

ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales · Charity number 1045290

Details

Other names	ST JOHNS PLAYGROUP AND TODDLER GROUP, ST JOHN'S PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1995-03-27
Register	View on the Charity Commission register

Contact

Address	The Reading Room School Lane St. Johns Crowborough TN6 1SB
Phone	01892664214
Email	stjohnspreschool-crowborough@hotmail.co.uk
Website	www.stjohns-preschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: Pre-school and toddler group.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED - IN PRACTICE,CROWBOROUGH
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£115,845	£109,697	-	-
2023-08-31	£102,232	£98,717	-	-
2022-08-31	£91,472	£90,482	-	-
2021-08-31	£89,220	£88,966	-	-
2020-08-31	£84,904	£69,016	-	-

Trustees

Name	Role	Appointed
Charlotte Farrant		2025-06-01
Denise Baker		2024-02-18
Jerry Lamb		2024-02-05
Sarah Cramp		2024-09-01

ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales - Charity number 1045290

Accounts



The Reading Room, School Lane, St. John's Crowborough TN6 1SB

Tel: 01892 664214

Email: committee@stjohns-preschool.co.uk

Trustee Report (2023/2024)

St Johns preschool is a Registered Charity that is run by parental committee. The committee consists of Becca Gunn (Chair), Jerry Lamb (Treasurer), Jessie Loveday (Secretary), general member Denise Baker and a team of Fundraisers led by Amy Brann. Lynda Milham is a newly appointed Manager and is responsible for the operational day to day running of the preschool; she is supported by Chantal Henton (Deputy Manager), Ella-May Freeman, Jenny Carr and most recently Holly Holt, who joined the pre-school on in October 2023.

Preschool 2023/24:

We have 33 children attending St. John's Preschool, 11 of whom left in September 2024 to move onto to local primary schools. There were 14 new starters in the September, bringing our number of children attending for the academic year 2024/25 to 36.

The new 2-year funding that came in place from April 2024, meaning we had some decisions to make regarding our fee structure. As the information provided by the local authority was minimal right up until just before the Easter term, we were forced to make a decision based on indicative figures. As a result, the decision was made to remove some hours that were funded during the pre-school day, enabling us to continue to keep open.

In April 2024 we saw an enforced 9.789% increase in the Living Wage, up £1.02 per hr. This, along with the change in funding from the government and ongoing overhead increases seen across the board, has a significant impact on our profit and loss. As you know a decision was taken by the committee to revise the fee structure again to accommodate these cost rises, but we wanted to create as minimal impact to our families as possible. This saw hourly rates rise from £6.80 flat rate for all children, to £8.10 for 2-year-olds and £7.50 for 3 & 4-year-olds from 1st April 2024 and the return of all funding hours being able to be used. The snack/resource fees were also increased in line with analysis of our costs to £2 per session (sessions are 9am-12pm and 12pm -3pm). The fee increases were communicated with all parents in March 2024. We are pleased that the increases were received well by the pre-school community and with these changes it meant that we were able to continue to offer our families their full funding entitlement by the local authority whilst being able to continue to run our preschool and pay our staff in line with the national living wage.



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At the start of the year the new committee had four key objectives. _____

1. Communication – simplifying and making communication more manageable for parents/carers, allowing opportunity for feedback.
2. Building Improvements – invest in improving key spaces in the main building and the playground to positively impact children and staff for the future.
3. Social Events – run more regular social events/fundraising events to help our children and parents/carers to integrate and socialise together,
4. Staffing – recruit for a manager in readiness for the Manager's retirement and assist in the transition of this.

In terms of communication, the committee continued with the monthly newsletter, bringing to light more of the activities and focus areas for play and learning, communicating key dates and reminders from staff and updating on all fundraising activities. The website has been updated to cover termly snacks and activity plans. The committee also looked to maximise the potential of Facebook sharing frequent imagery 'behind the scenes' as well as fundraising updates and celebrating key milestones i.e. birthdays/leavers etc. Primarily, implementing a pre-school parents/carer WhatsApp, enabling a quick way to communicate with parents and to also share key information. Staff and committee now communicate with families via an @stjohnspreschool.co.uk email address which we hope has enabled Parents to recognise us when receiving correspondence from one of the team, aligning communication streams. We believe this has built a stable framework for communication moving forward.

In the more recent months, the activity on Tapestry has increased and we aim to move over to sharing Newsletters on here along with other key information, so that everything is in one place.

The second objective was to make improvements to the building and play area, and this year really has been a year of change. In the Easter holidays the committee, staff and some volunteers from the Preschool families gave the preschool interior and toilets a fresh lick of paint. Along with multiple trips to the tip and charity shops, we



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condensed the resources that was in the pre-school, ~~had new storage built,~~ along with a new changing area, kindly fitted and donated by Enhance Property Developments. Along with some new fresh resources and equipment, this has made the interior brighter, more inviting and a calmer space to welcome the children in, as well as make best use of the space so to open it up.

We were also lucky enough to have Jack at Country Oak Barns and his team build a lean-to on the side of the preschool, to create an undercover, all-weather area for the children to play, which has been a fantastic addition to our outside space. Under here also houses our new outside sink that was purchased with the money obtained from the Tesco Grant we received and kindly fitted by a Grandparent of children from the setting. There are still some improvements we'd like to continue to do in 24/25, but we have made headway.

For Social Events we hosted a curry and quiz night and have had some really positive feedback that brought the community together, we hope to host a few more of these in the next year. It turned out to be a fantastic fundraiser and great fun too. We also have done our regular Christmas raffle and a few bake sales, along with some fun activities throughout the year for the children to participate and have fun, by also fundraising too. We aim to host a golf day at the Crowborough Golf Club in the next academic year.

Additionally, the beloved Mrs Scott was set to retire in April 2023, but continued in post until we found a suitable replacement. The Committee worked tirelessly to recruit for a new manager, and it took almost 12 months of advertising, interviews and recruitment, but we said goodbye to Mrs Scott at the beginning of the Easter holidays 2024 and welcomed Mrs Milham. She has had a positive impact in the change we have adopted since she has been in post and been the driving factor for freshening up the pre-school and the new structure of the daily routine which has been fantastic for the children and all the staffing team.

Grants and Fundraising:

We would like to say a huge thanks to all parents/carers/family members who have supported our fundraising efforts this year, you have been so brilliantly generous.



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We won the Tesco £500 grant this year, which as mentioned, was the reason we were able to invest in an outdoor sink, which has been fantastic for the children's outdoor water play, encouraging more outdoor activities and assisting in their development.

The Future:

The following committee roles stepped down from August 2024: Chairperson and Secretary. This is due to Becca's children no longer at the pre-school and Jessie will be continuing on supporting the pre-school as the administrator, so her time will be taken up with fulfilling that role. It is a requirement for these positions to be filled for the pre-school to remain open, we hope that the parents/carers or extended family of current children at the preschool will consider these roles.

We were also looking for a team of fundraisers that can take on the organisation and implementation of the fundraising events throughout the year ahead. This is fundamental to the success of the pre-school and a role that, if spread across a number of people, is easy to fit around your day-to-day life.

