

Community Links Bromley
A Company Limited by Guarantee

Report and Unaudited Financial Statements
Year ended 31 March 2022

Charity Registration No. 1045255
Company Registered in England No. 3020127

Community Links Bromley

Status:

Charity registration no. 1045255
Company Registration no. 3020127

Registered Office:

Community House,
South Street,
Bromley,
Kent
BR1 1RH

Trustees:

Byron Johnson Brown
Paul Cosgrave
Carole Wells
Luke Hallard
Elliot Marc Lewis
Tadeusz Peter Dabrowski
Janet Tibbalds

Secretary:

Diane Diamond

Independent examiner:

Dunstanette Kuti
Community Action Sutton,
Granfers Community Centre,
73-79 Oakhill Road,
Sutton,
Surrey, SM1 3AA

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

Report of the Trustees

The Trustees have pleasure in presenting their Annual Report and Accounts for the year end 31 March 2022. This is also a Directors' Report required by Companies Act.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure

Community Links Bromley is a registered charity and a company limited by guarantee, registered in England and governed by a Memorandum and Articles of Association. This identifies the company as a second-tier support organisation for the local voluntary, community and social enterprise sector. It was founded in 1965 and incorporated in 1995.

Community Links Bromley's purpose is to support, promote and facilitate the development of a strong, diverse, confident and effective voluntary and community sector in the London Borough of Bromley, in ways which will enable the sector to improve the quality of life for people and their communities.

This value statement reflects the organisation's commitment to providing inclusive and accessible services based on the identifiable needs of the local voluntary and community organisations and recognising the value of volunteering.

The charity's objectives and its principal activities include the following:

- To promote any charitable purposes for the benefit of the community in Bromley
- Organise and support co-operation between voluntary and statutory sectors in Bromley
- Provide information, advice, training and other services to voluntary organisations locally.

Community Links Bromley is affiliated with the National Association for Voluntary and Community Action (NAVCA). The charity is also a member of the National Council for Voluntary Organisations and London Plus.

Governance and Management

Governance of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are formally elected at the Annual General Meeting (AGM) with additional Trustees co-opted by the Trustee Board during the year, as appropriate, with formal election at the following AGM.

Trustees now have 4 years terms according to the amendments agreed recently by members. They are required to stand down but may be elected for a further term if the other Trustees consider it desirable in the interests of the Board and charity.

The Trustee Board includes the positions of Chair, Vice Chair and Treasurer and consists of a maximum of twelve Trustees.

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

The Trustees who served during the year were as follows:

Janet Tibbalds – Chair	Byron Johnson Brown
Paul Cosgrave – Vice Chair	Luke Hallard
Tadeusz Peter Dabrowski – Treasurer	Carole Wells
Elliot Lewis	

Organisational Structure and Decision Making

The charity is controlled by the Board of Trustees which is independent. Board members receive no remuneration for their involvement. A list of Trustees is given above. Day-to-day operations are carried out by full and part-time staff, led by a Chief Executive. The Trustee Board held seven meetings during the year, including an AGM. Trustees specify the level of delegated responsibility of staff.

RISK MANAGEMENT

The Trustees regularly review the major risks the charity faces, and believe that maintaining a sufficient level of reserves, combined with an annual review of key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

These measures, combined with income maximisation and income diversification means that the overall financial position of the charity remains sound.

STATEMENT OF PUBLIC BENEFIT

The objectives and activities and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

ACHIEVEMENTS AND PERFORMANCE

In our previous report we reflected that it was the final weeks of 2019/20 that defined the year for CLB, as the world felt the impact of Covid-19 in spring 2020. The pandemic, and the measures put in place to deal with it, presented acute challenges for the sector and our members.

We faced similar challenges during 2021/22. We began 2021 during the UK's third national lockdown. It was a particularly tough start to a new year for everyone, following a challenging 2020. The year ended with the country emerging from the Omicron wave of the pandemic and facing rapidly rising living costs, on the backdrop of the Russian invasion of Ukraine and the ongoing climate crisis.

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

Locally, we can be proud of the way our members, our local communities and our service responded. We have grown our audiences across all social media platforms, secured substantial new inward investment into the sector, coordinated volunteer assignments for the vaccinations clinics and highlighted best practice at conferences and events.

It is our view that the response of the voluntary sector and volunteers has remained a shining light in dark times.

A small and resolute team of staff and volunteers have delivered this work. During the year we said goodbye to Diane Diamond, our long serving volunteer manager and Carmelo Di Maria who worked on a fixed term contract to develop our public facing database Simply Connect.

