,885)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2022-2023

## BALANCE SHEET

### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	SumUp	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	32,187	1,307	372	6,185		2,000	(14,104)		27,947
<b>Stripe</b>									
Paid In			23,112						23,112
Refunds									
Fees									
Transfer	22,689		(23,227)						(537)
<b>Paypal</b>									
Paid In				6,038					6,038
Refunds				(46)					(46)
Fees				(146)					(146)
Transfer	11,031			(11,031)					
<b>SumUp</b>									
Paid In				3,481					3,481
Fees				(59)					(59)
Transfer	3,422			(3,422)					
<b>Bonus Ball</b>									
Paid In		2,455							2,455
Paid Out		(1,148)							(1,148)
Transfer									
<b>Cash</b>									
Paid In	38,025								38,025
Debtors (prior year)								3,187	3,187
Debtors						(2,000)			(2,000)
Creditors (prior year)						2,700			2,700
Creditors							14,104		14,104
Paid Out	(63,956)						(9,023)		(9,023)
								(3,187)	(67,143)
<b>Closing Balance</b>	43,399	2,615	257	1,000	-	2,700	(9,023)	-	40,947
Bank Statements Difference	43,399	2,615	257	1,000	-	2,700	(9,023)	-	40,947
Cash Movement	11,212	1,308	(115)	(5,185)	-	700	5,081	-	13,000
									from Income & Expenditure (Surplus) 13,000
									Reconciliation Difference -

#### Closing Debtors / Creditors being

STR	Stripe Bank Settlement (settled between 1st - 4th Sept 2023)	257							
D1	Atom Fireworks Deposit (Nov 23)			2,700					
C1	Accountants Report / Audit 21/22					(180)			c/fwd from 21/22 accounts
C2	Accountants Report / Audit 22/23					(250)			new
C3	Honorarium					(300)			new
C4	Operating Costs - Wix Tickets Monthly Costs (Sep 20 - Aug 21)					(200)			c/fwd from 20/21 accounts
C5	Operating Costs - Wix Tickets Monthly Costs (Sep 21 - Oct 21)					(33)			c/fwd from 21/22 accounts
C6	Operating Costs - Wix Website Annual Costs (Oct 21-Sep22)					(187)			c/fwd from 21/22 accounts
C7	Operating Costs - Wix Website Annual Costs (Oct 22-Sep23)					(216)			new
C8	PSU of Poynton (Leavers Hoodies)					(1,882)			new
C9	UK Tents (Marquees)					(1,965)			new
C10	Gooddies Uniform Supplier (142066)					(2,517)			new
C11	Gooddies Uniform Supplier (143047)					(787)			new
C12	Gooddies Uniform Supplier (143048)					(505)			new

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# Accounts

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ST HUGH'S PARENT TEACHER ASSOCIATION – CHARITY NUMBER - 1045500**

I report on the accounts of the Trust for the year ended 31st August 2021, which are set out in pages numbered 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 and that an independent examination is needed.

**It is my responsibility to:**

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) of the Act); and to state whether matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with s41 of the Act: and
  - (b) to prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or
- (2) To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached

John Wood - Chartered Accountant.

8<sup>th</sup> November 2023





# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TRUSTEES REPORT 2020-2021

STATEMENT AND FINANCIAL HEADLINES

## HEADLINES

- **Covid-19 Pandemic impacted fundraising activities, but costs were controlled**  
The Covid-19 pandemic was the underlying issue throughout the financial year.  
With pupils not in school for significant periods of time, and the School and PTA unable to organise any public events, the Charities fundraising was limited to a Christmas Market and Plant Sale
- **Total income of over £31k during the year**  
With no income from Christmas Fair, Summer Fair and the School Discos, overall income reduced by £9k from the previous year (22% reduction)  
However, Income was bolstered by online Uniform Sales throughout the period (26% increase year on year), with a surge around finally returning to the classroom as the restrictions lifted.
- **Other income (£3k) boosted by Paypal Giving Fund**  
The PTA continues to look to engage with suitable partners who can provide additional funding  
Paypal's new Giving Fund donated a total of just over £1000 in the year, and with Co-op Community Funding (£1,200), Amazon Smile (£400) and a generous donation from a family (£300), other income was up by 67% on the previous year
- **Related fundraising costs of just under £24k for the same period**  
A decrease of 7% on previous year (which was already heavily reduced due to Covid-19)  
Uniform Shop costs increased significantly as previous stocks had diminished and purchasing had stopped in prior year during pandemic
- **Operating Costs (Website, Card Handling, Audit etc) of around £1,200**  
No significant change on the previous year.  
Card Handling Charge Rates were stable, year on year resulting in similar costs to 2019/20 accounts  
£25.5 k of Cash handled through Stripe & Paypal during the year (£24k prior year)
- **Resulting in net c.£7.4k surplus for the year before Disbursements**  
A decrease on the previous year of c.£7.1k (49% decrease)
- **Pandemic and School Closure resulted in minimal disbursements during the year**  
Again due to Covid-19 pandemic, uncertainty over future events and cashflow forecasting for uniform store  
A very small amount of funding was released in relation to the upgrade of the IT Suite  
Total Disbursements of just under £8.5k during the year.
- **Over £32k of funds on the balance sheet**  
A similar position to the closing accounts for the previous year.