In terms of the key focus areas for the future, they are as follows;

- Exploring grants and fundraising options to allow further building and improvements to the interior and outside space, refreshing resources and looking at providing an outdoor breakout area for the staff to securely store their belongings and have an area to have their well earned breaks throughout the day.
- Building a robust bank staff team to support future staffing schedule pinch points due to illness.
- Maintaining a strong eye on the numbers with focus (1) ensuring fees are covering overheads, with an annual fee review to take place every year (2) a strict process with regard to aged debtors that ensures cashflow is maintained.
- We would love to do more social events for parents/carers so that our community can grow.

Thank you all for your support!

Rebecca Gunn – Chairperson 2023-2024



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Profit and Loss
St Johns Pre School
September 1, 2023-August 31, 2024

Distribution account	Total
Income	
Fees	47,385.84
Fundraising Income, General	4,668.49
Fundraising Income, Tesco	500.00
Miscellaneous/Other Income	222.03
Nursery Grant	51,065.78
Snack Donation	8,994.00
Voluntary Contributions	2,965.72
Total for Income	£115,801.86
Cost of Sales	
Consumables (Food/Cleaning)	1,724.51
Equipment & Materials	2,214.54
Fundraising Costs, General	668.53
Fundraising Costs, Tesco	500.00
Hall Hire	270.00
Total for Cost of Sales	£5,377.58
Gross Profit	£110,424.28
Expenses	
Bank Charges	0.68
Bank Interest Paid	-43.73
Bookkeeping & Administrative Fees	2,465.00
Cleaning	2,515.95
Electricity/Gas	4,399.32
Employers N.I. (Non-Directors)	
Employers Pensions	824.69
Gross Wages	79,440.50
Gross Wages - Admin	1,411.46
Gross Wages - Agency	1,812.48
Gross Wages - Casual Labour	46.20
Insurance	759.14
IT Costs	43.62
Office Stationery	267.77
Payroll Expenses	0.00
Employer Contributions	0.00
Retirement	0.00
Total for Employer Contributions	0.00
Taxes	807.01
Wages	

Total for Payroll Expenses	£807.01
Refuse Rates	1,209.86
Rent/General Rates	3,499.92
Repairs and Maintenance - Expense	2,316.18
Staff Training Costs/DBS Checks	1,008.46
Subscriptions	654.33
Telephone and Fax	836.99
Total for Expenses	£104,275.83
Net Operating Income	£6,148.45
Other Income	
Other Expenses	
Net Other Income	0.00
Net Income	£6,148.45

Accrual Basis Monday, September 22, 2025 01:13 PM GMTZ

Balance Sheet
St Johns Pre School
As of August 31, 2024

Distribution account	Total
Called up share capital not paid	
Fixed Asset	
Tangible assets	
Equipment	6,811.03
Equipment Depreciation	-6,811.03
Total for Tangible assets	0.00
Non-current Assets	
Total for Fixed Asset	0.00
Cash at bank and in hand	
Company Credit Card	
HSBC Bank Account	
HSBC Savings Account	
Petty Cash	43.72
Santander Bank Account	22,614.83
Santander Savings Account	22,906.12
Total for Cash at bank and in hand	£45,564.67
Debtors	
Debtors Control Account	10,395.20
Total for Debtors	£10,395.20
Current Assets	
Prepaid School Fees	
Prepayments	
Total for Current Assets	0.00
NET CURRENT ASSETS	£55,959.87
Prepayments and accrued income	
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors Control Account	1,820.12
Total for Trade Creditors	£1,820.12
Credit Cards	
Current Liabilities	
Accruals	2,685.08
Net Wages	
P.A.Y.E.	1,141.37
Payroll Liabilities	0.00
HMRC Tax Payment Group	
Smart Pension	131.75
Student Loan	

Total for Payroll Liabilities	£131.75
Pension Fund	
Pre paid nursery fees	14,092.20
Sundry Creditors	
Total for Current Liabilities	£18,050.40
Total for Creditors: amounts falling due within one year	£19,870.52
NET CURRENT ASSETS (LIABILITIES)	£36,089.35
TOTAL ASSETS LESS CURRENT LIABILITIES	£36,089.35
Creditors: amounts falling due after more than one year	
Provision for liabilities and charges	
Accruals and deferred income	
TOTAL NET ASSETS (LIABILITIES)	£36,089.35
Capital and Reserves	
Reserves	24,382.33
Retained Earnings	5,558.57
Net Income	6,148.45
Called up share capital	
Total for Capital and Reserves	£36,089.35

Accrual Basis Monday, September 22, 2025 01:22 PM GMTZ

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St John's Preschool and toddler group

On accounts for the year ended

31 August 2024

Charity no (if any)

1045290

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Oliver Locke

Date:

30/09/2025

Name:

