

# THE OAKS NURSERY

England & Wales · Charity number 1045244

## Details

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**Other names** THE OAKS NURSERY SCHOOLS

**Status** Registered

**Legal form** Other

**Registered** 1995-03-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Oaks Nursery  
Riding Lane  
Hildenborough  
Tonbridge  
Kent  
TN11 9HY

**Phone** 01732834401

**Email** [theoaksnursery@gmail.com](mailto:theoaksnursery@gmail.com)

**Website** [theoaksnursery.org](http://theoaksnursery.org)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY; (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** It is a nursery school for pre-school age children.

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£144,650	£128,550	-	-
2024-08-31	£122,626	£134,654	-	-
2023-08-31	£111,497	£114,967	-	-
2022-08-31	£109,000	£112,650	-	-
2021-08-31	£105,100	£103,200	-	-

## Trustees

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Name	Role	Appointed
<b>Lizanne McCloud</b>	Chair	2019-11-01
Fraser Barnes Forward		2025-10-13
Ida Sofie Linnea Jones		2023-11-01
Kayleigh Minihane		2024-10-01
Nazia Alam		2025-10-13
Rachel May Forward		2025-10-13

**THE OAKS NURSERY**

England & Wales - Charity number 1045244

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# Accounts

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## **The Oaks Nursery AGM Minutes**

**Date:** Monday, 13th October 2025

**Time:** 7:00 PM

**Location:** The Oaks Nursery, Riding Lane, Hildenborough

### **1. Welcome**

Lizanne McCloud (Chair) opened the meeting by welcoming attendees and thanking them for their continued support of the nursery.

### **2. Manager's Report – Becky Tyler**

Becky Tyler presented the Manager's Report, highlighting:

- The nursery's charitable status and reliance on parental support.
- Funding challenges, with government contributions of just over £5.50 per funded hour compared to £9.25 charged for unfunded hours.
- A successful year following a difficult 2023/24, with enriching experiences for children including:
  - Musical Bumps, Rugby Tots, local visits, and outdoor play.
  - Support for children with additional needs, securing 4 EHCPs.
  - 22 leavers transitioning to 8 local primary schools.
- Memorable events such as the Christmas singsong, Easter Egg Hunt, summer outing to Peshurst Place, and Sports Day.
- Fundraising successes including Mrs Gill's armchair quizzes and bingo night.
- A strong start to the new academic year with 11 new starters and 29 children on roll (25 currently attending).
- Gratitude expressed to Lizanne, Kayleigh, Ida, Ella, and the nursery team for their dedication and support.

### **3. Chair's Report – Lizanne McCloud**

Lizanne McCloud shared the Chair's Report, including:

- Thanks to parents for their involvement in events, donations, and fundraising.
- Financial highlights:
  - £95,000 received in Nursery Education Grant funding.
  - £36,800 from fees and £4,800 raised through fundraising.
  - £5,900 in donations, including match funding.
  - A healthy surplus of over £16,000.
- Celebrations and community events such as:
  - Christmas Sing-Along, Easter Egg Hunt, Bingo Night, and sweet stalls at fairs.

- Leavers' Service and Sports Day.
- Appreciation for the nursery staff and Becky's leadership.
- A call for new committee members to ensure the nursery's continued operation, noting the requirement for at least five members, with 60% being parents.

#### **4. Committee Resignations and Elections**

All existing committee members formally stepped down. The following nominations were received and unanimously approved:

<b>Name</b>	<b>Role</b>	<b>Action</b>
Lizanne McCloud	Chair (Nominated Person)	Stepped down – re-elected
Kayleigh Minihane	Committee Member	Stepped down – re-elected
Ida Sofie Linnea Jones	Committee Member	Stepped down – re-elected
Ella Jade Williams	Committee Member	Stepped down
Rachel Forward	Committee Member	Joining
Fraser Barnes Forward	Committee Member	Joining
Nazia Alam	Committee Member	Joining
Jessica Crawshaw	Committee Member	Joining

#### **5. Closing Remarks**

Lizanne thanked everyone for attending and encouraged parents to consider joining the committee to support the nursery's future.

**Meeting closed at: 8:00PM**



**Receipts and payments accounts**

**CC16a**

For the period from

1st Sept 2024

To

31st Aug 2025

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	95,325			95,325	81,657
Fees	36,810			36,810	38,985
Fund raising	10,753			10,753	1,551
Donations				0	
Sale - t shirts/sweatshirts	253			253	47
KCC Grant				0	
Fun events	471			471	
Bank interest	1			1	2
Job Retention Scheme Grant				0	
Other income	1037			1,037	384
<b>Sub total(Gross income for AR)</b>	<b>144,650</b>			<b>144,650</b>	<b>122,626</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>					
<b>Total receipts</b>	<b>144,650</b>			<b>144,650</b>	<b>122,626</b>
<b>A3 Payments</b>					
Staff Costs	105,073			105,073	110,585
Toys and resources	3,722			3,722	4,392
Rent and rates	5,446			5,446	5,696
Repairs and maintenance	1,902			1,902	1,384
Printing, postage, stationery, advertising	445			445	381
Light, water and heat	3,086			3,086	617
Fun events	2,166			2,166	1,551
Gardening	90			90	
Insurance	1,171			1,171	1,654
Cleaning	594			594	547
Accounting	1,157			1,157	1,392
Refreshments	546			546	801
Telephone/Internet	931			931	810
Fund raising expenses	131			131	1,326
Consultancy				0	
Subscriptions	1,174			1,174	1,518
Staff Training	780			780	1,164
Legal and professional				0	
Other expenses	136			136	836
<b>Sub total</b>	<b>128,550</b>			<b>128,550</b>	<b>134,654</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>128,550</b>			<b>128,550</b>	<b>134,654</b>
<b>Net of receipts/(payments)</b>	<b>16,100</b>			<b>16,100</b>	<b>-12,028</b>
<b>A5 Transfers between funds</b>					
				0	
<b>A6 Cash funds last year end</b>					
	17,745			17,745	29,773
<b>Cash funds this year end</b>	<b>33,845</b>			<b>33,845</b>	<b>17,745</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	33,626	-	-
	Bank Account No 2	101	-	-
	Petty Cash	118	-	-
	<b>Total cash funds</b>	<b>33,845</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	<i>Lizanne McCloud</i> <small>Lizanne McCloud   Oct 10, 2025 12:07:15 GMT+1</small>	Lizanne McCloud		
	<i>Becky Tyler</i> <small>Becky Tyler   Oct 10, 2025 12:07:15 GMT+1</small>	Becky Tyler		