## KEY NOTES

- **Estimated impact of pandemic - c. £21k net funds since Spring 2019**  
Unable to run two Summer Fairs, a Christmas Fair, a Fireworks Night and Discos across the age groups resulted in an estimated revenue gap of c. £26k for this fiscal year alone, which should have generated approx. £15k of net funds for the charity. Coupled with the lost Summer Fair from the previous fiscal year, the charity has been impacted to the level of £21k of net funding foregone.
- **Return to 'normality' should allow PTA to provide of full programme of events in 2021/22**  
Whilst there are still (Sep 21) restrictions around gatherings within the school buildings, we remain confident that we can schedule a Fireworks evening, Christmas and Summer Fair and return to scheduling Discos for all year groups



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2020-2021

### INCOME & EXPENDITURE

#### INCOME & EXPENDITURE STATEMENT

	2020-2021				2019-2020		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>							
Fundraising Events	2,949	(2,655)	294	(6,028)	18,795	(12,473)	6,322
Uniform Shop	23,150	(19,231)	3,919	(6,298)	18,298	(8,081)	10,217
Lottery (Bonus Ball)	2,207	(1,089)	1,118	347	1,466	(695)	771
Other Funding	2,848		2,848	1,961	887		887
Operating Costs		(1,203)	(1,203)	90		(1,293)	(1,293)
Other Expenses	315	152	467	2,924	1,006	(3,463)	(2,457)
Disbursements		(8,500)	(8,500)	(4,121)		(4,379)	(4,379)
<b>TOTALS</b>	<b>31,469</b>	<b>(32,527)</b>	<b>(1,058)</b>	<b>(11,126)</b>	<b>40,452</b>	<b>(30,384)</b>	<b>10,068</b>
<b>Main Events</b>							
Fireworks				(2,614)	6,942	(4,328)	2,614
Christmas Fair				(3,187)	6,760	(3,573)	3,187
Summer Fair				750		(750)	(750)
Summer Ball				0			
Quiz Night				0			
Christmas Market	1,164	(80)	1,085	620	1,062	(597)	465
Plant Sale	118		118	118			
<b>Uniform Store</b>							
Uniform	23,150	(19,231)	3,919	(6,298)	18,298	(8,081)	10,217
<b>Discos</b>							
Reception				(450)	450		450
Year 1				(335)	335		335
Year 2				(400)	400		400
Year 3				(460)	460		460
Year 4				(422)	422		422
Year 5				0			
Disco Costs				507		(507)	(507)
<b>Year 6 Parties</b>							
Christmas Party				(300)	380	(80)	300
Leavers Party	1,667	(2,576)	(909)	145	1,584	(2,638)	(1,054)
<b>Other Events / Fundraisers</b>							
Wine Tasting				0			
Afternoon Tea				0			
Tea Towels				0			
<b>Other Business Income &amp; Expenditure</b>							
Lottery (Bonus Ball Scheme)	2,207	(1,089)	1,118	347	1,466	(695)	771
<b>Operating Costs</b>							
ParentKind Membership & Insurance		(123)	(123)	(1)		(122)	(122)
Website Running Costs (wix.com and domain)		(387)	(387)	(4)		(383)	(383)
Payment Card Handling Fees		(513)	(513)	75		(588)	(588)
QFlow (Ticketing System)				20		(20)	(20)
Audit Fees		(180)	(180)	0		(180)	(180)
<b>Funding</b>							
Co-op Community	1,205		1,205	626	579		579
Amazon Smile	417		417	262	155		155
Paypal Giving Fund	1,164		1,164	1,164			
Easy Fundraising	62		62	(91)	153		153
Antz in Your Pantz				0			
<b>Other</b>							
Other Income	315	152	467	(539)	1,006		1,006
General Expenses				3,463		(3,463)	(3,463)
Summer Ball 2021 (deposit)				0			
<b>Disbursements / Investments</b>							
IT Suite		(8,500)	(8,500)	(8,500)			
Previous Years' Disbursements				4,379		(4,379)	(4,379)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2020-2021