Oliver Locke

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

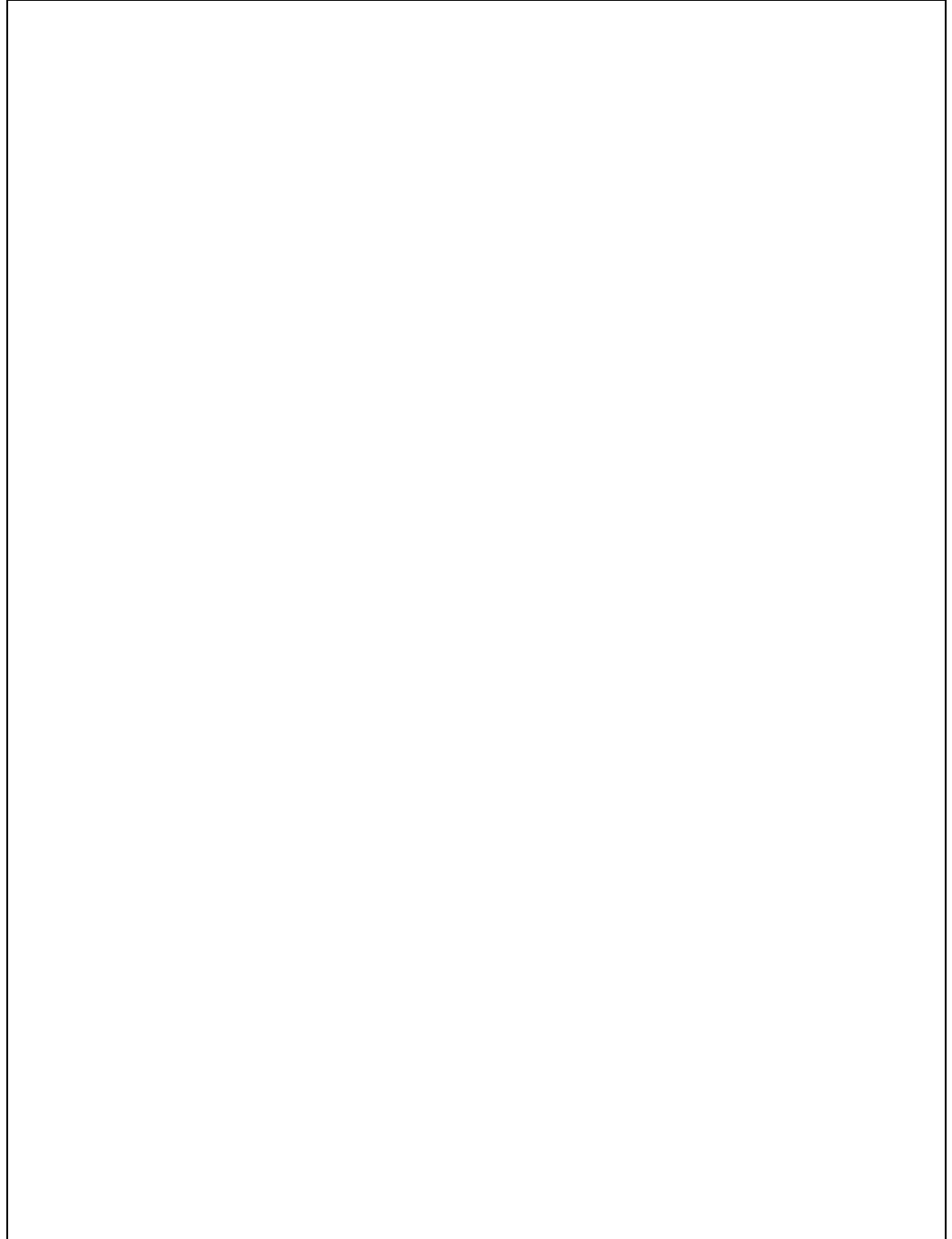
Old Forge Cottage, Church Road

TN6 3LG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales - Charity number 1045290

Accounts

St Johns Pre School

Financial Activities

September 2022 - August 2023

	TOTAL
Income	
Fees	40,316.60
Fundraising Income, General	2,590.06
Fundraising Income, Club 100	18.00
Miscellaneous/Other Income	3,099.13
Nursery Grant	49,148.85
Photography Income	213.00
Snack Donation	4,932.00
Voluntary Contributions	1,914.50
Total Income	£102,232.14
Cost of Sales	
Consumables (Food/Cleaning)	2,135.31
Equipment & Materials	1,727.95
Fundraising Costs, General	165.45
Total Cost of Sales	£4,028.71
TOTAL	£98,203.43
Expenditures	
Bookkeeping Fees	2,160.00
Cleaning	1,970.00
Electricity/Gas	4,399.32
Employers N.I. (Non-Directors)	0.00
Employers Pensions	1,233.61
Gross Wages	76,572.24
Insurance	684.99
IT Costs	104.34
Office Stationery	421.55
Postage and Carriage	13.04
Refuse Rates	1,034.20
Rent/General Rates	3,499.92
Repairs and Maintenance - Expense	1,203.36
Staff Training Costs/DBS Checks	311.75
Subscriptions	318.78
Telephone and Fax	761.23
Total Expenditures	£94,688.33
NET OPERATING INCOME	£3,515.10
NET INCOME/(EXPENDITURE)	£3,515.10

ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales - Charity number 1045290

Accounts

Trustee Report 2022/2023

Welcome

Good evening and thank you for joining us. As you probably know the preschool is a Registered Charity that is run by a committee made up of parent volunteers. The committee is currently made up of myself (Chair), Laura Duncan (Treasurer), Becca Gunn (Secretary). Linda Scott is the Manager and is responsible for the operational day to day running of the preschool; she is supported by Lisa Weait (Deputy Manager), Rebecca Cook, Ella-May Freeman, Anne-Marie Sadler and Jenny Carr.

Our preschool provides childcare for children aged 2 to 4 years old. The preschool is inspected by Ofsted. We strive to make the preschool a better environment to learn in and are currently rated as GOOD and have now entered back into the Ofsted inspection window. We can take up to 20 children per sessions. Our aim is to enable children to establish independence and confidence, and prepare them for entering primary school while enjoying their preschool experience.

Recap

Preschool 2021/22 Last year, headed up by Rachel Pullen (Chair), Sharon Hockley (Secretary) and Natalie Peers (Treasurer) they saw the pre-school navigate the tail end of Covid and the lifting of all restrictions. Despite the disruption caused by Covid, preschool having to relocate for a week due to building issues and a tree falling down across the preschool garden, the committee did a fantastic job and successfully raised over £3,460.40 in fundraising efforts. The committee put to use a £10k Government grant to aid coping through the pandemic received in the previous financial year and replaced all vinyl flooring and funded increased cleaning measures and materials.

Preschool 2022/2023

We currently have 33 children, attending St. John's Preschool, 18 of which will be leaving us in July to move to local primary schools. There will be 9 new starters for the next academic year, bringing our number to 24 children attending for September 2023.

At the start of the year the new committee had two key objectives:

1. Financial stability – ensuring the preschool is financially viable and putting things in place to make sure it can continue to operate for years to come.
2. Links with St John's School – to develop a better relationship with the school to share knowledge and resources and to assist with governance.

Financial stability

We have been looking at ways to move away from having to rely on fundraising to cover the staffing costs and how to fundraise larger sums of money at a time so we are not regularly asking parents for small donations here and there. We have introduced a £15 voluntary contribution per term which has raised £1,818.60 so far with most parents contributing. We also have run many bake sales, a sponsored bounce and other events, and have raised an incredible £6,954.78. The money raised from these events has been put towards the running of the preschool.

In April 2023 we saw an enforced 9.7% increase in the Living Wage, up £0.92 per hr. This, and ongoing overhead increases seen across the board, had a significant impact on our profit and loss. A decision was taken by the committee to revise the fee structure to accommodate these cost rises with as minimal impact to our families as possible. This saw hourly rates rise from £6.10 to £6.40 for 2-year-olds and £5.85 to £6.10 for 3 & 4-year-olds from 1st April 2023. The snack/resource fees were kept at £12 per session, per term. The fee increases were communicated with all parents in February 2023 by letter. We are pleased that the increases were received well by the pre-school community and with these changes we are now projected to finish the 22/23 financial year in profit.

Links with St John's School

Over the course of this year we have been looking to build stronger links with St John's School. This is progressing well and we are in talks with the Chair of Governors discussing how we can develop this relationship. It looks very positive for the future of the preschool and the staff.

Staff

This year we have a few members of staff who will be leaving us, Lisa and Anne-Marie. Rebecca Cook has been appointed Deputy Manager from September and we are currently in the process of trying to recruit a Manager, Linda has very kindly said that she will continue in her role until a new manager is found.

We are continuing to actively recruit for a manager position and will also be looking to recruit another practitioner for the upcoming academic year.

Future

We are continuously looking to find new ways to ensure we are financially stable and not having to rely on fundraising to cover costs. We will be increasing the fees slightly for September 2023 as well as the snack fees. A letter about this will be sent out in due course.

To bring in additional funds we are looking to set up an afterschool care club, looking after pupils from St Johns School. There is a clear need for this with many parents working past school hours and it would hopefully be a huge asset to both the school and the preschool. The aim is that the funds from this will raise money for the preschool but also cover the costs of an additional member of staff.