Diane worked for the service in a variety of capacities for over 25 years. Her contribution and assurance was vital during the pandemic where she played a key role in the volunteer mobilisation and deployment. Her experience will be sadly missed, but we wish her all the best for her retirement.

In delivering our many services, we have been helped by our volunteers. Their contributions continued to be invaluable, and our thanks go to them.

Despite the changed context within which we have operated our focus remains unchanged. To support, promote and facilitate the development of a strong, diverse and effective sector in Bromley, we manage and co-ordinate a number of different activities. They include:

- a) Information, advice and guidance
- b) Funding and investment
- c) Volunteering
- d) Strategic partnership
- e) Strategic voice

Information, advice and guidance

We provide the sector with relevant, appropriate and timely information, advice and guidance in order to build capacity and support its role within the community. This consists of regular news updates, the distribution of a weekly electronic bulletin, and the provision of a dedicated website for the sector. We remain committed to growing our audience across all communication platforms and we are pleased to report that we have achieved growth on Twitter, Instagram and FACEBOOK. During the year we also added a LinkedIn platform to this provision to promote local Third Sector job opportunities.

We have provided training and support, particularly for smaller and newly formed groups, on a range of topics including governance and trustee support, creating constitutions, writing funding applications and advertising their services. During the year 22 briefings/seminars and workshops were provided.

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

Our direct support to organisations was accessed by 233 organisations, a 12% increase on the previous year.

Funding and Investment

Our funding work remains important to ensuring that the sector continues to thrive in Bromley. We undertake horizon scanning and signposting to ensure the sector receives timely information about funding opportunities; provide advice on bid-writing; as well as leading on and facilitating sector-wide bids to attract and secure resources into the Borough.

This year, we worked on a number of collaborative bids, hosted workshops on different funding streams, promoted opportunities such as the DCMS Youth Covid fund and advised charities on their bids. This resulted in new investment to the sector from the National Lottery, the Local Trust, London Sport, London Youth, the NHS's National Development Programme, the Greater London Authority and the then Southeast London Clinical Commissioning Group. It meant we were able to deliver a grants programme of £237,500 to charitable organisations in both Bromley and Lewisham.

Much of this work is driven by collaborative partnership work and so we are grateful for the support of Blueprint for All, MyTimeActive, Bromley FC Community Trust, Bexley CVS and the Bromley Children and Young Families Forum.

The impact and difference this funding made for both organisations and communities was highlighted in our Impact Reports on the Direct Line and Clarion Funding as well as our Pandemic Impact film.

We continue to be the Local Trusted Organisation (LTO or accountable body) for the Mottingham Big Local Refocussed project. This enables the community to access funding from the Big Lottery Fund to support projects and interventions which meet community priorities. Importantly, we secured Local Trust approval for a further £695,000 investment in the area. This will enable us to recruit another member of staff and begin focusing work on a sustainable legacy for the area.

Volunteer Support

Our service continues to encourage volunteering and support volunteering involving organisations. We do this by supporting the recruitment of volunteers by operating a volunteer centre for the borough. This provides practical advice and guidance on all aspects of volunteering; raises awareness of the benefits of volunteering; provides a database of current volunteering opportunities and a volunteer online portal and phone line for people looking to volunteer.

In meeting these objectives we:

- Hosted two volunteering expos as part of the "Borough Thank You" to volunteers attended by the Deputy Mayor of LBB Cllr Tony Owen and Leader Cllr Colin Smith

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

- 565 people expressed interest in available opportunities
- Distributed thirty-three volunteering updates to 1088 registered volunteers
- Promoted over 127 different volunteering vacancies
- Worked with 52 different volunteering involving organisations
- Hosted six Volunteer Co-ordinators Network meetings
- Supported four vaccination clinics including The Civic Centre, assigning 4080 volunteers to 989 clinical sessions

As members of NCVO, London Plus, COIN and the Volunteer Centres Managers' Network we are able to engage with other volunteer centres both nationally and across London. This has offered us opportunities to maintain up-to-date knowledge of volunteering trends across the country and to be able to influence national and London plans for volunteering in the future. We share the knowledge we have gained through our bi-weekly e-bulletin and Bromley's own network of Volunteer Managers.

Strategic Partnership and Voice

As a service we strive to facilitate and develop the voluntary sector role in strategic partnerships throughout the borough. In part this is achieved by ensuring that the sector is represented by the Voluntary Sector Strategic Network ('VSSN'), a network of organisations for engagement and influencing on key borough and multi-borough partnerships and at local forums and boards including, but not limited to:

- Health and Wellbeing Board
- Adults Safeguarding Board
- Borough Resilience Forum
- Borough Partnership
- Bromley Business Partnership
- The Borough Equalities Partnership Board
- JSNA Steering Group

Through these partnerships we work to highlight changing and emerging social and community needs and work with the sector, public and private agencies to address them.

