

**REPORT OF THE TRUSTEES
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2023
LEEK HOME FOR STRAYS**

LEEK HOME FOR STRAYS
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FOR THE YEAR ENDED 30 APRIL 2023

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LEEK HOME FOR STRAYS

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023

CHARITY NAME : Leek Home for Strays

CONSTITUTION OF CHARITY : Unincorporated Association

NATURE OF GOVERNING DOCUMENT : Trust Deed dated 1st March 1995

CHARITY REGISTRATION NO : 1045089

REGISTERED OFFICE : Leek Home for Strays
PO Box 4858
Uttoxeter
ST14 9DL

BANKERS : Nat West Bank Plc
Derby Street
Leek
Staffordshire

ACCOUNTANTS : Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle
Staffs
ST5 2BE

CHARITY TRUSTEES : Date of Appointment

Andrea Bagnall	26th January 1996
Robert Duncalf	11th December 2013
Julia Turner	6th July 2021

The method of appointing Trustees is by a Resolution of a Meeting of the Trustees.

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The objective of the Charity by reference to its Governing Documents is as follows:-

The Trustees shall hold the capital and income of the Trust Fund upon trust to apply the income and all or such part or parts of the capital at such times in such manner as the Trustees may in their absolute discretion think fit for or towards the relief of suffering of animals of any species that are in need of care and attention and in particular to provide or maintain kennels, catteries, refuges, rescue homes, animal hospitals, sanctuaries or such other facilities for the reception and care of unwanted animals or animals in distress and the treatment of sick or ill-treated animals.

These objectives are being furthered by obtaining donations from the public in cash and clothing and goods. The goods and clothing are sold through the Charity's own two shops to generate further funding, which is considered to be an effective way of generating funds within the local community.

Funds are also kept within a savings account to gain interest. The charity has a small portfolio of properties which are rented out to bring in revenue and act as an investment.

Organisational Structure

Mrs Nicola Pierzchalla, resigned as a trustee, and has taken on a wider role as manager/administration officer/property manager. She is the named contact for the charity commission and is authorised to act on behalf of the Trustees.

There continues to be three Trustees who attend meetings regularly. The process of publishing monthly bank account statements (with annotations) has increased their understanding of expenditure.

The Trustees have acted in regards to the guidance issued by the Charity Commission. The charity takes advice and guidance as published by the Charity Commission by email from charity.commission.sectorcomms@notifications.service.gov.uk.

The Charity is a member of the Charity Retail Association in order to have access to additional information and support.

Although the registered name remains Leek Home for Stray Cats and Dogs the working name is now Leek Home for Strays.

LEEK HOME FOR STRAYS

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023

Summary of Main Activities

During 2022-2023 the Charity has focused on the following activities:-

- In partnership with a local Vet the charity is providing a voucher system allowing members of the public to have access to vaccination, chipping and neutering for canines and cats at a reduced cost.
- In cases of hardship the charity has been providing financial support for veterinary care. This is done on a case by case basis.
- Neutering of all cats which come into the care of the charity.
- Providing free neutering of feral cats in order to try and reduce the number of these animals within our local community.
- Liaising with other agencies such as social services to provide help for animals in distress.
- Finding new forever homes for strays and unwanted pets.

Annual Review

The reporting system has been reviewed and developed further with more detailed reports being published to trustees at regular meetings. The aim is to review and continue to improve the reporting system following suggestions made by the accountant appointed to complete and submit the annual return.

Following a risk assessment and to ensure continuity if the named manager were to become ill, the Trustees have instructed that a replacement be recruited and trained on the day to day running of the charity. This has been done and the named contact is P Faulkner (who is a qualified veterinary nurse). All persons paid by the Charity for work carried out are self-employed and invoice the Charity as agreed by the Trustees.