The relationship between St Johns preschool and St John's School is continuing to develop and we look forward to building a stronger relationship between them.

The committee are having a reshuffle for 2023/24, Laura will be stepping down as Treasurer, I will be stepping down as Chair to take on the role as Treasurer. Becca will become Chair and we will be looking to recruit a new secretary. We are in desperate need for more parents to join the committee. We are also looking for fundraisers, people to apply for grants and general members, we hope that the parents/carers or extended family of current children at the pre-school will consider these roles. We are also looking for a team of fundraisers that can take on the organisation and implementation of the fundraising events throughout the year ahead. This is fundamental to the success of the pre-school and a role that, if spread across a number of people, is easy to fit around your day-to-day life. Please let us know if you would be happy to act as a fundraiser for the pre-school.

This summer we will be rewriting the constitution to bring it up to date and to make sure it is the best fit for our preschool.

I wanted to say a huge thank you to everyone for your support and guidance this year.

Our accounts are provided by Kira Williams.

Saskia Gunson (Chair) Laura Duncan (Treasurer) Becca Gunn (Secretary)



Financial Statements

St Johns Pre-School & Toddler Group
For the period ended 31 August 2022

Prepared on
19 May 2023

Registered Charity Number 1045290

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Financial Activities

September 2021 - August 2022

	Sep 2021 - Aug 2022	Sep 2020 - Aug 2021 (PY)	Total
INCOME			
Fees	36,620.02		27,453.02
Fundraising Income, General	3,534.27		5,003.61
Fundraising Income, Club 100	46.00		
Fundraising Income, Crowdfunder	821.90		
Fundraising Income, Raffle	27.00		
Miscellaneous/Other Income	7.07		1.11
Nursery Grant	47,485.59		54,317.66
Photography Income	490.00		540.00
Snack Donation	2,441.00		1,905.00
Total Income	91,472.85		89,220.40
COST OF SALES			
Consumables (Food/Cleaning)	1,775.25		1,836.45
Equipment & Materials	1,522.51		1,845.16
Fundraising Costs	498.69		665.60
Miscellaneous Purchases	170.00		
Photography Costs	448.82		
Total Cost of Sales	4,415.27		4,347.21
TOTAL	87,057.58		84,873.19
EXPENDITURES			
Accounting Fees			360.00
Bookkeeping Fees	2,160.00		1,981.00
Cleaning	1,950.00		2,212.17
COVID 19 Grant Expenditure			772.91
Electricity/Gas	4,554.95		4,432.60
Employers N.I. (Non-Directors)	116.02		0.00
Employers Pensions	1,030.94		764.43
Entertainment			62.81
Gross Wages	69,373.19		67,061.36
Gross Wages - Apprenticeship Grant	-1,500.00		
Insurance	602.18		641.61
IT Costs	14.83		8.34
Office Stationery	424.13		433.97
Postage and Carriage	16.98		13.22
Printing	8.00		
Refuse Rates	902.50		821.68
Rent/General Rates	3,562.92		3,499.92
Repairs and Maintenance - Expense	1,264.45		496.11
Staff Training Costs/DBS Checks	666.89		211.53
Subscriptions	260.03		211.20
Subsistence			21.94
Telephone and Fax	659.32		612.06

	Sep 2021 - Aug 2022	Sep 2020 - Aug 2021 (PY)	Total
Total Expenditures	86,067.33		84,618.86
NET OPERATING INCOME	990.25		254.33
NET INCOME/(EXPENDITURE)	£990.25		£254.33

Balance Sheet

As of August 31, 2022

	As of Aug 31, 2022	As of Aug 31, 2021 (PY)	Total
FIXED ASSET			
Tangible assets			
Equipment	6,811.03		6,821.02
Equipment Depreciation	-6,811.03		-6,811.03
Total Tangible assets	0.00		9.99
Total Fixed Asset	0.00		9.99
CASH AT BANK AND IN HAND			
Petty Cash	151.97		159.73
Santander Bank Account	9,803.40		12,470.50
Santander Savings Account	17,180.11		13,440.86
Total Cash at bank and in hand	27,135.48		26,071.09
DEBTORS			
Debtors Control Account	149.17		77.25
Total Debtors	149.17		77.25
CURRENT ASSETS			
Prepayments	9.80		0.00
Total Current Assets	9.80		0.00
NET CURRENT ASSETS	27,294.45		26,148.34
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Trade Creditors			
Creditors Control Account	357.33		320.82
Total Trade Creditors	357.33		320.82
Current Liabilities			
Accruals	0.00		52.00
P.A.Y.E.	116.02		0.00
Pension Fund	370.64		325.30
Total Current Liabilities	486.66		377.30
Total Creditors: amounts falling due within one year	843.99		698.12
NET CURRENT ASSETS (LIABILITIES)	26,450.46		25,450.22
TOTAL ASSETS LESS CURRENT LIABILITIES	26,450.46		25,460.21
TOTAL NET ASSETS (LIABILITIES)	£26,450.46		£25,460.21
CHARITY FUNDS			
Reserves	24,382.33		24,382.33
Retained Earnings	1,077.88		823.55
Surplus/(Deficit)	990.25		254.33
Total Charity funds	£26,450.46		£25,460.21

Statement of Cash Flows

September 2021 - August 2022

	Total
OPERATING ACTIVITIES	
Net Income	990.25
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Debtors Control Account	-71.92
Prepayments	-9.80
Creditors Control Account	36.51
Accruals	-52.00
P.A.Y.E.	116.02
Pension Fund	45.34
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	64.15
Net cash provided by operating activities	1,054.40
INVESTING ACTIVITIES	
Equipment	9.99
Net cash provided by investing activities	9.99
NET CASH INCREASE FOR PERIOD	1,064.39
Cash at beginning of period	26,071.09
CASH AT END OF PERIOD	£27,135.48

A/R Ageing Detail

As of August 31, 2022

Date	Transaction Type	No.	Donor	Due Date	Amount	Open Balance
91 or more days past due						
01/11/2021	Invoice	582	Poppy Bonnet	15/11/2021	12.00	12.00
02/03/2022	Invoice	632	Poppy Bonnet	16/03/2022	12.00	12.00
01/06/2022	Deposit		Sophie Sutton	01/06/2022	-289.55	-97.15
Total for 91 or more days past due					£ -265.55	£ -73.15
61 - 90 days past due						
23/05/2022	Invoice	651	Poppy Bonnet	06/06/2022	222.32	222.32
Total for 61 - 90 days past due					£222.32	£222.32
TOTAL					£ -43.23	£149.17

A/P Ageing Detail

As of August 31, 2022

Date	Transaction Type	No.	Supplier	Due Date	Past Due	Amount	Open Balance
31 - 60 days past due							
25/07/2022	Bill	8284	Absolute Promotions Ltd	25/07/2022	298	112.00	112.00
Total for 31 - 60 days past due						£112.00	£112.00
Current							
31/08/2022	Bill	1990	KW Accounts (C/O Kira Bailey)	31/08/2022	261	180.00	180.00
31/08/2022	Bill	319C78951	Biffa	31/08/2022	261	65.33	65.33
Total for Current						£245.33	£245.33
TOTAL						£357.33	£357.33

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

Signature:- S. Gunson

Print Name:- SASKIA GUNSON

Chair/Trustee

Treasurers Report

Financial Review 2021 – 2022

We saw a profit of £990.25, which was above the expected profit of £227.09. All the outstanding receivable and payable invoices have been cleared. We fundraised £4,436.24, which is £568.48 less than the previous year. It is stressed every year, but without these vital fundraising efforts the preschool would make a run at a loss. I would like to thank everyone past and present who supports our preschool through fundraising.

