



## Trustees' Annual Report for the period

Period start date			Period end date				
From	01	04	2023	To	31	03	2024

### Section A

#### Reference and administration details

Charity name Gloucester Unit 155 of the Sea Cadet Corps

Other names charity is known by Gloucester Sea Cadets

Registered charity number (if any) 1045153

Charity's principal address 1A Albion Street

Gloucester

Postcode GL1 1UE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	W Hazlewood	Chair		
2	C Hill	Vice Chair		
3	C Toner	Treasurer		
4	M Davis	Secretary		
5	R Allen			
6	Mr T Lee			
7	J Joyce			
8	G Duncan	Commanding Officer		

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

--

### Section B

#### Structure, governance and management

##### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Elected to Management Team/Trustees

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity is affiliated to the Marine Society and Sea Cadet Corps and adheres to its regulations.  
Its trustees meet on average each six weeks to review the charity's performance as well as any Health & Safety, Safeguarding and Maintenance required.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In furtherance of the Purpose, the Unit may:

- a. offer young people a structured environment in which to develop;
- b. provide access to education and training including (but not restricted to): sailing (inshore and offshore), paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public service;
- c. provide opportunities for young people to obtain a range of qualifications; and
- d. provide opportunities for community involvement.



### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity does not issue grants , nor invest.  
It has on average 25 volunteers who assist with obtaining its objectives through instruction to Cadets and assistance in managing the charity.

## Section D

### Achievements and performance

Summary of the main achievements of the charity during the year

The charity has been involved in numerous community events and its cadets have achieved awards and qualifications in various subjects.

## Section E

### Financial review

Brief statement of the charity's policy on reserves

The charity maintains three bank accounts, an operating costs account, a Reserve account able to sustain the charity for approximately six months and a Project account containing money for the proposed development of a new building.

Details of any funds materially in deficit

none

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

### Other optional information

None

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	WJ Hazlewood	
Full name(s)	Wendy Hazlewood	
Position (eg Secretary, Chair, etc)	Chair	
Date	14/11/24	

# Summary Detail Report

## TS Gloucester

Financial Year - 1st April 2023 - 31st March 2024

Correct as at 31.03.2024

### Receipts

#### Donations

Bursaries - restricted	£0.00	£25,406.57
Bursaries - unrestricted	£0.00	
Cadet	£12,917.65	
P&SA	£0.00	
Third party - restricted	£8,700.00	
Third party - unrestricted	£3,788.92	
Ward Room	£0.00	

#### Fundraising

Bag packs	£0.00	£0.00
Flag week	£0.00	
Social events	£0.00	
Community events	£0.00	
Other	£0.00	

#### Generated

Property Rental	£0.00	£0.00
Sale of Assets	£0.00	
Sale of Goods	£0.00	
SCAVA	£0.00	

#### Grants

External - restricted	£0.00	£0.00
External - unrestricted	£0.00	
MS-SC Annual Fund	£0.00	

#### Training

Competition Fees - external provider	£0.00	£0.00
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	

#### Unearned

Bank Interest	£18.81	£0.00
Investment Receipts	£0.00	

£25,406.57

Trading Profit / Loss Financial Year - 1st April 2023 - 31st March 2024

-£1,081.10

### Payments

#### Overheads

Rent	£0.00	£6,592.42
Rates	£100.97	
Lease Fees	£0.00	
Water Rates	£1,220.95	
Sewage Rates	£0.00	
Electricity	£794.77	
Gas	£678.91	
Broadband	£848.02	
Telephony	£0.00	
Alarm Monitoring	£0.00	
Insurance - building	£2,318.80	
Insurance - boats	£0.00	
Insurance - equipment	£0.00	
Insurance - vehicle	£630.00	
Insurance - roadside assistance	£0.00	
Fire certification	£0.00	
Electrical certification	£0.00	
Gas safety	£0.00	
Lift certification	£0.00	
Other certification	£0.00	

#### Operating

Unit Health, Hygiene & Well-being	£76.38	£17,747.39
Office Equipment <£250.00	£0.00	
Office Stationery & Printing	£414.47	
IT Consumables	£311.76	
Building maintenance	£15,776.05	
Grounds maintenance	£54.00	
Boat maintenance	£0.00	
Vehicle maintenance	£525.50	
Other maintenance	£0.00	
Goods for resale	£492.19	
PPE & Branded clothing	£97.04	

#### Charitable Activity

Competition Fees - external provider	£0.00	£1,947.86
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	
Fuel	£538.32	
3rd Party travel - air	£0.00	
3rd Party travel - other	£0.00	
3rd Party travel - rail	£0.00	
3rd Party travel - road	£0.00	
Catering	£122.52	
Special Events	£1,287.02	

#### Fees Charges

Audit/Accountancy fees	£0.00	£200.00
Legal fees	£0.00	
Other professional fees	£100.00	
Other revenue costs	£100.00	
Bank charges	£0.00	

£26,487.67

v1



**Cecile Hunt FMAAT**  
**Guiding Businesses to Success**

45 Allaston Road, Lydney, Gloucestershire, GL15 5SS  
Tel: 01594 842164 Mob: 07963 892 439  
Email: cecilehunt@btinternet.com

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**TS Gloucester Unit of Sea Cadet Corps**  
**CHARITY No:1045153**

I report on the accounts of TS Gloucester unit of Sea Cadet Corps for the year ended 01 April 2024.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statements**

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Cecile Hunt FMAAT

Date: 16 June 2024

**aat** AAT Licensed  
Accountant

Licensed and regulated by AAT  
under licence number 3129

# Summary Detail Report

## TS Gloucester

Financial Year - 1st April 2023 - 31st March 2024

Correct as at 31.03.2024

### Receipts

#### Donations

Bursaries - restricted	£0.00	£25,406.57
Bursaries - unrestricted	£0.00	
Cadet	£12,917.65	
P&SA	£0.00	
Third party - restricted	£8,700.00	
Third party - unrestricted	£3,788.92	
Ward Room	£0.00	

#### Fundraising

Bag packs	£0.00	£0.00
Flag week	£0.00	
Social events	£0.00	
Community events	£0.00	
Other	£0.00	

#### Generated

Property Rental	£0.00	£0.00
Sale of Assets	£0.00	
Sale of Goods	£0.00	
SCAVA	£0.00	

#### Grants

External - restricted	£0.00	£0.00
External - unrestricted	£0.00	
MS-SC Annual Fund	£0.00	

#### Training

Competition Fees - external provider	£0.00	£0.00
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	

#### Unearned

Bank Interest	£18.81	£0.00
Investment Receipts	£0.00	

£25,406.57

### Payments

#### Overheads

Rent	£0.00	£6,592.42
Rates	£100.97	
Lease Fees	£0.00	
Water Rates	£1,220.95	
Sewage Rates	£0.00	
Electricity	£794.77	
Gas	£678.91	
Broadband	£848.02	
Telephony	£0.00	
Alarm Monitoring	£0.00	
Insurance - building	£2,318.80	
Insurance - boats	£0.00	
Insurance - equipment	£0.00	
Insurance - vehicle	£630.00	
Insurance - roadside assistance	£0.00	
Fire certification	£0.00	
Electrical certification	£0.00	
Gas safety	£0.00	
Lift certification	£0.00	
Other certification	£0.00	

#### Operating

Unit Health, Hygiene & Well-being	£76.38	£17,747.39
Office Equipment <£250.00	£0.00	
Office Stationery & Printing	£414.47	
IT Consumables	£311.76	
Building maintenance	£15,776.05	
Grounds maintenance	£54.00	
Boat maintenance	£0.00	
Vehicle maintenance	£525.50	
Other maintenance	£0.00	
Goods for resale	£492.19	
PPE & Branded clothing	£97.04	

#### Charitable Activity

Competition Fees - external provider	£0.00	£1,947.86
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	
Fuel	£538.32	
3rd Party travel - air	£0.00	
3rd Party travel - other	£0.00	
3rd Party travel - rail	£0.00	
3rd Party travel - road	£0.00	
Catering	£122.52	
Special Events	£1,287.02	

#### Fees Charges

Audit/Accountancy fees	£0.00	£200.00
Legal fees	£0.00	
Other professional fees	£100.00	
Other revenue costs	£100.00	
Bank charges	£0.00	

Trading Profit / Loss - Financial Year - 1st April 2023 - 31st March 2024

-£1,081.10

£26,487.67



**Cecile Hunt FMAAT**  
*Guiding Businesses to Success*

45 Allaston Road, Lydney, Gloucestershire, GL15 5SS  
Tel: 01594 842164 Mob: 07963 892 439  
Email: cecilehunt@btinternet.com

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**TS Gloucester Unit of Sea Cadet Corps**  
**CHARITY No:1045153**

I report on the accounts of TS Gloucester unit of Sea Cadet Corps for the year ended 01 April 2024.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statements**

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Cecile Hunt FMAAT

Date: 16 June 2024

**aat** AAT Licensed  
Accountant

Licensed and regulated by AAT  
under licence number 3129



# Summary Detail Report

## TS Gloucester

Financial Year - 1st April 2023 - 31st March 2024

Correct as at 31.03.2024

### Receipts

#### Donations

Bursaries - restricted	£0.00	£25,406.57
Bursaries - unrestricted	£0.00	
Cadet	£12,917.65	
P&SA	£0.00	
Third party - restricted	£8,700.00	
Third party - unrestricted	£3,788.92	
Ward Room	£0.00	

#### Fundraising

Bag packs	£0.00	£0.00
Flag week	£0.00	
Social events	£0.00	
Community events	£0.00	
Other	£0.00	

#### Generated

Property Rental	£0.00	£0.00
Sale of Assets	£0.00	
Sale of Goods	£0.00	
SCAVA	£0.00	

#### Grants

External - restricted	£0.00	£0.00
External - unrestricted	£0.00	
MS-SC Annual Fund	£0.00	

#### Training

Competition Fees - external provider	£0.00	£0.00
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	

#### Unearned

Bank Interest	£18.81	£0.00
Investment Receipts	£0.00	

**£25,406.57**

### Payments

#### Overheads

Rent	£0.00	£6,592.42
Rates	£100.97	
Lease Fees	£0.00	
Water Rates	£1,220.95	
Sewage Rates	£0.00	
Electricity	£794.77	
Gas	£678.91	
Broadband	£848.02	
Telephony	£0.00	
Alarm Monitoring	£0.00	
Insurance - building	£2,318.80	
Insurance - boats	£0.00	
Insurance - equipment	£0.00	
Insurance - vehicle	£630.00	
Insurance - roadside assistance	£0.00	
Fire certification	£0.00	
Electrical certification	£0.00	
Gas safety	£0.00	
Lift certification	£0.00	
Other certification	£0.00	

#### Operating

Unit Health, Hygiene & Well-being	£76.38	£17,747.39
Office Equipment <£250.00	£0.00	
Office Stationery & Printing	£414.47	
IT Consumables	£311.76	
Building maintenance	£15,776.05	
Grounds maintenance	£54.00	
Boat maintenance	£0.00	
Vehicle maintenance	£525.50	
Other maintenance	£0.00	
Goods for resale	£492.19	
PPE & Branded clothing	£97.04	

#### Charitable Activity

Competition Fees - external provider	£0.00	£1,947.86
Competition Fees - internal provider	£0.00	
Course Fees - external provider	£0.00	
Course Fees - internal provider	£0.00	
Fuel	£538.32	
3rd Party travel - air	£0.00	
3rd Party travel - other	£0.00	
3rd Party travel - rail	£0.00	
3rd Party travel - road	£0.00	
Catering	£122.52	
Special Events	£1,287.02	

#### Fees Charges

Audit/Accountancy fees	£0.00	£200.00
Legal fees	£0.00	
Other professional fees	£100.00	
Other revenue costs	£100.00	
Bank charges	£0.00	

Trading Profit / Loss - Financial Year - 1st April 2023 - 31st March 2024

**-£1,081.10**

**£26,487.67**

**Cecile Hunt FMAAT**  
*Guiding Businesses to Success*

45 Allaston Road, Lydney, Gloucestershire, GL15 5SS  
Tel: 01594 842164 Mob: 07963 892 439  
Email: cecilehunt@btinternet.com

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**TS Gloucester Unit of Sea Cadet Corps**  
**CHARITY No:1045153**

I report on the accounts of TS Gloucester unit of Sea Cadet Corps for the year ended 01 April 2024.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statements**

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Cecile Hunt FMAAT

Date: 16 June 2024

**aat** AAT Licensed  
Accountant

Licensed and regulated by AAT  
under licence number 3129