**Receipts and payments accounts**

**CC16a**

For the period from

1st Sept 2024

To

31st Aug 2025

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
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Nursery Education Grant	95,325			95,325	81,657
Fees	36,810			36,810	38,985
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Donations				0	
Sale - t shirts/sweatshirts	253			253	47
KCC Grant				0	
Fun events	471			471	
Bank interest	1			1	2
Job Retention Scheme Grant				0	
Other income	1037			1,037	384
<b>Sub total(Gross income for AR)</b>	<b>144,650</b>			<b>144,650</b>	<b>122,626</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>					
<b>Total receipts</b>	<b>144,650</b>			<b>144,650</b>	<b>122,626</b>
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Staff Costs	105,073			105,073	110,585
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Fun events	2,166			2,166	1,551
Gardening	90			90	
Insurance	1,171			1,171	1,654
Cleaning	594			594	547
Accounting	1,157			1,157	1,392
Refreshments	546			546	801
Telephone/Internet	931			931	810
Fund raising expenses	131			131	1,326
Consultancy				0	
Subscriptions	1,174			1,174	1,518
Staff Training	780			780	1,164
Legal and professional				0	
Other expenses	136			136	836
<b>Sub total</b>	<b>128,550</b>			<b>128,550</b>	<b>134,654</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>128,550</b>			<b>128,550</b>	<b>134,654</b>
<b>Net of receipts/(payments)</b>	<b>16,100</b>			<b>16,100</b>	<b>-12,028</b>
<b>A5 Transfers between funds</b>					
				0	
<b>A6 Cash funds last year end</b>					
	17,745			17,745	29,773
<b>Cash funds this year end</b>	<b>33,845</b>			<b>33,845</b>	<b>17,745</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	33,626	-	-
	Bank Account No 2	101	-	-
	Petty Cash	118	-	-
	<b>Total cash funds</b>	<b>33,845</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	<i>Lizanne McCloud</i> <small>Lizanne McCloud   Oct 10, 2025 12:07:15 GMT+1</small>	Lizanne McCloud		
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**THE OAKS NURSERY**

England & Wales - Charity number 1045244

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# Accounts

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## The Oaks Nursery AGM Minutes

Registered Charity No. 1045244

**Date:** 21st October 2024

### **In Attendance:**

- Becky Tyler (Nursery Manager)
- Lizanne McCloud (Treasurer)
- Holly Taylor (Chair)
- Ida Jones (Fundraiser)
- Steph Kenward (Nursery Assistant)
- Sophie Makey (Parent)
- Sam Bowers (Nursery Assistant)
- Kadar Mohammud (Parent)
- Emma Gill (Nursery Assistant)
- Kayleigh Minihane (Parent)
- Emily Homewood (Parent)
- Cordelia Hepden (Nursery Assistant)
- Tracey Devlin (Nursery Deputy Manager)

### **Apologies:**

- Ella Williams (Fundraiser)
- Nikki Ransley (Secretary)

## **1. Welcome**

Holly and Becky welcoming all and thanking parents and staff for attending this meeting.

As the nursery is a charity we rely heavily on fundraising and support from the parents to keep the setting running successfully. By parents attending events, engaging, and joining in raffles etc it helps the nursery and children attending the setting to have the best possible opportunity to thrive.

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## **2. Manager updates**

Becky gave an intro and update on how the nursery is set up and run.

The nursery isn't owned by the staff or the committee. The committee are all volunteers and represent the parents and employ the staff on their behalf. The nursery building and grounds are owned by the church and we pay rent to them on a monthly basis.

In terms of income, all children receive 15 hours funded early education from the term after their 3<sup>rd</sup> birthday. Over the course of the last year this has been expanded to include children under 3 if their parents meet criteria as working parents. All of this is fantastic for families, however this coupled with the significant increases in national living wage puts a huge financial strain on settings such as ours. We receive just over £5 from the government per child for each funded hour. For any unfunded hours we charge £8.80. Out of this income we have to cover the cost of maintenance to this building (our lease does not include any maintenance) plus pay for utilities, staff wages and any resources. We ask for a voluntary contribution of £50 per child per term to cover the cost of our snacks and rely on any surplus from this and our fundraising events to cover our costs.

A brief update on events from last year.

Last year was challenging due to the number of children at the setting with additional needs, at one point we had almost 40% of children with an additional need. We are very proud of the setting having an amazing reputation of being inclusive and able to support children with these needs, but due to the complexity of needs over the last year this did have an impact on our practices from previous years with less external visits, walks, and certain resources having to be removed. We hope (and have received feedback) that the children and parents didn't feel that they had missed out and had an overall happy experience of their time at the nursery.

Despite all of this, throughout the year we had some lovely events. Our Christmas singsong was fabulous and thanks to parents generosity raised lots of money with our hamper raffle. We had a fantastic Christmas party for the children, our Easter Egg hunt, a very wet summer outing to Penshurst Place and a scorching hot last day with our party, sports day and leavers service. We also had a very fun quiz night for parents, staff and the committee.

On the positive side, for those children that did have a diagnosis for their needs, we were successful in securing EHCPs for them which meant they were all able to go to schools that could offer them the support they needed.

### Looking ahead.

We returned in September with a wonderful start to the new year. Our 13 new starters have settled in amazingly and we are able to do all of the things we couldn't last year. We are having some fantastic circle times with lots of opportunities for learning and our Thursday Musical Bumps sessions continue to be a huge success. We are really excited about what the rest of the year will bring.

We currently have 36 children on the role with 30 with us currently which is up about 30% from this time last year. 24 of those children will leave us next July to go to school.