To inform this work we undertook a survey of the sector, produced a state of the sector report, undertook Pulse Check surveys. This intelligence was shared with partners that included the Voluntary and Community Sector Emergency Partnership.

Our thanks to the many respondents who told us about your challenges: challenges in relation to trustee vacancies; challenges in relation to skills gaps; challenges in relation to funding.

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

To promote good practice, we hosted and coordinated a Recovery and Renewal – The Role of the Third Sector in post pandemic health and social care conference. Featuring speakers from the GLA, CCG, mental health services professionals and community leaders involved in delivering health & wellbeing services, the event highlighted the positive work of charitable and voluntary organisations during the pandemic. It also explored how systems can be transformed to improve working relationships between statutory health providers and local communities to improve health care design and health outcomes.

We continued to act as the accountable body for the Bexley and Bromley Young Londoners Fund Local Network. The network helps organisations supporting young people to work collaboratively and share best practice. In meeting the programme requirements, in partnership with Bexley Voluntary Service Council and Bromley Children & Families Voluntary Sector Forum, we coordinated two cross borough forums on "Better Working Together in a Post Covid World" and on "Strengthening the Local Voluntary Sector". A successful application was made to the GLA for a year's grant to follow up the work on the Young Londoners Fund. This was a partnership application with Bexley CVS and the Bromley Children and Young Families Forum.

FINANCIAL REVIEW

The team worked hard to keep costs within budgets and, at the same time, worked hard to secure external resources in support of delivery priority services to our sector. As highlighted above, this work resulted in substantial new investment in the Mottingham area, as well ongoing investment from the GLA and the Cornerstone Fund to develop and deliver projects to support young people and health.

We continue to obtain our core funding from the London Borough of Bromley. However, we remain committed to diversifying our sources of funding and are pleased that this year we secured funds from twelve different funding sources. It means that the core funding enabled us to secure 72.5% of our funding in 2021/22 from other sources.

As a service, we are extremely aware of the financial pressures experienced by our funders and, as such, the trustees want to thank our core funders, the London Borough of Bromley, for their continued support.

The strategy of the organisation remains one which aims to have core funding from local authority and to enable on-going development through project funding from large funders like the Big Lottery and charitable trusts.

Our aim is to ensure that we can give confidence to stakeholders that the charity's finances are being managed and can also provide an indicator of future funding needs.

Income Resource

Income for the year was slightly lower at £578,049 as compared to £606,520 in 2021 due to lower grant funding as compared to the height of the pandemic.

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

Resources Expended

Expenditure at £555,620 (2021: £515,879) is 7.7% higher due to an increase in staff costs and spend on the direct project costs for grants received during 2021 and 2022.

Summary Position

Our position at the end of the year showed net income of £22,753 (2021: £90,641).

Reserves

The Unrestricted Reserves carried forward of £102,405 represents an 8.5% increase on the previous year (£94,332) and show that the Trustees' plans set out in previous Annual Reports to increase our reserves are on target.

Investment Policy

Community Links Bromley continues its practice of prudently maximising all potential sources of revenue by keeping under review its banking arrangements and interest rates on a regular basis.

Reserves Policy

The levels of reserves held are regularly reviewed to ensure the charity is able to meet its obligations. A target of three months costs running costs has been set, which is approximately £95,000. We are pleased with the progress made to achieve this figure.

FUTURE DEVELOPMENTS

Our financial performance over recent years has allowed the organisation to build our reserves to a healthy level. We will continue to build on this sound foundation.

Key developments for the year ahead include:

- Developing a new voluntary sector forum
- Reintroducing regular face-to-face networking events for members including the development of a conference programme
- Continue our work to develop and grow Simply Connect as the go to resource for organisations and the public to find out about the services in the local area and get involved in local activities
- Continue to deliver organic growth in membership with targeted growth in non-members
- Position ourselves and the sector to understand the emerging opportunities and challenges arising from the development of the new South East London Integrated Care System

Community Links Bromley

Trustees' Report for the year ended 31 March 2022

MEMBERS' LIABILITY

The Trustees of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law required the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice, 'Accounting and Reporting by Charities (SORP FRS 102)', and in accordance with the special provisions of section 419(2) of the Companies Act 2006 relating to small entities.