Financial Review 2022-2023

This year we have had two main financial focuses. The first is to reduce our reliance on fundraising and the second is the introduction of a budget which management and committee members contribute to.

We have introduced a voluntary contribution of £15 a term (6 terms in total), potentially raising £90 per child over the year. This has been very successful with most parents supporting the preschool through this method of fundraising, having raised over £1,800 this year so far.

Through other fundraising activities we have raised to date £2,136.18:

Amazon Smile	£119.66
Bags2School	£52
Easter Bake Sale	£171.55
Easy Fundraising	£171.94
Halloween Bake Sale	£119.64
Misc	£50
Sponsored Bounce	£611.60
World Book Day	£15
Nativity Photos	£55
Christmas activities	£769.79

We also received a grant of £3,000 for hosting a Ukrainian refugee at the preschool which was unexpected and will help the preschool end in a profit for the year along with monitoring our costs.

The main challenge we have encountered this year is the cost of living crisis and also an increase to the minimum wage of 9.7%. To combat this we increased the fees in April and closely monitored our outgoing costs to remain within budget.

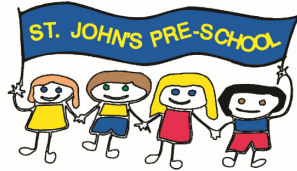
Unfortunately, there will be changes to the government funding ahead, which means we will need to be increasingly careful with our funds as it will mean we will receive fewer fees at the full rate and more at the government funding rate for 2yr olds. As a result we will be reviewing our fees for September onwards to ensure we are covering our outgoings.

Looking ahead to the next year we will continue to focus on a more sustainable financial model relying less on fundraising by working closely with the management to monitor our session profitability ensuring our fees are covering our operating costs.

ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales - Charity number 1045290

Accounts



The Reading Room, School Lane, St. John's Crowborough TN6 1SB
Tel: 01892 664214 **Email:** stjohnpreschool-crowborough@hotmail.co.uk
Website: www.stjohns-preschool.co.uk

CHAIR REPORT – Rachel Pullen (2021/22)

Welcome - Good evening and thank you for joining us this evening. As you probably know the preschool is a Registered Charity that is run by parental committee. The committee is currently made up of myself (Chair), Natalie Peers (Treasurer), Sharon Hockly (Secretary) and a team of Fundraisers; Becky Sonnex, Danielle Bone, Katie Bromley, Jacqui Sherlock and Lauren Willis (Fundraisers). Linda Scott is the Manager and is responsible for the operational day to day running of the preschool; she is supported by Lisa Wait (Deputy Manager), Rebecca Cook, Ella-May Freeman, Anne-Marie Sadler and most recently Jenny Carr, who joined the pre-school on 11th May 2022. Zena Sawyer who has been part of the pre-school team for the last 10 years left to pursue new avenues on 6th May 2022.

Recap – Preschool 2020/21

Last year (2020/21), headed up by Harinder Meinertzhagen (Chair), Nicky Fitt (Secretary) and Matt Durrans (Treasurer) we saw the pre-school navigate the third Covid-19 lockdown enforced by the Government, starting on 6th January 2021 and resuming, as normal, on 8th March 2021 with many families opting to keep their children off pre-school despite the setting remaining open. Despite the disruption caused by Covid the committee were able to successfully raise over £5k in fundraising efforts with net operating income of £254.33 for YE August 2021. The committee put to use a £10k Government grant to aid coping through the pandemic received in the previous financial year and replaced all vinyl flooring and funded increased cleaning measures and materials.

Preschool 2021/22:

We currently have 31 children, soon to be 32, attending St. John's Preschool, 18 of which will be leaving us in September to move to the following Primary schools; St John's, High Hurstwood, St Mary's and Ashdown Primary. There will be 18 new starters in the next academic year, bringing our number of children attending for the academic year 2022/23 to 32.

This academic year saw us tackling the aftermath of Covid-19 lockdowns and the ever-changing regulations around managing Covid-19 in pre-school settings. Although challenging, we are really pleased that we have only had to close the pre-school due to staff self-isolation/covid illness on 3 occasions throughout the year. The remaining periods we have been able to remain open, largely due to strictly following Government guidance on testing and attendance, and the support of the parents in following these measures. We are proud to have maintained a full capacity schedule throughout the year.

Our cleaning regime and policies around external people entering the building have remaining strict with drop-off at gate only (no entrance of parents into pre-school building), handwashing on entry and throughout the day where required, antibacterial wiping of surface regularly, toy cleaning at the end of every day. We are looking to maintain these measures moving forward as best practice hygiene.

Registered Charity Number: 1045290

This year has also been a challenge in a number of other areas with the pre-school having to relocate for one week w/c 1st November 2021 when we had building issues. The staff and committee worked around the clock to ensure the children maintained a happy learning environment whilst minimising the impact on the parents/carers with sessions held at both the WI hall and St John's Church hall. We'd like to again thank parents/carers for their support, and of course, the Church for their help in allowing us to use their hall space as an alternative.

On 18th February 2022 we were badly struck by a storm that saw a large tree collapse across the pre-school playground, crushing the pergola and fencing and damaging the mud kitchen. Due to electricity cables being pulled down with the collapsing tree in the playground we made the essential decision to close the pre-school on 21st February 2022 as we worked closely with tree surgeons and volunteer parents to clear the debris and make the area safe again. Once again, we would like to thank all that were involved in the clear-up operation.

In April 2022 we saw an enforced 6.6% increase in the Living Wage, up £0.59 per hr. This, and ongoing overhead increases seen across the board, had a significant impact on our profit and loss. A decision was taken by the committee to revise the fee structure to accommodate these cost rises with as minimal impact to our families as possible. This saw hourly rates rise from £5.50 to £6.10 for 2-year-olds and £5.25 to £5.85 for 3 & 4-year-olds from 1st April 2022. The snack/resource fees were also increased in line with analysis of our costs to £12 per session, per term. The fee increases were communicated with all parents in February 2022 with a Zoom call set up to manage any queries or concerns. We are pleased that the increases were received well by the pre-school community and with these changes we are now projected to finish the 21/22 financial year £1,227.09 in profit.

At the start of the year the new committee had three key objectives:

1. Communication – simplifying and making communication more manageable for parents/carers, allowing opportunity for feedback.
2. Building Improvements – invest in improving key spaces in the main building and the playground to positively impact children and staff for the future.
3. Social Events – run more regular social events/fundraising events to help our children and parents/carers adapt to life after Covid-19.