### BALANCE SHEET

#### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	25,761	1,479	231	5,740	1,297	(1,066)		33,442
<b>Stripe</b>								
Paid In	14,406		14,743					29,148
Fees			(307)					(307)
Paid Out			(14,426)					(14,426)
<b>Paypal</b>								
Paid In	10,000			10,716				20,716
Fees				(206)				(206)
Withdrawn/Paid Out				(10,106)				(10,106)
<b>Bonus Ball</b>								
Paid In		2,207						2,207
Paid Out		(1,089)						(1,089)
Withdrawn								
<b>Cash</b>								
Paid In	3,997							3,997
Transferred								
Debtors (Prior Year)					(297)			(297)
Debtors								
Creditors (Prior Year)						450		450
Creditors						(567)		(567)
Paid Out	(30,577)							(30,577)
<b>Closing Balance</b>	23,586	2,597	240	6,144	1,000	(1,184)	-	32,384
Bank Statements Difference	23,586	2,597	240	6,144	1,000	(1,184)	-	32,384
Cash Movement	(2,174)	1,118	10	404	(297)	(118)	-	(1,058)
								from Income & Expenditure (Surplus) (1,058)
								Reconciliation Difference -

#### Closing Debtors / Creditors being

Stripe Bank Settlement 240  
(settled between 1st - 3rd Sept 2021)

Fireworks - Deposit (prepayment) for 2020 1,000

Summer Ball 2021 - Bowdon Rugby Club Deposit (250)  
 Accountants Report / Audit (180)  
 Operating Costs - Wix Website Premium Annual Fee (Nov 19 - Nov 20) (150)  
 Operating Costs - Wix Website Premium Annual Fee (Nov 20 - Nov 21) (187)  
 Operating Costs - Wix Tickets Monthly Costs (Oct 19 - Aug 20) (183)  
 Operating Costs - Wix Tickets Monthly Costs (Sep 20 - Aug 21) (200)  
 Operating Costs - sthughspta.org Web Domain Renewal (33)

c/fwd to 2021 display

expensed 2018/19 - held as Creditor  
 expensed - accounts late so not billed  
 c/fwd expensed in 2019-20 - settled in next f  
 c/fwd expensed in 2019-20 - settled in next f  
 c/fwd expensed in 2019-20 - settled in next f

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# Accounts

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# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2019-2020

FINANCIAL REPORT

## HEADLINES

- **Total income of over £40k during the year**  
39% reduction in Income on previous year - due in the main to Covid-19 pandemic resulting in cancelled events.  
Fireworks and Christmas Fair events , which managed to take place, delivered 15% drop in income
- **Related fundraising costs of just under £26k for the same period**  
A decrease of 47% on previous year - again predominantly related to the Covid-19 pandemic  
Uniform Shop increased surplus due to significant stock holding benefit from previous fiscal year
- **Operating Costs (Website, Card Handling, Audit etc) of around £1,300**  
A decrease of 16% on the previous year  
Card Handling Charges were significantly reduced when compared year-on-year  
£24k of Cash handled through Stripe & Paypal during the year (£31k prior year)  
Stripe Fees increased from 2.1% in 2018/19 up to 2.3% in 2019/20  
Paypal Fees reduced from 3.9% in 2018/19 down to 2.4% in 2019/20
- **Resulting in net c.£14.5k surplus for the year before Disbursements**  
A decrease on the previous year of c.£2.8k (16%)
- **A significant reduction in disbursements during the year**  
Again due to Covid-19 pandemic , uncertainty over future events and cashflow forecasting for uniform store  
Small amounts of funding were released in relation to urgent building overhaul and funding of some key school activities  
Total Disbursements of just under £4.4k during the year.
- **Over £33k of funds on the balance sheet**  
Large cash increment in the year of c. £11k reflecting the caution arising from the Covid-19 pandemic and general uncertainty