This report was approved by the Board of Trustees on 4th January 2023 and signed on its behalf:



Janet Tibbalds, Chair

Community Links Bromley

Independent Examiner's Report to the Trustees of Community Links Bromley

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022 which are set out on pages 12 to 24.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

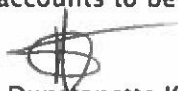
Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountant, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Dunstanette Kuti
Community Action Sutton,
Granfers Community Centre,
73-79 Oakhill Road,
Sutton, Surrey, SM1 3AA

11/12/22

Community Links Bromley

**Statement of financial activities (incorporating an income and expenditure account)
For the year ended 31 March 2022**

	Note	Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
Income from:							
Donations and legacies	2	560	335,348	335,908	322	329,190	329,512
Charitable activities							
Support to the voluntary sector	3	159,261	82,823	242,083	159,345	117,556	276,901
Other trading activities	4	-	-	-	-	-	-
Investment Income		58	-	58	107	-	107
Total Income		159,879	418,170	578,049	159,774	446,746	606,520
Expenditure on:	5						
Raising funds		13,118	-	13,118	11,328	-	11,328
Charitable activities							
Support to the voluntary sector		139,655	402,847	542,502	116,279	388,272	504,551
Total expenditure		152,774	402,847	555,620	127,607	388,272	515,879
Net Income / (expenditure) for the year	6	7,105	15,324	22,429	32,167	58,474	90,641
Transfers between funds		968	(23,721)	(22,753)	-	-	21
Net movement in funds	16	8,073	(8,397)	(324)	32,167	58,474	90,641
Reconciliation of funds:							
Total funds brought forward		94,332	178,273	272,605	62,165	119,799	181,964
Total funds carried forward		102,405	169,875	272,281	94,332	178,273	272,605

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 16 to the financial statements.

Community Links Bromley

Balance sheet

Company no. 3020127

As at 31 March 2022

	Note	£	2022 £	2021 £
Fixed assets:				
Tangible assets	11		2,373	3,047
			2,373	3,047
Current assets:				
Debtors	12	37,845	64,318	
Cash at bank and in hand		389,423	253,312	
		427,268	317,630	
Liabilities:				
Creditors: amounts falling due within one year	13	157,360	48,072	
Net current assets / (liabilities)			269,908	269,558
Total assets less current liabilities			272,281	272,605
Total net assets / (liabilities)	15		272,281	272,605
The funds of the charity:	16			
Restricted income funds			169,876	178,273
Unrestricted income funds:				
General funds		102,405	94,332	
Total unrestricted funds			102,405	94,332
Total charity funds			272,281	272,605

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' Responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements, which have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), were approved by the Board 4th January 2023 and signed on its behalf by:

Name.....
Trustee

Janet Tibbatts
JANET TIBBATTS
CHAIR.

Community Links Bromley
Statement of cash flows

For the year ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities	17		
Net cash provided by / (used in) operating activities		135,437	76,735
Cash flows from investing activities:			
Purchase of fixed assets		674	(2,280)
Net cash provided by / (used in) investing activities		674	(2,280)
Change in cash and cash equivalents in the year		136,111	74,455
Cash and cash equivalents at the beginning of the year		253,312	178,857
Change in cash and cash equivalents due to exchange rate movements		-	-
Cash and cash equivalents at the end of the year	18	389,422	253,312

Notes to the financial statements

For the year ended 31 March 2022

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgements that the charitable company has made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Notes to the financial statements

For the year ended 31 March 2022

1 Accounting policies (continued)

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of provision of space and services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

- Support to the voluntary sector 100%

h) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

i) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- Database 33.33% on cost
- Office Equipment 33.33% on cost

j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

Notes to the financial statements

For the year ended 31 March 2022

1 Accounting policies (continued)

l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

m) Pensions

Employer contributions to employees defined contribution pension schemes are charged to Statement of Financial Activities during the year.

2 Income from donations and legacies

	Unrestricted £	Restricted £	2022 total Total £	2021 Total £
Big Local Legacy Trust	-	430	430	-
Big Local Trust – Mottingham	-	151,340	151,340	78,750
Ravensbourne Valley Residents	-	-	-	600
Royal Mencap Society	-	2,750	2,750	2,250
Bromley Day Opportunities and Respite COVID -19 Fund Grant	-	-	-	50,000
National Lottery COVID Response Fund	-	136,250	136,250	-
Direct Line Community Fund	-	10,000	10,000	170,000
Clarion Futures	-	-	-	15,000
Day Opps Directory/ Simply connect – LBB	-	-	-	12,590
Capacity Building	-	23,925	23,925	-
London Sport TIF	-	4,435	4,435	-
London Youth	-	1,000	1,000	-
London Magistrate	-	5,219	5,219	-
Small donations	560	-	560	322
	<u>560</u>	<u>335,348</u>	<u>335,908</u>	<u>329,512</u>