We were sad to say goodbye to Mrs Gordon-Brown who left our staff team in July. We have decided at this stage not to recruit as we are able to cover the sessions between the remaining 6 of us whilst still working on extremely favourable ratios.

### Thank you

Becky thanks the committee for the support over the last year. Taking time out of busy lives, contributing to supporting the nursery and making the part of being a committee member an enjoyable task.

The biggest thank you to the amazing team of staff. The children are so fortunate to be cared for by such an amazing group of ladies and the setting really would not be what it is without you.

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### **3. Treasurer updates**

Lizanne gave an update on the finances. Pointing out that there is a vital role of parents, committee and community to ensure the success of the nursery.

This year the nursery had more expenses than funds and this is mainly due to the increase in the national wage limit that has sadly not been offset against the funding from the government. The committee has done a brilliant job at trying to bridge this gap by doing some fundraising events. We had a successful quiz night that was so much fun, a bake sale, and a fantastic leavers do.

Encouraging everyone here tonight at the meeting to champion and promote the nursery amongst the parents WhatsApp group and in gatherings with friends to boost our fund raising. And also please consider joining the committee to help bring fresh ideas to the table.

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#### 4. Fundraising

Future fundraising opportunities were discussed. It was agreed that we should continue with successful ones from past, including:

- Sweet jars at school fair (Christmas and Summer)
- Raffles (Christmas, Easter and Summer)
- Guess the Christmas pudding weight
- Quiz night
- Bake sale
- Bottle tombola (Summer)
- Guess the Teddy's name (Summer)
- Lucky dip (Summer)
- Tattoos (Summer)
- Ice lollies (Summer)

There were also some further suggestions, including:

- Bingo night
- 200 club
- Additional bake sales
- Armchair quiz

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#### 5. Committee Membership Updates

- **Resignations:** Nikki Ransley (Secretary), Lizanne McCloud (Treasurer) and Ida Jones (Fundraiser) stepping down from their roles.
- **New Appointments:** Ida Jones (Treasurer), Kayleigh Minihane (Secretary), Sophie Makey (Fundraiser)

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#### 8. Any Other Business

- No additional items were discussed.

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#### 9. Meeting Adjournment

The meeting was adjourned with the next meeting date to be confirmed.



**Receipts and payments accounts**

**CC16a**

For the period from 1st Sept 2023 To 31st Aug 2024

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	81,657			81,657	74,933
Fees	38,985			38,985	32,804
Fund raising	1,551			1,551	3,604
Donations					
Sale - t shirts/sweatshirts	47			47	68
KCC Grant					
Fun events					87
Bank interest	2			2	1
Job Retention Scheme Grant					
Other income	384			384	
<b>Sub total(Gross income for AR)</b>	<b>122,626</b>			<b>122,626</b>	<b>111,497</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>					
<b>Total receipts</b>	<b>122,626</b>			<b>122,626</b>	<b>111,497</b>
<b>A3 Payments</b>					
Staff Costs	110,585			110,585	93,620
Toys and resources	4,392			4,392	4,473
Rent and rates	5,696			5,696	4,868
Repairs and maintenance	1,384			1,384	2,757
Printing, postage, stationery, advertising	381			381	483
Light, water and heat	617			617	1,581
Fun events	1,551			1,551	299
Gardening					32
Insurance	1,654			1,654	1,590
Cleaning	547			547	1,256
Accounting	1,392			1,392	726
Refreshments	801			801	957
Telephone/Internet	810			810	586
Fund raising expenses	1,326			1,326	60
Consultancy					
Subscriptions	1,518			1,518	834
Staff Training	1,164			1,164	722
Legal and professional					
Other expenses	836			836	123
<b>Sub total</b>	<b>134,654</b>			<b>134,654</b>	<b>114,967</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>134,654</b>			<b>134,654</b>	<b>114,967</b>
<b>Net of receipts/(payments)</b>	<b>-12,028</b>			<b>-12,028</b>	<b>-3,470</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>					
	29,773			29,773	33,243
<b>Cash funds this year end</b>	<b>17,745</b>			<b>17,745</b>	<b>29,773</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	17,474	-	-
	Bank Account No 2	100	-	-
	Petty Cash	171	-	-
	<b>Total cash funds</b>	<b>17,745</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Oaks Nursery School

1045244

**Receipts and payments accounts**

**CC16a**

For the period from

1st Sept 2023

To

31st Aug 2024

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	81,657			81,657	74,933
Fees	38,985			38,985	32,804
Fund raising	1,551			1,551	3,604
Donations					
Sale - t shirts/sweatshirts	47			47	68
KCC Grant					
Fun events					87
Bank interest	2			2	1
Job Retention Scheme Grant					
Other income	384			384	
<b>Sub total(Gross income for AR)</b>	<b>122,626</b>			<b>122,626</b>	<b>111,497</b>
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<b>Total receipts</b>	<b>122,626</b>			<b>122,626</b>	<b>111,497</b>
<b>A3 Payments</b>					
Staff Costs	110,585			110,585	93,620
Toys and resources	4,392			4,392	4,473
Rent and rates	5,696			5,696	4,868
Repairs and maintenance	1,384			1,384	2,757
Printing, postage, stationery, advertising	381			381	483
Light, water and heat	617			617	1,581
Fun events	1,551			1,551	299
Gardening					32
Insurance	1,654			1,654	1,590
Cleaning	547			547	1,256
Accounting	1,392			1,392	726
Refreshments	801			801	957
Telephone/Internet	810			810	586
Fund raising expenses	1,326			1,326	60
Consultancy					
Subscriptions	1,518			1,518	834
Staff Training	1,164			1,164	722
Legal and professional					
Other expenses	836			836	123
<b>Sub total</b>	<b>134,654</b>			<b>134,654</b>	<b>114,967</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					
<b>Total payments</b>	<b>134,654</b>			<b>134,654</b>	<b>114,967</b>
<b>Net of receipts/(payments)</b>	<b>-12,028</b>			<b>-12,028</b>	<b>-3,470</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>					
	29,773			29,773	33,243
<b>Cash funds this year end</b>	<b>17,745</b>			<b>17,745</b>	<b>29,773</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	17,474	-	-
	Bank Account No 2	100	-	-
	Petty Cash	171	-	-
	<b>Total cash funds</b>	<b>17,745</b>	-	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<u>Lizanne McCloud</u> <small>Lizanne McCloud (trust-14-2016-1600 GMT+1)</small>		
<u>Becky Tyler</u> <small>Becky Tyler (trust-14-2016-1600 GMT+1)</small>		



