

**STANGROUND ST JOHNS PRESCHOOL PLAYGROUP**

**Charity Commission Registered No: 1045382**

**ANNUAL REPORT AND ACCOUNTS**

**For the period ending**

**31<sup>st</sup> March 2024**

**Stanground St John's Preschool  
Trustees' Annual Report  
For the year ended 31<sup>st</sup> March 2024**

The trustees present their report and independently examined financial statements for the year ended 31<sup>st</sup> March 2024.

**Reference and Administrative Details:**

Registered Name: Stanground St John's Playgroup

Charity No: 1045382

Operational Address: Stanground Children's Centre  
Stanground St John's Primary School  
Stanground  
Peterborough  
PE2 8JG

Trustees at date of Report:	Chair	Johanna Gretton-Corney
	Treasurer	Victoria Robinson
	Secretary	Emma Yeoman
	Others	Lauren Broughton
		Amanda Hunnybun
		Katrina Hicks
		Elizabeth Killick
		Jodie Smith
		Emma Walklate

Other Trustees who served in the year: Jenna Brown (left 13<sup>th</sup> November 2024)

Bankers: TSB Bank Plc

Independent Examiner: Mark Bedford  
11 Belton Road  
Stanground  
Peterborough  
PE2 8UU

**Structure Governance and Management**

The pre-school is a membership organisation governed by the 2011 model constitution issued by the Pre-school Learning Alliance, which was adopted at the Annual General Meeting on 7<sup>th</sup> October 2011. Members can be parents or guardians of all children who attend playgroup or other interested individuals approved by the Committee. Members appoint/confirm committee members at the AGM.

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**Objects and Activities**

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- (b) Encouraging the study of the needs of the children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Public benefit**

In setting the objectives and planning the activities of the Pre-school the Committee and employees have carefully considered the Charity Commission's guidance on public benefit.

**Achievements and Performance**

Stanground St. John's Pre-school continues to be a successful early year's education provider. We continue to be an extremely popular setting offering high quality care and education to children in the local community. We offer an enticing learning environment in which our children thrive. We also provide support to many of our families as well as their children.

**Achievements**

The Manager and Deputy Manager completed Toddler Toolkit training. This reflective toolkit has enabled us as a setting to be more reflective of what it is like to be our younger children in the setting. It has supported us in enabling our learning environments so that our two-year-olds can access more learning experiences and are enticed into engaging more.

We have completed the Sing and Learn programme which is a highly engaging music-based approach to support children's communication and language skills. Sing and learn has provided staff with the confidence and motivation to deliver the songs and activities as well as adapting them accordingly. Staff have also seen the positive impact it has had on our children's communication skills.

We have developed our outdoor area using the Tesco grant. This has included a maths station as well as a large moveable workstation. We have also installed raised beds which the children have used to plant various fruit and vegetables.

We have introduced cultural boxes for the different nationalities of the children who attend our setting. These include familiar objects from the countries such as clothing, jewellery, animals, herbs and spices, instruments, vehicles, wooden characters in traditional dress, tribal masks, material and flags. All children are encouraged to explore the cultural boxes. We have also offered traditional food from the various countries such as Jolof rice (Nigeria), coconut flatbread (Sri Lanka), beetroot brownies (Lithuania), courgette cake (Italy) and mango smoothie (Kenya),

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We held a leavers party for our children who left to start Primary School in September. We provided a disco, buffet food and visits from darling princesses as well as some other well-known characters.

**Future Projects**

We are planning to use our Sing and Learn payment to purchase either an interactive flat screen or a projector and screen so that we can incorporate more music and song-based activities.

We will continue to grow our own produce and share/sell or give to our families. We will continue to develop our herb garden where our families can cut their own herbs to take home and use.

We will be holding some literacy events throughout the year as part of our 'Making it REAL' project. All children and their parents will be invited.

We will be setting up a library for children to select books to take, complete with their own library card. This will hopefully encourage more reading in the home environment.

We will be developing our indoor environment further by making it softer and cosier with the introduction of more textiles, rugs and lights. We also plan to develop our home corner further and expand it.

We will be holding a Preschool Christmas party on 17th December with a disco, buffet including a visit and gifts from Santa and Granny Elf.

**Attendance**

We opened the new academic year full and continue to be full with a waiting list.

**Fundraising**

Pre-school raised £216 through fundraising events such as magazine sales, chocolate tombola and the teddy bear tombola. We are due to hold our annual chocolate tombola on 2nd December at St. John's CofE Primary School Christmas Fayre.

Stanground St John's Pre-school will continue to be reflective and to develop the setting in order to provide an outstanding learning environment. We will continue to offer a high standard of care and education that is affordable to children in the local community. Stanground St. John's Pre-school will continue to be an inclusive Pre-school.

**Reserves policy**

Reserves act as a cushion for any loss of income and unforeseen situations. Throughout the year the balances have remained over the reserves level of £69,432. Reserves have been calculated using the full amount needed to settle any redundancy/termination payments. The sum of £2,500 has also been set aside for any repairs needed under the terms of the lease.

**Financial Review**

The Trustees are required to prepare financial statements which give a true and fair view of the financial position of the Charity. In preparing these financial statements the Trustees are required to make judgements and estimates that are reasonable and prudent. They are also responsible for

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safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

As a small charity, the statutory reports are prepared on a Receipts and Payments basis. This approach reflects cash transactions in and out of the bank account. For the financial year ending March 2024, the accounts show a surplus of £28,260.

