

# HOUGHTON REGIS MEMORIAL HALL FUND

Registered Charity Number 1045459



## END OF YEAR STATEMENT FOR YEAR ENDING 31st JULY 2025



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HOUGHTON REGIS MEMORIAL HALL FUND  
THE GREEN  
HOUGHTON REGIS, DUNSTABLE BEDFORDSHIRE LU55DX

WEBSITE: [houghtonregismemorialhall.com](http://houghtonregismemorialhall.com)

BANKERS LLOYDS BANK PLC

## **LIST OF TRUSTEES**

Ken Wattingham - Chairperson	Tel 07799 720767
David Hill - Vice Chairman	Tel 07305 433950
David Hill - Treasurer	Tel 07305 433950

Chris Forber - Secretary  
Lisa Brinkley - Minute Secretary  
Harmony Chambers - Public Representative  
McKenzie Wattingham - Public Representative  
Gemma Mead - Public Representative  
Robert Paterson - U3A Representative  
Rosemary Paterson - U3A Representative  
Chris Harris - Bingo Representative

## **CARETAKER - HALL BOOKINGS SECRETARY - GARDENER**

Julie Cawthorne Tel 07598 125775

## **TOWN COUNCIL REPRESENTATIVES**

Cllr Yvonne Farrell  
Cllr Jimmy Carroll

## **INDEPENDENT EXAMINER**

Suzanne Spicer FCA  
Staple House  
5 Eleanors Cross  
Dunstable  
Bedfordshire LU6 1SU

## **GOVERNANCE & MANAGEMENT**

The charity is operated under the rules of its Trust Deed adopted on the 7th of August 1946: as amended by the Rules adopted on the 30th of October 2018.

## AIMS & OBJECTIVES

In keeping with the aims of the founding document, the Trustees are empowered, under the rules of the governing instrument:-

Maintain the hall for the purpose of physical and mental training and recreation and social, moral and intellectual development through the medium of reading and recreational rooms, library, lecture classes, recreations and entertainment or otherwise as may be found expedient for the benefits of the inhabitants of the parish, without distinction of sex, or political, religious or other opinions.

## REVIEW OF THE FINANCIAL YEAR ENDING 31st JULY 2025

As we come to the end of the hall's financial year, we can report it has been a year of success. One of our major projects has been a refurbished kitchen.

**AUG2024  
JUL2025**

- \* Additional benches added to Car Park.
- \* New car park entrance gates.
- \* New side gate.
- \* Improved stage lighting.
- \* Improved Foyer lighting.
- \* New heaters in Foyer.
- \* New below surface rainwater drain fitted to building front.
- \* New Website.
- \* New Bollards in Car Park
- \* Christmas Tree Lights

## GRANTS RECEIVED

August 2024	£7,500.00	Wixam Trust & Central Beds
September 2024	£43,919.20	Town Council & Central Beds
October 2024	£11,303.13	Central Beds Council
January 2025	£790.00	Central Beds Council
April 2025	£2,200.00	Town Council
June 2025	£1,509.60	Central Beds
July 2025	£11765.12	Central Beds

## **SUMMARY OF GROUPS USING OUR HALL**

<b>DAY</b>	<b>GROUP</b>		
<b>MONDAY</b>	Recycled Teenagers	First Monday of Month	
	U3A Ukulele Group	Second Monday of the month then weekly	
	Tea Dance	Weekly	
	Country & Western Dance	Weekly	
<b>TUESDAY</b>	Houghton Regis Ladies Group	First Tuesday of the month	
<b>WEDNESDAY</b>	Headway - Brain Injury support group	Weekly	
	* Bingo	Weekly Run by Hall Trustees	
<b>THURSDAYS</b>	UKTI Martial Arts	Weekly	
	Spiritual Church	Weekly	
<b>FRIDAY</b>	U3A Sequence Dance	Weekly	
<b>SATURDAY</b>	Phoenix Dance	First Saturday of Month	

Wednesday Bingo is run by the Hall Trustees, the rest of the groups are independently run.

Further information with contact details can be found on our website

[www.houghtonregismemorialhall.com](http://www.houghtonregismemorialhall.com)

## **ADDITIONAL GROUPS THAT MEET IN OUR HALL**

National Blood Transfusion Service  
 Full House Theatre  
 Houghton Regis Town Council Events - Pride of Houghton  
 Central Bedfordshire Council - Elections

Private hires including Parties, Baby Showers, Celebrations.

The hall Trustees organise Craft Fairs and Race Nights at different times of the year. For more information visit the Hall's Website or Facebook page.