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

<b>Report to the trustees/ members of</b>	The Oaks Nursery School		
<b>On accounts for the year ended</b>	31 <sup>st</sup> August 2024	<b>Charity no (if any)</b>	1045244
	<b>Set out on pages</b> 1 and 2 <small>(remember to include the page numbers of additional sheets)</small>		

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** M I Lewis **Date:** 22/10/2024

**Name:** M I Lewis

**Relevant professional qualification(s) or body (if any):**

FCA – Institute of Chartered Accountants in England and Wales

**Address:** 91A Church Lane, Bulphan, Upminster RM14 3TR


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

**THE OAKS NURSERY**

England & Wales - Charity number 1045244

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# Accounts

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The Oaks Nursery Annual General Meeting 16<sup>th</sup> October 2023 (held at The Oaks)

1. Welcome  
Becky and Kirsten welcomed everyone to the AGM
2. Chairpersons Introduction – Kirsten Iles  
Kirsten outlined another challenging but successful year for the nursery and highlighted the continued successful fundraising efforts. She thanked everyone for their continued support.
3. Managers Report – Becky Tyler

Becky thanked all for being here tonight and for coming to support us. As a charity we are totally reliant on parental support to remain sustainable so we are grateful that you are here.

As with the rest of the country, rising costs plus the increase in the national leaving wage have hit the nursery hard. Lizanne will talk much more about our finances however I just wanted to take a minute to explain how we are funded.

As I've already mentioned we are a charity. The nursery is not owned by me or the committee. The committee represents you as parents and employ me and the staff on your behalf. The nursery building and grounds are owned by the church and we have to pay them rent on a monthly basis – there's a very long back story to this but I won't go into that.

In terms of income, all children from the term after their 3<sup>rd</sup> birthday are given 15 hours funded early years education from the government. For each of these hours the government gives us just £4.55. We charge £8.20 for any additional hours or for unfunded children. We also ask for a voluntary contribution of £40 per term from all families to support the cost of our snacks and other sundry items.

Out of this income we have to cover the costs of maintenance and upkeep of our aging building, utilities, staff wages and any resources. We are therefore reliant on fundraising to boost our income and cover our costs.

We returned in September 22 full of hope. We had managed to work our way through the pandemic and were looking forward with optimism. What lay ahead, however was quite a difficult start to the year. It soon became clear that the children that were with us had been more affected by the lockdowns than we had expected. We found that a number of children had significant speech and language delay and were struggling to socialise. We stripped back our practise, removed tables to create space and worked in a different way to support the children. We put interventions in place to support language development and had small story groups so that all children were supported in listening to a story at a level that was appropriate to them. I am pleased to say that we quickly saw the results of the changes.

In May we had a long overdue visit from Ofsted. Inspection days are always strange days, they really are just a snapshot of life in the nursery. There were many frustrations with the process on the day, lots of things that we were told the inspector would do that she didn't and sadly the outcome wasn't quite what we'd hoped for. This being said, her parting comment to me was 'I'd send my children here!' so we must be doing something right! For me as manager it was just disappointing to feel she didn't see us as outstanding setting I know we are when I know how incredibly hard the team work to make The Oaks the best it possibly could be.

Throughout the year it was lovely to be able to welcome parents back into the nursery. We had a proper Xmas singsong for the first time in 2 years, we had a damp Easter Egg Hunt, a wonderful summer outing to Penshurst Place and a lovely last day with our party, sports day and leavers' service. We returned in September to a very hot few weeks. Numbers sadly are not high at the moment. We have 28 on the role with 21 with us currently. Of these, 16 will leave us in July. We are not sure why this is but seems to be a pattern across other local settings. However, the new academic year has started well. I am proud to say that we have built a good reputation of being an inclusive setting. We are supporting a number of children with additional needs and so as to ensure that we had sufficient staff in place to provide these children and the rest of the cohort with the time and attention they need we were given permission to recruit an additional member of staff. I am delighted to say that Mrs Gill joined us as part of the team.

I'd just like to finish by saying a couple of thankyou's. Firstly to the committee. To Kirsten as chair, who is always available if I need her, to Lizanne for all the work she does on the finances, to Julie for all her help as secretary and to Sarah who has done an amazing job with fundraising over the last year. As I am sure the committee will mention, I am always conscious that whilst they are all amazing they no longer have children in the nursery and have not had for some time. We really do need some new volunteers so that our current members can be released from their duties. I hope they will all agree, it's actually quite nice being a committee member and getting the opportunity to have a regular insight into the nursery.

Finally, the biggest thanks goes to the team. Your children are very fortunate to be looked after by a wonderful group of ladies who work so hard day in and day out to ensure the best for all of the children in the setting. The Oaks really would not be what it is without them.

#### 4. Treasurers Report – Lizanne McCloud

Lizanne took everyone through the accounts for last year and compared it to the figures for the previous year.

Overall the nursery made a loss of £3,470 for the year (versus ~3,600 loss last year). £29k in reserves.

Fundraising, as always, is critically important in reducing the impact on cash reserves.

5. Committee News

The resignations of Chairperson (Kirsten Illes) , Treasurer (Lizanne McCloud), Secretary (Julie McDonald) and fundraiser positions were accepted with thanks for their amazing efforts.

The Chair, Treasurer, Secretary and one Fundraiser positions were all proposed, seconded and elected as follows:

Chairperson – Lizanne McCloud

Treasurer – Ella Williams

Secretary – Micky Ransley

Ida Jones and Maddie King were proposed and elected to fundraiser position.

Becky and Kirsten thanked all for joining.