## KEY NOTES

- **Fireworks event had reduced ticket sales compared to previous years**  
Adult ticket sales were down 16% and Childrens down 11% compared to prior year event.  
Event costs were broadly in line with prior year event, but revenues were significantly reduced (16%) on previous years' event  
The switch to 3rd party catering had the largest impact on revenue decline
- **Christmas Fair Income down compared to previous year, but costs escalated**  
Christmas Fair revenues down by 17% , but costs increased by 38%  
Lack of Sponsorship and Matched Funding continues to be a challenge to operating costs of these events



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2019-2020

### INCOME & EXPENDITURE

#### INCOME & EXPENDITURE STATEMENT

	2019-2020				2018-2019			2017-2018			2016-2017		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £	Inc £	Exp £	Surplus £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>													
Fundraising Events	18,794	(12,472)	6,322	(10,507)	38,909	(22,079)	16,830	33,504	(16,966)	16,537	45,658	(23,194)	22,464
Uniform Shop	18,298	(8,081)	10,217	13,637	18,715	(22,135)	(3,420)	15,708	(10,720)	4,988	17,045	(16,743)	301
Lottery (Bonus Ball)	1,466	(695)	771	(197)	1,606	(638)	968	1,492	(754)	738	1,710	(769)	941
Other Funding	887		887	(6,197)	7,083		7,083	2,581		2,581	569		(906)
Operating Costs	24	(1,293)	(1,269)	292		(1,561)	(1,561)		(1,238)	(1,238)		(463)	(906)
Other Expenses	1,006	(3,463)	(2,457)	118	1	(2,576)	(2,575)	108	(1,942)	(1,834)	23	(2,241)	(1,206)
Disbursements		(4,379)	(4,379)	25,486		(29,865)	(29,865)		(6,875)	(6,875)		(18,862)	(18,862)
<b>TOTALS</b>	<b>40,474</b>	<b>(30,382)</b>	<b>10,092</b>	<b>22,632</b>	<b>66,315</b>	<b>(78,855)</b>	<b>(12,540)</b>	<b>53,394</b>	<b>(38,496)</b>	<b>14,898</b>	<b>65,005</b>	<b>(62,273)</b>	<b>2,732</b>
<b>Main Events</b>													
Fireworks	6,942	(4,328)	2,614	(1,066)	8,222	(4,542)	3,680	8,255	(3,710)	4,545	8,972	(3,776)	5,196
Christmas Fair	6,760	(3,573)	3,187	(2,334)	8,106	(2,585)	5,521	9,022	(2,863)	6,158	7,709	(2,645)	5,064
Summer Fair		(750)	(750)	(4,795)	8,168	(4,122)	4,045	10,084	(5,071)	5,013	11,223	(5,542)	5,681
Summer Ball				(3,257)	10,435	(7,178)	3,257				13,339	(7,751)	5,588
Quiz Night				0							809	(436)	372
Christmas Market	1,062	(597)	465	465									
<b>Uniform Store</b>													
Uniform	18,298	(8,081)	10,217	13,637	18,715	(22,135)	(3,420)	15,708	(10,720)	4,988	17,045	(16,743)	301
<b>Discos</b>													
Reception	450		450	134	316		316	228		228	235		235
Year 1	335		335	(2)	337		337	208		208	317		317
Year 2	400		400	50	350		350	142		142	258		258
Year 3	460		460	120	340		340	318		318	340		340
Year 4	422		422	29	393		393	352		352	361		361
Year 5				(374)	374		374	250		250	322		322
Disco Costs		(507)	(507)	269		(776)	(776)		(316)	(316)		(367)	(367)
<b>Year 6 Parties</b>													
Christmas Party	380	(80)	300	(46)	405	(59)	346	328	(101)	227	365	(118)	247
Leavers Party	1,584	(2,638)	(1,055)	300	1,464	(2,818)	(1,354)	1,401	(2,511)	(1,110)	1,410	(2,560)	(1,150)
<b>Other Events / Fundraisers</b>													
Wine Tasting				0				793	(1,003)	(210)			
Afternoon Tea				0				52		52			
Tea Towels				0				2,072	(1,391)	681			
<b>Other Business Income &amp; Expenditure</b>													
Lottery (Bonus Ball Scheme)	1,466	(695)	771	(197)	1,606	(638)	968	1,492	(754)	738	1,710	(769)	941
<b>Operating Costs</b>													
ParentKind Membership & Insurance		(122)	(122)	(5)		(117)	(117)		(117)	(117)			
Website Running Costs (wix.com and domain)		(383)	(383)	(37)		(346)	(346)		(178)	(178)			
Payment Card Handling Fees	24	(588)	(564)	346		(910)	(910)		(743)	(743)		(463)	(463)
QFlow (Ticketing System)		(20)	(20)	(11)		(9)	(9)		(20)	(20)			
Audit Fees		(180)	(180)	0		(180)	(180)		(180)	(180)			
<b>Funding</b>													
Co-op Community	579		579	(6,109)	6,688		6,688	2,169		2,169			
Easy Fundraising	153		153	(92)	244		244	288		288	357		357
Amazon Smile	155		155	54	101		101	15		15			
Antz in Your Pantz				(50)	50		50	110		110	212		212
<b>Other</b>													
Other Income	1,006		1,006	1,006									
General Expenses		(3,463)	(3,463)	(1,138)	1	(2,326)	(2,325)	108	(1,942)	(1,834)	23	(2,241)	(2,218)
Summer Ball 2021 (deposit)				250		(250)	(250)						
<b>Disbursements / Investments</b>													
Year 5 Music Programme		(1,350)	(1,350)	(1,350)									
Shower Room Renovation		(1,614)	(1,614)	(1,614)									
Key Stage 2 Food		(665)	(665)	(665)									
Plays and Concerts		(750)	(750)	(750)									
Previous Years' Disbursements				29,865		(29,865)	(29,865)		(6,875)	(6,875)		(18,862)	(18,862)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2019-2020