3 Income from charitable activities

	Unrestricted £	Restricted £	2022 Total £	2021 Total £
Support to the Voluntary Sector	-	-	-	-
Health and Wellbeing	-	67,865	67,865	88,608
Social prescribing	-	-	-	-
Support services	159,261	14,958	174,219	188,293
Total income from charitable activities	<u>159,261</u>	<u>82,823</u>	<u>242,083</u>	<u>276,901</u>

For the year ended 31 March 2022

5 Analysis of expenditure

During the year

	<u>Charitable activity</u>			
	Cost of raising funds £	Support to the voluntary sector £	Support costs £	2022 Total £
Staff costs (Note 7)	12,835	152,185	18,336	183,356
Staff training and other staff costs	-	-	3,756	3,756
Accounting and independent exam	-	-	6,274	6,274
Advertising/Promotion	284	-	-	284
Depreciation	-	-	2,236	2,236
IT costs	-	-	2,575	2,575
Printing, Stationery & Office Expenses	-	-	1,889	1,889
Direct project costs	-	319,535	-	319,535
Rent, Rates, Insurance & Subscriptions	-	-	23,618	23,618
Service charges and Telephone	-	-	11,616	11,616
Volunteer & Trustee meeting expenses	-	-	482	482
Legal fees	-	-	-	-
	13,118	471,720	70,781	555,620
Support costs	-	70,781	(70,781)	-
Total expenditure 2022	13,118	542,502	-	555,620

Of the total expenditure, £152,774 was unrestricted (2021: £127,607) and £402,847 was restricted (2021: £388,272).

During the previous year

	<u>Charitable activity</u>			
	Cost of raising funds £	Support to the voluntary sector £	Support costs £	2,021 £
Staff costs (Note 7)	11,328	134,317	16,183	161,828
Staff training and other staff costs	-	-	929	929
Accounting and independent exam	-	-	4,058	4,058
Advertising/Promotion	-	-	-	-
Depreciation	-	-	1,715	1,715
IT costs	-	-	7,114	7,114
Printing, Stationery & Office Expenses	-	-	2,080	2,080
Direct project costs	-	308,977	-	308,977
Rent, Rates, Insurance & Subscriptions	-	-	16,616	16,616
Service charges and Telephone	-	-	11,686	11,686
Volunteer & Trustee meeting expenses	-	-	790	790
Legal Fees	-	-	86	86
	11,328	443,294	61,257	515,879
Support costs	-	61,257	(61,257)	-
Total expenditure 2021	11,328	504,551	-	515,879

Notes to the financial statements

For the year ended 31 March 2022

6 Net Incoming resources for the year

This is stated after charging / crediting:

	2022	2021
	£	£
Depreciation	2,236	1,715
Operating lease rentals:		
Property	14,352	14,352
Independent examination	900	900
	<u> </u>	<u> </u>

7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2022	2021
	£	£
Salaries and wages	167,300	143,351
Social security costs	10,668	8,242
Employer's contribution to defined contribution pension schemes	5,388	4,586
Consultants	-	5,649
	<u> </u>	<u> </u>
	183,356	161,828
	<u> </u>	<u> </u>

No employee earned more than £60,000 during the year (2021: nil).

The total employee benefits including pension contributions of the key management personnel were £73,837 (2021: £63,390).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

No Trustees were made payments for reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees (2021: nil).

8 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2022	2021
	No.	No.
Charitable activities	6.4	6.0
Administration	1.0	1.0
	<u> </u>	<u> </u>
	7.4	7.0
	<u> </u>	<u> </u>

9 Related party transactions

There are no related party transactions to disclose for 2022 (2021: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Tangible fixed assets

	Database £	Office Equipment £	Total £
Cost or valuation			
At the start of the year	7,332	11,916	19,248
Additions in year	–	1,562	1,562
At the end of the year	7,332	13,478	20,810
Depreciation			
At the start of the year	7,332	8,869	16,201
Charge for the year	–	2,236	2,236
At the end of the year	7,332	11,105	18,437
Net book value			
At the end of the year	–	2,373	2,373
At the start of the year	–	3,047	3,047

All of the above assets are used for charitable purposes.