In terms of communication, the committee implemented a monthly newsletter bringing to light more of the activities and focus areas for play and learning, communicating key dates and reminders from staff and updating on all fundraising activities. In October 2021 we sent out the first of our survey's, gathering feedback from parents and carers on the drop-off process and how to improve this moving forward, we hope to follow this up with a second survey in the summer term for all school leavers to understand perceived areas for improvement. The website has been updated with weekly snacks, activity plans and Covid-19 guidance to help parents and carers better navigate their child's time at pre-school. The committee have also looked to maximise the potential of Facebook sharing frequent imagery 'behind the scenes' as well as fundraising updates and celebrating key milestones i.e. birthdays/leavers etc. We believe this has built a stable framework for communication moving forward.

The second objective was to make improvements to the building and play area, and this year really has been a year of change. At the start of the year the committee gave the preschool interior and toilets a fresh lick of paint. In February half-term we were very fortunate to have a new kitchen donated and installed by past parents Michaela and Tim Lovell, and at Easter the fantastic team at Country Oak Barns, supported by BLM built a brand-new garden pergola. We will be re-fencing the garden area in May half-term

kindly supported by Alex Gunn, and are working towards plans to try and build an all-weather side extension (when budgets allow) to create a creative outside area for the children to enjoy in all weathers.

And, finally, in terms of Social Events we have had some really positive feedback around our Kids Disco and Easter Fete fundraisers that brought the community together to learn, play, communicate and celebrate our pre-school.

This year has really showed us the power of a tight community and we would like to thank each and every one of you that showed your support this year.

Staff:

Anne-Marie joined us as a Trainee Early Years Practitioner on 6th September 2021 and has settled in well to the pre-school community, proving to be a popular addition with the children and a valuable asset to the wider team. She has been working on her formal qualifications alongside her practical work in setting and hopes to complete her qualification by April 2023.

Zena, who has been with the pre-school for the last 10 years made the decision to leave the pre-school to pursue other avenues. We said our heartfelt goodbyes on 6th May 2022 and welcomed Jenny Carr as Early Year's Practitioner – Level 3 Qualified on 10th May 2022 to take over Zena's position. We are very fortunate to have someone of Jenny's experience on the team. Jenny will be taking on key children in the 2022/23 academic year.

Grants and Fundraising:

For 2021/22 one of our key objectives was to provide more social fundraising events for our children and their families to try and counteract some of the negative impacts of Covid isolation. We are so pleased that we had two very successful social events; Kids Disco & Easter Fete. These helped to raise over £400 for the pre-school.

We also raised a brilliant £350 with our Xmas raffle.

Our fundraising efforts throughout the year have totalled £3,460.40 to date. These included Bags2School collections, cake sales, Mother's Day gift packs, sweet & reindeer food cones, pumpkin sales, family photoshoots, personalised tea towel gifts, virtual balloon races and Amazon Smile and easyFundraising.

Following the storm damage, the community came together via Crowdfunder and raised a huge £821.50 plus approx. £195 in gift aid. This will allow us to re-fence the playground, extending the playground area at the same time.

We would like to say a huge thanks to all parents/carers/family members who have supported our fundraising efforts this year, you have been so brilliantly generous.

The Future:

The following committee roles are stepping down from August 2022: Chairperson, Treasurer and Secretary. This is due to their children leaving the pre-school to attend school. It is a requirement for these positions to be filled for the pre-school to remain open, so please step forward if you are interested in helping support the pre-school in one of these roles. We hope that the parents/carers or extended family of current children at the pre-school will consider these roles. The current committee will be in place until August to ensure an in-depth handover is fulfilled with the new committee.

We are also looking for a team of fundraisers that can take on the organisation and implementation of the fundraising events throughout the year ahead. This is fundamental to the success of the pre-school and a role that, if spread across a number of

people, is easy to fit around your day-to-day life. Please let us know if you would be happy to act as a fundraiser for the pre-school. We hope to have some more fundraising events actioned ahead of the end of the academic year.

In terms of the key focus areas for the future, they are as follows;

- Exploring grants and fundraising options to allow further building development working towards the all-weather area and future extension of the pre-school building to allow for more 1:1 space to aid speech and language development. Investigation has been initiated with the Church on the ownership of the land and planning permission to extend. Future committees will need to pursue the planning consent from the Church and consider grant applications to assist with funding.
- Building a robust bank staff team to support future staffing schedule pinch points due to illness.
- Maintaining a strong eye on the numbers with focus (1) ensuring fees are covering overheads, with an annual fee review to take place every year (2) a strict process with regard to aged debtors that ensures cashflow is maintained.

Thank you all for your support!

Closing Remarks:

Whilst this year has been one of the most challenging to date for the pre-school I'm really happy with how the committee and pre-school team have worked together to mitigate the impact on the children and families of those children. I hope that the year ahead is 'smoother sailing' with many of the Covid-19 restrictions lifted and a return to a slightly more manageable workload for our staff.

My tenure has been about navigating the pre-school through the last phase of Covid-19 and setting it up with a strong foundation to start thriving; strong and stable workforce, smart fee structure, strong communication plan. I'm pleased to say that I believe we are in a strong position for 2022/23.

I want to end by saying a huge thank you;

To the amazing staff who, when at times it's felt like wading through treacle, have always given their all in order to maintain a stable and loving environment for the children. Before starting in the position of chair I was oblivious to just how much work and time they dedicate to the pre-school. Every evening, weekends, holidays. They are all amazing and wonderful people. A special thank you to Linda and Lisa who have been the best team mates this year. You have been patient, kind, supportive and so generous. I'm going to miss you both so much.

Thank you to the committee, Sharon and Natalie and all the Fundraisers who have become firm friends. It's been a fun ride and you've all been so generous with your time. Sharon and Natalie, I want to thank you for everything you have done for the pre-school this year, you've been amazing. I'd also like to mention Yvette Hutchinson who has very kindly worked to update our website in her free time to ensure it is optimised for the future.

Finally, a huge thank you to the parents and carers who have been understanding, supportive and have always been happy to help. It's your kindness and humility that helps make St John's Pre-school such a special place.

