

Community Links Bromley
A Company Limited by Guarantee

Report and Unaudited Financial Statements
Year ended 31 March 2021

Charity Registration No. 1045255
Company Registered in England No. 3020127

Community Links Bromley

Status: Charity registration no. 1045255
Company Registration no. 3020127

Registered Office: Community House,
South Street,
Bromley,
Kent
BR1 1RH

Trustees: Byron Johnson Brown
Paul Cosgrave
Carole Wells
Luke Hallard
Elliot Marc Lewis
Tadeusz Peter Dabrowski
Janet Tibbalds
Clive Lees (Part only)

Secretary: Diane Diamond

Independent examiner: Dunstanette Kuti
Community Action Sutton,
Granfers Community Centre,
73-79 Oakhill Road,
Sutton,
Surrey, SM1 3AA

Community Links Bromley

Trustees' Report for the year ended 31 March 2021

Report of the Trustees

The Trustees have pleasure in presenting their Annual Report and Accounts for the year end 31 March 2021. This is also a Directors' Report required by Companies Act.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure

Community Links Bromley is a registered charity and a company limited by guarantee, registered in England and governed by a Memorandum and Articles of Association. This identifies the company as a second-tier support organisation for the local voluntary, community and social enterprise sector. It was founded in 1965 and incorporated in 1995.

Community Links Bromley's purpose is to support, promote and facilitate the development of a strong, diverse, confident and effective voluntary and community sector in the London Borough of Bromley, in ways which will enable the sector to improve the quality of life for people and their communities.

This value statement reflects the organisation's commitment to providing inclusive and accessible services based on the identifiable needs of the local voluntary and community organisations and recognising the value of volunteering.

The charity's objectives and its principal activities include the following:

- To promote any charitable purposes for the benefit of the community in Bromley
- Organise and support co-operation between voluntary and statutory sectors in Bromley
- Provide information, advice, training and other services to voluntary organisations locally.

Community Links Bromley is affiliated with the National Association for Voluntary and Community Action (NAVCA). The charity is also a member of the National Council for Voluntary Organisations and London Plus.

Governance and Management

Governance of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Trustees are formally elected at the Annual General Meeting (AGM) with additional Trustees co-opted by the Trustee Board during the year, as appropriate, with formal election at the following AGM.

Community Links Bromley

Trustees' Report for the year ended 31 March 2021

Trustees now have 4 years terms according to the amendments agreed recently by members. They are required to stand down but may be elected for a further term if the other Trustees consider it desirable in the interests of the Board and charity.

The Trustee Board includes the positions of Chair, Vice Chair and Treasurer and consists of a maximum of twelve Trustees. The Chair, Vice Chair and Treasurer are elected at each AGM.

The Trustees who served during the year were as follows:

Janet Tibbalds – Chair	Byron Johnson Brown
Paul Cosgrave – Vice Chair	Luke Hallard
Tadeusz (Peter) Dabrowski – Treasurer	Carole Wells
Elliot Lewis	
Clive Lees	

Organisational Structure and Decision Making

The charity is controlled by the Board of Trustees which is independent. Board members receive no remuneration for their involvement. A list of Trustees is given above. Day-to-day operations are carried out by full and part-time staff, led by a Chief Executive. The Trustee Board held 8 meetings during the year, including an AGM. The Trustee Board agrees the organisation's strategy, business plan, financial plans and budget.

During the year a review of the services business and development plan was initiated by the Board. This work is ongoing. This plan and the services key performance indicators agreed with the London Borough of Bromley will guide our work for the next couple of years.

RISK MANAGEMENT

The Trustees regularly review the major risks the charity faces, and believe that maintaining a sufficient level of reserves, combined with an annual review of key financial systems, will provide sufficient resources in the event of adverse conditions. The CLB risk register, covering governance, operational, financial and external or environmental risks is based upon Charity Commission recommendation best practice. Trustees confirm that they have established systems to mitigate the significant risks.