The Trustees met seven times during the financial year. Most of the meetings have continued to be hosted remotely. At each of these a report for each month is presented by N Pierzchalla which includes the following subheadings:

- Charity Shops and Staffing
- Overview of Finances
- Property Updates
- Animals currently in our care and homed during that month.
- Health and Safety
- Other Updates

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023

Fundraising

2022 – 2023 was another challenging year for the Charity as was the case for so many businesses. Our shops are still only able to open on three days of the week and we have only a very limited number of volunteers who can commit on a regular basis to work in the shops. This has meant that the shops must close when staff are ill. The Trustees remain very grateful for the hard work of the volunteers who work within the shop setting and to those who help with the nursing of sick animals.

The Charity also received cash donations from supporters who have adopted an animal, asked for our support, or simply wish to support the work we do.

During this financial year the Charity received a very significant sum from the estate of a local lady amounting to £38,911.

Throughout the financial year the Charity has continued to work alongside The Leek Veterinary Clinic to provide support for neutering, vaccination and chipping via a voucher system.

The clinic and charity offer veterinary support to individual cases where the owners are unable to pay the full cost and will take on unwanted felines for rehoming through the rehoming programme alongside helping 'true stray' cats.

Investments

The Trustees invest in a bank deposit account.

They have a portfolio of properties including two shops which they use as Charity shops to raise funds through the sale of donated goods. They also own two other shops, three studio apartment flats and a terraced house which they rent out. Properties have been occupied but rent arrears mean that some income has been lost. The shop known as Shop 18 has been refurbished thereby improving the portfolio of properties.

The trustees are in the process of buying a new bungalow to strengthen their portfolio of investment properties.

Key Successes

- Support of the local community through a voucher system in partnership with Leek Vets.
- Support of the local community through providing veterinary support for a range of animals including neutering and specialist care.
- Finding new forever homes for over 80 animals throughout the year.
- Supporting the local rural community with free / subsidised neutering.

Looking forward to 2023 – 2024 the Trustees intend to;

- Review protocols for routines and look particularly at the procedure for issuing vouchers and giving veterinary support.
- Review risks to the Charity
- Ensure chipping protocols are robust in preparation for the change in legislation from June 2024 with regard to the chipping of felines.
- Complete on the purchase of the property known as Reddie Close.
- Investigate commissioning an external review of the Charity to help with future planning.

**LEEK HOME FOR STRAYS
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023**

Statement of trustees' responsibilities

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have recently reviewed all the major risk areas faced by the charity, and systems are in place to reduce these.

These accounts comply with current statutory requirements and with the requirements of the Charity's governing document.

On Behalf of the Trustees

A handwritten signature in black ink that reads "A. Bagnall". The signature is written in a cursive style with a large, looped 'A' and a clear 'Bagnall'.

Andrea Bagnall (Chair of Trustee's):

Date : 25th January 2024

LEEK HOME FOR STRAYS

RECEIPT AND PAYMENTS FOR THE YEAR ENDED 30th APRIL 2023

Unrestricted Funds	Notes	30.04.23 £	30.04.22 £
Receipts			
Donations	2	61,398	10,778
Shop Takings		26,465	28,260
Deposit Account Interest Received		2,562	81
Rental Income		26,280	22,470
Other Income - Commission/Courts		265	87
Total Receipts		<u>116,970</u>	<u>61,676</u>
Payments			
Charitable expenditure	3	85,814	82,203
Management & administration of the charity	4	<u>2,700</u>	<u>2,340</u>
Total Payments		<u>88,514</u>	<u>84,543</u>
Net Receipts / (Payments) for the Year		28,456	(22,867)
Cash fund brought forward at 1st May 2022		<u>948,462</u>	<u>971,329</u>
Cash fund carried forward at 30th April 2023		<u><u>976,918</u></u>	<u><u>948,462</u></u>

The notes on the following pages form part of these financial statements.