## Receipts and payments accounts

CC16a

For the period from	1st Sept 2022	To	31st Aug 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	74,933	-	-	74,933	65,339
Fees	32,804	-	-	32,804	37,345
Fund raising	3,604	-	-	3,604	2,452
Donations	-	-	-	-	50
Sale - t shirts/sweatshirts	68	-	-	68	130
KCC Grant	-	-	-	-	2,176
Fun events	87	-	-	87	719
Bank interest	1	-	-	1	-
Job Retention Scheme Grant	-	-	-	-	-
Other income	-	-	-	-	812
<b>Sub total (Gross income for AR)</b>	<b>111,497</b>	<b>-</b>	<b>-</b>	<b>111,497</b>	<b>109,023</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>111,497</b>	<b>-</b>	<b>-</b>	<b>111,497</b>	<b>109,023</b>
<b>A3 Payments</b>					
Staff Costs	93,620	-	-	93,620	90,878
Toys and resources	4,473	-	-	4,473	5,323
Rent and rates	4,868	-	-	4,868	5,088
Repairs and maintenance	2,757	-	-	2,757	1,171
Printing, postage, stationery, advertising	483	-	-	483	451
Light, water and heat	1,581	-	-	1,581	2,181
Fun events	299	-	-	299	368
Gardening	32	-	-	32	-
Insurance	1,590	-	-	1,590	1,522
Cleaning	1,256	-	-	1,256	775
Accounting	726	-	-	726	1,008
Refreshments	957	-	-	957	829
Telephone/Internet	586	-	-	586	522
Fund raising expenses	60	-	-	60	20
Consultancy	-	-	-	-	-
Subscriptions	834	-	-	834	826
Staff Training	722	-	-	722	1,462
Legal and professional	-	-	-	-	-
Other expenses	123	-	-	123	226
	-	-	-	-	-
<b>Sub total</b>	<b>114,967</b>	<b>-</b>	<b>-</b>	<b>114,967</b>	<b>112,650</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>114,967</b>	<b>-</b>	<b>-</b>	<b>114,967</b>	<b>112,650</b>
<b>Net of receipts/(payments)</b>	<b>- 3,470</b>	<b>-</b>	<b>-</b>	<b>- 3,470</b>	<b>- 3,627</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>33,243</b>	<b>-</b>	<b>-</b>	<b>33,243</b>	<b>36,870</b>
<b>Cash funds this year end</b>	<b>29,773</b>	<b>-</b>	<b>-</b>	<b>29,773</b>	<b>33,243</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	29,506	-	-
	Bank Account No 2	99	-	-
	Petty Cash	168	-	-
	<b>Total cash funds</b>	<b>29,773</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature <u>Lizanne McCloud</u> <small>Lizanne McCloud (Oct 16, 2023 18:33 GMT+1)</small>	Print Name _____ _____	Date of approval _____ _____
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## Receipts and payments accounts

CC16a

For the period from	1st Sept 2022	To	31st Aug 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	74,933	-	-	74,933	65,339
Fees	32,804	-	-	32,804	37,345
Fund raising	3,604	-	-	3,604	2,452
Donations	-	-	-	-	50
Sale - t shirts/sweatshirts	68	-	-	68	130
KCC Grant	-	-	-	-	2,176
Fun events	87	-	-	87	719
Bank interest	1	-	-	1	-
Job Retention Scheme Grant	-	-	-	-	-
Other income	-	-	-	-	812
<b>Sub total (Gross income for AR)</b>	<b>111,497</b>	<b>-</b>	<b>-</b>	<b>111,497</b>	<b>109,023</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>111,497</b>	<b>-</b>	<b>-</b>	<b>111,497</b>	<b>109,023</b>
<b>A3 Payments</b>					
Staff Costs	93,620	-	-	93,620	90,878
Toys and resources	4,473	-	-	4,473	5,323
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Light, water and heat	1,581	-	-	1,581	2,181
Fun events	299	-	-	299	368
Gardening	32	-	-	32	-
Insurance	1,590	-	-	1,590	1,522
Cleaning	1,256	-	-	1,256	775
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Telephone/Internet	586	-	-	586	522
Fund raising expenses	60	-	-	60	20
Consultancy	-	-	-	-	-
Subscriptions	834	-	-	834	826
Staff Training	722	-	-	722	1,462
Legal and professional	-	-	-	-	-
Other expenses	123	-	-	123	226
	-	-	-	-	-
<b>Sub total</b>	<b>114,967</b>	<b>-</b>	<b>-</b>	<b>114,967</b>	<b>112,650</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>114,967</b>	<b>-</b>	<b>-</b>	<b>114,967</b>	<b>112,650</b>
<b>Net of receipts/(payments)</b>	<b>- 3,470</b>	<b>-</b>	<b>-</b>	<b>- 3,470</b>	<b>- 3,627</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>33,243</b>	<b>-</b>	<b>-</b>	<b>33,243</b>	<b>36,870</b>
<b>Cash funds this year end</b>	<b>29,773</b>	<b>-</b>	<b>-</b>	<b>29,773</b>	<b>33,243</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	29,506	-	-
	Bank Account No 2	99	-	-
	Petty Cash	168	-	-
	<b>Total cash funds</b>	<b>29,773</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Lizanne McCloud</i>		
Lizanne McCloud (Oct 16, 2023 18:33 GMT+1)		

**THE OAKS NURSERY**

England & Wales - Charity number 1045244

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# Accounts

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## **The Oaks Nursery Annual General Meeting 20<sup>th</sup> October 2022 (held at The Oaks)**

### **1. Welcome**

Becky and Kirsten welcomed everyone to the AGM

### **2. Chairpersons Introduction – Kirsten Iles**

Kirsten outlined another challenging but successful year for the nursery and highlighted the continued successful fundraising efforts. She thanked everyone for their continued support.

### **3. Managers Report – Becky Tyler**

Becky thanked all for being here tonight and for coming to support us. As a charity we are totally reliant on parental support to remain sustainable so we are grateful that you are here. As with the rest of the country rising costs are hitting the nursery hard. Becky wants to ensure all aware how the nursery is run and funded as I am not sure that it is always clear.

We are a charity. The nursery is not owned by me or the committee. The committee represents you as parents and employ me and the staff on your behalf. The nursery building and grounds are owned by the church and we have to pay them rent on a monthly basis – there's a very long back story to this but I won't go into that.