12 Debtors

	2022 £	2021 £
Grant receivable and other debtors	36,128	62,628
Accrued income	–	–
Prepayments	1,717	1,690
	37,845	64,318

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	26,755	13,760
Accruals	130,604	10,855
Deferred income	–	23,457
	157,360	48,072

14 Deferred income

Deferred income comprises grants for next year received in advance.

	2022 £	2021 £
Balance at the beginning of the year	23,457	13,975
Amount released to income in the year	(23,457)	(13,975)
Amount deferred in the year	–	23,457
Balance at the end of the year	–	23,457

15 Analysis of net assets between funds as at 31 March 2022

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	2,373	-	-	2,373
Net current assets	100,033	-	169,876	269,908
Net assets at the end of the year	102,406	-	169,876	272,281

Analysis of net assets between funds as at 31 March 2021

Tangible fixed assets	3,047	-	-	3,047
Net current assets	91,285	-	178,273	269,558
Net assets at the end of the year	94,332	-	178,273	272,605

16 Movements in funds

During the year	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers and repayment £	At the end of the year £
Restricted funds:					
Conerstone Fund – City Bridge Trust	36,967	67,865	(72,223)	-	32,609
Conerstone Fund – Innovation Fund	13,871	-	(550)	-	13,321
Social Prescribing	6,680	-	(900)	-	5,780
Big Local Legacy Fund	1,424	430	-	-	1,854
Big Local Trust – Mottingham	25,578	151,340	(126,044)	(22,753)	28,121
Big Local Trust – Dartford	-	-	-	-	-
GLA Young Londoners Fund	22,732	5,206	(25,788)	-	2,150
GLA Young Londoners Fund Stage 2	-	9,752	(8,181)	-	1,571
GLA Trustee Pilot Project	1,500	-	-	(1,500)	-
Ravensbourne Valley Residents	600	-	-	-	600
Royal Mencap Society	2,250	2,750	(3,835)	-	1,165
Bromley Day Opportunities and Respite COVID –19 Fund Grant	48,000	-	(33,275)	-	14,725
Direct Line Community Fund COVID	5,250	-	(3,489)	-	1,761
Direct Line Community Fund 2021	-	10,000	-	-	10,000
Clarion Futures	-	-	-	-	-
Day Opps Directory/ Simply connect –	12,590	-	(12,222)	532	900
National Lottery Capacity Building & Tr.	-	23,925	-	-	23,925
National Lottery COVID Response Fund	-	136,250	(116,226)	-	20,024
London Sport TIF3	-	4,435	-	-	4,435
London Youth	-	1,000	-	-	1,000
London Magistrate Court S&I	-	5,219	-	-	5,219
London Plus	831	-	(114)	-	717
Total restricted funds	178,273	418,170	(402,847)	(23,721)	169,876
Unrestricted funds:					
General funds	94,332	159,879	(152,774)	968	102,405
Total unrestricted funds	94,332	159,879	(152,774)	968	102,405
Total funds	272,605	578,049	(555,620)	(22,753)	272,281

16 Movements in funds (continued.....)

During previous year	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Cornerstone Fund – City Bridge Trust	3,640	71,866	(38,539)	–	36,967
Cornerstone Fund – Innovation Fund	16,742	16,742	(19,613)	–	13,871
Social Prescribing	8,840	–	(2,160)	–	6,680
Big Local Legacy Fund	1,424	–	–	–	1,424
Big Local Trust – Mottingham	56,209	78,750	(109,381)	–	25,578
Big Local Trust – Dartford	10,570	–	(10,570)	–	–
GLA Young Londoners Fund	20,874	25,198	(23,340)	–	22,732
GLA Trustee Pilot Project	1,500	–	–	–	1,500
Ravensbourne Valley Residents	–	600	–	–	600
Royal Mencap Society	–	2,250	–	–	2,250
Bromley Day Opportunities and Respite COVID –19 Fund Grant	–	50,000	(2,000)	–	48,000
Direct Line Community Fund COVID	–	170,000	(164,750)	–	5,250
Clarion Futures	–	15,000	(15,000)	–	–
Day Opps Directory/ Simply connect – London Plus	–	12,590	–	–	12,590
	–	3,750	(2,919)	–	831
Total restricted funds	119,799	446,746	(388,272)	–	178,273
Unrestricted funds:					
General funds	62,165	159,774	(127,607)		94,332
Total unrestricted funds	62,165	159,774	(127,607)	–	94,332
Total funds	181,964	606,520	(515,879)	–	272,605

Transfers represent overallocated costs in restricted funds moved to general funds

Purposes of restricted funds

Cornerstone Fund – City Bridge Trust

This project seeks to improve health and wellbeing outcomes for citizens by improving the engagement of civil society with commissioning through collaboration at Sustainable and Transformation Partnership (STP) and at borough levels. Better inclusion, voice and asset-based inputs will enhance service strategies and commissioning; improve the whole healthcare system; and make better use of resources. This will be explored through the shared good practice on what works at borough and STP levels; project interventions which challenge current working practices and contribute to changing culture and developing shared understanding of the benefits of co-production.

