

# FRIENDS OF LAVANT PRIMARY SCHOOL

England & Wales · Charity number 1045268

## Details

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**Other names** THE LAVANT CHURCH OF ENGLAND PRIMARY SCHOOL  
PARENT-TEACHER ASSOCIATION

**Status** Registered

**Legal form** Other

**Registered** 1995-04-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Lavant C Of E Primary School  
Lavant  
Chichester  
West Sussex  
PO18 0BW

**Phone** 01243527981

**Email** [chair@friends.lavant.w-sussex.sch.uk](mailto:chair@friends.lavant.w-sussex.sch.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL.

**Activities:** School and community based fundraising events to support the additional needs of the Primary school not provided for through statutory funds.

## Classification

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- **How:** Makes Grants To Organisations, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Recreation
- **Who:** Children/young People, People With Disabilities

## Geography

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- **Area of benefit:** NOT DEFINED. IN PRACTICE LAVANT.
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£18,705	£20,126	-	-
2024-08-31	£16,264	£13,685	-	-
2023-08-31	£49,524	£13,911	-	-
2022-08-31	£20,858	£19,403	-	-
2021-08-31	£11,005	£11,473	-	-
2020-08-31	£17,594	£15,520	-	-

## Trustees

Name	Role	Appointed
<b>Siri Viola Lundstrom Ms</b>	Chair	2023-10-10
Katherine Self		2022-11-11
Olita Williams Ms		2023-01-20
Polly Jane Peart		2020-09-01

**FRIENDS OF LAVANT PRIMARY SCHOOL**

England & Wales - Charity number 1045268

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# Accounts

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## Trustees' Annual Report for the period

From 01/09/22 To 31/08/2023

Charity name: Friends of Lavant CE Primary School

Charity registration number: 1045268

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purpose of the Friends of Lavant Primary School is to:</p> <p>Develop more extended relationships between the staff, parents and others interested within the community.</p> <p>To Engage in activities which support Lavant Primary School and advance the education of the pupils attending it.</p> <p>To provide and assist in the provision of such facilities or items for education at the School {not provided by statutory funds} as the Committee in consultation with the Governing Body shall from time to time determine.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Fundraising events involving parents, teachers and children of Lavant Primary School throughout the academic year.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Friends of Lavant Primary School's trustees are aware of the guidance issued by the Charity Commission and have taken it into account when making decisions to which the guidance is relevant</p> <p>If at any time they decide to depart from the guidance, they have good reasons for doing so.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Friends of Lavant Primary School charity has made a remarkable difference to the pupils and staff of Lavant Primary school during this academic year. Through our fundraising activities we have been able to provide resources, fund trips and enhance the life of the pupils at the school in a manner that they would not otherwise been able to access.</p> <p>As a small village school, we have encouraged community involvement and nurtured a thriving parent/child community also.</p> <p>With government budgets being stretched more year on year, The Friends of Lavant Primary School have been able to support teachers, parents and children of the school by providing additional funding to supplement activities, the cost of which would otherwise have to be passed back to the parents.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a healthy position due to receiving the donation which was left in the Will of a gentleman from Lavant Village.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have ensured that money has been kept aside to enable our running costs and expenditures to be able to hold event.
Amount of reserves held	Para 1.22	£2000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is our Constitution document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At the Annual General Meeting which is held during the Autumn Term, the Chair shall be taken by the Chair or in his/her absence the Vice Chair of the Committee. Nominations are proposed and seconded by members of the association and have the consent of the nominee. Nominations are done at the AGM, but as per our constitution, they can be made at any time up to the commencement & during the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Friends of Lavant Primary School
Other name the charity uses	
Registered charity number	1045268
Charity's principal address	Lavant Primary School, West Stoke Road, Lavant, Chichester, PO18 0BW

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## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary,  
Chair, etc)