Rachel Pullen – Chairperson

Table of Contents



Financial Statements

St Johns Pre-School & Toddler Group
For the period ended 31 August 2021

Prepared on
16 May 2022

Registered Charity Number 1045290

Financial Activities

September 2020 - August 2021

	Sep 2020 - Aug 2021	Sep 2019 - Aug 2020 (PY)	Total
INCOME			
COVID 19 Grant	0.00		10,000.00
Fees	27,453.02		24,399.79
Fundraising Income, General	5,003.61		5,062.27
Miscellaneous/Other Income	1.11		33.49
Nursery Grant	54,317.66		40,984.78
Photography Income	540.00		
Snack Donation	1,905.00		780.75
Total Income	89,220.40		81,261.08
COST OF SALES			
Consumables (Food/Cleaning)	1,836.45		1,215.80
Equipment & Materials	1,845.16		1,367.74
Fundraising Costs	665.60		252.17
Total Cost of Sales	4,347.21		2,835.71
TOTAL	84,873.19		78,425.37
EXPENDITURES			
Accounting Fees	360.00		180.00
Bookkeeping Fees	1,981.00		2,160.00
Cleaning	2,212.17		382.50
COVID 19 Grant Expenditure	772.91		457.68
Electricity/Gas	4,432.60		4,000.00
Employers Pensions	764.43		547.17
Entertainment	62.81		
Gross Wages	67,061.36		52,690.99
Gross Wages - CJRS Grant			-3,643.62
Insurance	641.61		622.86
IT Costs	8.34		7.19
Office Stationery	433.97		355.87
Postage and Carriage	13.22		30.84
Refuse Rates	821.68		711.31
Rent/General Rates	3,499.92		2,041.63
Repairs and Maintenance - Expense	496.11		721.07
Staff Training Costs/DBS Checks	211.53		462.00
Subscriptions	211.20		208.80
Subsistence	21.94		48.00
Telephone and Fax	612.06		553.36
Total Expenditures	84,618.86		62,537.65
NET OPERATING INCOME	254.33		15,887.72
NET INCOME/(EXPENDITURE)	£254.33		£15,887.72

Balance Sheet

As of August 31, 2021

	As of Aug 31, 2021	As of Aug 31, 2020 (PY)	Total
FIXED ASSET			
Tangible assets			
Equipment	6,821.02		6,811.03
Equipment Depreciation	-6,811.03		-6,811.03
Total Tangible assets	9.99		0.00
Total Fixed Asset	9.99		0.00
CASH AT BANK AND IN HAND			
Petty Cash	159.73		166.07
Santander Bank Account	12,470.50		16,632.86
Santander Savings Account	13,440.86		8,550.25
Total Cash at bank and in hand	26,071.09		25,349.18
DEBTORS			
Debtors Control Account	77.25		350.60
Total Debtors	77.25		350.60
NET CURRENT ASSETS	26,148.34		25,699.78
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Trade Creditors			
Creditors Control Account	320.82		304.60
Total Trade Creditors	320.82		304.60
Current Liabilities			
Accruals	52.00		0.00
Pension Fund	325.30		189.30
Total Current Liabilities	377.30		189.30
Total Creditors: amounts falling due within one year	698.12		493.90
NET CURRENT ASSETS (LIABILITIES)	25,450.22		25,205.88
TOTAL ASSETS LESS CURRENT LIABILITIES	25,460.21		25,205.88
TOTAL NET ASSETS (LIABILITIES)	£25,460.21		£25,205.88
CHARITY FUNDS			
Reserves	24,382.33		24,382.33
Retained Earnings	823.55		-15,064.17
Surplus/(Deficit)	254.33		15,887.72
Total Charity funds	£25,460.21		£25,205.88

Statement of Cash Flows

September 2020 - August 2021

	Total
OPERATING ACTIVITIES	
Net Income	254.33
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Debtors Control Account	273.35
Creditors Control Account	16.22
Accruals	52.00
Pension Fund	136.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	477.57
Net cash provided by operating activities	731.90
INVESTING ACTIVITIES	
Equipment	-9.99
Net cash provided by investing activities	-9.99
NET CASH INCREASE FOR PERIOD	721.91
Cash at beginning of period	25,349.18
CASH AT END OF PERIOD	£26,071.09

A/R Ageing Detail

As of August 31, 2021

Date	Transaction Type	No.	Donor	Due Date	Amount	Open Balance
91 or more days past due						
29/03/2021	Invoice	517	Seth Nicholls	12/04/2021	97.50	77.25
Total for 91 or more days past due					£97.50	£77.25
TOTAL					£97.50	£77.25

A/P Ageing Detail

As of August 31, 2021

Date	Transaction Type	No.	Supplier	Due Date	Past Due	Amount	Open Balance
31 - 60 days past due							
05/07/2021	Bill	3231	Chaser Pest Control	05/07/2021	315	85.00	85.00
Total for 31 - 60 days past due						£85.00	£85.00
Current							
31/08/2021	Bill	319C49928	Biffa	31/08/2021	258	55.82	55.82
31/08/2021	Bill	1792	KW Accounts (C/O Kira Bailey)	14/09/2021	244	180.00	180.00
Total for Current						£235.82	£235.82
TOTAL						£320.82	£320.82

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

Rachel Pullen

Rachel Pullen
Chair/Trustee



East Sussex County Council
St John's (Aided)Preschool
The Reading Room
School Lane
Crowborough
East Sussex
TN6 1SB
Tel: 01892 664214

St John's Preschool is a registered charity no: 1045290
E-mail: stjohs-preschool-crowborough@hotmail.co.uk
Website: www.stjohns-preschool.co.uk
Manager: Linda Scott
Deputy: Lisa Weait

Treasurer report September 2021-july 2022 Natalie Peers

Recap September 2020 – August 2021

Fundraising £5003.61

Total income £89,220.40

Total expenditures £84,618.86

Total wages £67,061.36

Last year's prediction was a £700 profit when it actual fact it it was only £254.33

September 2021 – April 2022

So far we have raised £3460.40

The income total was £61,333.11

Costs for equipment/consumables, including cleaning products etc £2816.73

All other costs including staff wages, electric, telephone line, rent etc £52,222.42

It leaves us with a profit currently showing as £6293.96 however this figure excluding any fundraising money we might raise for May, June, July and August.

The budget prediction is looking like we will end up with a profit of £1227.09 on the 31st of August however we need to replace the fencing which is looking like it will cost the pre school around £1000.00 so means we could only end up with a profit of £227.09.

Closing Remarks:

As you can see we rely on fundraising to help the pre school out I can't stress that enough. We would love to keep going with the fundraising to get the outside classroom that we desperately need for more room ect but with the fundraising that we do, we can dip into it when things are needed. I'm super proud of what we've achieved this year with the fundraising events we've organised for the children we've all had a lot of fun along the way.

Thank you to everyone involved in the preschool. We are so lucky to have the amazing teachers who create a fun learning environment for the children to grow up in. Rachel our chair has been absolutely amazing she has been incredible helping out managing the pre school so a massive well done and thank you to her. And finally the fundraisers who put on the events for everyone are helping the preschool to stay open and have done amazingly well so far.

Natalie Peers – Treasurer 2021/2022

ST JOHN'S PRE-SCHOOL AND TODDLER GROUP

England & Wales - Charity number 1045290

Accounts



East Sussex County Council
St John's (Aided)Preschool
The Reading Room
School Lane
Crowborough
East Sussex
TN6 1SB
Tel: 01892 664214

St John's Preschool is a registered charity no: 1045290
E-mail: stjohnpreschool-crowborough@hotmail.co.uk
Website: www.stjohns-preschool.co.uk
Manager: Linda Scott
Deputy: Lisa Weait

Trustee Report 2020/21

St Johns Preschool and Toddler Group (The Reading Room, School Lane, Crowborough, TN6 1SB) is over 50 years old and is run as a charity (reference 1045290), managed by a group of volunteer committee, all parents from the preschool community. It is also run by the Preschool Manager, Linda Scott, and her team.

