

HOUGHTON REGIS MEMORIAL HALL FUND
Registered Charity Number 1045459



END OF YEAR STATEMENT FOR THE YEAR ENDING 31st JULY 2023

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Website www.houghtonregismemorialhall.com

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Telephone 0759 8125775

HOUGHTON REGIS MEMORIAL HALL FUND
THE GREEN
HOUGHTON REGIS
DUNSTABLE BEDFORDSHIRE
LU55DX

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT EACH RUN BY INDEPENDANT GROUPS

MONDAY	Recycled Teens (Meets 1st Monday of month) Tea Dance (Weekly) Country & Western Dance (Weekly)
TUESDAY	Houghton Regis Ladies Club (Meets first Tuesday of the month)
WEDNESDAY	Headway (Brain Injury Support Group, Weekly) Bingo (Run By the Hall Weekly)
THURSDAY	UKTI Martial Arts (Weekly) Spiritual Church (Weekly)
FRIDAY	U3A Sequence Dance (Weekly) Inspirit Martial Arts (Weekly)
SATURDAY	Phoenix Dance Club (Meets first Saturday of the Month)

For further information please visit www.houghtonregismemorialhall.com

We have received 1, Grant this Year From the Town Council £2,000.00 from the Towns 106 money.

In addition to the list above we have had regular bookings by The NHS Blood Transfusion Service and Full House Theatre.

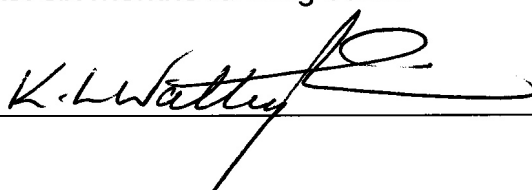
Our Website together with our Facebook page have proved beneficial in our Marketing activities. Both of these have regular updates in-house by Trustee Steven Riddell.

Our admired Hall Gardens are maintained by Mrs J Cawthorne our Caretaker, The Trustees thank her for the work she has carried out over the past year. The front garden forms a positive first impression when people walk by or attend an activity in our hall.

THE CHARITIES POLICY ON RESERVES

The Trustees consider it prudent to maintain an appropriate level of reserves in our Long Term account. These are equivalent to at least six months running costs.

Signed on behalf of the Trustees by
Mr Ken Wattingham Chairman.



Date: 17/10/23

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

FULL NAME: Houghton Regis Memorial Hall Fund

REGISTERED CHARITY 1045459

PRINCIPAL ADDRESS Houghton Regis Memorial Hall
The Green
Houghton Regis
Dunstable Bedfordshire LU55DX

BANKERS LLOYDS BANK PLC

TRUSTEES

The following individuals served on the Committee during the year 2022/2023

Mr K Wattingham	Chairman
Mr D Hill	Vice-Chairman /Temporary Treasurer
Vacant Position	Treasurer
Mrs L Brinkley	Minute Secretary
Mrs R Paterson	Organisation Representative
Mr R Paterson	Organisation Representative
Mr S Riddell	Public Representative
Mrs C Forber	Public Representative
Mrs C Harris	Public Representative
Mrs Y Farrell	Town Council Representative
Mrs E Cooper	Town Council Representative

BOOKING SECRETARY & PROPERTY CARETAKER

Mrs Julie Cawthorne

INDEPENDANT EXAMINER

Mr Dudley Smy, 15 Kingsbury Gardens, Dunstable Bedfordshire LU4 4PX

GOVERNANCE & MANAGEMENT

The Charity is operated under the rules of its Trust Deed adopted on the 7th, August 1946: as amended by the Rules adopted on the 30th, of October 2018.

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

AIMS & OBJECTIVES

In keeping with the aims of the founding document, the Trustees are empowered, under the rules of the governing instrument:-

Maintain the hall for the purpose of physical and mental training and recreation and social, moral and intellectual development through the medium of reading, lecture, classes, recreations and entertainment or otherwise as may be found expedient for the benefits of the inhabitants of the parish, without the distinction of sex, or political, religious or other opinions.

REVIEW OF THE FINANCIAL YEAR ENDING ON THE 31st, JULY 2023

The Memorial Hall has had a successful year, it has been a year of financial growth coming from both regular and private lettings. We currently have 12 independent groups using our premises, some on a weekly or monthly basis. In addition the Bingo group which is run by the hall Trustees has seen remarkable financial growth this year.

The hall has been in popular demand by private individuals wanting Children parties, Baby Showers, anniversaries etc. We have had Race Nights, the Town Council Pride of Houghton Awards and local Elections. The hall has also been used for business training.

We have continued to maintain the building to a high standard, many of our private hirers have recommend our hall to others. We have had positive feedback highlighting the cleanliness and the friendliness of our Caretaker.