### BALANCE SHEET

#### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	21,578	709	49	150	1,723	(858)		23,351
<b>Stripe</b>								
Paid In	14,862		15,444					30,306
Fees			(355)					(355)
Paid Out			(14,908)					(14,908)
<b>Paypal</b>								
Paid In	3,200			9,048				12,248
Fees				(233)				(233)
Withdrawn/Paid Out				(3,225)				(3,225)
<b>Bonus Ball</b>								
Paid In		1,466						1,466
Paid Out		(695)						(695)
Withdrawn								
<b>Cash</b>								
Paid In	17,451							17,451
Transferred								
Debtors (Prior Year)	610				(1,473)			(863)
Debtors					1,047			1,047
Creditors (Prior Year)						346		346
Creditors						(553)		(553)
Paid Out	(31,940)							(31,940)
<b>Closing Balance</b>	25,761	1,479	231	5,740	1,297	(1,066)	-	33,442
Bank Statements	25,761	1,479	231	5,740	1,297	(1,066)	-	33,442
Difference	-	-	-	-	-	-	-	0
Cash Movement	4,182	771	181	5,590	(425)	(207)	-	10,092

from Income & Expenditure (Surplus) 10,092

Reconciliation Difference -

#### Closing Debtors / Creditors being

Stripe Bank Settlement (5-10 days) after capture	231		
Fireworks - Deposit (prepayment) for 2020		1,000	
Summer Ball Sponsor - Daly's Driveways (c/fwd from 18/19 accounts*)		250	should write
Easyfundraising Cheque not received		47	
Uniform - Goodies Inv 115209 (c/fwd from 18/19 accounts*)		(263)	write off as r
Summer Ball 2021 - Bowdon Rugby Club Deposit		(250)	should a) rev
Duplicate Payment taken on Stripe (owed to Nicola Gough)		(16)	
Fireworks Event License not claimed (owed to Karen)		(21)	
Xmas Fair Singer has not banked cheque		(150)	
Operating Costs - Wix Website Premium Annual Fee		(150)	
Operating Costs - Wix Tickets Monthly Costs		(183)	
Operating Costs - sthughspta.org Web Domain Renewal		(33)	