In terms of income, all children from the term after their 3<sup>rd</sup> birthday are given 15 hours funded early years education from the government. For each of these hours the government gives us just £4.31. We charge £7 for any additional hours or for unfunded children. We also ask for a voluntary contribution of £25 per term to support the cost of our snack.

Out of this income we have to cover the costs of maintenance and upkeep of our aging building, utilities, staff wages and any resources. Lizanne will cover the accounts in a bit more detail however what is clear is that we are heavily reliant on fundraising to boost our income and cover our costs. This, sadly is proving increasingly difficult.

Anyway, enough doom and gloom! Let's talk about the last year!!

After a very unsettled couple of years due to the pandemic we were pleased to return in September 21 looking forward to a full year ahead. Apart from one minor blip around Christmas when we decided to close a couple of days early to ensure everyone could have a healthy family Christmas, we made it through. We had some lovely events throughout the year including our Easter Egg Hunt, a wonderful summer outing to Penshurst Place and a lovely last day with our party, sports day and leavers' service. We even survived the hottest summer ever!!

We returned in September looking forward to a busy time and with our sessions almost full. Sadly we had 6 children drop out before they had started and without any warning or notification which left us with fewer children than we had hoped.

We now have 39 children on the role with 28 with us currently. 25 will leave us in July to go to Primary school leaving 14 children with us for next year. For our current cohort, their formative years have been very different. They were true COVID babies and have not had the experiences that young children have had in the past. We have a number of children who need additional support, particularly in their speech and language and with their interactions. We have had to reflect on our practice and change what we do each day and how we do it. We are reading different stories, doing lots more singing and doing lots of activities to develop physical strength. It was quite a tough start to the year but we are really starting to see some lovely progress now and we're looking forward to this continuing throughout the forthcoming year.

I'd just like to finish by saying a couple of thankyou's. Firstly to the committee.... To Kirsten as chair, she's always available if I need her, to Lizanne for all the work she does on the finances, I think we have a really good handle on where we are now, to Julie for all her help as secretary, and to Lisa who can't be with us today. She worked so hard on the fundraising last year, particularly with the last day of term. We are very grateful for your help.

Finally thanks to my team. Your children are very fortunate to be looked after by a wonderful group of ladies who work so hard day in and day out to ensure the best for all of the children in the setting. The Oaks really would not be what it is without them.

#### **4. Treasurers Report – Lizanne McCloud**

Lizanne took everyone through the accounts for last year and compared it to the figures for the previous year.

Gross income marginally up on last year although to note that £2000 of that is a one-off KCC Grant related to Covid.

£1,171 was spent on much needed Boiler and Heating repairs.

The increase in staff costs reflects HMRC backdated charges and increases in minimum wage.

Fundraising, was £2452 for the year, critically important in reducing the impact on cash reserves.

Overall the nursery made a loss of £3,627 for the year.

#### **5. Committee News**

The resignations of fundraiser positions Lisa James and Sam Bowers were accepted with thanks for their amazing efforts.

The Chair, Treasurer, Secretary and one Fundraiser positions were all proposed and relected as follows:

Chairperson - Kirsten Iles

Treasurer – Lizanne McCloud

Secretary – Julie McDonald (nee Edwards)

Sarah Lamey was proposed and elected to fundraiser position.

Becky and Kirsten thanked all for joining.



**Receipts and payments accounts**

**CC16a**

<b>For the period from</b>	1st Sept 2021	<b>To</b>	31st Aug 2022
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**Section A Receipts and payments**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<b>Last year</b>
	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>
<b>A1 Receipts</b>					
Nursery Education Grant	65,339	-	-	65,339	68,059
Fees	37,345	-	-	37,345	29,579
Fund raising	2,452	-	-	2,452	1,705
Donations	50	-	-	50	4,261
Sale - t shirts/sweatshirts	130	-	-	130	27
KCC Grant	2,176	-	-	2,176	
Fun events	719	-	-	719	725
Bank interest	-	-	-	-	
Job Retention Scheme Grant	-	-	-	-	
Other income	812	-	-	812	748
<b>Sub total (Gross income for AR)</b>	<b>109,023</b>	<b>-</b>	<b>-</b>	<b>109,023</b>	<b>105,104</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>109,023</b>	<b>-</b>	<b>-</b>	<b>109,023</b>	<b>105,104</b>
<b>A3 Payments</b>					
Staff Costs	90,878	-	-	90,878	79,843
Toys and resources	5,323	-	-	5,323	3,644
Rent and rates	5,088	-	-	5,088	3,892
Repairs and maintenance	1,171	-	-	1,171	4,746
Printing, postage, stationery, advertising	451	-	-	451	443
Light, water and heat	2,181	-	-	2,181	2,346
Fun events	368	-	-	368	
Gardening	-	-	-	-	240
Insurance	1,522	-	-	1,522	1,463
Cleaning	775	-	-	775	687
Accounting	1,008	-	-	1,008	1,205
Refreshments	829	-	-	829	767
Telephone/Internet	522	-	-	522	648
Fund raising expenses	20	-	-	20	883
Consultancy	-	-	-	-	
Subscriptions	826	-	-	826	867
Staff Training	1,462	-	-	1,462	569
Legal and professional	-	-	-	-	
Other expenses	226	-	-	226	997
<b>Sub total</b>	<b>112,650</b>	<b>-</b>	<b>-</b>	<b>112,650</b>	<b>103,240</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>112,650</b>	<b>-</b>	<b>-</b>	<b>112,650</b>	<b>103,240</b>
<b>Net of receipts/(payments)</b>	<b>- 3,627</b>	<b>-</b>	<b>-</b>	<b>- 3,627</b>	<b>1,864</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>36,870</b>	<b>-</b>	<b>-</b>	<b>36,870</b>	<b>35,006</b>
<b>Cash funds this year end</b>	<b>33,243</b>	<b>-</b>	<b>-</b>	<b>33,243</b>	<b>36,870</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	32,941	-	-
	Bank Account No 2	98	-	-
	Petty Cash	204	-	-
	<b>Total cash funds</b>	<b>33,243</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 <small>Lizanne McCloud (Oct 19, 2022 16:38 GMT+1)</small>		
 <small>R Tyler (Oct 21, 2022 09:12 GMT+1)</small>		