Cornerstone Phase – Innovation Fund

Funding to provide bespoke 'social value' advice which will be accessed across the Bromley Well service. Provision will consist of a range of services, including 1:1 support; training and awareness activities; access to online tools; and peer support network.

Social Prescribing

With funding from the Bromley CCG, CLB has maintained an integrated database which provides the Social Prescribing portal (Connect Well Bromley). This has been developed to include relevant health and wellbeing activities delivered by local voluntary and community groups. These activities, searchable through the website, are targeted at improving the health and wellbeing of the 'frail elderly' as part of a partnership pilot programme.

Big Local Legacy Fund

The Mottingham Big Local Refocused project ran a Xmas Panto for residents. A small contribution was made for the tickets. These monies contributed to the established Legacy Fund which CLB holds on behalf of the project

Big Local Trust – Mottingham

CLB continued to provide support to the Mottingham Big Local Refocused as the Local Trusted Organisation and accountable body. This funding provided by Local Trust for the National Lottery Community Fund is to enable the delivery of the current three year plan agreed with residents and the local partnership. Underspent grant of £22,753 relating to 2020–21 was repaid during the year.

GLA Young Londoners Fund

This fund was available to support Young Londoners Fund Local networks, that are part of a programme of support for organisations that work with young people, co-funded by City Bridge Trust.

The aims of the Young Londoners Fund local networks are to ensure that young people are effectively and appropriately engaged in developing proposals and delivering activities; to share best practice between Young Londoners Fund-holders to develop sustainability; to provide a network for organisations supporting young people to work collaboratively

GLA Young Londoners Fund Stage 2

The Mayor's Young Londoners Fund (YLF) is helping children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. It has already supported over 100,000 of the capital's most vulnerable young people aged 10 to 21 through a range of education, sport, cultural and other activities for young Londoners. In recognition of the contribution of the YLF Local Networks to the success and legacy of the YLF programme, and the needs of London's youth sector, which has also been significantly impacted by the COVID-19 pandemic, the GLA and City Bridge Trust have committed funding to support an extension year of the YLF Local Networks to December 2022. This will ensure an ongoing support package is in place for YLF grantees and the wider youth sector in 2022, as the Mayor and London's stakeholders take forward London's Recovery Programme.

GLA Trustee Pilot

This project aim was to develop and deliver a trustee training programme. The pilot focused on two events: a best practice in Trustee Recruitment session and an introduction to Trusteeship session. The sessions were delivered and marketed to include both local and wider geographical region making sessions more easily accessible to more Londoners.

Ravensbourne Valley Residents

RVR agreed a payment of £600 should be made to CLB for distribution to Covid related charities/projects in Bromley, using the same arrangements that were used to distribute the Direct Line monies.

Royal Mencap Society – Round the World Challenge

Community Links Bromley (CLB) led a bid alongside Bromley Mencap, MyTime Active and Palace for Life Foundation to apply for funding from Royal Mencap to take part in the Round the World Challenge. The fund supports people with a learning disability to get outside and get active in a way that is flexible, fun, and empowering.

The funding enabled a series of activities and events to be provide, initially free to those over 16 with a learning disability.

Bromley Day Opportunities and Respite COVID –19 Fund Grant

Bromley Council recognised that the need to temporarily close some day services and respite services during the COVID-19 crisis has been challenging for some people who use the services and for their families and carers. As a result the Council set aside up to £50,000 in grant funding to enable organisations to develop or expand alternative provision so that day centre and respite service users can be offered some additional support whilst the COVID-19 lockdown arrangements are in place.

The aim of the fund is to support adults who have care needs, and/or who are at risk of social isolation, and who were previously engaged in social and organised activities prior to the pandemic, thereby providing a regular break to carers. The fund also seeks to increase opportunities for respite support carers. Community Links Bromley lead on the administration of the process, on behalf of the Council, through its Awards Force online portal.

The Scheme was open to eligible organisations working in and/or supporting communities within the boroughs of Bromley and Lewisham and was delivered in Partnership with Blueprint for All

Direct Line Community Fund COVID

Direct Line approached Community Links Bromley (CLB) with an offer to provide emergency funding for voluntary and community groups and organisations in the borough who were facing unprecedented challenges as the COVID –19 pandemic grew.