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

TREASURY REPORT 2019-2020

FINANCIAL REPORT

## HEADLINES

- **Total income of over £40k during the year**  
39% reduction in Income on previous year - due in the main to Covid-19 pandemic resulting in cancelled events.  
Fireworks and Christmas Fair events, which managed to take place, delivered 15% drop in income
- **Related fundraising costs of just under £26k for the same period**  
A decrease of 47% on previous year - again predominantly related to the Covid-19 pandemic  
Uniform Shop increased surplus due to significant stock holding benefit from previous fiscal year
- **Operating Costs (Website, Card Handling, Audit etc) of around £1,300**  
A decrease of 16% on the previous year  
Card Handling Charges were significantly reduced when compared year-on-year  
£24k of Cash handled through Stripe & Paypal during the year (£31k prior year)  
Stripe Fees increased from 2.1% in 2018/19 up to 2.3% in 2019/20  
Paypal Fees reduced from 3.9% in 2018/19 down to 2.4% in 2019/20
- **Resulting in net c.£14.5k surplus for the year before Disbursements**  
A decrease on the previous year of c.£2.8k (16%)
- **A significant reduction in disbursements during the year**  
Again due to Covid-19 pandemic, uncertainty over future events and cashflow forecasting for uniform store  
Small amounts of funding were released in relation to urgent building overhaul and funding of some key school activities  
Total Disbursements of just under £4.4k during the year.
- **Over £33k of funds on the balance sheet**  
Large cash increment in the year of c. £11k reflecting the caution arising from the Covid-19 pandemic and general uncertainty

## KEY NOTES

- **Fireworks event had reduced ticket sales compared to previous years**  
Adult ticket sales were down 16% and Childrens down 11% compared to prior year event.  
Event costs were broadly in line with prior year event, but revenues were significantly reduced (16%) on previous years' event  
The switch to 3rd party catering had the largest impact on revenue decline
- **Christmas Fair Income down compared to previous year, but costs escalated**  
Christmas Fair revenues down by 17%, but costs increased by 38%  
Lack of Sponsorship and Matched Funding continues to be a challenge to operating costs of these events



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2019-2020

### INCOME & EXPENDITURE

#### INCOME & EXPENDITURE STATEMENT

	2019-2020				2018-2019			2017-2018			2016-2017		
	Income £	Expenditure £	Surplus £	+/- Prior Year £	Inc £	Exp £	Surplus £	Inc £	Exp £	Surplus £	Inc £	Exp £	Surplus £
<b>SUMMARY</b>													
Fundraising Events	18,794	(12,472)	6,322	(10,507)	38,909	(22,079)	16,830	33,504	(16,966)	16,537	45,658	(23,194)	22,464
Uniform Shop	18,298	(8,081)	10,217	13,637	18,715	(22,135)	(3,420)	15,708	(10,720)	4,988	17,045	(16,743)	301
Lottery (Bonus Ball)	1,466	(695)	771	(197)	1,606	(638)	968	1,492	(754)	738	1,710	(769)	941
Other Funding	887		887	(6,197)	7,083		7,083	2,581		2,581	569		(906)
Operating Costs	24	(1,293)	(1,269)	292		(1,561)	(1,561)		(1,238)	(1,238)		(463)	(906)
Other Expenses	1,006	(3,463)	(2,457)	118	1	(2,576)	(2,575)	108	(1,942)	(1,834)	23	(2,241)	(1,206)
Disbursements		(4,379)	(4,379)	25,486		(29,865)	(29,865)		(6,875)	(6,875)		(18,862)	(18,862)
<b>TOTALS</b>	<b>40,474</b>	<b>(30,382)</b>	<b>10,092</b>	<b>22,632</b>	<b>66,315</b>	<b>(78,855)</b>	<b>(12,540)</b>	<b>53,394</b>	<b>(38,496)</b>	<b>14,898</b>	<b>65,005</b>	<b>(62,273)</b>	<b>2,732</b>
<b>Main Events</b>													
Fireworks	6,942	(4,328)	2,614	(1,066)	8,222	(4,542)	3,680	8,255	(3,710)	4,545	8,972	(3,776)	5,196
Christmas Fair	6,760	(3,573)	3,187	(2,334)	8,106	(2,585)	5,521	9,022	(2,863)	6,158	7,709	(2,645)	5,064
Summer Fair		(750)	(750)	(4,795)	8,168	(4,122)	4,045	10,084	(5,071)	5,013	11,223	(5,542)	5,681
Summer Ball				(3,257)	10,435	(7,178)	3,257				13,339	(7,751)	5,588
Quiz Night				0							809	(436)	372
Christmas Market	1,062	(597)	465	465									
<b>Uniform Store</b>													
Uniform	18,298	(8,081)	10,217	13,637	18,715	(22,135)	(3,420)	15,708	(10,720)	4,988	17,045	(16,743)	301
<b>Discos</b>													
Reception	450		450	134	316		316	228		228	235		235
Year 1	335		335	(2)	337		337	208		208	317		317
Year 2	400		400	50	350		350	142		142	258		258
Year 3	460		460	120	340		340	318		318	340		340
Year 4	422		422	29	393		393	352		352	361		361
Year 5				(374)	374		374	250		250	322		322
Disco Costs		(507)	(507)	269		(776)	(776)		(316)	(316)		(367)	(367)
<b>Year 6 Parties</b>													
Christmas Party	380	(80)	300	(46)	405	(59)	346	328	(101)	227	365	(118)	247
Leavers Party	1,584	(2,638)	(1,055)	300	1,464	(2,818)	(1,354)	1,401	(2,511)	(1,110)	1,410	(2,560)	(1,150)
<b>Other Events / Fundraisers</b>													
Wine Tasting				0				793	(1,003)	(210)			
Afternoon Tea				0				52		52			
Tea Towels				0				2,072	(1,391)	681			
<b>Other Business Income &amp; Expenditure</b>													
Lottery (Bonus Ball Scheme)	1,466	(695)	771	(197)	1,606	(638)	968	1,492	(754)	738	1,710	(769)	941
<b>Operating Costs</b>													
ParentKind Membership & Insurance		(122)	(122)	(5)		(117)	(117)		(117)	(117)			
Website Running Costs (wix.com and domain)		(383)	(383)	(37)		(346)	(346)		(178)	(178)			
Payment Card Handling Fees	24	(588)	(564)	346		(910)	(910)		(743)	(743)		(463)	(463)
QFlow (Ticketing System)		(20)	(20)	(11)		(9)	(9)		(20)	(20)			
Audit Fees		(180)	(180)	0		(180)	(180)		(180)	(180)			
<b>Funding</b>													
Co-op Community	579		579	(6,109)	6,688		6,688	2,169		2,169			
Easy Fundraising	153		153	(92)	244		244	288		288	357		357
Amazon Smile	155		155	54	101		101	15		15			
Antz in Your Pantz				(50)	50		50	110		110	212		212
<b>Other</b>													
Other Income	1,006		1,006	1,006									
General Expenses		(3,463)	(3,463)	(1,138)	1	(2,326)	(2,325)	108	(1,942)	(1,834)	23	(2,241)	(2,218)
Summer Ball 2021 (deposit)				250		(250)	(250)						
<b>Disbursements / Investments</b>													
Year 5 Music Programme		(1,350)	(1,350)	(1,350)									
Shower Room Renovation		(1,614)	(1,614)	(1,614)									
Key Stage 2 Food		(665)	(665)	(665)									
Plays and Concerts		(750)	(750)	(750)									
Previous Years' Disbursements				29,865		(29,865)	(29,865)		(6,875)	(6,875)		(18,862)	(18,862)