Our preschool provides childcare for children aged 2 to 4 years old. The preschool is inspected by Ofsted, who regularly checks our facilities. We strive to make the preschool a better environment to learn in and in doing so have raised our Ofsted rating from Room for Improvement to a GOOD rating. The committee and the staff are committed to the preschool and work hard to improve standards on all levels.

We can take up to 20 children at our setting at each of our sessions. Our aim is to enable children to establish independence and confidence, and prepare them for entering primary school.

St Johns Preschool is a not for profit organisation. The trustees are aware of the charity commission's guide on public benefit. Since this report the Chair, Treasurer and Secretary have all new committee members and so this information has since been shared with them. We have adopted the Preschool Alliance Constitution and are insured through them. They provide templates we use as job descriptions for the key roles within our committee. We recruit new committee members by speaking to parents (and wider community, such as the church, school etc if needed) and by sharing details of our committee and the responsibility any involvement would take.

Decisions at the preschool are made often by the Manager and Chair, but generally in discussion with both the staffing and committee teams.

Salaries for staff are kept appropriate for our organisation.

We undertake a number of fundraising activities each school year, as well as applying grants we may be eligible for in ensuring we are providing a safe and positive learning environment. Our committee is made up of the three key roles, Chair, Treasurer and Secretary and then those who are keen to just be involved in fundraising activities. As mentioned previously, these individuals are all parents from our preschool.

Staff costs are up over this period again due to increased staff levels and a small pay increase for all members of staff due to cost of living allowance.

We were able to fundraise a significant amount of £?? (approx.) during this time. We were also successful in receiving a grant from Wealden Council during the coronavirus pandemic which has enabled us to afford costs whilst we had to shut for reasons related to the virus. It has also helped us replace the vinyl flooring in the preschool after vigorous cleaning regimes claimed our previous flooring.

St John's Preschool is a registered charity No: 1045290

We have increased our hourly fee during this period, and it will continue to be reviewed annually.

Our principal funding source is through fees for childcare, either via parents or the Early Years Education Entitlement (EYEE) funding scheme.

Our accounts are provided by Kira Williams and Juliet Morris of Redshield Accountants.

Since the new committee team have come into place (September 2020) we have created a spreadsheet tracking weekly running costs vs received fees/funding to track what additional aid is required via fundraising activities. So far, we have managed to stay cost neutral throughout all months, with 2 months making a slight profit. Any profits gained have been reinvested in the preschool.

During this year we have increased staff minimum wages per hour in line with government living wage increase.

Harinder Meinertzhagen (Chair)

Matt Durrans (Treasurer)

Registered Charity Number 1045290

St John's Pre-School & Toddler Group

Financial Statements

For the Year Ended 31st August 2020

**Independent Examiner's Report
To the Trustees of St John's Pre-School & Toddler Group**

This report on the accounts of St John's Pre-school & Toddler Group for the period ended 31 August 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider the audit requirement of section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with general Directions given by the Charity Commission under section 145(5)(b) of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Redshield Business Solutions Ltd
Chartered Accountants
Suite 3
1 - 3 Warren Court
Park Road
Crowborough
East Sussex
TN6 2QX

St John's Pre-School and Toddler Group
Income and Expenditure account for the 12 months ended 31st August 2020

		2020	2019
Income			
Fees	Parents	25,181	23,005
	ESCC Funding	<u>40,985</u>	<u>39,418</u>
		66,166	62,423
Fundraising		5,062	5,780
Grants		0	3,901
Covid19 grants		13,643	0
Other Income		0	151
Interest Deposit a/c		33	20
Total Income		<u>84,904</u>	<u>72,275</u>
Less Expenditure			
	Accounting Costs	2,340	2,160
	Computer Costs	7	7
	Consumables	1,216	1,365
	Tesco Grant expenditure	0	1,165
	Halo Grant expenditure	0	2,736
	Covid19 Grant expenditure	458	0
	Small equipment and materials	1,368	393
	Fundraising Costs	252	209
	Insurance	623	614
	Premises Rent	2,042	2,500
	Printing,Postage & Stationery	387	262
	Refuse Removal	711	659
	Repairs and Maintenance	1,103	665
	Staff Costs & Training	53,747	49,135
	Subscriptions	209	209
	Telephone	553	543
	Electricity	<u>4,000</u>	<u>3,557</u>
Total Expenditure		69,016	66,179
Surplus/(Deficit) for year		<u>15,888</u>	<u>6,096</u>
Retained Funds b/fwd		9,318	3,222
Retained Funds c/fwd		<u>25,206</u>	<u>9,318</u>

**St John's Pre-School and Toddler Group
Balance Sheet as at 31st August 2020**

	2020	2019
Fixed Assets		
Equipment	0	0
Current Assets		
Cash at Bank		
Current Account	16,633	7,590
Deposit Account	8,550	3,163
Petty Cash	166	315
Debtors	351	1,196
Net wages	0	0
Prepayments	0	0
	<u>25,700</u>	<u>12,264</u>
Less Current Liabilities		
Creditors (pre-paid funding/fees/grant)	0	2,348
PAYE/NIC/Pension	189	175
Trade Creditors & Accruals	305	423
	<u>494</u>	<u>2,946</u>
Net assets	<u>25,206</u>	<u>9,318</u>
Financed By:		
Retained funds b/f	9,318	3,222
Surplus/(Deficit) for year	15,888	6,096
Retained funds c/f	<u>25,206</u>	<u>9,318</u>

The financial statements were approved by the Board of Trustees
and were signed on its behalf by:



H Meinertzhagen
Trustee

Registered Charity Number 1045290

St John's Pre-School & Toddler Group

Financial Statements

For the Year Ended 31st August 2020

Independent Examiner's Report
To the Trustees of St John's Pre-School & Toddler Group

This report on the accounts of St John's Pre-school & Toddler Group for the period ended 31 August 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider the audit requirement of section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Act.

Basis of this report

My examination was carried out in accordance with general Directions given by the Charity Commission under section 145(5)(b) of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Redshield Business Solutions Ltd
Chartered Accountants
Suite 3
1 - 3 Warren Court
Park Road
Crowborough
East Sussex
TN6 2QX

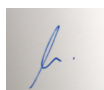
St John's Pre-School and Toddler Group
Income and Expenditure account for the 12 months ended 31st August 2020

		2020	2019
Income			
Fees	Parents	25,181	23,005
	ESCC Funding	<u>40,985</u>	<u>39,418</u>
		66,166	62,423
Fundraising		5,062	5,780
Grants		0	3,901
Covid19 grants		13,643	0
Other Income		0	151
Interest Deposit a/c		33	20
Total Income		<u>84,904</u>	<u>72,275</u>
Less Expenditure			
	Accounting Costs	2,340	2,160
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Total Expenditure		69,016	66,179
Surplus/(Deficit) for year		<u>15,888</u>	<u>6,096</u>
Retained Funds b/fwd		9,318	3,222
Retained Funds c/fwd		<u>25,206</u>	<u>9,318</u>

**St John's Pre-School and Toddler Group
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The financial statements were approved by the Board of Trustees
and were signed on its behalf by:



H Meinertzhagen
Trustee