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Oaks Nursery School

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1045244

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*M I Lewis*

Date:

19/10/2022

Name:

M I Lewis

Relevant professional  
qualification(s) or body  
(if any):

FCA – Institute of Chartered Accountants in England and Wales

Address:

91A Church Lane, Bulphan, Upminster RM14 3TR





## Receipts and payments accounts

CC16a

For the period from	1st Sept 2021	To	31st Aug 2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	65,339	-	-	65,339	68,059
Fees	37,345	-	-	37,345	29,579
Fund raising	2,452	-	-	2,452	1,705
Donations	50	-	-	50	4,261
Sale - t shirts/sweatshirts	130	-	-	130	27
KCC Grant	2,176	-	-	2,176	
Fun events	719	-	-	719	725
Bank interest	-	-	-	-	
Job Retention Scheme Grant	-	-	-	-	
Other income	812	-	-	812	748
<b>Sub total (Gross income for AR)</b>	<b>109,023</b>	<b>-</b>	<b>-</b>	<b>109,023</b>	<b>105,104</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>109,023</b>	<b>-</b>	<b>-</b>	<b>109,023</b>	<b>105,104</b>
<b>A3 Payments</b>					
Staff Costs	90,878	-	-	90,878	79,843
Toys and resources	5,323	-	-	5,323	3,644
Rent and rates	5,088	-	-	5,088	3,892
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Printing, postage, stationery, advertising	451	-	-	451	443
Light, water and heat	2,181	-	-	2,181	2,346
Fun events	368	-	-	368	
Gardening	-	-	-	-	240
Insurance	1,522	-	-	1,522	1,463
Cleaning	775	-	-	775	687
Accounting	1,008	-	-	1,008	1,205
Refreshments	829	-	-	829	767
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Fund raising expenses	20	-	-	20	883
Consultancy	-	-	-	-	
Subscriptions	826	-	-	826	867
Staff Training	1,462	-	-	1,462	569
Legal and professional	-	-	-	-	
Other expenses	226	-	-	226	997
<b>Sub total</b>	<b>112,650</b>	<b>-</b>	<b>-</b>	<b>112,650</b>	<b>103,240</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>112,650</b>	<b>-</b>	<b>-</b>	<b>112,650</b>	<b>103,240</b>
<b>Net of receipts/(payments)</b>	<b>- 3,627</b>	<b>-</b>	<b>-</b>	<b>- 3,627</b>	<b>1,864</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>36,870</b>	<b>-</b>	<b>-</b>	<b>36,870</b>	<b>35,006</b>
<b>Cash funds this year end</b>	<b>33,243</b>	<b>-</b>	<b>-</b>	<b>33,243</b>	<b>36,870</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	32,941	-	-
	Bank Account No 2	98	-	-
	Petty Cash	204	-	-
	<b>Total cash funds</b>	<b>33,243</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature  <small>Lizanne McCloud (Oct 19, 2022 16:38 GMT+1)</small>	Print Name 	Date of approval 
 <small>R Tyler (Oct 21, 2022 09:12 GMT+1)</small>		



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Oaks Nursery School

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1045244

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

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Basis of independent  
examiner's statement

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Independent  
examiner's statement

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1. which gives me reasonable cause to believe that in, any material respect, the requirements:
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  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*M I Lewis*

Date:

19/10/2022

Name:

M I Lewis

Relevant professional  
qualification(s) or body  
(if any):

FCA – Institute of Chartered Accountants in England and Wales

Address:

91A Church Lane, Bulphan, Upminster RM14 3TR



**THE OAKS NURSERY**

England & Wales - Charity number 1045244

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# Accounts

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## **The Oaks Nursery**

### **Annual General Meeting**

**4<sup>th</sup> November 2021 (held at The Oaks)**

**1. Welcome**

Becky and Kirsten welcomed everyone to the AGM

**2. Chairpersons Introduction – Kirsten Iles**

Kirsten outlined another challenging but successful year for the nursery and highlighted the continued successful fundraising efforts. She thanked everyone for their continued support.

**3. Managers Report – Becky Tyler**

Becky thanked everyone for their support and provided the following report for the year.

Becky note that it had definitely been another challenging year. The year started well in September with great hopes for a more normal year. We were delighted to welcome so many new children, children however who had been living in a strange world where they weren't allowed out, were with immediate family 24 hours a day, in the safe and familiar environment of their own home and who were thrust into nursery where had never been, with a group of strange children and unfamiliar adults and were expected to just be ok. The children have been, without exception, incredible.

Over the course of the year the nursery faced 2 further lockdowns in November and at Christmas. During both Early Years setting remained open and it's important to recognise and thank the staff for everything they did combining managing risks to themselves and own families with work and home schooling. Again parents placed faith in the Nursery as almost all children continued to attend.

Whilst challenging all grateful to have some normality, and delighted to all come together to end the 19/20 academic year with a huge celebration in the form of our Sports Day and Leavers' Service.

Continued to face challenge that despite early years settings encouraged to stay open as critical, that funding from Government continues to fail to keep Early Years sustainable. We receive only just over £4 per hour per child in funding which does not nearly cover the cost of running the nursery in terms of rent, staff, wages, equipment etc. With the recent announcement of the increase to the minimum wage this is only going to get worse and places even more reliance on support in fundraising efforts to keep the Nursery breaking even.

Thanks to Charlotte, Lisa and Tabitha for all their help in raising funds last year. Most usual plans could not happen due to restrictions so innovative ideas were needed to fundraise. We are sad to say goodbye to Charlotte and Tabs but delighted Lisa will stay for another year. Thanks also to the rest of the Committee to Kirsten who is always on the phone when needed, to Julie as Secretary and to Lizanne for keeping such a good handle on the finance.

Looking to the year ahead we have started on a much more positive note. We have 35 children on the role with 28 with us currently. 21 will leave next summer to move to primary school which will leave 14 children going forward to next year. The children we have with us have settled so well and love to play! This is how children learn best. We spend most of the day exploring the garden, playing role play games, singing, listening to stories, talking and having lots of fun!