LEEK HOME FOR STRAYS

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 APRIL 2023

	Notes	30.04.23		30.04.22	
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	6		653,511		536,373
Monetary Assets					
Cash In Hand		370		370	
Paypal Account		2,063		93	
Bank Current Account		107,423		987	
Club/Societies Reserve Accounts		304,941		500,019	
		<u>414,797</u>		<u>501,469</u>	
Liabilities					
Accountancy Fees & Accruals	5	<u>6,666</u>		<u>4,654</u>	
		<u>6,666</u>		<u>4,654</u>	
Net Assets			408,131		496,815
Total assets less liabilities			<u><u>1,061,642</u></u>		<u><u>1,033,188</u></u>

Approved by the Board of Trustees on 25th January and signed on its behalf by
Andrea Bagnall - Chair of Trustee's

The notes on the following pages form part of these accounts.

LEEK HOME FOR STRAYS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30TH APRIL 2023

1 ACCOUNTING POLICIES

Accounting Convention

The accounts have been prepared on the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, applicable accounting standards and the Charities Act 2011.

Income from Donations and Shop Takings

2 <u>DONATIONS</u>	30.04.23 £	30.04.22 £
Various Donations	61,398	10,778
	<u>61,398</u>	<u>10,778</u>

3 CHARITABLE EXPENDITURE

	30.04.23 £	30.04.22 £
Rent and Rates	274	- 160
Animal Upkeep	31,857	31,749
Veterinary Fees	12,286	7,974
Heat, Light & Water	1,036	1,005
Sundries	3,048	2,701
Telephone	971	917
Repairs and Renewals	1,468	2,648
Postage, Stationery & Advertising	2,095	1,565
Motor	2,096	2,480
Bank Charges	412	314
Legal and professional	701	424
Insurance	2,486	2,302
Consultancy	13,390	14,540
Loss on disposals of assets	-	-
Depreciation on assets	13,694	13,744
	<u>85,814</u>	<u>82,203</u>

4 MANAGEMENT & ADMINISTRATION OF THE CHARITY

	30.04.23 £	30.04.22 £
Accountancy	<u>2,700</u>	<u>2,340</u>

LEEK HOME FOR STRAYS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30TH APRIL 2023

5 Liabilities

	<u>30.04.23</u>	<u>30.04.22</u>
	£	£
Monies owed to consultant	-	-
Accountancy	2,520	2,280
Accrued Invoices	4,146	2,374
	<u>6,666</u>	<u>4,654</u>

6 TANGIBLE FIXED ASSETS

	Computer Equipment £	Security Equipment £	Fixtures & Fittings £	15 Stanley Street £	18 Westview
Cost as at 01.05.22	325	6,632	17,660	115,000	120,000
Additions	999	-	-	-	-
Depreciation	615	3,690	8,541	-	-
Cost as at 30.04.23	<u>709</u>	<u>2,942</u>	<u>9,119</u>	<u>115,000</u>	<u>120,000</u>

	Land, 16a 16b & 18 Stanley Street £	Improvement to Property £	Motor Fiat Qudo £	<u>33 Reddie Close</u> £	Total £
Cost as at 01.05.22	225,000	98,953	4,987	-	588,557
Additions	-	11,603	-	118,232	130,834
Depreciation	-	49,230	3,804	-	65,880
Cost as at 30.04.23	<u>225,000</u>	<u>61,326</u>	<u>1,183</u>	<u>118,232</u>	<u>653,511</u>

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30TH APRIL 2023

7 ACCOUNTANCY FEES

These are costs relating to the preparation of the accounts and the independent examiner's report.

LEEK HOME FOR STRAYS

Independent Examiner's Report to the Trustees of Leek Home for Strays

I report on the accounts of Leek Home for Strays for the year ended 30th April 2023, which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

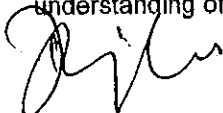
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D Wright
Chartered Accountant
Director, Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle-under-Lyme
Staffordshire ST5 2BE

Date: 25th January 2024