

STANGROUND ST JOHNS PRESCHOOL PLAYGROUP

Charity Commission Registered No: 1045382

ANNUAL REPORT AND ACCOUNTS

For the period ending

31st March 2021

**Stanground St John's Preschool
Trustees' Annual Report
For the year ended 31st March 2021**

The trustees present their report and independently examined financial statements for the year ended 31st March 2021.

Reference and Administrative Details:

Registered Name: Stanground St John's Playgroup

Charity No: 1045382

Operational Address: Stanground Children's Centre
Stanground St John's Primary School
Stanground
Peterborough
PE2 8JG

Trustees at date of Report:

Chair	Johanna Gretton-Corney
Treasurer	Victoria Robinson
Secretary	Dominique Morson
Others	Carly Barton
	Katrina Hicks
	Jodie Smith
	Emma Yeoman

Other Trustees who served in the year:

Jenna Laud left 20.10.20
Emma Dyson left 20.10.20

Bankers:

TSB Bank Plc

Independent Examiner:

Mark Bedford
11 Belton Road
Stanground
Peterborough
PE2 8UU

Structure Governance and Management

The pre-school is a membership organisation governed by the 2011 model constitution issued by the Pre-school Learning Alliance, which was adopted at the Annual General Meeting on 7th October 2011. Members can be parents or guardians of all children who attend playgroup or other interested individuals approved by the Committee. Members appoint/confirm committee members at the AGM.

**Stanground St John's Preschool
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For the year ended 31st March 2021**

Objects and Activities

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- (b) encouraging the study of the needs of the children and their families and promoting public interest in and recognition of such needs in the local areas.
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Public benefit

In setting the objectives and planning the activities of the charity the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Achievements and Performance

Stanground St. John's Pre-school continues to be a successful early year's education provider. We are an extremely popular setting offering high quality care and education to children in the local community.

Achievements

We provided weekly Forest School sessions with Muddy Knees Forest School during the Spring and Summer terms. These were accessed by our children who were due to start school in September.

We have introduced new equipment to the outdoor area including a toddler runway, a new mark making table, a natural table and chairs into the mud kitchen, new number recognition resources and a sensory lock and latch board.

We have re-developed our construction area and introduced some new construction toys such as arches, sensory stacking and shape sorters.

We are currently in the process of developing our home corner and have already introduced a new sofa set, dial up telephone, furniture and updated our kitchen utensils.

We continue to provide ideas for home learning based on our planned learning experiences, theme and core story. These ideas are shared with parents/carers via email and our Facebook page.

Future Projects

We are hoping to re-book weekly Forest School sessions with Muddy Knees Forest school for next Spring and Summer term.

We will continue to fundraise and are hoping to replace our current wooden house in the outdoor area.

Stanground St John's Preschool
Trustees' Annual Report
For the year ended 31st March 2021

We would like to redecorate/re-develop our focused activity room to bring it in line with our main Pre-school room and adopt the curiosity approach theme.

We are still hoping to take over the midwife consultation room at some point and we remain keen on developing it into a staff and parent/carers wellbeing room complete with comfy sofas and a coffee machine.

We will be holding a Preschool Christmas party on 17th December with a disco, buffet including a visit and gifts from Santa.

Attendance

We have maintained an almost full capacity continually throughout this last year. We currently have 51 children in attendance. Most Pre-school sessions have 25 or 26 children attending. Pre-school currently have a healthy waiting list and we are advising our next intake as September 2022.

Trips and Events

Due to Covid-19 restrictions we were unable to hold our leavers trip to Sacrewell Farm. However, we did hold a leavers disco complete with a buffet on the last day before we closed for the academic year.

Stanground St John's Pre-school is a reflective setting which focusses on continuous development to provide an outstanding learning environment. We aim to maintain our high standards of care and education, and to remain affordable to children in the local community. Stanground St. John's Pre-school will continue to be an inclusive Pre-school.

Reserves policy

Reserves act as a cushion for any loss of income and unforeseen situations. Throughout the year the balances have remained over the reserves level, currently set at £52,405. Reserves have been calculated using the full amount needed to settle any redundancy payments plus one month's costs. The sum of £2,500 has also been set aside for any repairs needed under the terms of the lease.

Financial Review

The Trustees are required to prepare financial statements which give a true and fair view of the financial position of the Charity. In preparing these financial statements the Trustees are required to make judgements and estimates that are reasonable and prudent. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

As a small charity the statutory reports are prepared on a Receipts and Payments basis. This means the accounts reflect transactions in and out of the bank account. These show a surplus of £25,555 over the financial year ended March 2021, however Summer 2020 NEF funding of £20,657 was received later than usual which has inflated the income figures. There was a £9000 reduction in fees following closure of the preschool for the entire summer term due to Covid.

**Stanground St John's Preschool
Trustees' Annual Report
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The preschool managed well over the Covid period, partly because the following support was available:

- NEF funding was still paid by the local authority for Summer term based on Spring term attendance despite the setting being closed.
- The preschool was able to claim £11,226 CJRS funding.

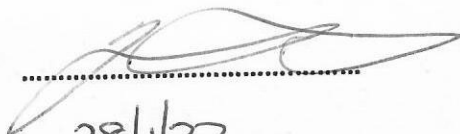
Overall costs have increased by £1200 only over the year, although looking at individual budgets it can be seen:

- Less has been spent on resources and food.
- Spending on consumables has increased due to purchase of additional cleaning and PPE items.
- £8126 was returned to Peterborough City Council in respect of overpaid funding for Spring term 2020 in addition to some fees when the preschool closed without notice.

We received a £500 donation from Nisa and the final closing cash balance for the year was £126,516.

This Report has been approved by the Trustees and has been signed on their behalf by:

Signature:



Full Name:

JOHANNA
GRETTON-CORNEY

Date:

28/1/22

STANGROUND ST JOHNS PRE SCHOOL PLAYGROUP

Registered Charity No: 1045382

RECEIPTS AND PAYMENTS FOR THE FINANCIAL PERIOD ENDING 31ST MARCH 2021

	UNRESTRICTED FUNDS Year Ended 31/03/2021	TOTAL FUNDS Year Ended 31/03/2020
<u>RECEIPTS</u>	£	£
NEF Funding	125,993	107,563
Other Funding	1,488	136
Fees	16,099	24,998
Bank Interest	201	269
Other Income	159	521
Grants	Note 1 11,226	0
Fund Raising and Donations	509	1,199
TOTAL RECEIPTS	155,675	134,686
<u>PAYMENTS</u>		
Wages inc Inland Revenue payments	(103,229)	(101,262)
Training Total	(192)	(430)
Other Staff Costs	(371)	(414)
Resources for Children	(2,378)	(5,525)
Resources for Setting	(524)	(1,723)
Resources for Outside Area	(190)	(3,989)
Food and Drink	(459)	(1,043)
Consumables	(1,595)	(1,058)
Premises	(4,300)	(4,745)
Fees and Subscriptions	(5,788)	(5,773)
Administration	(2,364)	(2,272)
Bank Charges	(95)	(222)
Other Costs	(8,635)	(430)
Fundraising	0	(13)
TOTAL PAYMENTS	(130,120)	(128,899)
Net of Receipts/(Payments)	25,555	5,787
Balance b/fwd	100,961	95,174
Balance c/fwd	126,516	100,961

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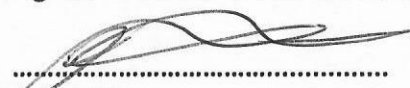
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STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2021

	UNRESTRICTED FUNDS AS AT 31/03/2021	TOTAL FUNDS AS AT 31/03/2020
<u>CASH FUNDS</u>	£	
Lloyds TSB Current	90,252	64,963
Lloyds TSB Deposit	36,077	35,875
Petty Cash	167	103
Fees Float	20	20
Total Cash Funds	126,516	100,961
<u>OTHER ASSETS</u>		
CJRS Grant	890	0
	890	0
<u>LIABILITIES</u>		
Independent Examination	150	150
PAYE/NI Contributions	890	937
Pension Contributions	268	268
	1,308	1,355

I approve the Receipts and Payments Accounts set out on page 1 and above and confirm that all relevant records and information has been made available for their preparation.

Signed on behalf of the Trustees:


.....
Signature

JOHANNA GRETTON-CORNEY
.....
Name

NOTES

1. Grants received are in respect of the CJRS and SSP Recovery from HMRC.
2. The trustees have not received remuneration or reimbursements during the accounting period.

**This independent examiners report relates to the accounts of
STANGROUND ST JOHN'S PRE SCHOOL PLAYGROUP**

Charity Commission Registered No: 1045382

Accounts are prepared for the year ended 31st March 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

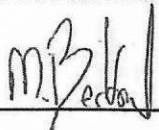
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

Or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

27/1/22

Mark Bedford
MJB Financial Services
11 Belton Road
Stanground
Peterborough
PE2 8UU