The children are cared for by an amazing group of staff and we are lucky to have such a fabulous team. We are currently recruiting for another member of staff. We need somebody 3 days a week on a Monday, Wednesday and Thursday. This is sadly proving more difficult than it needs to be. It was hoped to recruit a qualified practitioner however if you fancy a change of career please let me know – many of us started when our children were in nursery and qualified on the job. You never know you could be running the place before you know it!

#### **4. Treasurers Report – Lizanne McCloud**

Lizanne took everyone through the accounts for last year and compared it to the figures for the previous year.

Fees were up versus last year when the nursery setting was shut.

£4,746 was spent on much needed Repairs and Maintenance in the year.

Fundraising, as last year, was reduced due to restrictions on usual events but the Nursery received a ~£4k donation from a nursery which was closing down which was fantastic as without this the Nursery would have returned a loss for the year.

Wages are expected to rise next year which will further challenge finances although is an expectation that Government funding will also increase.

#### **5. Committee News**

The resignations of fundraiser positions Charlotte Warren and Tabitha Burton were accepted with thanks for their amazing efforts.

The Chair, Treasurer, Secretary and one Fundraiser positions were all proposed and relected as follows:

Chairperson - Kirsten Iles

Treasurer – Lizanne McCloud

Secretary – Julie Edwards

Fundraisers – Lisa James

Sam Bowers was proposed and elected to fundraiser position.

Becky and Kirsten thanked all for joining.



## Receipts and payments accounts

For the period  
from

1st Sept 2020

To

31st Aug 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Nursery Education Grant	68,059	-	-	68,059	66,437
Fees	29,579	-	-	29,579	22,983
Fund raising	1,705	-	-	1,705	1,657
Donations	4,261	-	-	4,261	345
Sale - t shirts/sweatshirts	27	-	-	27	120
KCC Training		-	-	-	486
Fun events	725	-	-	725	
Bank interest		-	-	-	-
Job Retention Scheme Grant		-	-	-	6,858
Other income	748	-	-	748	126
<b>Sub total (Gross income for AR)</b>	<b>105,104</b>	<b>-</b>	<b>-</b>	<b>105,104</b>	<b>99,012</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>105,104</b>	<b>-</b>	<b>-</b>	<b>105,104</b>	<b>99,012</b>
<b>A3 Payments</b>					
Staff Costs	79,843	-	-	79,843	76,445
Toys and resources	3,644	-	-	3,644	1,721
Rent and rates	3,892	-	-	3,892	3,854
Repairs and maintenance	4,746	-	-	4,746	545
Printing, postage, stationery, advertising	443	-	-	443	318
Light, water and heat	2,346	-	-	2,346	2,552
Fun events		-	-	-	105
Gardening	240	-	-	240	186
Insurance	1,463	-	-	1,463	1,080
Cleaning	687	-	-	687	642
Accounting	1,205	-	-	1,205	811
Refreshments	767	-	-	767	518
Telephone/Internet	648	-	-	648	636
Fund raising expenses	883	-	-	883	296
Consultancy		-	-	-	-
Subscriptions	867	-	-	867	769
Staff Training	569	-	-	569	958
Legal and professional		-	-	-	-
Other expenses	997	-	-	997	332
	-	-	-	-	-
<b>Sub total</b>	<b>103,240</b>	<b>-</b>	<b>-</b>	<b>103,240</b>	<b>91,768</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>103,240</b>	<b>-</b>	<b>-</b>	<b>103,240</b>	<b>91,768</b>
<b>Net of receipts/(payments)</b>	<b>1,864</b>	<b>-</b>	<b>-</b>	<b>1,864</b>	<b>7,244</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,006</b>	<b>-</b>	<b>-</b>	<b>35,006</b>	<b>27,762</b>
<b>Cash funds this year end</b>	<b>36,870</b>	<b>-</b>	<b>-</b>	<b>36,870</b>	<b>35,006</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	36,718	-	-
	Bank Account No 2	98	-	-
	Petty Cash	54	-	-
	<b>Total cash funds</b>	<b>36,870</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



## Receipts and payments accounts

For the period  
from

1st Sept 2020

To

31st Aug 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
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Nursery Education Grant	68,059	-	-	68,059	66,437
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<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>105,104</b>	<b>-</b>	<b>-</b>	<b>105,104</b>	<b>99,012</b>
<b>A3 Payments</b>					
Staff Costs	79,843	-	-	79,843	76,445
Toys and resources	3,644	-	-	3,644	1,721
Rent and rates	3,892	-	-	3,892	3,854
Repairs and maintenance	4,746	-	-	4,746	545
Printing, postage, stationery, advertising	443	-	-	443	318
Light, water and heat	2,346	-	-	2,346	2,552
Fun events		-	-	-	105
Gardening	240	-	-	240	186
Insurance	1,463	-	-	1,463	1,080
Cleaning	687	-	-	687	642
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Refreshments	767	-	-	767	518
Telephone/Internet	648	-	-	648	636
Fund raising expenses	883	-	-	883	296
Consultancy		-	-	-	-
Subscriptions	867	-	-	867	769
Staff Training	569	-	-	569	958
Legal and professional		-	-	-	-
Other expenses	997	-	-	997	332
	-	-	-	-	-
<b>Sub total</b>	<b>103,240</b>	<b>-</b>	<b>-</b>	<b>103,240</b>	<b>91,768</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>103,240</b>	<b>-</b>	<b>-</b>	<b>103,240</b>	<b>91,768</b>
<b>Net of receipts/(payments)</b>	<b>1,864</b>	<b>-</b>	<b>-</b>	<b>1,864</b>	<b>7,244</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,006</b>	<b>-</b>	<b>-</b>	<b>35,006</b>	<b>27,762</b>
<b>Cash funds this year end</b>	<b>36,870</b>	<b>-</b>	<b>-</b>	<b>36,870</b>	<b>35,006</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account No 1	36,718	-	-
	Bank Account No 2	98	-	-
	Petty Cash	54	-	-
	<b>Total cash funds</b>	<b>36,870</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval