

The Oaks Nursery AGM Minutes

Date: Monday, 13th October 2025

Time: 7:00 PM

Location: The Oaks Nursery, Riding Lane, Hildenborough

1. Welcome

Lizanne McCloud (Chair) opened the meeting by welcoming attendees and thanking them for their continued support of the nursery.

2. Manager's Report – Becky Tyler

Becky Tyler presented the Manager's Report, highlighting:

- The nursery's charitable status and reliance on parental support.
- Funding challenges, with government contributions of just over £5.50 per funded hour compared to £9.25 charged for unfunded hours.
- A successful year following a difficult 2023/24, with enriching experiences for children including:
 - Musical Bumps, Rugby Tots, local visits, and outdoor play.
 - Support for children with additional needs, securing 4 EHCPs.
 - 22 leavers transitioning to 8 local primary schools.
- Memorable events such as the Christmas singsong, Easter Egg Hunt, summer outing to Penshurst Place, and Sports Day.
- Fundraising successes including Mrs Gill's armchair quizzes and bingo night.
- A strong start to the new academic year with 11 new starters and 29 children on roll (25 currently attending).
- Gratitude expressed to Lizanne, Kayleigh, Ida, Ella, and the nursery team for their dedication and support.

3. Chair's Report – Lizanne McCloud

Lizanne McCloud shared the Chair's Report, including:

- Thanks to parents for their involvement in events, donations, and fundraising.
- Financial highlights:
 - £95,000 received in Nursery Education Grant funding.
 - £36,800 from fees and £4,800 raised through fundraising.
 - £5,900 in donations, including match funding.
 - A healthy surplus of over £16,000.
- Celebrations and community events such as:
 - Christmas Sing-Along, Easter Egg Hunt, Bingo Night, and sweet stalls at fairs.

- Leavers' Service and Sports Day.
- Appreciation for the nursery staff and Becky's leadership.
- A call for new committee members to ensure the nursery's continued operation, noting the requirement for at least five members, with 60% being parents.

4. Committee Resignations and Elections

All existing committee members formally stepped down. The following nominations were received and unanimously approved:

Name	Role	Action
Lizanne McCloud	Chair (Nominated Person)	Stepped down – re-elected
Kayleigh Minihane	Committee Member	Stepped down – re-elected
Ida Sofie Linnea Jones	Committee Member	Stepped down – re-elected
Ella Jade Williams	Committee Member	Stepped down
Rachel Forward	Committee Member	Joining
Fraser Barnes Forward	Committee Member	Joining
Nazia Alam	Committee Member	Joining
Jessica Crawshaw	Committee Member	Joining

5. Closing Remarks

Lizanne thanked everyone for attending and encouraged parents to consider joining the committee to support the nursery's future.

Meeting closed at: 8:00PM



The Oaks Nursery School			1045244	CC16a
Receipts and payments accounts				
For the period from	1st Sept 2024	To	31st Aug 2025	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Nursery Education Grant	95,325			95,325	81,657
Fees	36,810			36,810	38,985
Fund raising	10,753			10,753	1,551
Donations				0	
Sale - t shirts/sweatshirts	253			253	47
KCC Grant				0	
Fun events	471			471	
Bank interest	1			1	2
Job Retention Scheme Grant				0	
Other income	1037			1,037	384
Sub total(Gross income for AR)	144,650			144,650	122,626
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	144,650			144,650	122,626
A3 Payments					
Staff Costs	105,073			105,073	110,585
Toys and resources	3,722			3,722	4,392
Rent and rates	5,446			5,446	5,696
Repairs and maintenance	1,902			1,902	1,384
Printing, postage, stationery, advertising	445			445	381
Light, water and heat	3,086			3,086	617
Fun events	2,166			2,166	1,551
Gardening	90			90	
Insurance	1,171			1,171	1,654
Cleaning	594			594	547
Accounting	1,157			1,157	1,392
Refreshments	546			546	801
Telephone/Internet	931			931	810
Fund raising expenses	131			131	1,326
Consultancy				0	
Subscriptions	1,174			1,174	1,518
Staff Training	780			780	1,164
Legal and professional				0	
Other expenses	136			136	836
Sub total	128,550			128,550	134,654
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	128,550			128,550	134,654
Net of receipts/(payments)	16,100			16,100	-12,028
A5 Transfers between funds				0	
A6 Cash funds last year end	17,745			17,745	29,773
Cash funds this year end	33,845			33,845	17,745

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account No 1	33,626	-	-
	Bank Account No 2	101	-	-
	Petty Cash	118	-	-
	Total cash funds	33,845	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details			
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	<div>Lizanne McCloud</div> <div>Lizanne McCloud (Oct 10, 2025 12:07:15 GMT+1)</div>	Lizanne McCloud		
	<div>Becky Tyler</div> <div>Becky Tyler (Oct 10, 2025 12:07:15 GMT+1)</div>	Becky Tyler		



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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
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		Fund to which liability relates	Amount due (optional)	When due (optional)
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			-	
			-	
			-	
			-	
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