The scheme was launched on 1 May with a grant pot of some £170,000. The scheme offered grants of up to £10,000 to support organisations working locally in Bromley that were either delivering COVID-19 front line services, or whose ability to operate had been impacted by the measures put in place to stem the COVID-19 pandemic.

The scheme was quickly oversubscribed and in total bids amounting to over £347,000 were received. The grants were distributed to 38 groups of various sizes covering a range of services across the whole borough. A full list of recipients is available on request.

Direct Line Community Fund 2021

Direct Line approached Community Links Bromley (CLB) with an offer from the Community Fund. The donation was made to help the most vulnerable over the Christmas period.

Clarion Futures – COVID-19 Emergency Support Fund

Clarion Futures has approved a grant award of £15,000 for CLB's Community Action Response. The money was used to support and add to the COVID Community Fund grants programme. The money was used to support 4 local community organisations.

The Clarion Futures Emergency Support Fund (Communities) is awarded to support community organisations to respond to critical local need during the Coronavirus pandemic and to support the community with any resulting impact.

Day Opportunities Directory/ Simply connect – LBB

The grant was made available by the London Borough of Bromley to further develop the Simply Connect platform including the appointment of a part time Simply Connect Project Development Worker.

National Lottery Coronavirus Community Support Fund – Capacity Building Training and Development Programme

CLB & Blueprint for All were awarded £47,850 grant funding to deliver a Capacity Building Training and Development Programme. The project aims to deliver a range of training and development support to build the capacity of up to 45 frontline community groups/leaders.

In particular the programme aimed to address the specific challenges associated with leading community groups that support under-represented or BAME groups; enabling groups to access funding opportunities; provide groups opportunities to contribute to the development of a more inclusive public policy, community cohesion and tackle inequalities in the system. It relatedly aims to supporting community groups to sustain and maximise their impact individually and as a group, by providing a 'forum' for tackling shared challenges through the existing BAME network (facilitated by Blueprint 4 All).

National Lottery Covid-19 Response Fund

This funding relates to a scheme entitled Community Links Bromley Grant Giving Scheme funded by the Big Lottery Fund (operating as The National Lottery Community Fund).

The aim of the Programme is to support organisations to continue to deliver vital services to people and communities affected by COVID-19. The Programme focuses on organisations supporting people and communities who experience disproportionate challenge and difficulty as a result of the COVID-19 crisis; organisations providing services and support for vulnerable people, for which there will be increased demand as a result of the COVID-19 crisis; and organisations which connect communities and support communities to work together to respond to the COVID-19 crisis.

London Sport – TIF3

This project was to work in partnership with Mytime Active to introduce weekly physical activity sessions for older adults in Bromley and targeted those who were still fearful of venturing outside following the pandemic. In partnership with MyTime Active across a range of sites, our target was to register 65 older people during the programme. The uptake has been encouraging so far with 110 registered to date and those registered become part on the "Active8" programme. This project is ongoing.

London Youth – Getting Active Programme.

In partnership with Bromley Football Club Community Sports Trust, this programme aims to positively engage with 25 young people in our community through sport and physical activity. The focus of this work is those young people who are inactive and/or less active, including those that face the most barriers to participation.

The London Magistrates Courts Support and Information Service (LMCSIS)

These are the residual funds of the London Magistrates Courts Support and Information Service, which used to operate in the Bromley and other local Magistrates Courts and subsequently ceased trading. The remaining trustees agreed that the funds should be transferred to the Community Links Bromley. The funds remain for restricted purposes with the aim of supporting both Bromley CAB and CLB for a purpose to be agreed. In both cases the intention is that the money should be used in line with the original aims of LMCSIS.

London Plus/London Community Response

Fund to enable the purchase of IT equipment and related IT support.

17 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2022 £	2021 £
Net income / (expenditure) for the reporting period (as per the statement of financial activities)	22,429	90,641
Grant repayment	(22,753)	–
(Increase)/decrease in debtors	26,473	(18,734)
Increase/(decrease) in creditors	109,288	4,828
Net cash provided by / (used in) operating activities	135,437	76,735

18 Analysis of cash and cash equivalents	At 1 April £	Cash flows £	Other £	At 31 March 2022 £
Cash in hand	253,312	136,111	–	389,423
Total cash and cash equivalents	253,312	136,111	–	389,423

19 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	Property	
	2022 £	2021 £
Over five years	24,248	14,752

20 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. At 31 March 2022 the membership was 7 (2021: 8)