## CHAIRMANS REPORT

It is a joy to report yet again that it has been another year of success for the Memorial Hall. Our achievements include additional refurbishments both inside and outside of our building.

In addition we are in the quotation process of improving the hall's sound system, and the purchase of new tables and chairs. We are hopeful this work will be completed by Christmas.

I have been successful in obtaining Grants from Central Bedfordshire Council together with the Key Partner Grant from Houghton Regis Town Council to add to our own funds. This will enable the items mentioned above to proceed.

As the building has been standing since 1946 we have continued to maintain it in a good state of repair. I will be looking to obtain further Grants for other improvements in the coming year.

Myself and David, have been the Hall's main key team, I as Chairman oversea and make final decisions with consultation with the Trustees when required. I would personally like to thank David for his continued support in his role as Vice Chairman & Treasurer. My thanks also go to Julie for her continued support that she gives to the hall by keeping it clean and tidy together with the garden. Julie also has roles of the Booking Secretary and Caretaker.

Myself and the team are looking forward to the coming year.  
The Treasurer role that David Hill has, is of major importance to our operation, and I would like to thank him on behalf of the Trustees for his hard work.

My thanks also go to the following trustee team, Mckenzie Wattingham, Christine Harris, Christine Forber, and Lisa Brinkley, for their continuing support with the hall Events, for example Race Nights, and Seasonal Fairs, we hope to arrange further events in the coming year.

Thank you for your support.

## THE CHARITIES POLICY ON RESERVES

The Trustees consider it prudent to maintain an appropriate level of reserves in its accounts. These are equivalent to at least six months of running costs.

We have at the present time different bank accounts: A Current Account, plus deposit accounts for Building & Repair, Savings and Long Term.

In addition we have a Charity account for Bingo, to collect money for a worthy cause nominated by the Bingo Membership. Money collected in this account is separate from the hall's funds.



HOUGHTON REGIS MEMORIAL HALL

  
Signed by Ken Wattingham Chairman

Date 14/10/2025

<b>Houghton Regis Memorial Hall Fund Trustees annual report for the Year ending 31st July 2025</b>
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## **INDEPENDANT EXAMINERS REPORT**

I report to the trustees on my examination the accounts of Houghton Regis Memorial Hall Fund (the Trust) for the year ended 31st July 2025.

### **Responsibilities and Basis of Report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiners Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Suzanne Spicer FCA  
06/10/2025  
Spicer & Co UK Ltd  
Chartered Accountants  
Staple House  
5 Eleanors Cross  
Dunstable  
Bedfordshire  
LU61SU

**Houghton Regis Memorial Hall Fund  
Statement of Financial Activities  
For The Year Ended 31 July 2025**

		<b>2025</b>	<b>2024</b>
		<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and legacies	<b>3</b>	500	428
Charitable activities:			
Charitable Activity		82,397	71,613
Other trading activities	<b>4</b>	48,087	46,439
Investments	<b>5</b>	453	632
Other	<b>6</b>	452	24
		<u>131,889</u>	<u>119,136</u>
<b>EXPENDITURE ON:</b>			
Charitable activities:	<b>8</b>		
Charitable Activity		(112,554)	(47,317)
<b>NET INCOME</b>		<u>19,335</u>	<u>71,819</u>
<b>NET MOVEMENT IN FUNDS</b>		<u>19,335</u>	<u>71,819</u>
<b>RECONCILIATION OF FUNDS:</b>			
Total funds brought forward		591,851	520,032
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>16</b>	<u><u>611,186</u></u>	<u><u>591,851</u></u>

The notes on pages 8 to 12 form part of these financial statements.

**Houghton Regis Memorial Hall Fund  
Statement of Financial Position  
As At 31 July 2025**

		<b>2025</b>	<b>2024</b>
		<b>Unrestricted funds</b>	<b>Total funds</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>			
Tangible Assets	<b>13</b>	553,851	537,814
		553,851	537,814
<b>CURRENT ASSETS</b>			
Debtors	<b>14</b>	1,325	1,325
Cash at bank and in hand		59,165	55,247
		60,490	56,572
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>15</b>	(3,155)	(2,535)
<b>NET CURRENT ASSETS (LIABILITIES)</b>		57,335	54,037
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		611,186	591,851
<b>NET ASSETS</b>		611,186	591,851
<b>FUNDS OF THE CHARITY</b>			
Unrestricted Funds		611,186	591,851
<b>TOTAL FUNDS</b>	<b>16</b>	611,186	591,851

On behalf of the board

Mr Ken Wattingham

Trustee

06/10/2025

The notes on pages 8 to 12 form part of these financial statements.