# ST HUGH'S PARENT TEACHER ASSOCIATION

CHARITY NO. 1045500

## TREASURY REPORT 2019-2020

### BALANCE SHEET

#### FUNDING / BANK / DEBTORS

	Barclays	Lottery	Stripe	Paypal	Debtors	Creditors	Petty Cash	TOTAL FUNDS
<b>Opening Balance</b>	21,578	709	49	150	1,723	(858)		23,351
<b>Stripe</b>								
Paid In	14,862		15,444					30,306
Fees			(355)					(355)
Paid Out			(14,908)					(14,908)
<b>Paypal</b>								
Paid In	3,200			9,048				12,248
Fees				(233)				(233)
Withdrawn/Paid Out				(3,225)				(3,225)
<b>Bonus Ball</b>								
Paid In		1,466						1,466
Paid Out		(695)						(695)
Withdrawn								
<b>Cash</b>								
Paid In	17,451							17,451
Transferred								
Debtors (Prior Year)	610				(1,473)			(863)
Debtors					1,047			1,047
Creditors (Prior Year)						346		346
Creditors						(553)		(553)
Paid Out	(31,940)							(31,940)
<b>Closing Balance</b>	25,761	1,479	231	5,740	1,297	(1,066)	-	33,442
Bank Statements	25,761	1,479	231	5,740	1,297	(1,066)	-	33,442
Difference	-	-	-	-	-	-	-	0
Cash Movement	4,182	771	181	5,590	(425)	(207)	-	10,092