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Date

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## FINAL

Friends of Lavant Primary School - Charity Number 1045268

Income and Expenditure Account - For the year Ended 31st August 2023

	Year Ended 31/08/2022		Year Ended 31/08/2023	
	£	£	£	£
<b>INCOME</b>				
<b>Donation</b>				
Amazon Smile	£	148.72	£	170.26
Astra Recycling	£	417.80	£	342.65
Legacy donation	£-		£	29,849.97
Donation	£	2,118.68	£	1,352.50
Easy Fundraising	£	132.34	£	38.89
Gift	£-		£	400.00
PayPal Giving	£-		£	42.50
Neighbourly FO (Co-op)	£-		£	1,000.00
<b>Regular Income</b>				
100 Club	£	2,885.00	£	2,595.00
Bank Inetersts received	£	0.40	£	12.59
<b>Events Income</b>				
22 for 22 Sponsor	£	2,783.72	£-	
BBQ for Friends	£-		£-	
Break the rules day	£-		£	248.69
Cake Sale	£	222.50	£	473.80
Christmas Fair	£	3,965.29	£	3,655.98
Disco	£	1,699.72	£	1,537.53
Duck Race	£	659.08	£	271.05
Easter Eggs	£-		£-	
Family Picnic	£	362.41	£-	
Father's Day	£	818.28	£	438.70
Refreshments	£	114.00	£	39.85
Jumble Sale	£	1,214.65	£	2,372.25
Leaver's Hoodies	£-		£	55.00
Mother's Day	£	511.50	£	451.00
Quiz night	£-		£	1,397.36
Sports Day	£	137.90	£-	
Summer Social	£	2,414.26	£	1,565.87
Talent Show	£-		£	452.69
Uniform	£	71.31	£	60.00
Village Fete	£	180.00	£	626.50
Paid in	£-		£	73.55
		<u>£ 20,857.56</u>		<u>£ 49,524.18</u>
<b>OUTGOINGS</b>				
<b>Runing Costs</b>				
Admin Expenses	£	397.98	£	51.71
Gambling License	£	20.00	£	20.00
ICO Membership	£-		£	40.00
PARENTKIND	£-		£	140.00
Equitment	£-		£	133.85
<b>Regular outgoings</b>				
100 Club	£	1,544.00	£	1,221.75
<b>Events Cost</b>				
22 for 22 Sponsor	£	4.00	£-	
BBQ for Friends	£	309.96	£-	
Cake Sale	£	90.00	£	100.00
Christmas Fair	£	2,052.71	£	2,086.75
Disco	£	958.99	£	715.90
Duck Race	£	383.27	£	37.99
Easter Eggs	£	116.00	£	135.50
Family Picnic	£	287.48	£-	
Father's Day	£	804.08	£	370.53
Gertie Leaving Gift & Grounds Day	£	38.33	£-	
Goldfinch Class Works	£	561.82	£-	
Grounds & Clearing	£	158.22	£	48.94
Ice Lollies	£	24.40	£-	
Jumble	£	483.00	£	649.35
Lavant Primary School	£	8,394.25	£	5,812.50
Leaver's BBQ	£-		£	61.40
Leaver's Hoodies	£-		£	195.00
Mother's Day	£	771.24	£	365.06
Quiz night	£-		£	915.40
SATs Breakfasts	£	24.00	£-	
Sports Day	£	41.95	£	18.77
Summer Social	£	1,552.10	£	526.92
Talent Show	£-		£	163.42
Uniform	£	163.70	£-	
Village Fete	£	221.04	£	100.00

£ 19,402.52  
£ 1,455.04

£ 13,910.74  
£ 35,613.44

Net profit 35,613.44

Reseves brought forward 8,514.17

Reseves carried forward 44,127.61

**Representing by**

Community a/c 40,814.79

Business Premium a/c 3,012.82

Cash float 300.00

44,127.61

Signed by one or two trustees on  
behalf of all the trustees

Signature

Williams

Print Name

OLITA WILLIAMS

Date of approval

16/05/24



**Section A Independent Examiner's Report**

**Report to the trustees** Friends of Lavant CE Primary School

**On accounts for the year ended** 31 August 2023 **Charity no (if any)** 1045268

**Set out on pages** 1-2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

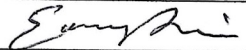
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 16/5/24

**Name:** Mrs Emma Prince BSc FCA

**Relevant professional qualification(s) or body (if any):** FCA

**Address:** 101 Westgate, Chichester, PO19 3HB