# Houghton Regis Memorial Hall Fund

## Notes to the Financial Statements

### For The Year Ended 31 July 2025

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#### 1. General Information

Houghton Regis Memorial Hall Fund is an unincorporated charity registered with the Charity Commission, registered charity number 1045459. The principal address is The Green , Houghton Regis, Dunstable, Bedfordshire, LU5 5DX.

#### 2. Accounting Policies

##### 2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

##### 2.2. Incoming Resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

##### 2.3. Resources Expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT:.

##### 2.4. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold	at cost
Fixtures & Fittings	10% Straight Line

##### 2.5. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

#### 3. Income from Donations and Legacies

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Donations and gifts	500	428

**Houghton Regis Memorial Hall Fund**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**4. Income from Other Trading Activities**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>£</b>	<b>£</b>
Hall hire	36,611	36,655
Bingo income	11,476	9,784
	<u>48,087</u>	<u>46,439</u>

**5. Investment Income**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>£</b>	<b>£</b>
Bank interest receivable	453	632

**6. Other Income**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>£</b>	<b>£</b>
Other income	452	24

**7. Net Income/(Expenditure)**

The net income is stated after charging/(crediting):

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets - owned	12,952	11,489

**8. Analysis of Expenditure**

		<b>2025</b>
	<b>Activities undertaken directly</b>	<b>Support costs (see note 9)</b>
	<b>£</b>	<b>£</b>
Charitable Activity	19,565	92,989
	<u>19,565</u>	<u>92,989</u>
		<b>Total</b>
		<b>2024</b>
	<b>Activities undertaken directly</b>	<b>Support costs (see note 9)</b>
	<b>£</b>	<b>£</b>
Charitable Activity	21,743	25,574
	<u>21,743</u>	<u>25,574</u>
		<b>Total</b>
		<b>£</b>



**Houghton Regis Memorial Hall Fund**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**9. Support Costs**

	<b>2025</b>
	<b>Charitable Activity</b>
	<b>£</b>
Employee costs	9,410
Premises expenses	65,762
General administration	17,817
	<u>92,989</u>
	<b>2024</b>
	<b>Charitable Activity</b>
	<b>£</b>
Employee costs	6,410
Premises expenses	9,545
General administration	9,619
	<u>25,574</u>

**10. Independent Examiner's Remuneration**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Independent examination of the financial statements	300	300

**11. Staff Costs**

Staff costs were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	9,410	6,410

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

**12. Average Number of Employees**

Average number of employees during the year was: NIL (2024: NIL)

**13. Tangible Assets**

	<b>Land &amp; Property</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>Freehold</b>		
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 August 2024	434,409	114,894	549,303
Additions	-	28,989	28,989
As at 31 July 2025	<u>434,409</u>	<u>143,883</u>	<u>578,292</u>

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**Houghton Regis Memorial Hall Fund**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**Depreciation**

As at 1 August 2024	-	11,489	11,489
Provided during the period	-	12,952	12,952
As at 31 July 2025	-	24,441	24,441

**Net Book Value**

As at 31 July 2025	434,409	119,442	553,851
As at 1 August 2024	434,409	103,405	537,814

**14. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Other debtors	1,325	1,325

**15. Creditors: Amounts Falling Due Within One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other creditors	2,855	2,235
Accruals and deferred income	300	300
	<b>3,155</b>	<b>2,535</b>

**16. Movement in Funds**

	<b>As at 1 August 2024</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 July 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	166,851	131,889	(112,554)	186,186
Designated:				
Permanent endowment fund	425,000	-	-	425,000
<b>Total unrestricted funds</b>	<b>591,851</b>	<b>131,889</b>	<b>(112,554)</b>	<b>611,186</b>
<b>Total funds</b>	<b>591,851</b>	<b>131,889</b>	<b>(112,554)</b>	<b>611,186</b>

	<b>As at 1 August 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 July 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	95,032	119,136	(47,317)	166,851

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**Houghton Regis Memorial Hall Fund**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

Designated:				
Permanent endowment fund	425,000			425,000
<b>Total unrestricted funds</b>	<u>520,032</u>	<u>119,136</u>	<u>(47,317)</u>	<u>591,851</u>
<b>Total funds</b>	<u>520,032</u>	<u>119,136</u>	<u>(47,317)</u>	<u>591,851</u>

**17. Transactions with Trustees**

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

**18. Related Party Disclosures**

There have been no related party transactions in the reporting period that require disclosure.

**PROFIT FOR YEAR 2025 £19335**

**INCOME £131889    EXPENDITURE £112554**