from Income & Expenditure (Surplus) 10,092

Reconciliation Difference -

#### Closing Debtors / Creditors being

Stripe Bank Settlement (5-10 days) after capture	231		
Fireworks - Deposit (prepayment) for 2020		1,000	
Summer Ball Sponsor - Daly's Driveways (c/fwd from 18/19 accounts*)		250	should write
Easyfundraising Cheque not received		47	
Uniform - Goodies Inv 115209 (c/fwd from 18/19 accounts*)		(263)	write off as r
Summer Ball 2021 - Bowdon Rugby Club Deposit		(250)	should a) rev
Duplicate Payment taken on Stripe (owed to Nicola Gough)		(16)	
Fireworks Event License not claimed (owed to Karen)		(21)	
Xmas Fair Singer has not banked cheque		(150)	
Operating Costs - Wix Website Premium Annual Fee		(150)	
Operating Costs - Wix Tickets Monthly Costs		(183)	
Operating Costs - sthughspta.org Web Domain Renewal		(33)	

**ST HUGH'S RC SCHOOL PARENTS ASSOCIATION**

**REGISTERED CHARITY NO. 1045500**

**INDEX TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

	<b><u>Pages</u></b>
<b>Independent Examiners Report</b>	<b>1</b>
<b>Income &amp; Expenditure Account</b>	<b>2</b>
<b>Statement of Assets and Liabilities</b>	<b>3</b>

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF ST HUGH'S RC PARENTS ASSOCIATION**

I report on the accounts of St Hugh's RC School Parents Association, Charity Number 1045500, for the year ended 31 August 2020, which are set out on pages 2 to 3.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

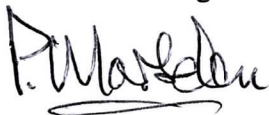
**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the charity's trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Marsden AFA FFTA  
Member of the Institute of Financial Accountants  
226a Stockport Road  
Timperley  
Altrincham  
WA15 7UA

24 June 2022

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

<b><u>Events &amp; Schemes</u></b>	<b><u>2020</u></b>			<b><u>2019</u></b>
	<b><u>Income</u></b> £	<b><u>Expenditure</u></b> £	<b><u>Surplus</u></b> £	<b><u>Surplus</u></b> £
Uniforms	18298	7981	10317	(3537)
Disco's	2448	586	1862	1274
Leavers & Xmas Parties	1584	2638	(1054)	(1683)
Summer Ball	0	0	0	3142
Fireworks Night	6942	4328	2614	3571
Summer Fayre	0	750	(750)	3384
Christmas Fayre	6760	3573	3187	5427
Christmas Market Night	1062	597	465	50
Smile Donation	155	0	155	0
Easy Fundraising	253	0	253	244
Stampastic	5	0	5	0
Groundwork UK	1000	0	1000	0
Lottery	1468	695	773	985
Co-op Funding	579	0	579	7787
	<u>40554</u>	<u>21148</u>	<u>19406</u>	<u>20644</u>
<b><u>Less : Other Payments</u></b>				
Donations to School		4931		30173
Miscellaneous		<u>3763</u>		<u>1898</u>
			8694	<u>32071</u>
<b><u>Net Surplus/(Deficit)</u></b>			<u>10712</u>	<u>(11427)</u>
<b><u>Bank and cash balances at beginning of year</u></b>			22499	33926
<b><u>Bank and cash balances at end of year</u></b>			<u>33211</u>	<u>22499</u>

**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31ST AUGUST 2020**

	<u>2020</u>	<u>2019</u>
	£	£
<b><u>MONETARY ASSETS</u></b>		
Bank and Cash Balances :-		
Current Bank Account	25761	21578
Lottery Bank Account	1479	722
Stripe Account	231	49
Paypal Account	5740	150
Petty Cash	0	0
	<u>33211</u>	<u>22499</u>
<b>Total Cash Funds</b>	<b><u><u>33211</u></u></b>	<b><u><u>22499</u></u></b>
 <b><u>DEFERRED ASSETS</u></b>		
Summer Ball	0	860
Prepayment for 2020 Fireworks	1000	863
	<u>1000</u>	<u>1723</u>
<b>Total Deferred Assets</b>	<b><u><u>1000</u></u></b>	<b><u><u>1723</u></u></b>
 <b><u>LIABILITIES</u></b>		
Accountancy Fees	180	180
Uniforms	0	263
Summer Ball	250	250
Wix	366	346
	<u>796</u>	<u>1039</u>
<b>Total Liabilities</b>	<b><u><u>796</u></u></b>	<b><u><u>1039</u></u></b>

Approved on behalf of the Executive Committee on 24 June 2022

Signed.....

Signed.....

Signed.....