



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020 to 31st March 2021

Charity name: Little Saints Nursery

Charity registration number: 1045329

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	NURSERY PROVIDING PRE-SCHOOL EDUCATION FOR CHILDREN BETWEEN THE AGES OF 2 AND 5.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	PROVISION OF CORE NURSERY HOURS FOR PRE SCHOOL CHILDREN, WITH THE AIM OF ENHANCING THEIR DEVELOPMENT AND EDUCATION. BREAKFAST CLUB AND AFTER SCHOOL CLUB FOR PRE SCHOOL AND PRIMARY SCHOOL CHILDREN. PLACES AVAILABLE FOR CHILDREN THROUGHOUT SHEFFIELD.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	TRUSTEES HAVE GUIDANCE FROM THE FOLLOWING POLICIES: CODE OF CONDUCT ROLE DESCRIPTIONS ACCEPTABLE ICT USE POLICY SAFEGUARDING POLICY

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NOT RELEVANT
Policy on social investment including program related investment	Para 1.38	NOT RELEVANT
Contribution made by volunteers	Para 1.38	VOLUNTEERS HAVE BEEN UNABLE TO CONTRIBUTE WITHIN THE NURSERY BUILDING DUE TO THE COVID PANDEMIC. COMMITTEE MEMBERS HAVE HOWEVER CONTINUED TO PROVIDE AN INVALUABLE

		CONTRIBUTION TO THE RUNNING OF THE NURSERY REMOTELY.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>TO ENHANCE THE DEVELOPMENT AND EDUCATION OF PRE SCHOOL CHILDREN BY:</p> <p>(A) OFFERING APPROPRIATE PLAY, EDUCATION AND THE RIGHT OF PARENTS/CARERS TO BECOME COMMITTEE MEMBERS INVOLVED IN THE RUNNING OF THE NURSERY. ENSURING THAT OPPORTUNITIES ARE PROVIDED FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;</p> <p>(B) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTIVES OF THE PRESCHOOL LEARNING ALLIANCE.</p> <p>PROVIDING PRE SCHOOL EDUCATION TO CHILDREN FROM ALL AREAS OF SHEFFIELD AND ACCEPTING THOSE CHILDREN WHO QUALIFY FOR THE 30 HOUR EXTENDED FREE ENTITLEMENT GRANT.</p> <p>SUPPORTING AND PROVIDING LEARNING AND DEVELOPMENT OPPORTUNITIES FOR CHILDREN WHO QUALIFY FOR THE 2 YEAR FEL FUNDING.</p> <p>OFFERING NURSERY HOURS OUTSIDE THE 38 WEEK LOCAL AUTHORITY FUNDED PERIOD TO ENSURE PARENTS/CARERS HAVE ADEQUATE CHILDCARE PROVISION.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	100% OF PLACES TAKEN.
		NO FUNDRAISING OBJECTIVES SET.

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	NOT RELEVANT.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	THE NURSERY HAS HAD A STRONG FINANCIAL YEAR, DESPITE THE COVID PANDEMIC WHICH MEANT CLOSURE TO CHILDREN OTHER THAN KEY WORKERS FOR ONE THIRD OF THE YEAR, AND HAS MADE A HEALTHY PROFIT IN DIFFICULT CIRCUMSTANCES.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	FUNDS HAVE BEEN RETAINED IN A CURRENT ACCOUNT TO COVER REDUNDANCY PAYMENTS FOR ALL STAFF AND OUTSTANDING BILLS IN THE EVENT OF NURSERY CLOSURE.
Amount of reserves held	Para 1.22	£30000
Reasons for holding zero reserves	Para 1.22	NOT APPLICABLE
Details of fund materially in deficit	Para 1.24	NOT APPLICABLE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	ALTHOUGH 3 TRUSTEES HAVE RECENTLY BEEN ELECTED, THERE IS AN ONGOING ISSUE OF REPLACING TRUSTEES APPROXIMATELY EVERY 2 YEARS AS CHILDREN ATTENDING NURSERY MOVE TO SCHOOL AND PARENTS/CARERS' CIRCUMSTANCES CHANGE.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	THE PRINCIPAL SOURCE OF FUNDS ARE VIA LOCAL AUTHORITY FUNDING (15 HOURS FREE EARLY LEARNING GRANT AND 30 HOURS EXTENDED FREE ENTITLEMENT FUNDING)
Investment policy and objectives including any social investment policy adopted	Para 1.46	ALL FUNDS ARE HELD IN A CHARITABLE BANK ACCOUNT WITH AN ORGANISATION WHICH HAS A SOCIAL CONSCIENCE.
A description of the principal risks facing the charity	Para 1.46	SEE COMMENTS RE ELECTING NEW TRUSTEES.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	THROUGH THE PRE SCHOOL LEARNING ALLIANCE AND AT THE AGM
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES ARE ELECTED AT THE AGM. THEY ARE NOMINATED BY ONE COMMITTEE MEMBER AND SECONDED BY ANOTHER, IN LINE WITH THE CONSTITUTION.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	LITTLE SAINTS NURSERY
Other name the charity uses	
Registered charity number	1045329
Charity's principal address	THE SCHOOL HOUSE, HILLFOOT ROAD, SHEFFIELD, S17 4AP.