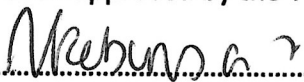
Income for the year increased significantly, rising by £25,236 compared to the previous year. Of this total, £12,164 was received from Peterborough City Council to support children with additional needs. Parent fees and Nursery Education Funding (NEF) contributions increased by £15,740. Additional income included £2,000 from the East of England Stronger Practice Training and Lead Research Programme and a £1,500 grant from Tesco to enhance our outdoor area.

Expenditure also rose during the year, with total costs increasing by £17,004. The most significant increases were in staff wages, which grew by £10,452, and resource costs, which rose by £3,029 (excluding amounts allocated from the Tesco grant). The increase in staff wages was primarily due to the 9.7% rise in the National Living Wage implemented in April 2023.

As of the financial year-end, the closing cash balance stood at £184,854.

The Trustees remain committed to managing the Charity's resources effectively to ensure continued support for our beneficiaries.

This Report has been approved by the Trustees and has been signed on their behalf by:

Signature:  Full Name: Vicki Robinson  
Date: 15-1-2025

**STANGROUND ST JOHNS PRE SCHOOL PLAYGROUP**

Registered Charity No: 1045382

**RECEIPTS AND PAYMENTS FOR THE FINANCIAL PERIOD ENDING 31ST MARCH 2024**

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS
	Year-ending 31/03/24	Year-ending 31/03/24	Year-ending 31/03/24	Year-ending 31/03/23
	£	£	£	£
<b><u>RECEIPTS</u></b>				
NEF Funding	131,850		131,850	118,416
Other Funding	12,164		12,164	11,915
Fees	26,666		26,666	21,481
Bank Interest	422		422	207
Other Income	2,390		2,390	550
Donations and Grants	4,021	1,125	5,146	615
Fund Raising	216		216	434
<b>TOTAL RECEIPTS</b>	<b>177,729</b>	<b>1,125</b>	<b>178,854</b>	<b>153,618</b>
<b><u>PAYMENTS</u></b>				
Wages inc Inland Revenue payments	(120,284)		(120,284)	(109,382)
Training Total	(742)		(742)	(683)
Other Staff Costs	(925)		(925)	(366)
Resources	(8,366)	(1,037)	(9,403)	(5,337)
Premises	(5,064)		(5,064)	(5,768)
Consumables	(2,328)		(2,328)	(2,326)
Other Costs	(1,685)		(1,685)	(1,660)
Bank Charges	(65)		(65)	(74)
Professional Fees	(7,083)		(7,083)	(5,892)
Administration Costs	(2,763)		(2,763)	(1,874)
Governance Costs	(164)		(164)	(140)
Fundraising	0		0	0
<b>TOTAL PAYMENTS</b>	<b>(149,469)</b>	<b>(1,037)</b>	<b>(150,506)</b>	<b>(133,502)</b>
Net of Receipts/(Payments)	28,260	88	28,348	20,116
Balance b/fwd	156,594	0	156,594	136,478
<b>Balance c/fwd</b>	<b>184,854</b>	<b>88</b>	<b>184,942</b>	<b>156,594</b>

**STANGROUND ST JOHNS PRE SCHOOL PLAYGROUP**

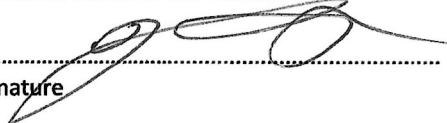
Registered Charity No: 1045382

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2024**

	UNRESTRICTED FUNDS 31/03/24	RESTRICTED FUNDS 31/03/24	TOTAL FUNDS 31/03/24	TOTAL FUNDS 31/03/23
	£	£	£	£
<b><u>CASH FUNDS</u></b>				
Lloyds TSB Current	147,815	88	147,903	120,148
Lloyds TSB Deposit	36,983	0	36,983	36,562
Petty Cash	56	0	56	89
PayPal	0	0	0	(205)
<b>Total Cash Funds</b>	<b>184,854</b>	<b>88</b>	<b>184,942</b>	<b>156,594</b>
<b><u>OTHER ASSETS</u></b>				
PCC	Note 2 30,167	0	30,167	26,351
Credit Notes	0	0	0	70
	<b>30,167</b>	<b>0</b>	<b>30,167</b>	<b>26,421</b>
<b><u>LIABILITIES</u></b>				
Independent Examination	(140)	0	(140)	(140)
PAYE/NI Contributions	(1,045)	0	(1,045)	0
Pension Contributions	(394)	0	(394)	(341)
Other creditors	(359)	0	(359)	(467)
	<b>(1,938)</b>	<b>0</b>	<b>(1,938)</b>	<b>(948)</b>

I approve the Receipts and Payments Accounts set out on page 1 and above and confirm that all relevant records and information has been made available for their preparation.

Signed on behalf of the Trustees:

Signature 

Name JO GRETTON-CORNEY

**NOTES**

1. The trustees have not received remuneration or reimbursements during the accounting period.
2. Interim NEF Funding for Summer term received early.

**This independent examiners report relates to the accounts of  
STANGROUND ST JOHN'S PRE SCHOOL PLAYGROUP**

Charity Commission Registered No: 1045382

Accounts are prepared for the year ended 31<sup>st</sup> March 2024

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:


(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

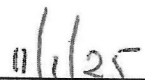
Or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date



Mark Bedford  
MJB Financial Services  
11 Belton Road  
Stanground  
Peterborough  
PE2 8UU