STATEMENT OF PUBLIC BENEFIT

The objectives and activities and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty to have due regard to public benefit

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Trustees' Report for the year ended 31 March 2021

guidance published by the Charity Commission in determining the activities undertaken by the charity.

ACHIEVEMENTS AND PERFORMANCE

This year has been marked by the extraordinary challenges posed by the COVID-19 pandemic. It was a year in which the pandemic ripped through communities, separated families and caused massive disruption. It highlighted inequalities locally, regionally and nationally and it was against this backdrop we continued to work to support local charities and the communities that they served.

To provide that support we were indebted to our funders including the London Borough of Bromley.

Special thanks goes to the Direct Line Group who provided £170,000 support to invest in the sector locally. The funding was used to provide a grants programme to support organisations working in Bromley that were either delivering COVID-19 front line services, or whose operations had been disrupted by the measures put in place to stem the COVID-19 pandemic and its consequences.

The scheme was quickly oversubscribed and bids amounting to over £347,000 were received. The grants were distributed to 38 groups of various sizes covering a range of services across the whole borough. The funding made a massive impact on the organisations and the communities that rely on them. Many thousands of people of all ages and their families have been supported during what have been especially challenging times for both them and the organisations and groups who adjusted their programmes, staffing and delivery mechanisms swiftly in order to provide help and assistance where other more formal routes may have been difficult to access. Many of the organisations have freely admitted that without the grants from the Direct Line Group they would have been unable to respond in the way that they have.

One by product of this work was that we invested in a new Awards Force Funding platform. This new platform has helped save time, reduce costs and provide a better experience for all programme participants. We have used this to administer a number of funding schemes with bids in excess of £1.5million.

At the outset of the pandemic we were required to re-tender for the Bromley Support to the Sector Contract. The application was very much a team effort. It resulted in a successful outcome of a five-year contract securing our future and allowing our service to plan for the years ahead.

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Trustees' Report for the year ended 31 March 2021

Our focus remains unchanged. To ensure a thriving sector locally we manage and co-ordinate a number of different activities that include:

- a) Information, advice and guidance
- b) Funding and investment
- c) Volunteering
- d) Strategic partnership
- e) Strategic voice

We provide the sector with relevant, appropriate and timely information, advice and guidance in order to build capacity and support its role within the community. Our information service consists of regular news and updates, the distribution of a weekly e-bulletin; the provision of a dedicated website for the sector to promote sector activities.

During the year we developed and relaunched our website; grew our Facebook presence; and further developed our social media presence through Instagram. The website provided an important space and resource and included alerts to keep people informed on the latest Coronavirus support and information nationally and for the local VCSE sector.

Volunteering

Central to our support to the community was our work in partnership with the London Borough of Bromley to mobilise and deploy the army of local volunteers.

This enabled us to match over 1300 volunteers with 1500 households needing assistance. This included support to self-isolating people as a result of track and trace contact and for those individuals contacted by the government to stay at home because they were clinically extremely vulnerable.

Whether undertaking shopping; collecting prescriptions; dog walking; telephone befriending; these volunteers provide a critical service and support for many vulnerable members of our community.

We also supported local volunteer-involving organisations who wanted to adjust their usual volunteer roles to meet the adjusted needs of their clients during the pandemic. These roles were directly promoted to the 4600 individuals who had expressed an interest in volunteering throughout the pandemic.

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Trustees' Report for the year ended 31 March 2021

We also played a significant role in the vaccine clinic volunteering. CLB was approached by the Bromley GP Alliance and the Clinical Commissioning Group to promote the volunteer roles they had for vaccine clinics to those who had expressed an interest in volunteering during the pandemic and via CLB's on-line volunteer recruitment portal. We were also actively involved in the deployment at local clinics. Up to 31st March 2021 we made 349 assignments to seventy-three clinic sessions.

Support to the sector

Our support to the sector continued with ongoing training, particularly for smaller and newly formed groups including the Mutual Aid groups.

As with many organisations, much of this activity migrated to online services as face-to-face services ceased during lockdown. To do this we invested in new IT equipment to enable home working funded by London Plus and the GLA. This enabled us to continue to provide direct support to organisations. This support was provided to 196 different organisations, a 27% increase to the previous year.

We continued work to secure much needed investment into the Borough. This work was instrumental in a successful proposal to develop a local Parent/Carer Champion Network. This project has subsequently secured further funding and continues to thrive.

This was one of nine collaborative bids we worked on this year. In addition we supported and advised charities on sixty-eight unique bids resulting in £366,499 new investment into the borough. This was 83% above our agreed fundraising target.

One of the key issues and challenges that the pandemic highlighted was food deprivation and insecurity. We were contacted by the Southeast London representative from FareShare (London Food Alliance – Food Distribution Network); as a result of this approach we worked with partners, including the Council, to agree an approach for food distribution locally. This work was subsequently led by Transform Bromley Borough (TBB) Food Partnership which was set up to accept and distribute food provided by FareShare. This aimed to reduce food deprivation and insecurity in Bromley.

We have supported this partnership with Direct Line funding and subsequently worked with the partnership on a Food Roots Incubator programme application.

Training

Our training offer, seminar and conference programme continues to be well received. During the year we delivered sessions on trustee recruitment, developing trustee roles, social value, negotiating and managing property leases for the not-for-profit sector, hybrid working; workshops on voluntary sector recovery planning and COVID-19 Employment Law.

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Trustees' Report for the year ended 31 March 2021

These events were in addition to our on-going Volunteer Managers Forums and funding workshops. Many of these were delivered in partnership with other providers and are thanks go to The Ethical Property Foundation, Social Value UK, Reach Volunteering, Get on Board, Thackray Williams LLP and London Sport for their assistance with our programmes.

Projects

Our project updates are covered elsewhere in this report. However, it would be remiss not to highlight the considerable progress made during the year in relation to the Mottingham Big Local. This included the development of a new large grants programme as well as the recruitment of consultants to develop the next three-year plan for the area. The plan, subsequently approved by the Local Trust, will result in a new programme of investment worth up to £650,000 for the area in the coming years.

Staffing

Our service has been delivered by a small and resolute team of staff and volunteers. During the year we said goodbye to Yvonne who worked for a brief period as our Development Manager for the Mottingham Big Local Refocused. We also welcomed two new members of staff during the year Steve Smith, our Funding and Development Officer and Hugh Shultz, a Cornerstone project worker. Both settled in well and continue to make an important contribution to the team.

FINANCIAL REVIEW

The team worked hard to keep costs within budgets and, at the same time, we worked hard to secure external resources to support the delivery of priority services to our sector. This work resulted in substantial new investment in the Mottingham area, as well continued investment from the GLA and the Cornerstone Fund to develop and deliver projects.

Income Resource

Income for the year was £606,520 which was 45.45% higher than that for 2019-20 (£416,991). This was the result of a substantial increase in restricted funds which increased from £257,403 to £446,746. This included a one-off grant payment from the Direct Line Fund to support local Bromley based charities.

Resources Expanded

Expenditure during the financial year increased from £305,566 to £ 506,674. This was in part of as result of the grants programme referred to above to support local charities.

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Trustees' Report for the year ended 31 March 2021

Summary Position

Our position at the end of the year showed a net surplus £99,846 compared to a surplus of £111,425 previous year. Whilst much of this surplus is restricted, our reserves continued to grow.

Reserves

The Unrestricted Reserves carried forward of £94,332 represents a 48.26% increase on the previous year (£62,165) and shows that the Trustees plans as set out in previous Annual Reports to increase our reserves are on target.

Investment Policy

Community Links Bromley continues its practice of prudently maximising all potential sources of revenue by keeping under review its banking arrangements and interest rates on a regular basis.

Reserves Policy

The levels of reserves held are regularly reviewed to ensure the charity is able to meet its obligations. A target of three months costs running costs has been set, which is approximately £95,000. We are pleased on progress to achieve this figure.

FUTURE DEVELOPMENTS

The year concluded with the successful reapplication for the Provision of Infrastructure Support Service to the voluntary and community organisation and social enterprises in Bromley. This is an important vote of confidence by the Borough in our services. Importantly, the 5-year contract will enable us to plan ahead to meet the changing needs of the sector. It means that the service is well positioned to plan ahead and it will enable us to refresh our vision and service and ensure we remain a vital point of connection and communication for intelligence, experience and good practice across the sector.

We continue to obtain our core funding from the London Borough of Bromley. However, we remain committed to diversifying our sources of funding and are pleased to report that over 66% of our funding in 2020/21 came from other sources.

As a service we are only too aware of the financial pressures experienced by our funders and, as such, the trustees wish to thank our core funders for their continued support.

The strategy of the organisation remains one which aims to have core funding from local authority and to enable on-going development through project funding from large funders like the big lottery, and charitable trusts.

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Trustees' Report for the year ended 31 March 2021

As a board, the trustees are committed to:

- Keeping the reserves policy under review to ensure it meets a charity's changing needs and circumstances
- ensuring that the level of reserves is monitored throughout the year.

Our aim is to ensure that we can give confidence to stakeholders that the charity's finances are being managed and can also provide an indicator of future funding needs.

Risk Assessment

As Trustees we believe that identifying and managing the possible and probable risks that the charity may face over its working life is a key part of effective governance. By managing risk effectively, we aim to ensure that:

- significant risks are known and monitored, enabling trustees to make informed decisions and take timely action
- that the charity makes the most of opportunities and develops them with the confidence that any risks will be managed
- that forward and strategic planning are improved
- that the charity's aims are achieved more successfully

This year we undertook a comprehensive review of our risk register to manage risk. This review covered governance risk, operational risk, financial risk and environmental and external risk. We are therefore able to provide confirmation that control systems have been established to manage those risks.

As a Board we remain committed to taking active steps to monitor this risk. We recognise that risk management is a dynamic process ensuring that new risks are addressed as they arise. Periodic reviews are therefore scheduled as part of the Board business plan and timetable.

MEMBERS' LIABILITY

The Trustees of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law required the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently

Community Links Bromley

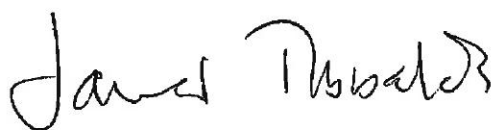
Trustees' Report for the year ended 31 March 2021

- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice, 'Accounting and Reporting by Charities (SORP FRS 102)', and in accordance with the special provisions of section 419(2) of the Companies Act 2006 relating to small entities.

This report was approved by the Board of Trustees on _____ and signed on its behalf:



Janet Tibbalds, Chair

Community Links Bromley

Independent Examiner's Report to the Trustees of Community Links Bromley

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 13 to 24.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountant, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Dunstanette Kuti FCCA, MCST
Community Action Sutton,
Granfers Community Centre,
73-79 Oakhill Road,
Sutton,
Surrey, SM1 3AA

15/12/2021

Community Links Bromley

Statement of financial activities (incorporating an income and expenditure account)
For the year ended 31 March 2021