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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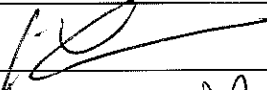
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHERRY MOGER	Imogen Johnson
Position (eg Secretary, Chair, etc)	CHAIRPERSON	Secretary.
Date	07.12.21	

Little Saints Nursery Financial Statements
Y/E 31/03/2021



Little Saints Nursery

Little Saints Nursery

Accountants Report on the Unaudited Accounts

Little Saints Nursery

You have approved the accounts for the year ended 31/03/2021 which are made up of Income and Expenditure Account and the related notes. In accordance with your instructions we have compiled these unaudited accounts and carried out an independent examination from the accounting records, information and explanations supplied to us.

Daniel Batham

ELHB Ltd
Chartered Certified Accountants

76 Laverdene Avenue
Totley
Sheffield
S17 4HF

28/04/2021

Little Saints Nursery
Income and Expenditure Account
for year ended 31/03/2021

	2020/21	2019/20
<u>Income</u>		
Nursery Grant	£89,545	£70,504
Nursery Fees	£18,634	£36,498
Nursery Vouchers	£7,880	£19,685
Fund Raising	£0	£545
Donations	£0	£90
Total Income	£116,059	£127,322
<u>Expenditure</u>		
Wages & Salaries	£91,734	£85,446
Equipment	£3,740	£4,687
Rent, Rates, Utilities & Insurance	£4,720	£5,674
Repairs & Maintenance	£955	£120
Subscriptions	£753	£789
Waste Disposal	£1,230	£1,574
Staff Exps	£0	£6
Milk	£104	£397
Training	£171	£500
IT Support	£2,254	£2,040
Legal and Professional	£100	£100
Bank Charges	£142	£202
Sundries	£0	£37
Advertising	£0	£170
Total Expenditure	£105,902	£101,743
<u>Other Income</u>		
Furlough Receipts	£7,762	
Surplus/Defecit	£17,920	£25,579
<u>Opening Bank & Cash</u>		
Bank	£92,168	
Cash	£43	
Total Opening	£92,211	
Income	£123,822	
Expenditure	-£105,902	
Closing Position	£110,131	

Little Saints Nursery

Approval Statement

I approve these accounts which comprise the Income and Expenditure Account and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the accounting basis, and for providing all the information and explanations necessary for their compilation.

_____Chair

_____Treasurer

_____Accounts
Manager

Little Saints Nursery - Receipts & Payments Account
Year ending 31st March 2021

Fee income

Year ending 31/03/21 116,059

Decrease **11,263**

Salary costs

Year ending 31/03/21 91,734

Increase **6,288**

Income & Costs

Nursery fee income decreased this financial year due to the Covid 19 pandemic, which meant a significantly reduced number of children attending during lockdown, as sessions were only available to key worker children. Fees were waived during this period for those not attending.

Salary costs increased due to a staff annual pay rise, and as a result of a staff member leaving and their hours being covered by staff on higher rates of pay.

All staff not working during lockdown were paid at 100%. A successful claim was made with HMRC for those staff furloughed, at a rate of 46% rather than the usual 80% as Nursery had to allow for the fact we are claiming government FEL funding.

Comments

Despite a very tricky year contending with the partial closure of nursery in the midst of a global pandemic, the nursery has had a strong financial year and made a healthy profit. Nursery is now full to capacity, mainly due to 'word of mouth' recommendations. □

We continue to accept children who qualify for the 30 hour grant, which helps us financially, and are fortunate to have excellent and long-serving staff, who are rewarded appropriately and undertake regular training maintain their knowledge and skills.

The next financial year will see us recruiting an additional member of staff to cope with higher numbers of children, and replace the staff member we lost before lockdown..

Ultimately we will strive to follow the aims of our Constitution by enhancing the development and education of the children in our care whilst fulfilling our financial responsibilities.

Little Saints Nursery

Approval Statement

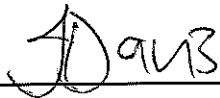
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Chair



Treasurer



Accounts
Manager