ACHIEVEMENTS

- * Fire Alarm System Fitted
- * New Electricity Fuse box fitted + hall electric safety check
- * Additional CTV Camera + New Camera Control Box
- * New Kitchen Refrigerator
- * CD/Radio fitted to Hall Amplifier
- * Additional Signage Exterior
- * New exterior lights added
- * Ramp fitted, Front of Building

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

INCOME & EXPENDITURE REPORT

Sheet1

The Houghton Regis Memorial Hall Fund

Income & Expenditure Account

31st July 2023

2022

2023

Income

4.04 Bank Interest	206.76
0.00 Events	260.00
825.00 Donations	157.50
11654.06 Grant Income	2000.00
10346.89 Covid Grant	0.00
27422.82 Hall hire Charges	36801.85
6992.18 Bingo Income	10236.02
205.82 Rates Refund	447.90
0.00 Sundry Income	303.10
57450.81 Total Income	50413.13

Expenditure

300.00 Auditor	300.00
676.80 Broadband ~ Wifi	676.80
1142.91 Cleaning & Waste Disposal	1572.38
66.10 Committee Expenses	177.71
0.00 Covid Expenses	0.00
3514.00 Deposit returns	4414.00
232.20 Fire Protection	0.00
14025.40 Repairs	271.60
12756.00 Roof Repairs	0.00
0.00 Maintenance	484.03
907.38 Misc	373.58
1719.60 Elect	2670.00
406.95 Gas	2284.60
1104.80 Insurance	1157.79
66.64 Music Licence	412.98
0.00 Postage & Stationery	149.79
151.80 Rates	0.00
86.48 Servicing	397.00
5460.00 Wages	5610.00
300.00 Gardener	420.00
0.00 Admin support	231.88
490.77 Water	673.70
3709.46 Bingo Stock	5198.01
737.41 Computer/software/website	640.78
1295.05 Anniversary Celebration	0.00
1305.96 Depreciation	2350.08
50455.71 Total Expenditure	30466.71
6995.10 Surplus/Deficit for the year	19946.42

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

FIXED ASSETS REPORT

Sheet2

The Houghton Regis Memorial Hall Fund

Balance Sheet
31 July 2023

2022			2023
Fixed Assets			
	434409.00	Building	434409.00
1366.84		Furniture & Fittings	11753.60
		Less Grant	"
11692.72		Additions	11747.24
-1305.96	11753.60	Less depreciation	-2350.08
			21150.76
	446162.60	Total	455559.76
Current Assets			
	0.00	Debtors /Payments in Advance	1202.04
	0.00	Stock	0.00
	38970.15	Savings Account	50256.35
	1650.16	Long Term Deposit Account	2058.74
	2223.95	Repairs Account	2031.07
	14638.63	Current Account	11224.29
	13.42	Cash	0
	57496.31	Total current assets	66772.49
Current Liabilities			
	-3573.08	Creditor	-2300.00
	-3573.08	Total	-2300.00
	500085.83	Assets less Liabilities	520032.25
Represented by			
	425000.00	Permanent Endowment Fund	425000.00
B/fwd	68090.73	Unrestricted Income Funds B/fwd	75085.83
	6995.10	Balance from Income expenditure	19946.42
	500085.83		520032.25

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

INDEPENDANT EXAMINATIONS

During the period of August 2022 to July 2023 the cost of the examination was £300.

Glossary Of General Terms

Debtors: These are lettings whereby the hirer has had to be invoiced and the invoice is unpaid at the balance end sheet.

Creditors: These are amounts owed by the Charity, but not paid in advance , but not paid during the accounting period.

Accruals : These are allowances for expenses incurred but not paid at the end of the year end.

Lettings in Advance: These include deposits received from Hall Hirers and advance hire fees for future periods.

Sheet3

Notes to the accounts

- 1 **Payments in advance = Insurance**
- 2 **Creditors = £300 Audit & £2000 Deposits Paid**
- 3 **Depreciation = 10% of Fixtures & Fittings year end total**
- 4 **Main items in Fixtures & Fittings =**
 £4116 New fire alarm system
 £2965 Double Glazing
 £1290 CCTV System
 £1500 Instalation Disabled Ramp

THE HOUGHTON REGIS MEMORIAL HALL FUND

TRUSTEES ANNUAL REPORT

FOR YEAR ENDING 31st, JULY 2023

INDEPENDANT EXAMINERS REPORT TO TRUSTEES

I Report on the accounts of the Charity,
which are set out on the pages attached.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity Trustees are responsible for the preparation of the accounts. The Charities Trustees consider that an audit is not required this year under section 144(2) of the Charities act (the 2011 Act); and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts under section 145(5)(B) of the 2011 Act;
- * Follow the procedures laid down in the general directions given by the charity commissioners under section (145)(5)(b) of the 2011 Act; and state whether particular matters have come to my attention.

BASIS OF INDEPENDANT EXAMINER'S REPORT

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention.

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act have not been met;
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dudley Smy
15, Kingsbury Gardens,
Dunstable
Bedfordshire LU44PX

Signature D.G. Smy
D.G Smy
Date: 7th September 2023