	Note	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Income from:							
Donations and legacies	2	322	329,190	329,512	127	125,119	125,246
Charitable activities							
Support to the voluntary sector	3	159,345	117,556	276,901	159,109	132,284	291,393
Other trading activities	4	-	-	-	204	-	204
Investment Income		107	-	107	148	-	148
Total income		159,774	446,746	606,520	159,588	257,403	416,991
Expenditure on:	5						
Raising funds		11,328	-	11,328	11,936	-	11,936
Charitable activities							
Support to the voluntary sector		116,279	388,272	504,551	125,861	167,769	293,630
Total expenditure		127,607	388,272	515,879	137,797	167,769	305,566
Net income / (expenditure) for the year	6	32,167	58,474	90,641	21,791	89,634	111,425
Transfers between funds		-	-	-	(21)	21	21
Net movement in funds	16a	32,167	58,474	90,641	21,770	89,655	111,425
Reconciliation of funds:							
Total funds brought forward		62,165	119,799	181,964	40,395	30,144	70,539
Total funds carried forward		94,332	178,273	272,605	62,165	119,799	181,964

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.
Movements in funds are disclosed in Note 16 to the financial statements.

Community Links Bromley

Balance sheet

Company no. 3020127

As at 31 March 2021

	Note	£	2021 £	2020 £
Fixed assets:				
Tangible assets	11		<u>3,047</u>	<u>767</u>
			3,047	767
Current assets:				
Debtors	12	64,318	45,584	
Cash at bank and in hand		<u>253,312</u>	<u>178,857</u>	
		317,630	224,441	
Liabilities:				
Creditors: amounts falling due within one year	13	<u>48,072</u>	<u>43,244</u>	
Net current assets / (liabilities)			<u>269,558</u>	<u>181,197</u>
Total assets less current liabilities			<u>272,605</u>	<u>181,964</u>
Total net assets / (liabilities)	15a		<u><u>272,605</u></u>	<u><u>181,964</u></u>
The funds of the charity:	16a			
Restricted income funds			178,273	119,799
Unrestricted income funds:				
General funds		<u>94,332</u>	<u>62,165</u>	
Total unrestricted funds			<u>94,332</u>	<u>62,165</u>
Total charity funds			<u><u>272,605</u></u>	<u><u>181,964</u></u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' Responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements, which have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), were approved by the Board and signed on its behalf by:

Name.....
Trustee

Notes to the financial statements

For the year ended 31 March 2021

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgements that the charitable company has made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Notes to the financial statements

For the year ended 31 March 2021

1 Accounting policies (continued)

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of provision of space and services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which are an estimate, based on staff time, of the amount attributable to each activity.

- Support to the voluntary sector 100%

h) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

i) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- Database 33.33% on cost
- Office Equipment 33.33% on cost

j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

Notes to the financial statements

For the year ended 31 March 2021

1 Accounting policies (continued)**l) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

m) Pensions

Employer contributions to employees defined contribution pension schemes are charged to Statement of Financial Activities during the year.

2 Income from donations and legacies

	Unrestricted £	Restricted £	2021 total Total £	2020 Total £
Big Local Legacy Trust	-	-	-	117
Big Local Trust – Mottingham	-	78,750	78,750	78,750
Big Local Trust – Dartford	-	-	-	45,938
Ravensbourne Valley Residents	-	600	600	-
Royal Mencap Society	-	2,250	2,250	-
Bromley Day Opportunities and Respite COVID -19	-	50,000	50,000	-
Direct Line Community Fund	-	170,000	170,000	-
Clarion Futures	-	15,000	15,000	-
Day Opps Directory/ Simply connect – LBB	-	12,590	12,590	-
Small donations	322	-	322	441
	322	329,190	329,512	125,246

3 Income from charitable activities

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Support to the Voluntary Sector				
Health and Wellbeing	-	88,608	88,608	44,692
Social prescribing	-	-	-	32,496
Support services	159,345	28,948	188,293	214,205
Total income from charitable activities	159,345	117,556	276,901	291,393

4 Income from other trading activities

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Other earned income	-	-	-	204
	-	-	-	204

Community Links Bromley
Notes to the financial statements

For the year ended 31 March 2021

5 Analysis of expenditure

During the year

	Cost of raising funds £	Charitable activity Support to the voluntary sector £	Support costs £	2021 Total £
Staff costs (Note 7)	11,328	134,317	16,183	161,828
Staff training and other staff costs	-	-	929	929
Accounting and independent exam	-	-	4,058	4,058
Advertising/Promotion	-	-	-	-
Depreciation	-	-	1,715	1,715
IT costs	-	-	7,114	7,114
Printing, Stationery & Office Expenses	-	-	2,080	2,080
Direct project costs	-	308,977	-	308,977
Rent, Rates, Insurance & Subscriptions	-	-	16,616	16,616
Service charges and Telephone	-	-	11,686	11,686
Volunteer & Trustee meeting expenses	-	-	790	790
Legal fees	-	-	86	86
	11,328	443,294	61,257	515,879
Support costs	-	61,257	(61,257)	-
Total expenditure 2021	11,328	504,551	-	515,879

Of the total expenditure, £129,767 was unrestricted (2020: £137,797) and £376,907 was restricted (2020: £167,769).

During the previous year

	Cost of raising funds £	Charitable activity Support to the voluntary sector £	Support costs £	2,020 £
Staff costs (Note 7)	9,182	108,869	13,117	131,167
Staff training and other staff costs	-	-	6,047	6,047
Accounting and independent exam	-	-	4,350	4,350
Advertising/Promotion	2,754	-	-	2,754
Depreciation	-	-	1,302	1,302
IT costs	-	-	5,083	5,083
Printing, Stationery & Office Expenses	-	-	2,766	2,766
Direct project costs	-	116,464	-	116,464
Rent, Rates, Insurance & Subscriptions	-	-	16,975	16,975
Service charges and Telephone	-	-	16,707	16,707
Volunteer & Trustee meeting expenses	-	-	1,664	1,664
Legal Fees	-	-	287	287
	11,936	225,333	68,298	305,566
Support costs	-	68,298	(68,298)	-
Total expenditure 2020	11,936	293,631	-	305,566

Community Links Bromley

Notes to the financial statements

For the year ended 31 March 2021

6 Net incoming resources for the year

This is stated after charging / crediting:

	2021	2020
	£	£
Depreciation	1,715	1,302
Operating lease rentals:		
Property	14,352	14,352
Independent examination	900	1,200

7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2021	2020
	£	£
Salaries and wages	143,351	105,635
Social security costs	8,242	5,893
Employer's contribution to defined contribution pension schemes	4,586	3,926
Consultants	5,649	15,713
	161,828	131,167

No employee earned more than £60,000 during the year (2020: nil).

The total employee benefits including pension contributions of the key management personnel were £63,390 (2020: £68,853).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

No Trustees were made payments for reimbursement of travel and subsistence costs relating to attendance at meetings of the trustees (2020: nil).

8 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2021	2020
	No.	No.
Charitable activities	6.0	5.0
Administration	1.0	1.0
	7.0	6.0

Community Links Bromley

Notes to the financial statements

For the year ended 31 March 2021

8 Related party transactions

There are no related party transactions to disclose for 2021 (2020: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Tangible fixed assets

	Database £	Office Equipmen £	Total £
Cost or valuation			
At the start of the year	7,332	7,921	15,253
Additions in year	–	3,995	3,995
At the end of the year	7,332	11,916	19,248
Depreciation			
At the start of the year	7,332	7,154	14,486
Charge for the year	–	1,715	1,715
At the end of the year	7,332	8,869	16,201
Net book value			
At the end of the year	–	3,047	3,047
At the start of the year	–	767	767

All of the above assets are used for charitable purposes.

12 Debtors

	2021 £	2020 £
Grant receivable and other debtors	62,628	44,495
Accrued income	–	–
Prepayments	1,690	1,089
	64,318	45,584

Community Links Bromley

Notes to the financial statements

For the year ended 31 March 2021

13 Creditors: amounts falling due within one year	2021	2020
	£	£
Other creditors	13,760	27,169
Accruals	10,855	2,100
Deferred income	23,457	13,975
	48,072	43,244

14 Deferred income

Deferred income comprises grants for next year received in advance.

	2021	2020
	£	£
Balance at the beginning of the year	13,975	28,398
Amount released to income in the year	(13,975)	(28,398)
Amount deferred in the year	23,457	13,975
Balance at the end of the year	23,457	13,975

15a Analysis of net assets between funds as at 31 March 2021

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	3,047	-	-	3,047
Net current assets	91,285	-	178,273	269,558
Net assets at the end of the year	94,332	-	178,273	272,605

15b Analysis of net assets between funds as at 31 March 2020

Tangible fixed assets	767	-	-	767
Net current assets	61,398	-	119,799	181,197
Net assets at the end of the year	62,165	-	119,799	181,964

Community Links Bromley

Notes to the financial statements

For the year ended 31 March 2021

16a Movements in funds

During the year	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Conerstone Fund – City Bridge Trust	3,640	71,866	(38,539)		36,967
Conerstone Fund – Innovation Fund	16,742	16,742	(19,613)	–	13,871
Social Prescribing	8,840	–	(2,160)	–	6,680
Big Local Legacy Fund	1,424	–	–	–	1,424
Big Local Trust – Mottingham	56,209	78,750	(109,381)	–	25,578
Big Local Trust – Dartford	10,570	–	(10,570)	–	–
GLA Young Londoners Fund	20,874	25,198	(23,340)	–	22,732
GLA Trustee Pilot Project	1,500	–	–	–	1,500
Ravensbourne Valley Residents	–	600	–	–	600
Royal Mencap Society	–	2,250	–	–	2,250
Bromley Day Opportunities and Respite COVID –19 Fund Grant	–	50,000	(2,000)	–	48,000
Direct Line Community Fund COVID	–	170,000	(164,750)	–	5,250
Clarion Futures	–	15,000	(15,000)	–	–
Day Opps Directory/ Simply connect – London Plus	–	12,590	–	–	12,590
	–	3,750	(2,919)	–	831
Total restricted funds	119,799	446,746	(388,272)	–	178,273
Unrestricted funds:					
General funds	62,165	159,774	(127,607)	–	94,332
Total unrestricted funds	62,165	159,774	(127,607)	–	94,332
Total funds	181,964	606,520	(515,879)	–	272,605

During previous year	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Conerstone Fund – City Bridge Trust	3,500	27,950	(27,810)	–	3,640
Conerstone Fund – Innovation Fund	–	16,742	–	–	16,742
City Bridge Trust	582	–	(603)	21	–
Social Prescribing	–	32,496	(23,656)	–	8,840
Big Local Legacy Fund	1,104	431	(111)	–	1,424
Big Local Trust – Mottingham	24,958	78,750	(47,499)	–	56,209
Big Local Trust – Dartford	–	45,938	(35,368)	–	10,570
GLA Young Londoners Fund	–	53,596	(32,722)	–	20,874
GLA Trustee Pilot Project	–	1,500	–	–	1,500
Total restricted funds	30,144	257,403	(167,769)	21	119,799
Unrestricted funds:					
General funds	40,395	159,588	(137,797)	(21)	62,165
Total unrestricted funds	40,395	159,588	(137,797)	(21)	62,165
Total funds	70,539	416,991	(305,566)	–	181,964

16a Movements in funds continued.....

Transfers represent overallocated costs in restricted funds moved to general funds

Purposes of restricted funds

City Bridge Trust – Cornerstone Fund

This project seeks to improve health and wellbeing outcomes for citizens by improving the engagement of civil society with commissioning through collaboration at Sustainable and Transformation Partnership (STP) and at borough levels. Better inclusion, voice and asset-based inputs will enhance service strategies and commissioning; improve the whole healthcare system; and make better use of resources. This will be explored through the shared good practice on what works at borough and STP levels; project interventions which challenge current working practices and contribute to changing culture and developing shared understanding of the benefits of co-production.

GLA Trustee Pilot

This project aim was to develop and deliver a trustee training programme. The pilot focused on two events: a best practice in Trustee Recruitment session and an introduction to Trusteeship session. The sessions were delivered and marketed to include both local and wider geographical region making sessions more easily accessible to more Londoners.

Ravensbourne Valley Residents

RVR agreed a payment of £600 should be made to CLB for distribution to Covid related charities/projects in Bromley, using the same arrangements that were used to distribute the Direct Line monies.

Royal Mencap Society – Round the World Challenge

Community Links Bromley (CLB) led a bid alongside Bromley Mencap, MyTime Active and Palace for Life Foundation to apply for funding from Royal Mencap to take part in the Round the World Challenge. The fund supports people with a learning disability to get outside and get active in a way that is flexible, fun, and empowering.

It is about turning hours of fun sporting and physical activities into a round-the-world adventure. Each hour of activity logged by the individual moves them closer to their next destination, on their way to complete their route which can be around the UK, Europe of the World. Individuals will receive a postcard from a different location as the number of hours of activity they do takes them around their chosen route. These events were initially free to those over 16 with a learning disability.

Bromley Day Opportunities and Respite COVID –19 Fund Grant

Bromley Council recognised that the need to temporarily close some day services and respite services during the COVID-19 crisis has been challenging for some people who use the services and for their families and carers. As a result the Council set aside up to £50,000 in grant funding to enable organisations to develop or expand alternative provision so that day centre and respite service users can be offered some additional support whilst the COVID-19 lockdown arrangements are in place. The aim of the fund is to support adults who have care needs, and/or who are at risk of social isolation, and who were previously engaged in social and organised activities prior to the pandemic, thereby providing a regular break to carers. The fund also seeks to increase opportunities for respite support carers. Community Links Bromley lead on the administration of the process, on behalf of the Council, through its Awards Force online portal.

Community Links Bromley

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For the year ended 31 March 2021

Direct Line Community Fund COVID

Direct Line approached Community Links Bromley (CLB) with an offer to provide emergency funding for voluntary and community groups and organisations in the borough who were facing unprecedented challenges as the COVID-19 pandemic grew.

The scheme was launched on 1 May with a grant pot of some £170,000. The scheme offered grants of up to £10,000 to support organisations working locally in Bromley that were either delivering COVID-19 front line services, or whose ability to operate had been impacted by the measures put in place to stem the COVID-19 pandemic.

The scheme was quickly oversubscribed and in total bids amounting to over £347,000 were received. The grants were distributed to 38 groups of various sizes covering a range of services across the whole borough. A full list of recipients is available on request.

Clarion Futures – COVID-19 Emergency Support Fund

Clarion Futures has approved a grant award of £15,000 for CLB's Community Action Response. The money was used to support and add to the COVID Community Fund grants programme. The money was used to support 4 local community organisations.

The Clarion Futures Emergency Support Fund (Communities) is awarded to support community organisations to respond to critical local need during the Coronavirus pandemic and to support the community with any resulting impact.

Day Opportunities Directory/ Simply connect – LBB

Resource to further develop the Simply Connect platform including the appointment of a part time Simply Connect Project Development Worker.

Innovation Fund – Cornerstone Phase 2

Funding to provide bespoke 'social value' advice which will be accessed across the Bromley Well service. Provision will consist of a range of services, including 1:1 support; training and awareness activities; access to online tools; and peer support network.

London Plus/London Community Response

Fund to enable the purchase of IT equipment and related IT support.

17 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	Property	
	2021	2020
	£	£
Over five years	14,752	14,752

18 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. At 31 March 2021 the membership was 8 (2020: 8)